

Bertie County Board of Commissioners



March 2, 2015

Chairman	Ronald "Ron" Wesson	District 1
	Stewart White	District II
Vice Chairman	Tammy A. Lee	District III
	John Trent	District IV
	Ernestine (Byrd) Bazemore	District V

BERTIE COUNTY BOARD OF COMMISSIONERS

March 2, 2015

4:00pm

Agenda

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

2:00-3:45 Facility tours at Maintenance Department and Water Department Operations Center, both located on County Farm Road

4:00-4:05 Call to Order and Welcome by Chairman Wesson

4:05-4:10 Invocation and Pledge of Allegiance by Chairman Wesson

4:10-4:25 Public Comments

(A)

***** APPOINTMENTS *****

4:25-4:40 MUST-Innov8, Inc. project proposal by Joe Kronner (A-1)

4:40-4:55 Heritage Collegiate Leadership Academy update by Executive Director, Kashi B. Hall

4:55-5:15 Status report on the verification process for business personal property taxes by Tax Administrator Jodie Rhea and Johnny Bailey of County Tax Services, Inc. (A-2)

Board Appointments (B)

1. Nursing Home/Adult Care Advisory Committee (B-1)

Consent Agenda (C)

1. Approve minutes for Closed Session 2-2-15
2. Approve minutes for Planning Sessions 2-9-15 and 2-10-15 (C-1)
3. Approve minutes for Regular Session 2-19-15 (C-2)
4. Approve Tax Department Error Ledger – January 2015 (C-3)

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Review and consideration of convenience center proposals and contract development
2. Review and consideration of Road Name Change Policy (D-1):
 - a. If a parcel is owned by tenants in common, i.e. there are fractional interests, the Ordinance requires 100% of the tenants to approve for that parcel to be considered as favoring a change, or consider a lesser number like more the 50% or some number between more than 50 and less than 100% of tenants to approve.
 - b. The fee is recommended at \$175.00 plus costs of publication
3. Discuss alternative date for ICS 401 class for Public Officials

Commissioners' Reports (E)

County Manager's Reports (F)

County Attorney's Reports (G)

Public Comments Continued

Closed Session

Pursuant to N.C.G.S. § 143-318.11(a)(3) to go into closed session to consult with the County Attorney in order to preserve the attorney-client privilege that exists between the attorney and this public body.

Pursuant to N.C.G.S. § 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approves the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Pursuant to N.C.G.S. § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Pursuant to N.C.G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of employment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Adjourn

Creating an “unfair” economic advantage for Bertie County

...An advantage even
Silicon Valley will envy

We asked over 100 CEOs
from industry, higher
education and K-12
education a simple question

Would it be valuable to have
world-class K-12 STEM
education across your region

»» The answer was a resounding

YES

The CEOs told us...

- ▶ It would be a critical strategic advantage because virtually all jobs being created to day require knowledge of Science, Technology, Engineering and Math.
- ▶ Graduates need to know how to apply their STEM knowledge to solve real world problems
- ▶ Prospective employees need critical soft skills.
- ▶ School quality is a critical factor when recruiting new business or recruiting new employees.

7 Survival Skills

(as defined by business leaders in their own words)

- ▶ Critical thinking and problem solving
- ▶ Collaboration across networks and leading by influence
- ▶ Agility and adaptability
- ▶ Initiative and entrepreneurial spirit
- ▶ Effective oral and written communication
- ▶ Ability to Access and analyze information
- ▶ Curiosity and imagination

Dr. Tony Wagner
Author of *Creating Innovators*
& *The Global Achievement Gap*

Our Challenge

- ▶ Immediately begin programs to graduate students with world-class STEM skills
- ▶ Graduates will know how to use their STEM knowledge to solve real-world problems
- ▶ Graduates will have Dr. Wagner's 7 Survival Skills and mastery of those skills will be apparent to prospective employers

It is a marketing challenge!

- » We must find simple ways to excite our students about learning STEM

- ▶ We have witnessed 2 solutions that have a long track record of producing exceptional results:
 - FIRST Robotics Programs (and other afterschool STEM teams)
 - Student-Led Discover in the classroom

Afterschool STEM Teams

- » Powerful, easy to implement programs that get amazing results

**“My mission in founding
FIRST was to sneak up on
kids and get them to love
science and math without
realizing that was what
was happening”**

Dean Kamen
Serial Inventor
Founder of FIRST Lego League & First Robotics Challenge

Kamen uses 5 “secret” ingredients

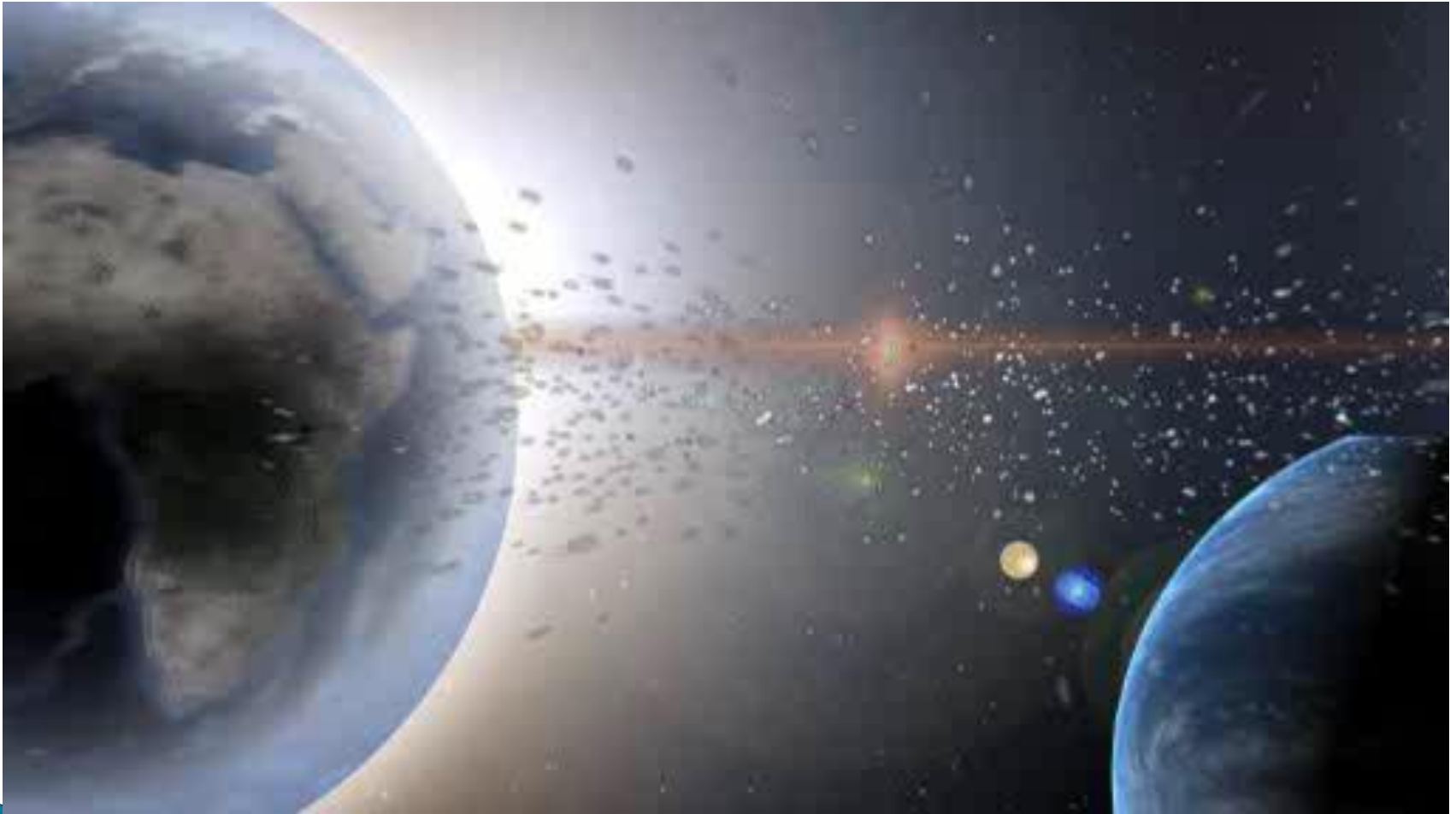
- ▶ Robots (nearly as addictive as video games)
- ▶ Fun (kids have no idea how much they learn)
- ▶ Student–Led Discovery
- ▶ A sports–like competitive environment
- ▶ Kids rubbing shoulders with Mentors from industry

FIRST annually has over 250,000 K–12 kids in 54 countries competing

Judge for yourself

- ▶ The video you are about to see was shot in Forsyth County, NC in 2011
- ▶ They put a FIRST Lego League team in every middle school in the county
- ▶ 12 weeks prior to this video none of these kids had any experience building or programming a robot.
- ▶ Watch for evidence of Dr. Tony Wagner's 7 Survival Skills

