

# Bertie County

## Board of Commissioners



April 7, 2015

Chairman	Ronald "Ron" Wesson	District 1
	Stewart White	District II
Vice Chairman	Tammy A. Lee	District III
	John Trent	District IV
	Ernestine (Byrd) Bazemore	District V

# BERTIE COUNTY BOARD OF COMMISSIONERS

April 7, 2015

2:00pm

## Agenda

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**9:00-1:00** Incident Command System (ICS) 402 Class for Public Officials at the Roanoke-Cashie River Center

**2:00-2:05** Call to Order and Welcome by Chairman Wesson

**2:05-2:10** Invocation and Pledge of Allegiance by Vice Chairman Lee

**2:10-2:25** Public Comments

(A)

\*\*\* APPOINTMENTS \*\*\*

**2:25-2:40** Public Hearing – Road Name Change Policy Ordinance (A-1)

**2:40-2:55** Republic Services – Update on contract documents and site selection and development (A-2)

**2:55-3:10** East Carolina Behavioral Health and Coastal Care consolidation proposal by Bland Baker and Dave Peterson (A-3)

**3:10-3:25** Project update and additional service agreement proposal by Bob Segal of Segal Revenue and Expense Specialists (A-4)

### Board Appointments (B)

1. Latest Board Vacancy Advertisement – Bertie Ledger Advance (B-1)

### Consent Agenda (C)

1. Approve minutes for Regular Session 3-16-15 (C-1)
2. Accept Register of Deeds Fees Report – March 2015 (C-2)
3. Service weapon disposition – in honor of retiring Chief Deputy Greg Atkins (C-3)

### \*\*\*OTHER ITEMS\*\*\*

#### Discussion Agenda (D)

1. Discuss NACo Discount Prescription Health and Dental Plan as recommended by Commissioner Bazemore (D-1)
2. Presentation of Health, Dental, and Life Insurance bids for FY 2015-2016 by Donna Nixon of Pierce Group Benefits (D-2)
3. Finance Officer's Report and Budget Amendments (D-3)
4. Personnel Policy Amendment – proposal to modify definition of permanent part-time position from twenty (20) hours to thirty (30) hours to insure compliance with federal Affordable Care Act in determining eligibility for employer provided health insurance coverage (D-4)
5. Schedule interviews for Marketing & Economic Development proposals

### Commissioners' Reports (E)

### County Manager's Reports (F)

### County Attorney's Reports (G)

### Public Comments Continued

#### Closed Session

Pursuant to N.C.G.S. § 143-318.11(a)(3) to go into closed session to consult with the County Attorney in order to preserve the attorney-client privilege that exists between the attorney and this public body.

Pursuant to N.C.G.S. § 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approves the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Pursuant to N.C.G.S. § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Pursuant to N.C.G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of employment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

### Adjourn

## NOTICE OF PUBLIC HEARING

A-1

### **BERTIE COUNTY BOARD OF COMMISSIONERS**

The Bertie County Board of Commissioners will hold a Public Hearing to discuss and receive citizen comments regarding a newly proposed Road Name Change Policy ordinance.

The Public Hearing will be held inside the Commissioners Room located at 106 Dundee Street, Windsor, NC on **Tuesday, April 7, 2015 at 2:00 pm.**

If there are any questions, please feel free to contact Clerk to the Board, Sarah S. Tinkham, by phone at (252) 794-6110, or via email at [sarah.tinkham@bertie.nc.gov](mailto:sarah.tinkham@bertie.nc.gov).

**ORDINANCE ESTABLISHING PROCEDURE TO NAME OR RENAME ANY ROAD WITHIN BERTIE COUNTY, NORTH CAROLINA**

WHEREAS, pursuant to N.C.G.S. §153A-239.1 a county may by ordinance name or rename any road within the County and not within a city and may pursuant to a procedure established by an ordinance assign or reassign street numbers for use on such a road; and

WHEREAS, the Bertie County Board of County Commissioners have determined that the best interest of the citizens of Bertie County would be served by the adoption of such an ordinance and procedure; and

WHEREAS, **THE BOARD OF COUNTY COMMISSIONERS OF BERTIE COUNTY, NORTH CAROLINA, DOES HEREBY ORDAIN AND ENACT INTO LAW THE FOLLOWING BY ORDINANCE:**

1. This ordinance shall be known as the Ordinance Establishing Procedure To Name, Rename, Or Number Any Road In Bertie County.
2. The procedure for naming or renaming a road in Bertie County is as follows:
  - A. The applicant must acquire a Road Name Petition from the Emergency Management Office of Bertie County which application shall be in the form attached hereto and incorporated by reference. Said form will be supplied free of charge to any applicant.
  - B. Any Petition for naming or renaming a road in Bertie County must be returned to the Emergency Management Office of Bertie County.

C. Within thirty (30) days of receipt of a Petition, the Emergency Management personnel of Bertie County and the Bertie County Tax Office shall review said Petition to determine that said Petition is completed pursuant to the terms of this Ordinance and in all respects complies with this Ordinance.

D. Before any Petition for naming or renaming a road can be acted upon, it must carry the signatures of at least seventy five percent (75%) of the "property owners" adjoining the road.

E. For purposes of this Ordinance, "property owners" are defined as those persons owning any parcel of land which touches or have their only access to their parcel by the road to be named or renamed as determined by the Bertie County Tax Department Mapping Division. Property owners whose access to the public road is by a private named lane are not property owners as defined herein.

1. If a married couple owns an interest in a such a parcel, then the names of both spouses must be on the Petition.

2. If there are individuals owning undivided interests in any parcel of land touching said road as stated above, then seventy-five percent (75%) of the individuals owing an undivided interest in said property must be on the Petition unless there is a determination that owners of the property are minors or unknown.

3. The County's intent is to make sure that owners of at least seventy-five percent (75%) of the property adjoining said road agree to said name or renaming of a road and that a like percentage of owners of undivided interest or marital interests in an adjoining property agree to the said name or name change of the road for that particular piece of real property.

F. After receiving the Petition and reviewing the same after thirty (30) days, if the County determines that said application meets the requirements of this Ordinance, the County will present the application to the fire departments within Bertie County. The fire departments shall recommend approval or disapproval of the name or rename of said road and shall state the reasons for approval or disapproval.

G. After said application has been reviewed by the Emergency Management Office and Bertie County Tax Office Mapping Division to determine its compliance with this Ordinance, and the fire departments of Bertie County for their input, then the County will hold a public hearing upon the request for naming or renaming of a road within the County.

H. The notice of said public hearing will be run twice in a newspaper of general circulation within Bertie County at least two (2) weeks before the date of the public hearing and will be posted on the website of Bertie County for two (2) weeks before the public hearing.

