

**Windsor, North Carolina
September 26, 2013
Special Meeting**

The Bertie County Board of Commissioners met for a special meeting at 10:00 a.m. in the Commissioners meeting room at 106 Dundee Street, Windsor, NC, initially, in joint session with the Town of Windsor Board of Commissioners with the following members present or absent:

Present: J. Wallace Perry, Chairman
Rick Harrell
John Trent
Ronald "Ron" Wesson

Absent: Charles L. Smith, Vice-Chairman

Staff Present: County Manager Scott T. Sauer, who recorded the minutes
Economic Developer Steve Biggs
Assistant County Attorney Jonathan Huddleston

For the Town of Windsor, the following members were present or absent:

Present: James Hoggard, Mayor
Joe Alexander
Bob Brown
Cathy Wilson
David Overton

Absent: Lawrence Carter, Jr.

Staff Present: Allen Castelloe, Town Administrator
Braxton Gillam, Town Attorney

Media members present included Thadd White of the Bertie Ledger-Advance and Gene Motley of Roanoke Chowan News Herald.

Commissioner Wesson gave the invocation and led the Pledge of Allegiance.

Chairman Perry opened the meeting for the Bertie Board of Commissioners, and Mayor Hoggard called the Town of Windsor Board of Commissioners to order. Commissioner Wesson made a motion to go into Closed Session for discussion regarding industrial development under G.S. 143-318.11 (a)(4). The motion was seconded by Commissioner Trent and passed by unanimous vote.

Chairman Perry excused the public and press from the room, and asked that attorneys, management staff and company representatives remain present for the Closed Session.

Commissioner Trent offered a motion to come out of Closed Session and return to open session, which was seconded by Commissioner Wesson. The motion passed unanimously.

After summary remarks by attorneys Huddleston and Gillam, Commissioner Trent motioned to approve **JOINT RESOLUTION OF THE BOARD OF COMMISSIONERS OF BERTIE COUNTY AND THE BOARD OF COMMISSIONERS OF THE TOWN OF WINDSOR PROPOSING TO ACCEPT OFFER**

OF LONG TERM LEASE FROM SUNENERGY1,LLC. Commissioner Wesson seconded the motion, and the motion passed unanimously.

For the Town of Windsor, Commissioner Wilson offered a motion to approve JOINT RESOLUTION OF THE BOARD OF COMMISSIONERS OF BERTIE COUNTY AND THE BOARD OF COMMISSIONERS OF THE TOWN OF WINDSOR PROPOSING TO ACCEPT OFFER OF LONG TERM LEASE FROM SUNENERGY1,LLC. Commissioner Overton seconded the motion, which passed unanimously.

Mayor Hoggard asked the legal counsel present about the need for a letter to the NC Department of Correction, or a resolution authorizing the Chairman and Mayor to execute said correspondence. Counsel advised that not resolution was necessary.

Town of Windsor recessed to reconvene in its Chambers, on a motion by Commissioner Alexander and a second by Commissioner Brown which was passed unanimously.

Old Business

County Manager Sauer referred the Board to the correspondence from architect, Hite Associates, dated September 16th which detailed project changes and three change orders which reflected a net contract DEDUCT of \$6,922.97 for consideration and approval. There was much concern and frustration expressed by the Commissioners about the short notice on the submittal from the architect.

Commissioner Trent motioned to approve the architect's recommendation for the change orders with a net DEDUCT of \$6,922.97 which was seconded by Commissioner Wesson. The motion passed unanimously.

County Manager Sauer referred the Board to email correspondence from First Med, the County's paramedic contractor, requesting a reduction in the liability coverage contract requirement from \$5,000,000 to \$3,000,000. Commissioner Trent noted that the County's original request for proposals (RFP) stated that liability coverage of \$5,000,000 is a bid requirement. Attorney Huddleston shared that he and County Attorney Lloyd Smith believe that the County is more adequately protected at the \$5,000,000 level. Commissioner Trent offered a motion to have the liability coverage remain at \$5,000,000 as consistent with the original RFP. The motion was seconded by Commissioner Wesson and passed unanimously.

Attorney Huddleston reminded the Board that the EMS facility leases for the Towns of Aulander, Colerain and Windsor were prepared for execution pending approval by the Commissioners. He clarified the pertinent aspects including the provision of building maintenance and insurance provided by each Town. And he further noted that First Med will provide insurance for its vehicles and equipment. A motion by Commissioner Wesson was offered to approve the three leases, and to authorize the Chairman to execute the documents. Commissioner Trent seconded the motion, which passed unanimously.

On a motion by Commissioner Trent, and seconded by Commissioner Harrell to adjourn, which passed unanimously the meeting was concluded at 11:18 a.m.