Forsyth County 2011 Robot Run



Results

- ▶ FIRST Lego League (FLL) naturally attracted a cross-section of kids that match the demographics of Forsyth County.
- ▶ Lots of anecdotal evidence that participation in FLL had a transformative effect on students that had historically been poor performers in the classroom
- ▶ Brandeis University study concludes that students that stay engaged through high school are highly likely to pursue STEM majors in college

Classroom Transformation

- » Bring the excitement of Afterschool STEM teams to classrooms

The Search for World-Class STEM Education

- ▶ Studied 34 programs across the nation that claimed to have effective STEM education programs...
 - 32 programs produced results that were no better than average
 - Two programs produced exceptional results:
 - High Tech High (San Diego, CA)
 - New Tech High (Headquarters in Napa, CA)
 - Programs on average produce graduates that are 5 to 7 times more likely to major in STEM fields.
 - Both programs share a common strategy:
Student-Led Discovery
 - Proven to work in the Afterschool Robotics Teams

You are engaged in some leading edge educational innovation

- ▶ Superintendent White is helping lead an innovative pilot project for Roanoke River Valley Education Consortium (RRVEC)
 - Working with business leaders to start 3 First Lego League teams for Bertie Middle School students this spring engaging up to 30 students.
 - It uses one of the best models for changing student outcomes and developing the skills CEOs are demanding.
 - Planning the expansion of STEM education in afterschool teams and in the classroom
 - Business leader engagement is critical to take Bertie County Schools to the next level.
- ▶ Bertie Early College High School
- ▶ Bertie STEM Academy

Business Engagement Is Critical

- ▶ Our kids simply do not know what to dream about.
 - Having mentors for afterschool STEM teams with technology backgrounds is critical.
 - Exposing students to exciting career opportunities is critical.
 - Honoring the value of a 2 year technical degree is critical
 - The vast majority of our teachers, particularly STEM teachers, have never worked in industry. They need to be exposed to the environments where their students will work to be able to explain to students why they need to know what they are being taught.

We need the best minds in Bertie County

- ▶ We are starting a strategic visioning process to map a strategy for implementing these programs in a way that...
 - Changes lives and creates exciting career opportunities for BCS graduates
 - Creates a workforce that is the envy of the state and nation that...
 - Delights current employers
 - Attracts companies that offer excellent jobs and economic growth for the county

NORTH CAROLINA BERTIE COUNTY
COUNTY TAX SERVICES, INC.
SERVICES AGREEMENT

This Service Agreement made and entered into this 2nd day of June, 2014, between the County of Bertie, (Hereinafter "COUNTY"), a political subdivision of the state of North Carolina, and County Tax Services, Inc. (Hereinafter "CTSI") a North Carolina Corporation having its registered office in Raleigh, North Carolina.

WITNESSETH

WHEREAS, COUNTY desires to obtain audit services on Business Personal Property Tax Listings as authorized by the North Carolina General Statutes; and

WHEREAS, CTSI agrees to provide said audit services for COUNTY pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the promises mutually herein exchanged, the parties agree as follows:

1. AUDITING SERVICES

CTSI agrees to provide to COUNTY auditing services on Business Personal Property Tax Listings.

CTSI will:

- A. Make copies of the Business Personal Property Tax Listings according to the Tax Administrator's instructions on accounts selected for audit.
- B. Prepare an introduction letter on COUNTY letterhead and provide the letter to the Tax Administrator for signature and timely mailing.
- C. Make an appointment with the selected businesses for a Business Personal Property Tax audit to be performed.
- D. Inform the Tax Administrator of the audit findings after the audit is completed, and provide adequate work papers to support all audits, whether there is a discovery or no discovery.
- E. Upon COUNTY approval of the audit, prepare a discovery letter pursuant to G.S. §105-312, or a no discovery letter, on COUNTY letterhead, together with a copy of the work papers, for the Tax Administrator's signature and mailing to the taxpayer.
- F. Agree to be accompanied by COUNTY personnel on any local audits to assist in training for ongoing audit activities.
- G. Answer all questions of COUNTY regarding any audit performed and to assist the COUNTY in preparing for any appeal as provided in section 2 below.
- H. Maintain confidentiality of all taxpayer information and other information provided to it by the COUNTY to the extent required of the COUNTY under all applicable state and federal law.

2. AUDIT APPEALS

If any audit performed by CTSI enters the appeals process, CTSI will:

- A. Appear at meetings with taxpayers or their representatives concerning the information identified in the audit.
- B. Provide testimony and evidence at hearings before the County Tax Assessor, Board of County Commissioners, North Carolina Property Tax Commission or other appellate level hearing concerning the information identified in the audit.

3. CONSULTING SERVICES

- A. Consulting services include ANY services requested by COUNTY that are not required to finalize an audit, finalization meaning an audit has been performed and all appeals have been exhausted. Any additional information that is outside the scope of an original audit being requested is to be considered consulting service. COUNTY and CTSI shall agree in writing and identify all costs and services to be performed under this section before any services rendered by CTSI.
- B. CTSI will maintain an hourly time sheet on any consulting services performed for COUNTY to be billed to COUNTY on a monthly basis if this service is required. The hourly rate will be the rates specified in Section 6B below.

4. RESPONSIBILITY OF COUNTY

COUNTY will:

- A. Make available to CTSI legible Business Personal Property Tax Listings for the purpose of making copies.
- B. Provide CTSI with COUNTY letterhead and envelopes.
- C. Sign and mail approved letters to the taxpayers in a timely manner.
- D. Provide postage for mailing audit correspondence from COUNTY to the taxpayer.
- E. Inform CTSI if any of the ongoing audits enter the appeals process or if any taxpayer sends COUNTY any additional information that may be vital to the audit.
- F. Provide the North Carolina Department of Revenue with the proper statement of confidentiality as required under the provisions of NCGS 105-296 for the personnel of CTSI.
- G. Provide to CTSI a notarized authorization letter giving authority to conduct audits on behalf of COUNTY.
- H. Compensate CTSI for AUDITING SERVICES and CONSULTING SERVICES performed under this Agreement as stated in Item 6, COMPENSATION.

5. TERM OF AGREEMENT

- A. This Agreement will become effective from the date of this agreement and will remain in effect unless cancelled by either party.
- B. This Agreement is cancelable at any time by either party upon thirty (30) days written notice.
- C. In the event of cancellation by either party, all audits assigned to CTSI as of the date of cancellation shall be completed by CTSI and all fees for completed audits shall be payable in accordance with the terms as provided by this Agreement.

6. COMPENSATION

For AUDITING SERVICES, as outlined in Section 1 and CONSULTING SERVICES, as outlined in Section 3 provided by CTSI under this Agreement, COUNTY agrees to compensate CTSI as follows:

A. AUDITING SERVICES

Fee Determination

For auditing services provided by CTSI, County will pay to CTSI a fee in accordance with the schedule shown below.

*The fee paid will be based on utilizing the most current audited Business Personal Property Tax Listing form to determine the final Total Tax Value assessed.

Size	*Total Tax Value per Current Listing	Fee per Acct#
S-0	0 - 49,999	400.00
S-1	50,000 - 399,999	600.00
S-2	400,000 - 999,999	1,000.00
S-3	1,000,000 - 4,999,999	2,000.00
S-4	5,000,000 - 14,999,999	6,000.00
S-5	15,000,000 - 29,999,999	10,000.00
S-6	30,000,000 - 49,999,999	10,000.00
S-7	50,000,000 up	10,000.00

Invoicing Procedures

If COUNTY has appropriated funds for audit services, as outlined in Section 1, CTSI will invoice the COUNTY after all appeal rights have expired.

If COUNTY has NOT appropriated funds for the audit program the COUNTY will provide CTSI with copies of taxpayer's paid bills so that CTSI can generate invoices to COUNTY for services. If it is determined that the amount COUNTY has collected totals more than the total fees due up to that date then CTSI will invoice all audits completed up to that date.

CTSI shall invoice COUNTY; Payment to CTSI for services provided under this Agreement will be due 30 days from the date of funds collected.

B. CONSULTING SERVICES

For consulting services provided by CTSI under this Agreement, COUNTY will pay to CTSI One Hundred Dollars and No Cents (\$100.00) per hour. Consulting fees will be invoiced at the end of each month.

7. PROPRIETARY RIGHTS

COUNTY agrees that the proprietary rights to the computer database and spreadsheet systems that CTSI has developed for auditing Business Personal Property Tax Listings will remain the property of CTSI.

All information received by CTSI from the COUNTY will remain the property of the COUNTY.