I. At said public hearing, the Bertie County Commissioners shall consider the input of all who appear to speak in favor or opposition of said naming or renaming of a road.

J. Only after said public hearing may the Bertie County Commissioners name or rename a road.

K. All costs incurred in naming a road or renaming a road shall be paid by the property owners affected by the change. The responsible party must be identified at the time of the submission of a Petition. The cost shall be Two Hundred Fifty and 00/100 Dollars (\$250.00), which will include the cost of two (2) road signs and the cost of publication in a newspaper of general circulation within Bertie County for a Petition to name a road or renaming of a road. If more than two (2) road signs are required for intersecting or bisecting roads, the cost of these signs must be borne by the property owners affected by the change. The cost is mandatory without regard to whether or not the Petition to meet the procedures of this Ordinance before the public hearing is noticed whether the matter is advertised for public hearing and whether or not a public hearing is held and the Commissioners do or do not name or rename a road. The cost must be paid in advance at the time of the filing of the application.

The foregoing ordinance was adopted and executed in open session, this \_\_\_ day of \_\_\_\_\_, 2015, after being passed at the regular meeting of the Bertie County Board of Commissioners held on the \_\_\_ day of

\_\_\_\_\_, 2015, following a Public Hearing on the issue which has been  
duly advertised.

\_\_\_\_\_  
Ronald W. Wesson  
Chairman

Attest:

\_\_\_\_\_  
Clerk

LCS 14County/Petition Road Name Change 14-MS-267/Ordinance 2 13 15/lbt



STATE OF NORTH CAROLINA  
COUNTY OF BERTIE

**AGREEMENT FOR SOLID WASTE AND RECYCLABLES  
COLLECTIONS AND DISPOSAL**

THIS AGREEMENT FOR SOLID WASTE AND RECYCLABLES COLLECTIONS AND DISPOSAL (this “Agreement”) is made as of July 1, 2015 by and between Bertie County, North Carolina (the “County”) and Republic Services of North Carolina, LLC, a North Carolina corporation (the “Contractor”).

**Recitals**

A. The County desires to ensure the availability of Manned Convenience Centers for the economically and environmentally sound collection of Solid Waste and recyclables for the ultimate disposal of Solid Waste at a sanitary landfill and delivery of recyclables to market through extension of such Contract.

B. The governing authority of the County has the power to negotiate and enter into service contracts and extensions of contracts for the handling and disposal of such Solid Waste and recyclables.

C. The Contractor will own or lease property upon which it operates a minimum of five (5) manned convenience centers to service the foregoing objectives of the County.

**Agreement**

NOW, THEREFORE, in consideration of the premises, the parties agree:

SECTION 1. **Definitions**: The following definitions will apply in this Agreement:

1.1 **Bulk Waste Items**: Furniture, including upholstered pieces, box springs, and mattresses.

1.2 **Hazardous Waste Materials**: A Solid Waste, or combination of Solid Wastes, which because of its quantity, concentration, or physical, chemical or infectious characteristics may:

(a) Cause or significantly contribute to an increase in mortality or an increase in serious irreversible, or incapacitating reversible illness;

(b) Pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise managed;

(c) As identified by the North Carolina Department of Environmental Health and Natural Resources (NCDEHNR) as unsafe.

1.3 Recycling: Any process by which Solid Waste, or materials which would otherwise become Solid Waste, are collected, separated, or processed, and reused or returned to use in the form of raw materials or products.

1.4 Recyclable Material: Means aluminum and bi-metal cans, steel (including tin plated steel) cans, plastic, soda, water bottles and plastic milk and water jugs, newsprint (including advertising inserts), glass containers (clear, green and brown), cardboard and other items deemed now or at a later date to be recyclable, based on the market and demand for such materials.

1.5 Solid Waste: All material customarily referred to as garbage, or refuse, and other discarded material, including solid and semi-solid materials or materials but not including: (a) hazardous waste materials, (b) solid or dissolved materials in domestic sewage, (c) solid or dissolved materials in irrigation return flows, (d) industrial discharges which are point sources subject to permits under Section 402 of the Federal Water Pollution Control Act as amended (86 STAT.880), (e) source, special nuclear, or by-product materials as defined by the Atomic Energy Act of 1954, as amended (68 STAT.923), (f) vehicular tires, motor oil, lead acid batteries, (g) construction and demolition debris, or (h) Unacceptable Waste.

1.6 Unacceptable Waste: Highly flammable substances, Hazardous Waste Materials, liquid wastes, special wastes, certain pathological and biological wastes, explosives, toxic materials, radioactive materials, material that the disposal facility is not authorized to receive and/or dispose of, and other materials deemed by state, federal or local law, or in the reasonable discretion of Contractor, to be dangerous or threatening to health or the environment, or which cannot be legally accepted at the applicable disposal facility.

1.7 White Goods: Any and all household appliances (such as washing machines, stoves, etc.) without CFC refrigerants.

1.8 Yard Waste: Brush from yards, grass clippings, leaves, limbs and shrubbery trimmings from normal household activity.

## SECTION 2. Term; Insurance; Indemnity

2.1 Contractor does hereby agree to furnish all necessary equipment, materials and labor to provide Solid Waste and Recycling collection. This Agreement shall be binding upon all parties for a period of one hundred twenty (120) months beginning July 1, 2015, and ending June 30, 2025 (the "Initial Term"). The parties shall have the option at the end of the Initial Term to renew this Agreement for an additional five year period (the "Renewal Term," and collectively with the Initial Term, the "Term").

(a) Insurance: The Contractor shall at all times during the term of this Agreement and any renewals maintain in full force and effect Workers' Compensation, Employers' Liability, Automobile Liability and General Liability coverage written by insurance companies licensed to do business in the State of North Carolina. The Contractor agrees to furnish the County certificates of insurance or other evidence satisfactory to the County to the effect that such insurance has been procured and is in force. The certificate shall contain a

provision that the policies will not be cancelled without providing the County at least 30 days' notice. The County shall be names as an additional insured.

<u>Type of Insurance Coverage</u>	<u>Policy Limits</u>
Workers' Compensation	Statutory
Employer's Liability	
Bodily Injury by Accident	\$100,000 each accident
Bodily Injury by Disease	\$100,000 each employee
Bodily Injury by Disease	\$500,000 policy limit
Automobile Liability	
Bodily Injury & Property Damage	\$1,000,000 each accident
Commercial General Liability	
Bodily Injury & Property Damage	\$1,000,000 each occurrence
Excess Liability/Umbrella	\$5,000,000 each occurrence

2.2 Indemnification: The Contractor will indemnify and save harmless the County, its officers, agents, servants, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, cost, expenses, and attorney's fees to the extent resulting from a willful or negligent act or omission of the Contractor, its officers, agents, servants, and employees in the performance of this contract; provided, however, that the Contractor will not be liable for any suites, actions, legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees arising out of the award of this contract for a willful or negligent act or omission of the County, its officers, agents, servants, and employees.

