

**Windsor, North Carolina
February 20-22, 2013
Retreat**

February 20, 2013

The Bertie County Board of Commissioners met for a retreat at 9:30 AM on February 20, 2013 at Moratoc Park, 102 River Road, Williamston, NC with the following members present or absent:

Present:	J. Wallace Perry, Chairman Charles L. Smith, Vice-Chairman Rick Harrell John Trent Ronald "Ron" Wesson
Absent:	None
Staff Present:	Interim County Manager Morris Rascoe Assistant County Manager Misty Deanes Finance Director William Roberson Mr. John Whitehurst

Chairman Perry opened the meeting.

WATER SYSTEM

The Board heard presentations from Rich Moore and Charles Joyner of McDavid Associates regarding water issues. Water System Manager Ricky Spivey was present for this discussion.

The Board heard a presentation from Davenport and Company regarding refunding for Water Districts.

The Board discussed this matter.

JOINT MEETING WITH MARTIN COUNTY BOARD OF COMMISSIONERS REGARDING 911 COMMUNICATIONS

The Board was joined by the Martin County Board of Commissioners at 1:00 PM.

Representatives of the Martin County Board of Commissioners present included:

Tommy Bowen, Chairman
Elmo "Butch" Lilley
Bob Hyman
Dempsey Bond, Jr.

The Boards heard a presentation from Richard Taylor and David Dodd of the North Carolina 911 Board regarding grants for merged 911 Communications systems.

The Boards discussed this matter.

The Martin County Board of Commissioners exited the meeting.

TAX DEPARTMENT

Tax Administrator Hosea Wilson discussed the change in the law regarding tax and tags. The Board and staff discussed the effect on the current License Plate Office.

The Board discussed this matter.

PLANS FOR COUNTY OWNED BUILDINGS

Building and Grounds Supervisor Anthony Rascoe discussed repair needs in county owned buildings.

The Board discussed this matter.

ADMINISTRATIVE

The Board and staff discussed the proposed residency policy and the proposed board appointment policy and application.

SUMMARY OF THE DAYS DISCUSSION

The Board discussed the day's presentations and further engaged in conversations about these matters.

February 21, 2013

The Bertie County Board of Commissioners met for a retreat at 9:30 AM on February 21, 2013 at Moratoc Park, 102 River Road, Williamston, NC with the following members present or absent:

Present:	J. Wallace Perry, Chairman Charles L. Smith, Vice-Chairman Rick Harrell John Trent Ronald "Ron" Wesson
Absent:	None
Staff Present:	Interim County Manager Morris Rascoe Assistant County Manager Misty Deanes Finance Director William Roberson Mr. John Whitehurst

Chairman Perry opened the meeting.

EMERGENCY MANAGEMENT

Emergency Management Coordinator Mitch Cooper discussed the following: (1) EMD progress and requirements, (2) Disaster Response, (3) Emergency Medical Services, (4) Fire Tax District, (5) Road Signs and (6) Emergency Management vehicle issues.

The Board discussed these matters.

ECONOMIC DEVELOPMENT

The board heard presentations from Economic Development Director Steve Biggs regarding economic development in Bertie County and from the following representatives: (1) Mark Phillips of NCBio, (2) Timmy Baynes and Kevin Richards of the Mid East Commission, (3) Van Rogerson of the Northeast Partnership, and (4) Deputy Secretary of Commerce Dale Carroll.

The Board discussed these matters.

SUMMARY OF THE DAYS DISCUSSION

The Board discussed the day's presentations and further engaged in conversations about these matters.

February 22, 2013

The Bertie County Board of Commissioners met for a retreat at 9:30 AM on February 22, 2013 at Moratoc Park, 102 River Road, Williamston, NC with the following members present or absent:

Present:	J. Wallace Perry, Chairman Charles L. Smith, Vice-Chairman Rick Harrell John Trent Ronald "Ron" Wesson
Absent:	None

Staff Present: Interim County Manager Morris Rascoe
Assistant County Manager Misty Deanes
Finance Director William Roberson
Mr. John Whitehurst

Chairman Perry opened the meeting.

LOCAL OPTION SALES TAX AND OTHER REVENUES

The Board heard a presentation from NCACC Representative Rebecca Troutman regarding the local option sales tax and other revenues. Ms. Troutman discussed legislative hot topics.

The Board discussed these matters.

EMPLOYEE BENEFITS

The Board heard a presentation from Ms. Donna Nixon of the Pierce Group regarding employee benefits.

The Board discussed this matter.

EMERGENCY MEDICAL SERVICES

The Board heard more information from Emergency Management Coordinator Mitch Cooper regarding EMS.

SOLID WASTE DISPOSAL

The Board discussed Solid Waste Disposal for citizens, specifically Convenience Centers versus door to door service.

PAYROLL AND PAY PLAN

The Board discussed the timing of payroll. The Board discussed the employee pay plan, specifically that the Assistant County Manager/Clerk to the Board position had not been included on the pay plan when that position was created.

COMMUNITY MEETINGS

The Board discussed its interest in holding its second meeting of each month in a community location.

LANDFILL

The Board discussed the contract with the landfill, as well as use and a committee for discussions with the landfill.

INFORMATION TO CITIZENS

The Board discussed ways to better get information out to citizens.

ADMINISTRATIVE

The Board discussed the ad for the county manager position and the proposed contract with the interim county manager. The Board discussed the need for a grant writer for the County.

RECREATION

The Board heard a presentation from Recreation Director Donna Mizelle regarding future phases for the Recreation Complex.

The Board discussed this matter.

DEPARTMENT OF SOCIAL SERVICES

The board heard a presentation from Social Services Director Linda Speller regarding the NCFAST program and equipment upgrades needed at the Department of Social Services in order to implement the program.

SUMMARY OF THE DAYS DISCUSSION

The Board discussed the day's presentations and further engaged in conversations about these matters. The Board recapped discussions held during the retreat.

ADJOURN

Chairman Perry adjourned the meeting.

J. Wallace Perry, Chairman

Misty J. Deanes, Clerk to the Board