8. GENERAL

- A. This Agreement will be governed by the laws of the State of North Carolina.
- B. This Agreement is not assignable, by either party, by operation of law or otherwise.
- C. Should any provision, portion or application thereof of this Agreement be determined by a court of competent jurisdiction to be illegal, unenforceable or in conflict with any applicable law or constitutional provision, the Parties shall negotiate an equitable adjustment in the affected provisions of this Agreement with a view toward effecting the purpose of this Agreement, and the validity and enforceability of the remaining provisions, portions or applications thereof, shall not be impaired.
- D. The subject headings of the paragraphs are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions. This Agreement shall be deemed to have been drafted by both parties, and no purposes of interpretation shall be made to the contrary.
- E. This Agreement including any attachments, will constitute the entire understanding between COUNTY and CTSI and will supersede all prior understandings and agreements relating to the subject matter hereof. Any modification, revision or amendment to this Agreement must be in writing and executed by both parties. This Agreement may not be orally modified.
- F. COUNTY acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions.

G. Any action to interpret this Agreement or to enforce any provision of this Agreement, will be solely in the Superior Court of Bertie County.

9. NOTICES

Notices to be given or submitted by either party to the other, pursuant to this Agreement, will be sufficiently given or made in writing and sent by certified mail, postage prepaid to:

CTSI: County Tax Services, Inc.
3733 National Drive, Ste 125
Raleigh, NC 27612

COUNTY: Bertie County
P. O. Box 527
Windsor, NC 27983

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement; COUNTY through ~~J. Wallace Remy~~ authorized to execute same by ~~Bertie County Board~~ and COUNTY TAX SERVICES, INC., signing by and through its duly authorized representative. ~~of Commissioners~~

COUNTY TAX SERVICES, INC.

BY: Teresa Beaven (Seal)

TITLE: President

ATTESTED BY:

BY: Johnny Bailey

TITLE: V. Pres.

COUNTY OF: Bertie

BY: J. Walker

TITLE: Chairman

This instrument has been prepared in the manner required by the Local Government Budget and Fiscal Control Act.

William Roberson
Finance Officer

Nursing Home/Adult Care CAC

Immediate Vacancies: 1

Position Vacancy:

Board	Term	Name	Began	End
Nursing Home/Adult Care CAC	1 year	Minnie Outlaw	3/4/2014	4/6/2016

Special requirements: Complete mandatory training.

Notes:

Attendance of Current Members: N/A

Applications Received:

1 – James Pugh

Current Members (unexpired):

1. Clara Barrow
2. Mary Davis
3. Rev. Gail P. McNeil
4. Maggie Witherspoon (appointment deferred until back from knee surgery)

ABC



APPLICATION FOR BERTIE COUNTY AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

Name: James S Pugh

Home Phone Number: (252)348-2858 Mobile: (252)377-7625

Home Fax Number: _____

Email Address: _____

Home Address: 613 Indian Woods Road, Lewiston-Woodville, NC 27849

Mailing Address: 613 Indian Woods Road, Lewiston-Woodville, NC 27849

Are you a full-time resident of Bertie County? Yes No _____

How long have you been a full-time resident of Bertie County? 82 years

Do you live within any corporate or town limits? Yes _____ No Which: _____

County Commissioner District: 4

(This information can be obtained from the Bertie County Board of Elections at 252-794-5306)

Occupation: Retired Employer: _____

Business Address: _____

Business Phone Number: _____ Business Fax: _____

Please list in order of preference the Boards/Commissions/Committees on which you would like to serve:

- 1. Bertie County ABC Board
- 2. _____
- 3. _____
- 4. _____

Qualification for specific category: _____

I have the best interest of the County at heart and I want to continue to see the store and employees succeed.
My background with working on this Board and working with the employees makes me qualified.

Name of any Bertie County Board/Commission/Committee on which you presently serve:
Supervisor, Bertie County Soil and Water District

If reapplying for a position you presently hold, how long have you served? approx. 9 months

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

Being retired I have been able to give my full time to this Board. I have also worked with the other Board members and employees to create a better ABC System. I was part of the team to bring the "Save a Life" tour to our Bertie County Students.

Do you have any delinquent Bertie County taxes? ___ Yes No

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.) If necessary, you may add additional pages:

3rd Vice Chair, 21 County Civic League; Chairman, PPI; Credentials Committee member for Roanoke Electric Association; NAACP Member.

CODE OF ETHICS

By submitting this application and by my signature below, I pledge that, if appointed, I agree to comply with the attached Code of Ethics as adopted by the Bertie County Board of Commissioners.

Date: 4/24/2014 Applicant's Signature: *James G. Pugh*

Return application to:

~~Misty Gibbs~~, Assistant County Manager/Clerk to the Board
PO Box 530
106 Dundee Street
Windsor, NC 27983
Fax: (252) 794-5327
~~misty.gibbs@bertie.nc.gov~~

Note:

*All information on this document is subject to the Public Records Law and will be released to the public upon request.

**Interest to Service forms remain current for two years. Following that, the applicant may wish to contact the Clerk to the Board's Office for an updated form.

***Applications must be on file in the Clerk to the Board's Office 7 days prior to consideration for appointment.

FOR OFFICE USE ONLY

Date Received: 4/28/14

Received By: *Sarah Shuler*

**Windsor, North Carolina
February 2, 2015
RECESSED**

The Bertie County Board of Commissioners recessed their regular meeting on February 2, 2015 in order to meet at the Roanoke-Cashie River Center for a Planning Session on Monday, February 9, and Tuesday, February 10, at 7:30am. The following members were present or absent:

:

Present: Ronald “Ron” Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah S. Tinkham

Facilitator: Madeleine Henley, Walking Stick Associates

There were no media members present.

RECONVENE

Chairman Wesson reconvened the February 2, 2015 meeting.

INVOCATION

Commissioner White gave the Invocation.

PLANNING SESSION PART #1: MONDAY, FEBRUARY 9, 2015

Chairman Wesson introduced facilitator Madeleine Henley, who led the Board on a brief team building exercise where each Commissioner, Manager and Clerk received collective comments from around the table, highlighting individual strengths that each person brings to the process.

Ms. Henley asked each Commissioner to describe expectations for the planning session.

Chairman Wesson suggested that this is an opportunity to build on the trust factor with each other, and to develop a clear sense of priorities.

Vice Chairman Lee indicated that it is important to get the Board caught up on prior issues and projects.

Commissioner Bazemore said that she hoped this meeting would provide a useful framework for the budget and to develop team work.

Commissioner White reported that he is still learning and he is interested in receiving department head reports and becoming hands on with some of the issues facing the County.

Commissioner Trent felt the Board was developing a pretty tight working relationship.

Facilitator Henley suggested that she would work with the Board to reach all of these goals, and that she would try to make the experience fun and engaging.

Ms. Henley led a discussion regarding the Board's understanding and support for the agenda preparation process, general communications with the Manager, and receiving public comments during the meetings.

It was the consensus of the Board to keep the meetings informal and to encourage as much discussion as possible before a matter was put to a vote.

It was also the consensus of the Board to continue the two public comment periods at each meeting, and to limit individual comments to three (3) minutes per person.

Next on the planning session agenda was a brief discussion of the importance of developing a mission and vision statement for the County, especially as the Board works toward approving a budget and funding priorities for next fiscal year.

Commissioner Trent summed up the discussion suggesting that the Board's role could be described as making life better for all citizens of Bertie County.

Ms. Henley led a discussion regarding core values, with Commissioners suggesting Economic Development, education, infrastructure and quality of life as key to their roles.

Ms. Henley also noted that many organizations use a system of S.M.A.R.T. objectives, which is an acronym for **S**pecific, **M**easurable, **A**chievable, **R**elevant to Goals, and **T**ime bound.

She also led a discussion regarding keeping a "balanced scorecard" for decision making by including the opinion of citizens, developing management tools, looking at staff operations, and always being mindful of the finances.

Chairman Wesson suggested that since the afternoon had two major blocks for Economic Development and the Board of Education, there was need to focus discussions on these matters.

Economic Development was discussed first and each Commissioner weighed in with comments, suggestions, and concerns for improving the County's economic development efforts.

Commission Trent spoke first, commenting on the importance of job fairs, trade shows and improving our marketing for Bertie County.

He also had specific suggestions regarding methane opportunities, the need for time share rentals and investment, and possibly a private airstrip accessible to Scotch Hall and surrounding areas.

Vice Chairman Lee reported on the recent regional meeting hosted by the US Fish and Wildlife, and the planning process at the coast.

She also noted her participation in a recent meeting to develop the market and production of sweet potatoes in Bertie County.

Commissioner White discussed the impact of the "Bucks for Bertie" and the price increases for hunting leases which resulted in local residents being priced out of hunting lands which have been used for generations.

His remarks led to a discussion regarding methane extraction and the impact of federal subsidies for energy alternatives.

Commissioner Bazemore indicated that we currently do not see economic development activity in Bertie County, and she would like to see growth especially in the area of retail expansion.