### SECTION 3. Force Majeure

Except for County's obligation to pay amounts due to Contractor, any failure or delay in performance under this Contract due to contingencies beyond a party's reasonable control, including, but not limited to, strikes, riots, terrorist acts, compliance with applicable laws or governmental orders, fires, bad weather and acts of God, shall not constitute a breach of this Contract, but shall entitle the affected party to be relieved of performance at the current pricing levels under this Contract during the term of such event and for a reasonable time thereafter. The collection or disposal of any increased volume resulting from a flood, hurricane or similar or different Act of God over which Contractor has no control, shall be included as part of Contractor's service under this Contract. In the event of such a flood, hurricane or other Act of God, Contractor and the County shall negotiate the payment to be made to Contractor. Further, when the County and Contractor reach such agreement, then the County shall grant Contractor variances in routes and schedules, as deemed necessary, of Contractor.

### SECTION 4. Performance

The Contractor shall perform its obligations in a fair and efficient manner. If the County deems that the Contractor is not performing as required under the terms of the Contract, the

County shall notify the Contractor in writing of the deficiencies and allow the Contractor fifteen (15) days in which to object in writing to the noted deficiencies, The Contractor shall have up to thirty (30) days in which to make the necessary adjustments to remedy the deficiencies. In the event the Contractor fails to comply with the terms of this Contract after thirty (30) days written notice of the default, then the County may terminate this Contract and the Contractor will be responsible for damages as provided by law to include reasonable attorneys' fees incurred by the County in enforcing this Agreement.

## SECTION 5. **Transportation and Disposal**

5.1 **General.** All acceptable Solid Waste and recyclables hauled by the Contractor will be contained so that leaking, spilling, or blowing of the contents from the vehicle or container is prevented. In the event of any spillage, the Contractor shall immediately clean up the litter, and perform such other clean up, removal or remedial actions as are required by the county manager, in an environmentally acceptable manner. The Contractor will not be required to collect or transport any Unacceptable Waste or waste that would not be acceptable for disposal at the East Carolina Environmental Landfill in Bertie County. Title to and liability for Unacceptable Waste shall at no time pass to Contractor.

5.2 **Disposal Facility.** The County will make available to the Contractor a permitted sanitary landfill or transfer station for the disposal of Solid Waste. In lieu of a landfill an alternative disposal site may be utilized by the County. Cost of performance under this Contract is based on the current location of the East Carolina Environmental Landfill and should the transfer station or other disposal site location be changed, then the County agrees to an adjustment in the price based on the increased or decreased cost of transportation incurred by the Contractor.

5.3 **Recycling Services.** The Contractor will transport Recyclable Materials to a Recycling processing facility selected by the Contractor, which is currently Eastern North Carolina Vocational Center (E.C.V.C.) located in Greenville, North Carolina but may be any other authorized recycling facility that can accept the Recyclable Materials. The County agrees that the Contractor will not be forced to collect, process or transport Recyclable Materials for which no resale or reprocessing market exists.

## SECTION 6. **Responsibility of the Contractor**

6.1 **Qualified Personnel.** The Contractor will assign qualified personnel to manage and operate the collection system. The Contractor agrees that all employees will be required to wear clean uniforms that display the name of the Contractor and will identify the individual as an employee of the Contractor. Each employee will carry a valid operators' license for the type of vehicle they are required to operate. The Contractor will provide operation and safety training for all operational personnel and will provide personal protective equipment when deemed necessary by the Contractor, in its reasonable discretion.

6.2 **Non Discrimination.** The Contractor agrees that in the performance of this Agreement, the Contractor will not discriminate against any employee or applicant because of race, color, creed, national origin, sex, age, or ancestry.

6.3 Compliance with Laws. The Contractor will comply with the applicable Solid Waste laws of the State of North Carolina, the rules and regulations of the County of Bertie and with any and all other federal, state and county laws and regulations applicable to the performance of this Agreement.

6.4 Clean-Up. The Contractor will be responsible for site clean up and maintenance inside the manned collection sites.

6.5 Equipment. The Contractor will be solely responsible for providing and maintaining all collection boxes, compaction equipment and basic Recycling containers.

## SECTION 7. The Contractors' Services

### 7.1 Operation.

(a) The manned convenience centers will provide containers for, and will dispose of, bulk waste items, recyclable materials, Solid Waste, white goods, yard waste, used motor oil, tires and used batteries. There will be two designated sites for tires and E-Waste.

(b) The Contractor will provide the following equipment at the manned convenience centers:

- (i) 12 cubic yard roll off container for tires at each site
- (ii) Container for E-waste at two sites (Lewiston and Windsor)
- (iii) Pallet at each site to accept batteries
- (iv) Container to accept used oil at each site
- (v) (3) 8 yard containers provided for County serviced 1 time a week

(c) The Contractor will maintain the manned convenience centers open for performance for 60 hours per week for 52 weeks per year; Monday through Thursday will be 8 hours per day; Friday and Saturday will be 11 hours per day, and 6 hours on Sunday, The daily hours of operation will be mutually agreed by the County and the Contractor, The following holidays may be observed by the Contractor on which dates the manned convenience centers may, at the discretion of the Contractor, be closed: Thanksgiving Day, Christmas Day, New Years' Day, Easter Monday, Independence Day, and Labor Day.

(d) In the event of emergency conditions declared by the county manager, the Contractor will keep the manned convenience center open for receipt of unusual amounts of county solid waste generated or created by such emergency conditions and will be properly compensated for the additional hours of operation.

(e) Convenience center staff will assist the county residents that require assistance upon request, but will not be required to lift large appliances or other heavy objects.

7.2 Locations. The current five convenient centers are as follows:

- (a) Hardentown – North, Windsor, N.C., 27924
- (b) Rosemeade - Coletrain, N.C., 27924
- (c) Windsor -. South, Windsor, N.C., 27893
- (d) Lewiston - Lewiston, N.C., 27849
- (e) Landfill Site - Landfill Road, Aulander, N.C., 27805

7.3 Liquidated Damages. If Contractor is not operating each of the five convenience centers listed above by July 1, 2015 for any reason other than a force majeure event described in Section 3, then Contractor shall pay the County, as liquidated damages, \$1,000 per business day that such convenience centers are not open until all five convenience centers are open. The parties agree that the total damages per day will be \$1,000, regardless of how many convenience centers are open.

