

Windsor, North Carolina
March 10, 2015
Recessed Meeting
Part 2

The Bertie County Board of Commissioners met from 2:00pm-4:00pm inside Commissioners Room located at 106 Dundee Street, Windsor. The following members were present or absent:

Present: Ronald "Ron" Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah S. Tinkham
County Attorney Lloyd Smith
Finance Director William Roberson
Emergency Services Director Mitch Cooper
EMS Division Chief Matt Leicester
Compliance Coordinator Crystal Freeman
NET Transport Coordinator Ian Trainor

Representative: David Pickren, Colleton Software

CLOSED SESSION

Commissioner Trent made a **MOTION** to return to Open Session. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

OPEN SESSION

Non-Emergency Transport report preview by Emergency Services Director, Mitch Cooper, and EMS Division Chief, Matt Leicester, and Non-Emergency Transport Coordinator, Ian Trainor

Emergency Services Director, Mitch Cooper, and his staff provided a detailed overview of the Non-Emergency Transport Service which was initiated on August 1, 2014.

The Board was briefed regarding the original operating assumptions and the 24 hours per day, 7 days a week scheduling that was established to cover the projected transport demand at Bertie Vidant hospital in Windsor.

Mr. Cooper also explained the call volume and related operating costs for the first four months, and the decision to eliminate the 12 hour night shift, reduce staff and decrease operations to eight (8) hours per day Monday through Friday.

There was significant discussion and questions from each Commissioner regarding the non-emergency transport system's sustainability and the timeframe necessary to reach a breakeven point.

The County's revenue collection provider, Colleton Software, reported that the breakeven point should be achieved within 120 days or by mid-July.

Colleton Services and the County's EMS and Transport staff are projecting that the transport service should be operating without a deficit within 12 to 18 months.

OTHER ITEMS

Discuss location for Incident Command System (ICS) 402 class for Public Officials

The Board finalized a location to participate in the ICS 402 Class for Public Officials. The date of Tuesday, April 7 from 9:00am to 1:00pm was reiterated, and the location decided is the Roanoke-Cashie River Center located 112 W. Water Street in Windsor.

Preview proposed regular meeting agenda for Monday, March 16, 2015

The Board reviewed a draft agenda for Monday, March 16, 2015. One addition was suggested if time permitted.

The Board also discussed moving its Monday, April 6, 2015 meeting to Tuesday, April 7, 2015 in lieu of Easter Monday.

Commissioner Bazemore made a **MOTION** to reschedule the April 6, 2015 meeting to April 7, 2015. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Discussion of final negotiations and contract development with Republic Services for operation of solid waste and recycling convenience sites

County Manager Sauer shared the contract elements which have been negotiated and committed to by Republic Services as outlined below.

- 1) Equipment—in addition to the equipment listed in the initial proposal, Republic will provide:
 - a. an additional compactor at the Windsor site and one other site (if dictated by volume) for MSW-trash
 - b. 12 yard roll off container for tires at each site

- c. Closed container for e-waste at two sites (Lewiston and Windsor)
 - d. Pallet at each site to accept batteries
 - e. Container to accept used oil at each site
- 2) Monthly rate—flat fee of \$36,859 for thirty-six (36) months with no inflation factor, fuel escalator, or other increase; and beginning in year 4 of the agreement, annual adjustment will be a fixed rate of two percent (2%) per annum.
 - 3) Service hours and days of operation will remain consistent with the present operational schedule currently posted at each site, which varies with the daylight savings time calendar change.
 - 4) Existing staff—Republic will make all reasonable efforts to assist Waste Industries site attendants with filing job applications, and other accommodations necessary to ease the transition for qualified personnel.
 - 5) Employees will be provided with uniforms (laundry service), safety shoes and hearing/eye protection as per company policy.
 - 6) Free weekly container service (8yard box) at courthouse, DSS and Council on Aging senior center, once the current service agreement has expired.
 - 7) Free container service for community festivals.
 - 8) “performance clause” or liquidated damages in the event that the sites are not operational by July 1, 2015 (\$1,000 per day)

Commissioner Trent made a **MOTION** to approve these contract elements and to move forward with finalizing the contract with Republic Services for the 10 year agreement to establish and operate the County’s solid waste and recycling convenience centers. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

RECESS

Chairman Wesson recessed the meeting until Tuesday, April 7, 2015 so that the Board could meet to participate in an Incident Command System (ICS) 402 class for Public Officials from 9:00am-1:00pm at the Roanoke-Cashie River Center.

Ronald D. Wesson, Chairman

Sarah S. Tinkham, Clerk to the Board