She also asked about re-defining the role of the Economic Developer.

Chairman Wesson discussed the four business clusters which were previously identified by the Board, suggesting there has been weak leadership under the current structure for economic development, noting that it is time to make a change.

He also expressed strong interest in alternative energy such as methane and the possibility of reviewing options for the County's former landfill site.

The Board's discussion led to a consensus that the County needs to evaluate its marketing efforts and the structure of our economic development system. It was agreed that there was a need to prepare a historical summary of projects and prospect activities.

County Manager Sauer suggested that the Board could seek to engage a consultant, using the process similar to the Board's effort to select a new consulting engineer for certain Water Department projects.

It was the Board's consensus to have the Manager prepare a Request for Qualifications for consultants to recommend marketing strategies and an evaluation of the County's economic development system.

It was also noted that the Board expected written reports from the Economic Developer on a monthly basis.

Additionally, the Board discussed their concerns regarding the Bertie County Public School System and the Board of Education.

The Board came to a consensus to request additional information from the Board of Education regarding their capital funds, as well as to brainstorm areas for cost savings specifically regarding the consolidation of schools.

The Board stated that it was their priority to develop a more concise message to send the public about the management of the public school system, as well as the charter, and private schools in the County.

There was also a brief discussion about the upcoming meeting regarding the available manufacturing and training space at Bertie Correctional.

Vice Chairman Lee will be attending a meeting in Raleigh later in the week on this topic.

The Board worked through lunch and continued to work through its agenda of discussion points.

There was a brief discussion regarding the recently proposed Electronic Monitoring program for pre-trial detainees to enhance management of the jail's population.

The consensus of the Board was to meet with the Sheriff to discuss its successful implementation.

County Manager Sauer reported that a rewrite of the Road Name Change Policy is pending legal review, and the Board's consensus is to move forward with this project and consider for approval within the next thirty (30) days.

County Manager Sauer reminded the Board that the Solid Waste and & Recycling convenience center proposals were received February 3, and are ready for review and consideration.

It was the consensus of the Board to discuss this matter at the next regular meeting.

County Manager Sauer updated the Board on the status of an office lease for the former Day Reporting Center building, which is now five (5) months in arrears.

It was the consensus of the Board that the Manager will immediately notify the tenant to resolve the lease payment balance or prepare to vacate the premises.

County Manager Sauer also reminded the Board of an annual agricultural lease agreement for county-owned land located on County Farm Road.

The consensus of the Board was to review the lease and revise the payment terms at \$200 per acre.

The Board discussed the number of vacant or idle property owned by the County and the need to sell them, and get them listed for taxes.

It was the consensus of the Board to seek a local realtor to handle the sale of these properties.

The Board reviewed a couple of items for consideration at the next regular meeting, including the CDBG project utility easement for the Farm Lane water extension, and the Interlocal agreement with the Town of Colerain for the administration of the flood damage prevention ordinance.

Project concepts discussed with the Board included a potential joint project with the Town of Windsor to acquire, develop, or otherwise provide for the continued operation of a civic center, and expanded convention facility to host large business meetings, trade shows, and other programs.

It was the consensus of the Board to open a dialogue with the Town regarding the viability of this type of project, with the goal of making Bertie County a business destination point that will attract investment for a hotel and related amenities.

The County Manager also outlined potential strategies to address the continued challenge of poorly maintained private dirt roads as it relates to establishing emergency vehicle access.

It was acknowledged that this effort raises many policy and statutory issues that will need to be fully addressed in order to find a workable solution.

The Board also discussed the concept of hiring a full time, staff County Attorney, and the potential benefits for staying current on various legal matters.

It was the consensus of the Board that this matter will be considered with the upcoming budget.

Meeting with Bertie County Board of Education and Superintendent Elaine White

The Bertie County Board of Education, as well as Superintendent White, arrived for a joint meeting with the Board of Commissioners at 4:00pm.

Superintendent White discussed upcoming programs and issues for the next budget cycle.

Superintendent White reviewed the progress on the 100 building at the former high school campus, noting office space allocated for the Smart Start program, EMT Cadet Program, and the HVAC training area.

Mrs. White also reported on a recent meeting the County Recreation Director, Donna Mizelle, and the availability for the former high school gymnasium for use by the public.

There was also considerable discussion between the two Boards regarding establishing community recreation programs building on a partnership with the school system, the YMCA, and the County's recreation department.

It was agreed that this initiative should be a high priority for all concerned parties.

Superintendent White provided an overview of student population trends in enrollment, the recently released State report cards on school performance, current expense budget expectations, use of various school campuses, and the costs of operating various campuses including the impact of the new high school utility costs.

The two Boards engaged in a discussion of addressing the needs of all Bertie County children including those in private schools, the charter school, and the public school system.

There was also the discussion of consolidating some campuses and the possible sale of school property to generate funds for school needs in the future. The discussions covered many items of interest for the two Boards, yet no formal action was taken, and no budget items were considered or approved.

Both Boards agreed that this was a good start for the upcoming budget season.

RECESS

Chairman Wesson recessed the meeting until Tuesday, February 10, 2015 at 7:30am. The Board will meet for the second, and final day of their annual 2015 Planning Sessions at the Roanoke-Cashie River Center.

Ronald D. Wesson, Chairman

Sarah S. Tinkham, Clerk to the Board

Windsor, North Carolina
February 2, 2015
RECESSED

The Bertie County Board of Commissioners recessed their regular meeting on February 2, 2015 in order to meet at the Roanoke-Cashie River Center for a Planning Session on Monday, February 9, and Tuesday, February 10, at 7:30am. The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
 Stewart White, District II
 Tammy A. Lee, District III
 John Trent, District IV
 Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
 Clerk to the Board Sarah S. Tinkham

Facilitator: Madeleine Henley, Walking Stick Associates

There were no media members present.

RECONVENE

Chairman Wesson reconvened the February 2, 2015 meeting.

PLANNING SESSION PART #2: TUESDAY, FEBRUARY 10, 2015

The first discussion for the morning covered a wrap-up of the joint meeting with the Board of Education.

Chairman Wesson emphasized the need for a “model” or program design with participation from the County Recreation Department, YMCA, school personnel, Town/community representatives, and volunteers so that expectations can be clarified and documented in order for the County’s to reach its community recreation goals.

The Chairman suggested that this needs to be on the short list of near term priorities, and the consensus of the Board was to plan on serving two communities initially with one being the Town of Aulander.

The Board also discussed the school bus garage project and talked about the opportunity to partner with the Board of Education in developing a joint vehicle maintenance program to include County vehicles.

The consensus of the Board was to keep this item on the list for the near term, and to explore meeting with the NC Department of Public Instruction staff to gain a better understanding of state policy on this matter. It was also noted that Mr. Ledford, the School Transportation Manager, should be included in any future discussions.

County Manager Sauer noted several items that may need an additional work session, such as the review of the County personnel policy, customer service expectations, and a thorough review of the non-emergency transport income and expenditures to date.

County Manager Sauer suggested that it may be appropriate to discuss putting the ¼ cent local option sales tax voter referendum on the ballot for consideration for the third time.

He also suggested that the Board may want to consider holding a special election with this single item on the ballot versus the primary or general election.

Many of the Commissioners were concerned about the cost of a special election, and discussion was deferred until a cost estimate is available from the Board of Elections.

County Manager Sauer reminded the Board of the upcoming meeting with the Cooperative Extension and the district director from NC State University regarding the latest staffing realignment and changes for Bertie County which will be held at noon on February 19th.

He also mentioned the efforts of County Tax Services, Inc. which is under contract to verify and confirm the accuracy of business personal property and equipment listings in the Tax Office.

It is anticipated that Tax Administrator, Jodie Rhea, will have CTS, Inc. provide an update to the Board in the near future.

County Manager Sauer also advised the Board that CPA Bob Segal has initiated his work to review opportunities to identify revenue due to Bertie County and areas where expenditures may be reduced.

It was also discussed that the Board will be provided an overview of the County's Emergency Operations Plan in the coming months in addition to scheduling training for the governing body which is required by the State for incident command and emergency management functions.

The County Manager also briefly outlined several other program concepts to consider in the future:

- Partnership with high school/community college to establish culinary program at former high school, and development business incubator to provide efficient low cost meals for jail and congregate meals at senior center nutrition sites.

- Establish “criminal justice academy” with high school and community college similar to EMT-Basic cadet program recently launched—to encourage career path for law enforcement and corrections officers by building a workforce locally.
- Seek legislative/statutory personnel policy change to lower the age limit for State Corrections Officers from age 20 to 18, since high school graduates can join the military at age 18, carry a weapon and serve as an MP or guard at a military prison. Again, building the local workforce (75 job vacancies as of Feb 5).

The next session was led by the County’s health insurance broker, Ms. Donna Nixon from Pierce Group Benefits, Inc.