7.4 Transportation. Contractor will transport Solid Waste and Recyclable Materials to approved facilities.

## SECTION 8. Rates

8.1 Fee. The fee due to the Contractor from the County for the Contractors' receipt and handling of the County's Solid Waste and recyclables at the manned convenience centers and the transportation of such waste to the sanitary landfill or transfer station or other designated disposal facility pursuant to the Agreement will be \$36,859.00 per month, as adjusted in accordance with Section 8.3 and 9.1(d); provided, however, that no adjustments shall occur before July 1, 2019.

8.2 Payment. Payment for each calendar month of services hereunder will be made by the County on or before the 10<sup>th</sup> day of the current month.

8.3 Increases. The compensation payable to the Contractor hereunder will be adjusted on July 1, 2019, and on July 1 of each subsequent year, effective as of each such date, to reflect the increase in the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics for the twelve month period ending March 31 that immediately precedes the effective date of the change. The annual increase will be a fixed 2% .

## SECTION 9. Operational Changes/Adjustments

9.1 General. Changes in the level and type of service will be authorized by the county manager or his designee. The Contractor and the County will negotiate adjustments in the rates and charges to reflect:

- (a) Adding or reducing the number(s) of sites.
- (b) Changing locations
- (c) Increasing/decreasing level or hours of service,
- (d) Contractors' cost of doing business has increased due to the following:
  - (i) Changes in governmental (federal, state, local) rules or regulations or events beyond the control of the Contractor such as minimum wage and processing /marketing recyclables, tax increases of disposal cost increases at third party disposal sites;
  - (ii) Natural disaster or other acts of nature such as flooding or hurricanes which increase the normal volume of Solid Waste to any site; or
  - (iii) Extra services performed outside the normal working hours of the Company or on a federal or state holiday.

#### SECTION 10. **Exclusive Franchise**

The Contractor will be the only person(s) or organization(s) authorized by the County to provide convenient site Solid Waste and Recycling service within Bertie County provided and paid for by the County.

#### SECTION 11. **Miscellaneous Provisions**

11.1 Binding Effect. This Agreement will be binding upon the successors, assigns, agents, officials and employees of the parties which shall constitute the entire understanding of the parties.

11.2 Assignment and Subcontract. The Contractor may not assign, nor subcontract any portion of this Contract without written approval of the County, which consent will not be unreasonably withheld.

11.3 Compliance with Laws. The Contractor will comply with any and all applicable federal, state, and local standards, regulations, laws, statutes and ordinances regarding toxic hazardous and Solid Waste and any other pollutants, public and private nuisances; health or safety; and zoning, subdivision or other land use controls. The Contractor will take all necessary, proper or required safety, preventive and remedial measures in accordance with any and all relations and directives from the North Carolina Department of Human Resources, U.S. Environmental Protection Agency, North Carolina Department of Environmental Management, and any other federal, state, or local agency having jurisdiction.

11.4 Amendment. This Contract will be modified, amended or changed only in writing signed by each of the parties.

IN WITNESS WHEREOF, the signed parties have caused this Agreement to be duly executed by their authorized name and caused this Agreement to be duly executed effective July 1, 2015.

**BERTIE COUNTY**

**REPUBLIC SERVICES OF NORTH  
CAROLINA, LLC**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

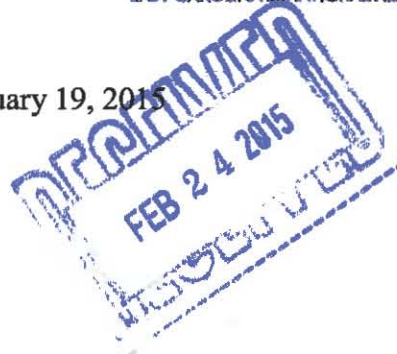
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_





February 19, 2015

Scott Sauer, County Manager  
 Bertie County  
 P.O. Box 530  
 Windsor, NC 27983



Dear Scott Sauer:

The Boards of Coastal Care, serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties, and East Carolina Behavioral Health, serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate our agencies. This consolidation, which will be effective July 1, 2015, is in line with the Medicaid Reform Plan developed by the NC Department of Health and Human Services and endorsed by Governor Pat McCrory. We believe that this consolidation will create an even stronger organization than we are currently as separate agencies and will position us to provide even better services to individuals in our twenty-four counties who need mental health, developmental disability and substance abuse services.

We recognize that as many positive aspects as we believe there are for the consolidation, there may be some concern that a larger agency will be less responsive to the needs of individual communities and to other partner agencies, such as county Departments of Social Services, Sheriff's Departments, etc. To address these concerns, we are planning to create three regions within the consolidated entity. The regions have been designed to balance, to the extent possible, the number of counties, total population and geography covered in each region. The largest region will include ten counties and the smallest will serve six. Each region will have a Regional Director and a Regional Advisory Board. We are proposing that the members of the Regional Advisory Boards be appointed by the Boards of County Commissioners of the counties served by the region.

The new organization will require the creation of a new Area Board. NC law permits Area Authorities with populations greater than 1,250,000 to design and appoint members to the Area Board in a manner different from that detailed in statute, with the approval of the Secretary of the Department of Health and Human Services (DHHS) and the constituent counties. We are proposing that the Area Board be comprised of members of the Regional Advisory Boards, appointed by the Regional Advisory Boards. This alternative governance structure has already received the required approval from the Secretary of DHHS. We are now seeking approval from the twenty-four county Boards of County Commissioners.

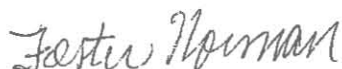
We have attached a PowerPoint slide deck that explains this proposal in greater detail. Also attached is draft Resolution we would request be adopted by your Board of Commissioners. We are requesting your feedback on this resolution and will be contacting the Clerk to your Board to



schedule a time when we may present this proposal to your Board. We would also appreciate your input on the best way to make that presentation – should we use the PowerPoint or not, and what other information might your Board wish to have in order to approve the resolution.

Thank you for your consideration of this matter. Please do not hesitate to contact us if you have any questions.

Sincerely,



Foster Norman, CEO  
CoastalCare



Leza Wainwright, CEO  
East Carolina Behavioral Health

cc: Don Hall, Board Chair, CoastalCare  
Dr. Denauvo Robinson, Board Chair, East Carolina Behavioral Health  
Mike Kupecki, Vice President, External Operations, East Carolina Behavioral Health  
Bland Baker, Northern Regional Director



**Resolution of Support for an Alternative Governance Structure for the Area Authority  
serving Bertie County**

**WHEREAS**, in accordance with N. C. General Statute § 122C – 115 (c1), the Area Board of CoastalCare, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

**WHEREAS**, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

**WHEREAS**, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

**WHEREAS**, the total population of the new Area Authority created by the consolidation of CoastalCare and East Carolina Behavioral Health is 1,260,778; and

**WHEREAS**, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Bertie County Board of Commissioners, do hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

To provide a local presence in the counties served and to assure that each county has input into the services received by its residents, the twenty-four county catchment area will have three regions. The regions have been designed to equalize, to the extent possible, the number of counties, population in the region, and overall square mileage of the regions. The three regions and the counties served are:

Northern Region: Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank and Perquimans Counties.

