

**Windsor, North Carolina**  
**July 9, 2013**  
**Water Work Session**

The Bertie County Board of Commissioners met for a water work session at 9:00 AM in the Commissioners Room with the following members present or absent:

Present:	J. Wallace Perry, Chairman Charles L. Smith, Vice-Chairman Rick Harrell John Trent Ronald Wesson
Absent:	None
Staff Present:	Interim County Manager John Whitehurst Assistant County Manager Misty J. Gibbs County Attorney Lloyd Smith Water System Manager Ricky Spivey
Others:	Charles Joyner, McDavid Associates Rich Moore, McDavid Associates

Chairman Perry opened the meeting.

Commissioner Smith led the invocation and the Pledge of Allegiance.

Commissioner Wesson introduced a **MOTION** to convene as the Board for Water Districts I, II, III and IV. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Mr. Rich Moore passed out information about policies and fees in several eastern North Carolina counties. Mr. Moore discussed several the Bertie County Water System and operational policies that need to be addressed. The Board discussed operational policies.

The Board discussed water system impact fees, operational fees and charges.

The Board discussed regulations and amended checklist for privately financed waterline extensions reaching to the boundary of an entity's property and extensions within the boundary of an entity's property. The Board also discussed the non-residential checklist for water system service requests.

The Board discussed that the checklists should now be a duty of the Planning and Inspections Department and asked that the proposed checklists be sent to Planning and Inspections Director Traci White immediately for her review and comments.

The Board discussed the comments by the fire chief in Powellsville that Powellsville Fire Department could use water directly from a hydrant to suppress a fire. Mr. Joyner and Mr. Moore stated that no fire departments in the County should be used to suppress fires by directly tying a hose into the hydrant because the system was not designed to suppress fires. Mr. Joyner further discussed this matter. The Board directed County Attorney Smith to send a letter to each fire chief and to the Mayors of each town letting the representatives know that the hydrants could not be used for fire suppression.

The Board discussed the proposals for an automatic meter reading system. The Board decided to table any action on this matter until members have had more time to review the information.

Commissioner Harrell introduced a **MOTION** to adjourn as the Board for Water Districts I, II, III and IV. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

Chairman Perry adjourned the meeting.

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J. Wallace Perry, Chairman

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Misty J. Gibbs, Clerk to the Board