Ms. Nixon reviewed trends in national health care and outlined issues to anticipate with the Affordable Care Act.

Ms. Nixon also presented a report outlining the outpatient, pharmacy, hospital, and physician visit expenditures for the past three years for Bertie County employees and retirees covered by the County’s plan.

The next presentation was from Green Engineering regarding the recent water system evaluation, and efforts to implement various recommendations to address the unaccounted water loss, as well as several other projects.

Mr. Leo Green, III. and Mr. Rodney Tart updated the Board on the status of the USDA grant and financing applications for the South Windsor improvements, as well as the merger opportunities with the Towns of Lewiston-Woodville and Roxobel.

It was the consensus of the Board that the budget will include provisions for an update to the water system’s hydraulic model and consolidation of the budgets for the water system, for accounting purposes only, and leaving the water districts intact for future project financing as necessary.

Following the Water Department session with Green Engineering, the Board received several brief updates from the County Manager.

The Mid-East Commission Interim Director, Mr. Bryant Buck, will review the County’s request to examine census block data for the 2010 low to moderate income levels for several portions of Bertie County that may have been under reported, which can significantly impact the County’s eligibility for various federal grant opportunities.

Mr. Sauer also discussed providing the newest members of Bertie County’s legislative delegation with a few local mementos to insure that Bertie County’s presence is noted for anyone visiting their legislative offices.

The Board was reminded of the upcoming Annual Black History Dinner sponsored by the Chamber of Commerce on February 17th.

Vice Chairman Lee suggested that the County consider hosting a NCDMV driver's license office on a permanent basis in lieu of the mobile unit which comes to Windsor.

It was the consensus of the Board to pursue this matter using existing vacant, or soon to be vacant county office space.

The County Manager noted that the contractor mower for the former landfill site is retiring, and it was the consensus of the Board to put this work out for competitive bid.

Vice Chairman Lee reported on her first Tri-County Board meeting and recommended that the County support the local match request for the fuel system upgrade which will replace the underground tanks with above ground fuel storage.

Vice Chairman Lee made a **MOTION** to provide a \$5,000 local match. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

County Manager Sauer noted that a staff member suggested having the County install an automatic teller machine (ATM) in the Courthouse or County Administrative building for the convenience of the public.

The consensus of the Board was to defer action until a more detailed report is available.

Commissioner White stated that he had significant concerns regarding pay disparities for County staff and suggested that the Board consider engaging professional services to conduct a salary study and classification review for all county positions.

The County Manager was asked to research the date of the most recent pay study and share this information with the Board.

At the close of the meeting, the Board discussed the importance of setting a timetable for these items discussed during the two day planning session, indicating that some were to be immediately considered, others will be reviewed as part of the budget, and several matters will be developed in a three to five year plan.

The Chairman indicated the need to find better ways of reaching County citizens, through the press, the county website and possibly social media.

Facilitator Henley thanked the Board for the opportunity to serve Bertie County and each Commissioner was asked to participate in a brief evaluation of her services.

ADJOURN

Chairman Wesson adjourned the meeting at approximately 4:30pm.

Ronald D. Wesson, Chairman

Sarah S. Tinkham, Clerk to the Board

**Windsor, North Carolina
February 19, 2015
Regular Meeting**

The Bertie County Board of Commissioners postponed their regularly scheduled meeting for Monday, February 16, 2015 until Thursday, February 19, 2015 due to impending winter weather. The meeting took place at 7:00pm inside Powellsville Town Hall located at 106 E. Main Street, Powellsville, NC. The following members were present or absent:

Present: Ronald "Ron" Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah S. Tinkham
Assistant County Attorney Jonathan Huddleston
Network Administrator Joe Wilkes
Economic Development Director Steve Biggs
Planning Director Traci White
Nuisance Abatement Officer Barry Anderson
Emergency Services Director Mitch Cooper
Civil Processing Officer Vernon Lee

Gene Motley of the Roanoke-Chowan News Herald was present from the media.

Chairman Wesson welcomed all of those present, and thanked them for their attendance.

INVOCATION/PLEDGE OF ALLEGIANCE

Reverend J.C. Watford gave the Invocation. Chairman Wesson led the Pledge of Allegiance.

CALL TO ORDER

Chairman Wesson thanked the Town of Powellsville for hosting the meeting, as well as a dinner before the start of the meeting. He asked that Powellsville Mayor, Thomas Asbell, say a few words.

Mayor Asbell thanked all of those present for their attendance despite the frigid weather, and stated that he was excited to be hosting the Board in Powellsville again. Mayor Asbell

recognized the three members of the Town of Powellsville Board including: James L. Peel, Joseph T. Watford, and Carlyle Hoggard.

PUBLIC COMMENTS

Willie Outlaw of Powellsville asked for the latest status of the convenience sites contract with Waste Industries, as well as for more information regarding an article he read in the newspaper about the new Bertie High School's gym floor.

Chairman Wesson responded by stating that the Board was due to discuss the two bids received for the convenience sites at this meeting, and that a decision would be made as soon as possible.

In regards to the gym flooring at the new Bertie High School, Chairman Wesson responded that the County was working with Commissioner Trent as well as various engineers to remedy the problem at little to no cost for the County.

Mr. Outlaw also reported that the Men's Room was visible from the gym, and a screening wall should be installed.

Lastly, Mr. Outlaw inquired about the latest Economic Development efforts in the County. Chairman Wesson and Commissioner Trent both detailed two new permits received for two additional solar farms, as well as recent job fairs that have taken place within the County featuring employers such as Perdue, Bojangles, Valley Protein, etc.

Latoya Freeman brought a concern to the Board regarding the state of the road she currently resides. She stated that the road is constantly being washed out due to snow and rain, and that for years she has had no luck in securing someone to fix the road. She requested assistance from the County, and stated that she was worried about emergency personnel being able to access her home in the event of an emergency.

Chairman Wesson responded by saying that the County, unfortunately, has no control over privately owned roads, and that the condition of such roads are the responsibility of the road owner(s) in which she purchased her lot.

He advised Ms. Freeman to make efforts to contact the owner of the road in order to work out an arrangement for the road to be repaired. He also stated that if Ms. Freeman did not know the owner than she could visit the Bertie County Register of Deed's office, and that they would be able to give her the owner's name and information.

APPOINTMENTS

Town of Colerain Flood Damage Prevention Ordinance Interlocal Agreement update by Planning Director, Traci White

Planning Director, Traci White, presented the Board with executed copies from the Town of Colerain for a Flood Damage Prevention Interlocal Agreement with the County.

The Interlocal agreement is needed with the County so that the Town of Colerain can be eligible for federal National Flood Insurance.

The regulations within the agreement mirror the County's ordinance, and the County will not be enforcing any additional regulations.

Commissioner Trent made a **MOTION** to accept the agreement. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

The agreements reads as follows:

INTERLOCAL AGREEMENT
BETWEEN BERTIE COUNTY AND THE TOWN OF COLERAIN

This Interlocal Agreement, made and entered into this the 19 day of Feb., 2015, by and between the Town of Colerain, a municipal corporation organized and existing pursuant to the laws of the State of North Carolina, Party of the First Part, hereinafter referred to as the TOWN and Bertie County, a political subdivision of the State of North Carolina established and operating pursuant to the laws of the State of North Carolina, Party of the Second Part, hereinafter referred to as the COUNTY;

WITNESSETH:

WHEREAS, the TOWN and the COUNTY, pursuant to the authority granted by the North Carolina General Statute 160A-461, hereby covenant, contract, and agree as follows:

1. The TOWN hereby contracts with the COUNTY to use the services of the Planning & Inspections Department of the COUNTY to administer the TOWN'S Flood Damage Prevention Ordinance within the corporate limits and extraterritorial jurisdiction of the TOWN.
2. The TOWN'S Flood Damage Prevention Ordinance, which includes the same regulations as the COUNTY'S Flood Damage Prevention Ordinance, has been adopted by the TOWN, and through execution of this Interlocal Agreement, as well as by Resolution of the TOWN'S Governing Board, and the same shall apply within the corporate limits and extraterritorial jurisdiction of the TOWN. After the date of this agreement, any amendments made to the Flood Damage Prevention Ordinance of either the TOWN or COUNTY will require a review by both the TOWN and the COUNTY at that time to determine if a new agreement is necessary.
3. The services of the Bertie County Planning and Inspections Department shall be performed at no cost to the TOWN. However, should any claims of any type arise out of the services provided by the COUNTY under this agreement, the TOWN agrees to indemnify and hold the COUNTY, its employees, agents and contractors harmless from any and all claims for liability, loss, injury, damages to persons or property, costs, and attorney's fees resulting from any action brought against County, its employees, agents, contractors and Commissioners arising as a result of the services performed on behalf of the TOWN that are the subject of this Agreement.
4. All fees and charges associated with administering the Flood Damage Prevention Ordinance as adopted by the Board of County Commissioners,

shall be collected by the COUNTY, shall be the sole property of the COUNTY, and no part thereof shall be payable to the TOWN.