Central Region: Beaufort, Craven, Dare, Hyde, Pamlico, Pitt, Tyrrell and Washington Counties.

Southern Region: Brunswick, Carteret, Jones, New Hanover, Onslow and Pender Counties.

The counties in each region will appoint two members to the Regional Advisory Board: one county commissioner or designee and another individual who meets the requirements outlined in N. C. G. S. § 122C – 118.1 (b). In addition, the Regional Advisory Board will include the Chair

or designee of the regional Consumer and Family Advisory Committee. County Commissioner members of the Regional Advisory Boards may serve for as long as they are a commissioner. Other members of the Regional Advisory Board may serve for up to three, three year consecutive terms.

The primary functions of the Regional Advisory Board will be to advise the Area Authority Chief Executive Officer on the evaluation and hiring of a Regional Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

Each Regional Advisory Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Each Regional Advisory Board will select four (4) members to serve as the Area Authority Governing Board: one county commissioner, the Consumer and Family Advisory Committee chair or designee, and two other members. In addition, the chair or designee of the Area Authority Network Council shall serve on the Governing Board as a non-voting member. The county commissioner members of the Governing Board shall serve one three year term without consecutive reappointment, so that commissioner representation on the Governing Board will rotate among the counties in each region. The other members of the Governing Board may serve three, three year terms.

The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Regional Advisory Boards; reviewing, revising and approving the Regional Advisory Board bylaws; and all other responsibilities outlined in N. C. law for Area Authority Boards. The Governing Board will develop and adopt bylaws to address its activities in accordance with law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

---



February 19, 2015

Scott Sauer, County Manager  
Bertie County  
P.O. Box 530  
Windsor, NC 27983



Dear Scott Sauer:

The Boards of Coastal Care, serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties, and East Carolina Behavioral Health, serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate our agencies. This consolidation, which will be effective July 1, 2015, is in line with the Medicaid Reform Plan developed by the NC Department of Health and Human Services and endorsed by Governor Pat McCrory. We believe that this consolidation will create an even stronger organization than we are currently as separate agencies and will position us to provide even better services to individuals in our twenty-four counties who need mental health, developmental disability and substance abuse services.

We recognize that as many positive aspects as we believe there are for the consolidation, there may be some concern that a larger agency will be less responsive to the needs of individual communities and to other partner agencies, such as county Departments of Social Services, Sheriff's Departments, etc. To address these concerns, we are planning to create three regions within the consolidated entity. The regions have been designed to balance, to the extent possible, the number of counties, total population and geography covered in each region. The largest region will include ten counties and the smallest will serve six. Each region will have a Regional Director and a Regional Advisory Board. We are proposing that the members of the Regional Advisory Boards be appointed by the Boards of County Commissioners of the counties served by the region.

The new organization will require the creation of a new Area Board. NC law permits Area Authorities with populations greater than 1,250,000 to design and appoint members to the Area Board in a manner different from that detailed in statute, with the approval of the Secretary of the Department of Health and Human Services (DHHS) and the constituent counties. We are proposing that the Area Board be comprised of members of the Regional Advisory Boards, appointed by the Regional Advisory Boards. This alternative governance structure has already received the required approval from the Secretary of DHHS. We are now seeking approval from the twenty-four county Boards of County Commissioners.

We have attached a PowerPoint slide deck that explains this proposal in greater detail. Also attached is draft Resolution we would request be adopted by your Board of Commissioners. We are requesting your feedback on this resolution and will be contacting the Clerk to your Board to



schedule a time when we may present this proposal to your Board. We would also appreciate your input on the best way to make that presentation – should we use the PowerPoint or not, and what other information might your Board wish to have in order to approve the resolution.

Thank you for your consideration of this matter. Please do not hesitate to contact us if you have any questions.

Sincerely,



Foster Norman, CEO  
CoastalCare



Leza Wainwright, CEO  
East Carolina Behavioral Health

cc: Don Hall, Board Chair, CoastalCare  
Dr. Denuvo Robinson, Board Chair, East Carolina Behavioral Health  
Mike Kupecki, Vice President, External Operations, East Carolina Behavioral Health  
Bland Baker, Northern Regional Director



**Resolution of Support for an Alternative Governance Structure for the Area Authority  
serving Bertie County**

**WHEREAS**, in accordance with N. C. General Statute § 122C – 115 (c1), the Area Board of CoastalCare, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

**WHEREAS**, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

**WHEREAS**, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

**WHEREAS**, the total population of the new Area Authority created by the consolidation of CoastalCare and East Carolina Behavioral Health is 1,260,778; and

**WHEREAS**, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Bertie County Board of Commissioners, do hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

To provide a local presence in the counties served and to assure that each county has input into the services received by its residents, the twenty-four county catchment area will have three regions. The regions have been designed to equalize, to the extent possible, the number of counties, population in the region, and overall square mileage of the regions. The three regions and the counties served are:

Northern Region: Bertie, Camden, Chowan, Currituck, Gates, Hertford, Martin, Northampton, Pasquotank and Perquimans Counties.

Central Region: Beaufort, Craven, Dare, Hyde, Pamlico, Pitt, Tyrrell and Washington Counties.

Southern Region: Brunswick, Carteret, Jones, New Hanover, Onslow and Pender Counties.

The counties in each region will appoint two members to the Regional Advisory Board: one county commissioner or designee and another individual who meets the requirements outlined in N. C. G. S. § 122C – 118.1 (b). In addition, the Regional Advisory Board will include the Chair

or designee of the regional Consumer and Family Advisory Committee. County Commissioner members of the Regional Advisory Boards may serve for as long as they are a commissioner. Other members of the Regional Advisory Board may serve for up to three, three year consecutive terms.

The primary functions of the Regional Advisory Board will be to advise the Area Authority Chief Executive Officer on the evaluation and hiring of a Regional Director; recommending priorities for expenditure of state and county funds for development of the annual budget; determining local priorities for inclusion in the overall strategic plan; identifying community needs and concerns; monitoring resolution of issues; and monitoring performance at the local level, including access to care, expenditure of service funds, number of consumers served, services delivered, provider network size and composition, outcomes, and consumer satisfaction.

Each Regional Advisory Board will establish its own bylaws based on local needs, but in compliance with standardized requirements established by the Governing Board for quorums, frequency of meetings, elections of officers, duties of members, committees and committee appointments, and attendance standards. Such bylaws are subject to the approval of the Governing Board.

Each Regional Advisory Board will select four (4) members to serve as the Area Authority Governing Board: one county commissioner, the Consumer and Family Advisory Committee chair or designee, and two other members. In addition, the chair or designee of the Area Authority Network Council shall serve on the Governing Board as a non-voting member. The county commissioner members of the Governing Board shall serve one three year term without consecutive reappointment, so that commissioner representation on the Governing Board will rotate among the counties in each region. The other members of the Governing Board may serve three, three year terms.

The Governing Board's primary responsibilities will include determining policy; strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards; budgets; hiring and evaluations of the Chief Executive Officer; monitoring of deliverables, including overall performance and financial management; government affairs and advocacy; reporting to constituent counties; responding to concerns and feedback from the Regional Advisory Boards; reviewing, revising and approving the Regional Advisory Board bylaws; and all other responsibilities outlined in N. C. law for Area Authority Boards. The Governing Board will develop and adopt bylaws to address its activities in accordance with law.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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# CoastalCare/ECBH Consolidated Governing Board of Directors Model



# Regional Model

- As we move toward consolidation of MCOs, a regional model is essential for broad community representation.
- North Carolina is a large and diverse state where other departments employ regional models, i.e. Child Development Service Agencies, Health Planning Regions, CCNC Regions, etc.

# The CoastalCare/ECBH Consolidation Board Structure

- The CoastalCare/ECBH governance structure was designed by the CoastalCare/ECBH Board Consolidation Steering Committee
- The proposed two-tiered board structure will keep governance close to the communities we serve through Regional Advisory Boards, which in turn elect representatives to the governing Board of Directors.

# Consolidation Board (continued)

- Under current North Carolina General Statute 122C-118.1, area mental health board authorities are governed by Area Boards established by the Boards of Commissioners in each catchment area. 122C-118.1 states:
  - “an area board shall have no fewer than 11 and no more than 21 members. The board of county commissioners, or the boards of county commissioners within the area, shall appoint members”
  - “The boards of county commissioners within a multicounty area with a catchment population of at least 1,250,000 shall have the option to appoint members of the area board in a manner or with a composition other than as required by this section by each county adopting a resolution to that effect and receiving written approval from the Secretary”
  - With CoastalCare and ECBH, we exceed the 1,250,000 population

# Regional Advisory Boards

## Purpose

- To involve local stakeholders to respond to unique community needs and priorities
- To promote understanding and collaboration at the local level
- To provide local participation in monitoring the performance and services within each region

# Regional Advisory Boards

## Responsibilities

- Advise the CEO on evaluation and hiring of future Regional Directors
- Recommend priorities for expenditures of state/county funds for development of the annual budget
- Recommend priorities for the area wide strategic plan
- Identify community needs and concerns
- Monitor resolution of issues

# Regional Advisory Boards

## Responsibilities (continued)

- Monitor performance at the regional level:
  - Access to Care
  - Financial Status and Expenditures
  - Service Delivery
  - Provider Network Size and Composition
  - Consumer Satisfaction
  - Service Delivery
- Identify gaps and needs; make recommendations on the service array

# Regional Advisory Board Members

- 1 CFAC Chair or Designee
- 2 members from each county, appointed by respective Boards of County Commissioners
  - County Commissioner or Designee
  - Other appointee who meets criteria outlined in G.S. 122C-118.1

[http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_122C/GS\\_122C-118.1.html](http://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_122C/GS_122C-118.1.html)

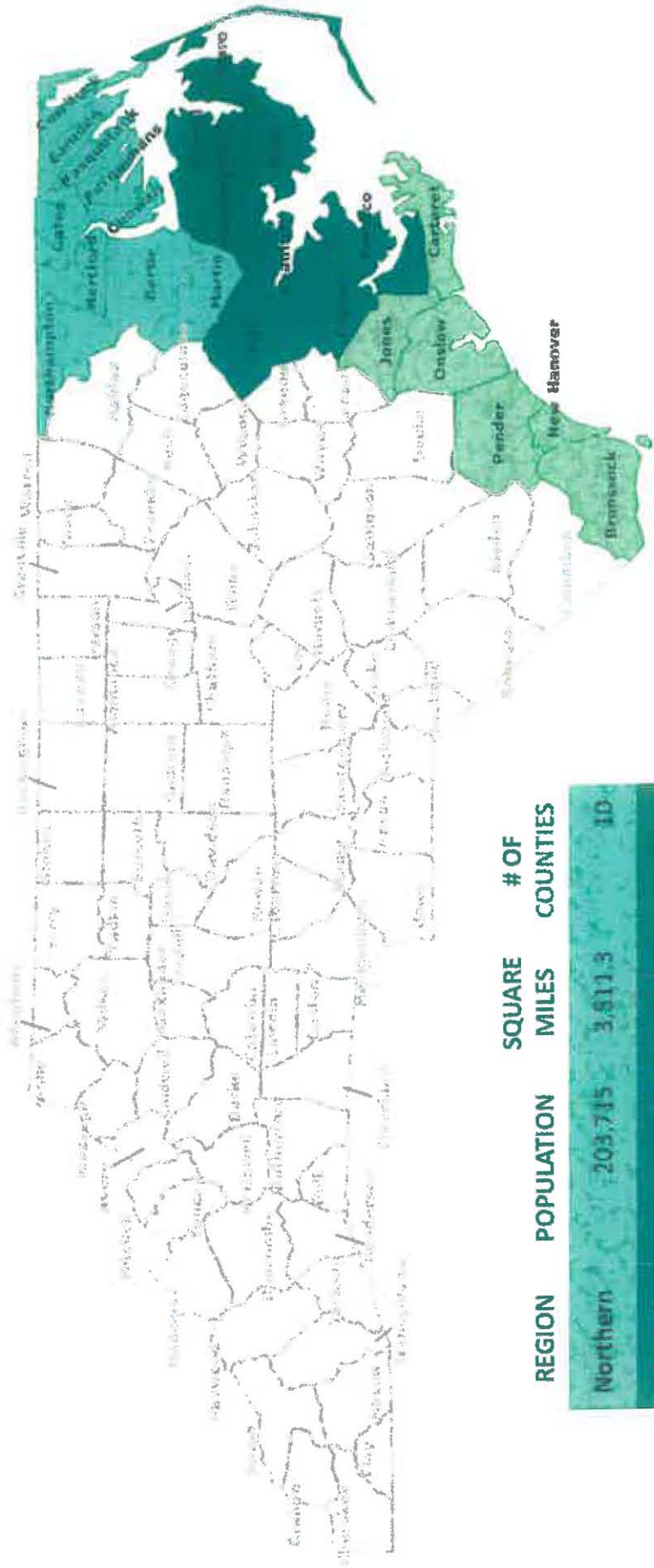


# Regional Consumer & Family Advisory Committees (CFACs)

- 1 Consumer and Family Advisory Committee per region (Northern, Central, Southern)
- Representation from each county with equal representation from among the three disability groups
- CFACs should be self-governing and self-directed, in accordance with G.S. 122C-170