5. On behalf of the TOWN, the Bertie County Planning and Inspections Department will use the same degree of effort to enforce the Flood Damage Prevention Ordinance as it does for the County, except that if any civil or criminal action becomes necessary to enforce the same, the TOWN shall bring any legal action as may be required to enforce said Ordinance, upon written notice from the Bertie County Planning and inspections Department of such violations.
6. This Agreement shall continue until such time as either the TOWN or COUNTY resolves to terminate the Agreement and gives six (6) months written notice to the other party of said termination or upon mutual agreement of both parties.
7. This Agreement may only be modified in writing and executed by both parties.
8. The effective date of this Interlocal Agreement shall be 2/19/, 2015.

IN WITNESS WHEREOF, the Town of Colerain has caused this Agreement to be signed in its name by its Mayor, attested by its Clerk, and its Official Seal to be hereunto affixed, and Bertie County has caused this agreement to be signed in its name by the Chair of the Board of Commissioners and attested by the Clerk of its Board and its Official Seal to be hereunto affixed, the day and year first above written.

TOWN OF COLERAIN

By [Signature] Mayor

ATTEST [Signature] Clerk

BERTIE COUNTY

By [Signature] Chairman

ATTEST [Signature] Clerk

Announcement of the Local Government Federal Credit Union sponsored “Community Shred-a-Thon” event by Traci White, and Nuisance Abatement Officer, Barry Anderson

Planning Director, Traci White, and Nuisance Abatement Officer, Barry Anderson, were present to announce a shredding event to be held from 10:00am-2:00pm on Saturday, March 21st.

The event will take place in the parking lot of the Bertie County Department of Social Services.

The goal of the event is to provide a safe, secure way for the community to shred their sensitive documents including pay stubs, financial statements, and other information sensitive documents.

Citizens and visitors can bring documents by the box load, if necessary, to be shredded on site in a large shredding truck.

The event is sponsored by the Local Government Credit Union in Windsor.

Economic Development Update from Steve Biggs regarding recent project meetings

Mr. Biggs reported the status of job openings for Corrections Officers at the prison in Windsor, noting the difficulty of the administration’s effort to fill vacant positions.

Mr. Biggs provided details of the State’s online personnel system, NEOGOV, which is not considered to be “user friendly” for applicants.

Mr. Biggs then reported that statewide, 4,500 individuals had applied for jobs within the prison system and the NEOGOV system has only approved 30 applications.

On another note, Mr. Biggs reminded the Board and the audience of the Perdue Job Fair held on February 24, 2015 at the Windsor NCWorks Center.

In addition, Mr. Biggs report on his efforts to attract a financial institution or credit union branch to occupy the former bank facility in Aulander.

Lastly, after reporting on various other matters, Mr. Biggs reminded the Board and all of those present of the upcoming Pound the Sound triathlon event on Saturday, June 13th.

BOARD APPOINTMENTS

This section was informational, but a recommendation was made for Mr. James Pugh to be appointed to the Nursing Home/Adult Care Home Advisory Committee upon submission of his application. An official appointment will be made at a later date.

CONSENT AGENDA

Approve minutes for Regular Session 2-2-15

County Manager Sauer recommended this item for approval.

Commissioner Bazemore made a **MOTION** to approve the minutes for Regular Session 2-2-15. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

Accept Register of Deeds Fees Report – January 2015

Vice Chairman Lee made a **MOTION** to accept the Register of Deeds Fees Report for January 2015. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

Resolutions of Appreciation in Memory of Roy L. Bond, Jr., and Jethro Pugh

Chairman Wesson announced that Roy L. Bond and Jethro Pugh, Bertie County natives, were to be honored at the upcoming Annual Black History Dinner on Tuesday, March 3, 2015.

Mr. Wesson stated that a request was received to sign resolutions in their honor. The approved and signed resolutions are below:



BERTIE COUNTY

106 DUNDEE STREET
POST OFFICE BOX 530
WINDSOR, NORTH CAROLINA 27983
(252) 794-5300
FAX: (252) 794-5327
WWW.CO.BERTIE.NC.US

**BOARD OF
COMMISSIONERS**

RONALD "RON" WESSON, Chairman
TAMMY A. LEE, Vice-Chairman
JOHN TRENT
ERNESTINE (BYRD) BAZEMORE
STEWART WHITE

RESOLUTION OF APPRECIATION IN MEMORY OF ROY L. BOND JR.

Born in Windsor, North Carolina, Roy L. Bond, Jr. attended schools in Bertie County including Indian Woods Elementary and Southwestern High School where he graduated in 1965. A graduate of Elizabeth City State University with a degree in Physical Education, he began his teaching career in Martin County in 1969. Bond came back to Bertie County in 1983 and retired in 2002 after 12 years as head football coach at Bertie High School. During his 12-year tenure Bond held the all-time winning record at Bertie High School as Head Football Coach including: five conference championships, multiple awards as Coach of the Year and winning two North Carolina High School Athletic Association 3-A state football championships – one in 1995, and one in 2000. In addition, Bond also served as Head Girls Basketball coach at Bertie and won one NCHSAA sectional championship during his tenure. He also won the conference as boys' tennis coach.

Roy Bond brought pride and shared community spirit to Bertie County through his intelligence, leadership, and integrity.

WHEREAS: Roy Bond was a valued leader of high school sports in Bertie County North Carolina,


WHEREAS: Roy Bond brought honor and recognition to Bertie County through his leadership abilities in school sports especially football,


WHEREAS: his death ended this valued participation in the Bertie County,

THEREFORE, BE IT RESOLVED that the members of the Bertie County Commissioners express their sincere appreciation for his many contributions and express their condolences to his family.

BE IT FURTHER RESOLVED that copies of this resolution be spread upon the minutes of the Bertie Commissioners meetings and a copy sent to his family.

Adopted this 16th day of February 2015 in the Town of Powellsville, Bertie County, North Carolina.


Sarah S. Tinkham, Clerk to the Board


Ronald "Ron" Wesson, Chairman
Bertie County Board of Commissioners



BERTIE COUNTY

106 DUNDEE STREET
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BOARD OF COMMISSIONERS

RONALD "RON" WESSON, Chairman
TAMMY A. LEE, Vice-Chairman
JOHN TRENT
ERNESTINE (BYRD) BAZEMORE
STEWART WHITE

RESOLUTION OF APPRECIATION IN MEMORY OF JETHRO PUGH

Born in Bertie County North Carolina, Jethro Pugh attended W.S. Etheridge High School in Windsor. Pugh attended Elizabeth City State University in North Carolina at the age of 16 where he played offense and defense. He became a two-time All-CIAA defensive end in 1963 and 1964. Pugh is one of five persons to have his jersey retired by Elizabeth City State University.

In 1979, Pugh was inducted into the Central Intercollegiate Athletic Association (CIAA) Hall of Fame. In 1980, he was inducted into the North Carolina Sports Hall of Fame. In 1981, he was inducted into the ECSU Sports Hall of Fame. In 2010, he was inducted into the National Black College Alumni Hall of Fame.

Pugh was selected by the Dallas Cowboys in the 11th round of the 1965 NFL Draft and was also offered a contract to play with the Oakland Raiders of the AFL. He was only 20 years old when he started his professional career as a backup defensive end for the Cowboys. At the end of the 1966 season, he was moved to left defensive tackle. He played with the Cowboys for his entire career, from 1965 through 1978. His 14 seasons represent the fourth-longest career in Cowboys history. He retired on January 29, 1979 season, after helping the Cowboys win two Super Bowls, five NFC Championships, qualify for the NFL post-season in 12 out of 14 seasons and played in a then NFL record 23 playoff games.

Through his many outstanding accomplishments in national football with the Dallas Cowboys, Jethro Pugh brought honor and recognition to Bertie County and North Carolina.

WHEREAS: Jethro Pugh was a valued native of Bertie County North Carolina,

WHEREAS: Jethro Pugh brought with humility considerable skills to his chosen profession which brought honor to him, his family, his home county, and state,

WHEREAS: his death ended this valued participation in society,

THEREFORE, BE IT RESOLVED that the members of the Bertie County Commissioners express their sincere appreciation for his many contributions and express their condolences to his family.

BE IT FURTHER RESOLVED that copies of this resolution be spread upon the minutes of the Bertie County Commissioners meetings and a copy sent to his family.

Adopted this 16th day of February 2015 in the Town of Powellsville, Bertie County, North Carolina.

Sarah S. Tinkham, Clerk to the Board

Ronald "Ron" Wesson, Chairman
Bertie County Board of Commissioners

Receive December 31, 2014 Fiscal Monitoring Report – East Carolina Behavioral Health

The report was presented in order to show the yearly contribution (\$49,390) by the County to the East Carolina Behavioral Health organization.