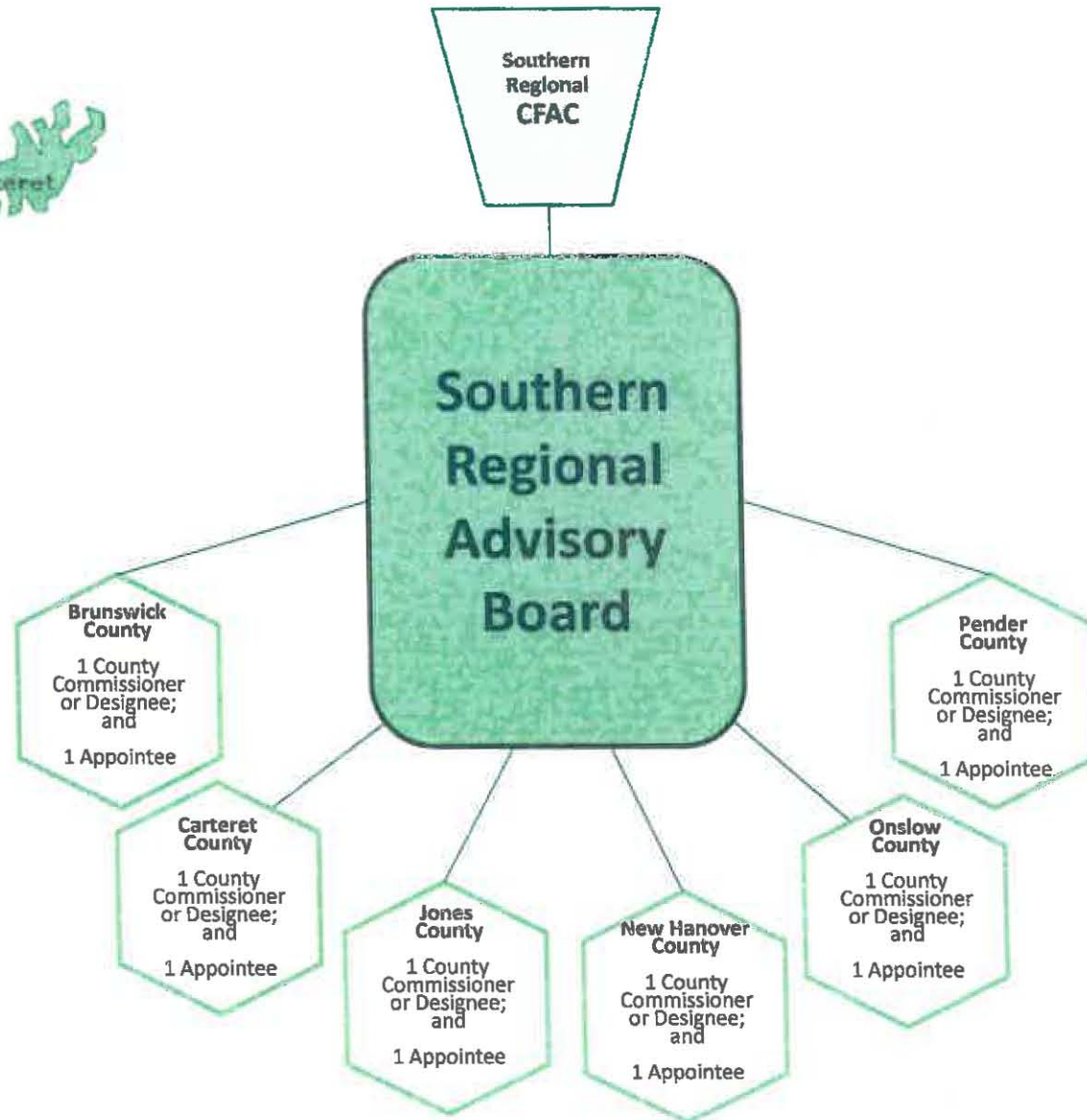
[http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter\\_122c/gs\\_122c-170.html](http://www.ncga.state.nc.us/enactedlegislation/statutes/html/bysection/chapter_122c/gs_122c-170.html)