Commissioner Bazemore made a **MOTION** to receive and accept the report. Commissioner White **SECONDED** the motion. The **MOTION PASSED** unanimously.

Authorize County Attorney and staff to proceed with utility easement acquisition by voluntary condemnation or other means for CDBG IF 2012 Farm Lane project

Chairman Wesson made a **MOTION** to authorize the County Attorney and staff to proceed with utility easement and acquisition by voluntary condemnation or other means for CDBG IF 2012 Farm Lane project. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

DISCUSSION AGENDA

Review and discuss Solid Waste and Recycling and Convenience Center proposals from Waste Industries and Republic Services

After some discussion, the Board agreed that the two bids received needed additional attention.

The Board scheduled a meeting with both companies on Thursday, February 26, 2015 from 3-5pm where representatives from each would present for discussion.

Chairman Wesson made a **MOTION** for the meeting to be held in regular, Open Session. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

The public is encouraged to attend.

Discuss timeline for consideration and approval of Road Name Change Policy currently under review

The Board has recently received a copy of the newest version of the County's Road Name Change Policy from the County Attorney.

The Board was encouraged to review it carefully, and to be prepared to consider it for approval at an upcoming meeting.

Discuss Board training date – Incident Command System (ICS) 401 class for Public Officials – March 2015

Emergency Services Director, Mitch Cooper, was present to receive assistance from the Board regarding a date for the Commissioners ICS 2014 class for Public Officials.

County Manager Sauer suggested that the Board consider Tuesday, March 10 from 2-6pm as Commissioners will already be present for a luncheon and presentation with Bertie County Cooperative Extension.

Mr. Cooper also asked if he could extend an invitation to all Town officials in case they would like to participate in the course.

NOTE: Upon further review, the Board is not able to participate in this course on March 10 as planned. A new date is forthcoming.

COMMISSIONERS' REPORTS

Commissioner Bazemore informed the Board of an available grant that is geared towards reducing the amount of incarcerations in low-moderate income and minority areas of the State. She stated that applications were due by Tuesday, March 31, 2015.

Chairman Wesson noted that he had been receiving various calls from business owners and citizens regarding the County's new business personal property consultant, County Tax Services, Inc.

He asked the County Manager to have Tax Administrator, Jodie Rhea, and the consultant to provide a report at the next Board meeting.

Chairman Wesson requested that County Manager Sauer work on a report to be posted on the County's website, as well as through other mediums, detailing the purpose of the consultant, and the current findings in order to provide more transparency.

COUNTY MANAGER'S REPORTS

County Manager Sauer gave no report, but flagged an item that was accidentally skipped from the Discussion section.

Review and consider proposed Request for Qualifications (RFQ) for professional consulting services for Marketing Strategies and Economic Development System Evaluation

County Manager Sauer stated that he had prepared an RFQ package seeking consulting services for Marketing Strategies and an Economic Development System Evaluation.

Chairman Wesson informed all of those present that there obviously would be a cost associated with hiring a consultant, but that due to the success of the consulting services received for the Water Department, doing the same for the Economic Development Department could be even more successful for the County.

Commissioner Trent made a **MOTION** for County Manager Sauer to proceed with the RFQ from professional consulting services for Marketing Strategies, and an Economic Development Evaluation. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

The deadline for submissions is Thursday, April 9, 2015, and all submissions will be submitted for the Board's review at an upcoming meeting.

ASSISTANT COUNTY ATTORNEY'S REPORTS

The Assistant County Attorney gave no remarks at this time.

PUBLIC COMMENTS CONTINUED

Mr. Don Byrum, and Waste Industries employee, of Windsor approached the Board regarding their concern for the current contract ending on June 30, 2015 with Waste Industries for the convenience sites.

Mr. Byrum stated that he did not understand why the County needed to start another RFP process for the convenience sites when the current vendor is doing well, and there are no problems.

The Board agreed that it was important for the County to continue to research and explore all options in order to find any potential ways of saving County tax dollars.

Willie Outlaw of Powellsville inquired about the time remaining on the landfill contract currently with Republic Services.

Chairman Wesson stated that the landfill contract was not due to run out until 2018, and that negotiations for a new contract would not begin until 2017.

Mr. Outlaw also asked the Board about current grants and what the County planned on doing to give back to the community.

After some discussion, Chairman Wesson announced that he and Commissioner Bazemore were meeting with Congressman G.K. Butterfield in Washington, D.C. in the coming days, and that they would be discussing this matter, as well as others, with him and will rally for his support.

Matt East of Republic Services was present to remind the Board, and all of those present, that Republic Services has been present in the County for a number of years, and has also donated substantially to many organizations in the County including the Bertie County Public School System, the Bertie County YMCA, as well as others.

Vice Chairman Lee asked Mr. East if Republic Services were to receive the new convenience site contract, would Republic maintain those current convenience site workers.

Mr. East assured all of those present that the current employees at the convenience sites would have the first opportunity to maintain their positions.

Haddie Askew of Powellsville was present to announce Powellsville's Community Awareness Day on Saturday, May 2, 2015.

She also announced the annual Taste of the Town event slated for Saturday, April 18, 2015.

RECESS

Chairman Wesson recessed the meeting until Thursday, February 26, 2015 at 3:00pm inside the Commissioners Room located at 106 Dundee Street, Windsor, NC. The meeting is being held in order for the Board to meet with both Waste Industries and Republic Services to discuss their recently submitted RFP's.

Ronald D. Wesson, Chairman

Sarah S. Tinkham, Clerk to the Board



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

February 02, 2015

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Error Journal" (Ledger) manually maintained in the tax office, both relative to Errors and Releases which are now ready for your approval.

The errors and releases herein are for the month of **January** and this request for your approval is made pursuant to "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20 _____

RLS*15*031	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
	1/5/2015	Baker, Junius 14A5920809473	G01	272.75		0.00		\$272.75
		Use Value left off in error		0.00				
	1/5/2015	Baker, Junius 14A5856243114	G01	566.56				\$566.56
	1/5/2015	Byrum, John E. 14A30499.40	G01	3.62				\$3.62
		Listed in Error	C02	1.18				\$1.18
	1/5/2015	Hoggard, R.N. 14A5828307915.1	G01	2128.10				\$2,128.10
		Correction to deferred tax						
	1/5/2015	Hoggard, R.N. 14A5828307915.2	G01	2089.59				\$2,089.59
		Correction to deferred tax						
	1/5/2015	Hoggard, R.N. 14A5828309947.1	G01	1918.23				\$1,918.23
		Correction to deferred tax						
	1/5/2015	Hoggard, R.N. 14A5828309947.2	G01	1418.43				\$1,418.43
		Correction to deferred tax						
	1/5/2015	Speller, Quentez 14A29822.80	G01	48.72		4.87		53.59
		Military Exemption						
	1/6/2015	Holland, Joshua 14A30936.70	G01	2.10		0.21		2.31
		Listed in Error						
	1/12/2015	Pugh, Icelena 14A6810715170	G01	2.00				\$2.00
		Interest released due to post mark						
	1/29/2015	White, Mary 14A29439.80	G01	54.40		5.44		59.84
		Listed in Error						
								<u>\$8,516.20</u>

Group Number: RLS*15*031

Abatement

Effective Date 01/05/15

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discont Amount	Trn Cde	Check Number	Trans Rev Descriptn
1	01/05/15	451	14A5920809473	G01	272.75-	272.75-	0.00		0.00				
***			BAKER, JUNIUS G		272.75-	272.75-	0.00	0.00	0.00	0.00	R	PG23	
2	01/05/15	451	14A5856243114	G01	566.56-	566.56-	0.00		0.00				
***			BAKER, JUNIUS G		566.56-	566.56-	0.00	0.00	0.00	0.00	R	PG23	
3	01/05/15	30499	14A30499.40	G01 G02	3.62- 1.18-	3.62- 1.18-	0.00 0.00		0.00 0.00				
***			BYRUM, JOHN E		4.80-	4.80-	0.00	0.00	0.00	0.00	R	PG23	
4	01/05/15	6211	14A5828307915.1	G01	2128.10	2128.10	0.00		0.00				
***			HOGGARD, R N, JR		2128.10	2128.10	0.00	0.00	0.00	0.00	R	PG23	
5	01/05/15	6211	14A5828307915.2	G01	2089.59	2089.59	0.00		0.00				
***			HOGGARD, R N, JR		2089.59	2089.59	0.00	0.00	0.00	0.00	R	PG23	
6	01/05/15	6211	14A5828309947.2	G01	1918.23	1918.23	0.00		0.00				
***			HOGGARD, R N, JR		1918.23	1918.23	0.00	0.00	0.00	0.00	R	PG23	
7	01/05/15	6211	14A5828309947.1	G01	1418.43	1418.43	0.00		0.00				
***			HOGGARD, R N, JR		1418.43	1418.43	0.00	0.00	0.00	0.00	R	PG23	
8	01/05/15	29822	14A29822.80	G01	53.59	48.72	4.87		0.00				
***			SPELLER, QUENTEZ LAVELLE		53.59	48.72	4.87	0.00	0.00	0.00	R	PG23	
9	01/06/15	30936	14A30936.70	G01	2.31	2.10	0.21		0.00				
***			HOLLAND, JOSHUA WAYNE		2.31	2.10	0.21	0.00	0.00	0.00	R	PG23	
10	01/12/15	28918	14A6810715170	G01	2.00	2.00	0.00		0.00				
***			PUGH, ICELENA SAVANNAH		2.00	2.00	0.00	0.00	0.00	0.00	R	PG23	
11	01/29/15	29439	13A29439.80	G01	65.75	59.77	5.98		0.00				
***			WHITE, MARY J, HEIRS		65.75	59.77	5.98	0.00	0.00	0.00	R	PG7	
12	01/29/15	29439	14A29439.80	G01	59.84	54.40	5.44		0.00				
***			WHITE, MARY J, HEIRS		59.84	54.40	5.44	0.00	0.00	0.00	R	PG23	

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discont Amount	Trn Cde	Check Number	Trans Rev Descriptn
				Tax Code Totals									
				C02*14- ALL	1.18-	1.18-	0.00	0.00	0.00	0.00			
				G01*13- BRT TAX	65.75-	59.77-	5.98-	0.00	0.00	0.00			
				G01*14- BRT TAX	8515.02-	8504.50-	10.52-	0.00	0.00	0.00			
				Total for Group RLS*15*031									
					8581.95-	8565.45-	16.50-	0.00	0.00	0.00			
				***** Totals By Tax Cycle *****									
				Cycle	Current	Delinquent							
				A	0.00	8581.95-							

ORDINANCE ESTABLISHING PROCEDURE TO NAME OR RENAME ANY ROAD WITH BERTIE COUNTY, NORTH CAROLINA

WHEREAS, pursuant to N.C.G.S. §153A-239.1 a county may by ordinance name or rename any road within the County and not within a city and may pursuant to a procedure established by an ordinance assign or reassign street numbers for use on such a road; and

WHEREAS, the Bertie County Board of County Commissioners have determined that the best interest of the citizens of Bertie County would be served by the adoption of such an ordinance and procedure; and

WHEREAS, **THE BOARD OF COUNTY COMMISSIONERS OF BERTIE COUNTY, NORTH CAROLINA, DOES HEREBY ORDAIN AND ENACT INTO LAW THE FOLLOWING BY ORDINANCE:**

1. This ordinance shall be known as the Ordinance Establishing Procedure To Name, Rename, Or Number Any Road In Bertie County.
2. The procedure for naming or renaming a road in Bertie County is as follows:
 - A. The applicant must acquire a Road Name Petition from the Emergency Management Office of Bertie County which application shall be in the form attached hereto and incorporated by reference. Said form will be supplied free of charge to any applicant.
 - B. Any Petition for naming or renaming a road in Bertie County must be returned to the Emergency Management Office of Bertie County.
 - C. Within thirty (30) days of receipt of a Petition, the Emergency Management personnel of Bertie County and the Bertie County Tax

Office shall review said Petition to determine that said Petition is completed pursuant to the terms of this Ordinance and in all respects complies with this Ordinance.

D. Before any Petition for naming or renaming a road can be acted upon, it must carry the signatures of at least eighty percent (80%) of the "property owners" adjoining the road.

E. For purposes of this Ordinance, "property owners" are defined as those persons owning any parcel of land which touches or have their only access to their parcel by the road to be named or renamed as determined by the Bertie County Tax Department Mapping Division. Property owners whose access to the public road is by a private named lane are not property owners as defined herein.

1. If a married couple owns an interest in a such a parcel, then the names of both spouses must be on the Petition.

2. If there are individuals owning undivided interests in any parcel of land touching said road as stated above, then each of the individuals owing an undivided interest in said property must be on the Petition unless there is a determination that owners of the property are minors or unknown.

3. The County's intent is to make sure that at least eighty percent (80%) of the property owners adjoining said road agree to said name or renaming of a road and that owners of undivided interest or marital interests in said adjoining property agree to the said name or name change of the road.

F. After receiving the Petition and reviewing the same after thirty (30) days, if the County determines that said application meets the requirements of this Ordinance, the County will present the application to the fire departments within Bertie County. The fire departments shall recommend approval or disapproval of the name or rename of said road and shall state the reasons for approval or disapproval.

G. After said application has been reviewed by the Emergency Management Office and Bertie County Tax Office Mapping Division to determine its compliance with this Ordinance, and the fire departments of Bertie County for their input, then the County will hold a public hearing upon the request for naming or renaming of a road within the County.

H. The notice of said public hearing will be run twice in a newspaper of general circulation within Bertie County at least two (2) weeks before the date of the public hearing and will be posted on the website of Bertie County for two (2) weeks before the public hearing.

I. At said public hearing, the Bertie County Commissioners shall consider the input of all who appear to speak in favor or opposition of said naming or renaming of a road.

J. Only after said public hearing may the Bertie County Commissioners name or rename a road.

K. All costs incurred in naming a road or renaming a road shall be paid by the property owners affected by the change. The responsible party must be identified at the time of the submission of a Petition. The cost shall be One Hundred Seventy-Five and 00/100 Dollars (\$175.00) plus the cost of publication in a newspaper of general circulation within Bertie County, which

costs may vary. The costs must be paid in advance at the time of the filing of the application. If the Petition is determined not to meet the procedures of this Ordinance before the public hearing is noticed, then the fee for the cost of advertising for the public hearing will be refunded but the remainder of the fee will be retained. If the matter is advertised for a public hearing, then all fees will be the property of Bertie County regardless of the action taken by the Bertie County Commissioners on the Petition.

The foregoing ordinance was adopted and executed in open session, this ___ day of _____, 2015, after being passed at the regular meeting of the Bertie County Board of Commissioners held on the ___ day of _____, 2015, following a Public Hearing on the issue which has been duly advertised.

Ronald W. Wesson
Chairman

Attest:

Clerk

ROAD NAME PETITION

Number _____

Filed _____

Bertie County Emergency Management
PO Box 530
Windsor, NC 27983
(252) 794-5300

The goal of Bertie County is to name or rename its roads, lane, and avenues for the purposes of addressing residential and commercial property to aid emergency response personnel including fire departments, law enforcement, and emergency management in locating these properties as quickly as possible. A name requested and selected should be:

- 1. By which a road has been known by the citizens and emergency service responders in the area in which the road is situated.

This Petition is created pursuant to an Ordinance duly adopted by Bertie County on the ___ day of _____, 2015.

N.C.G.S. § 153A-240, authorizes the Bertie County Board of Commissioners to name or rename any public road within the County and not within a city. This will be done after that an application has been received and reviewed.

The goal of Bertie County is to prevent or eliminate road name duplication or names that are similar to existing road names so as to protect the health of Bertie County citizens by insuring rapid emergency response time.

Understanding the foregoing paragraphs, we, the undersigned, present this petition and request a public hearing be called by the Bertie County Board of Commissioners to consider the following matter indicated by a mark (X) and described below.

- () Assignment of a name to an unnamed road.
- () Changing the name of a road.

LOCATION OF ROAD

Described location in relation to major highways or state roads:

FIRE DISTRICT/S

If in more than one fire district, list all of them:

CITIES AND TOWNS WITHIN FIVE MILES OF ROAD

Please include all cities and towns and indicate why county (if outside of Bertie):

----- COUNTY USE ONLY -----

Number of property owners along the road _____.

Number of property owners in support of the petition _____.

Number of non-property owners in support of the petition _____
_____.

Percentage of property owners signing the petition _____%.

Administrative Action: _____

Board Action: _____

ROAD NUMBERS

(SR & four digits) SR _____

(Highway Number) N.C.# _____

U.S.# _____

No number ()

PRESENT NAME OF ROAD

Name or names by which the road is known (if the road has no name, write "no name"):

RESPONSIBLE PERSON

Name of person to pay for change, including map changes and signs:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Estimated cost: _____

FIRE DEPARTMENT(S)

Fire Department Name: _____

Check One: _____ Approved _____ Not Approved

If not approved, give reason/s below:

Signature: Chief _____

Secretary _____

Fire Department Name: _____

Check One: _____ Approved _____ Not Approved

If not approved, give reason/s below:

Signature: Chief _____

Secretary _____

Fire Department Name: _____

Check One: _____ Approved _____ Not Approved

If not approved, give reason/s below:

Signature: Chief _____

Secretary _____