# Three Proposed Regions

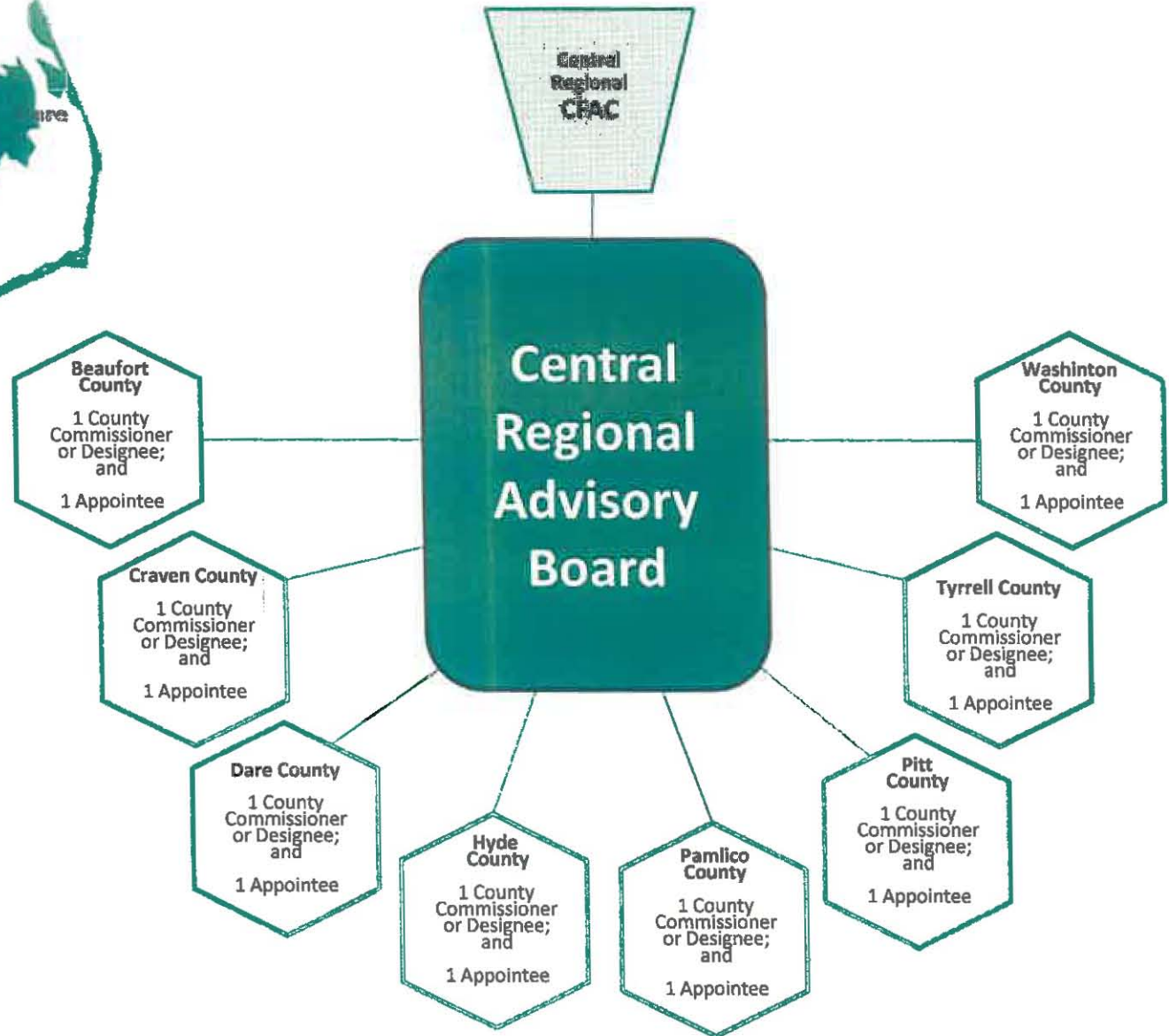


REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	203,715	3,811.9	10
Central	407,744	4,717.2	8
Southern	648,298	3,222.8	6

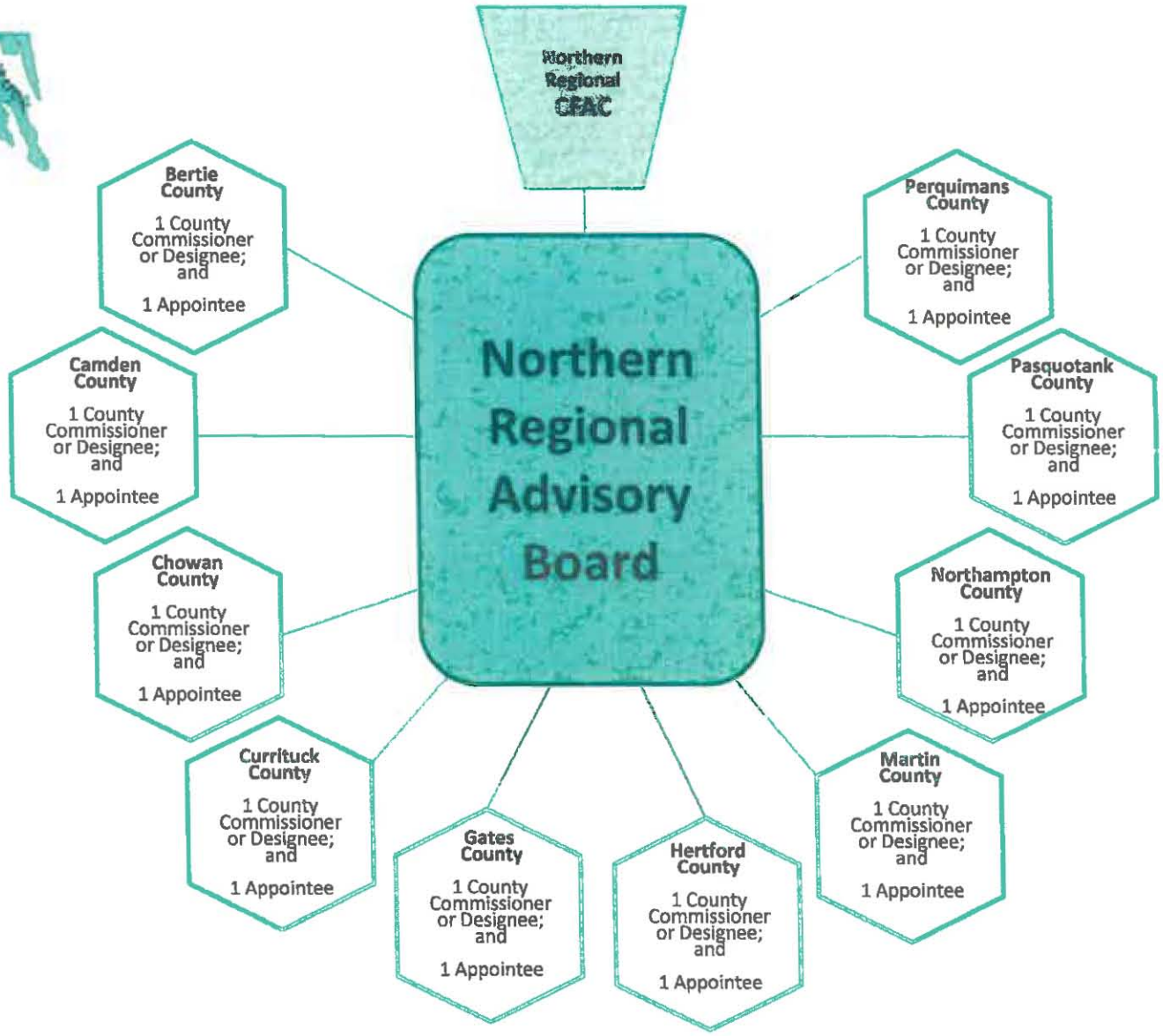
# Three Regional Advisory Boards



# Three Regional Advisory Boards



# Three Regional Advisory Boards



# Governing Board of Directors Responsibilities

- Determining policy
- Strategic planning, including consideration of local priorities as determined by the Regional Advisory Boards
- Budgets
- Hiring and evaluation of CEO
- Monitoring of deliverables, e.g., overall performance and financial management
- Governmental affairs and advocacy

# Governing Board of Directors

## Responsibilities, *continued*

- Reporting to constituent counties
  - Responding to concerns and feedback from the Regional Advisory Boards
  - Reviewing, revising and approving the Regional Advisory Board bylaws
  - All other responsibilities outlined in N.C. law for Area Authority Boards
-

# Governing Board of Directors Membership

- Each Regional Advisory Board shall select 4 members to serve on the Governing Board of Directors:
  - 1 county commissioner
  - CFAC chair
  - 2 other members who meet criteria outlined in G.S. 122C-118.1
- In addition, the Provider Network Council chair (or chair's designee) will serve on the Governing Board of Directors in a non-voting capacity. This will result in a body of 13 members.

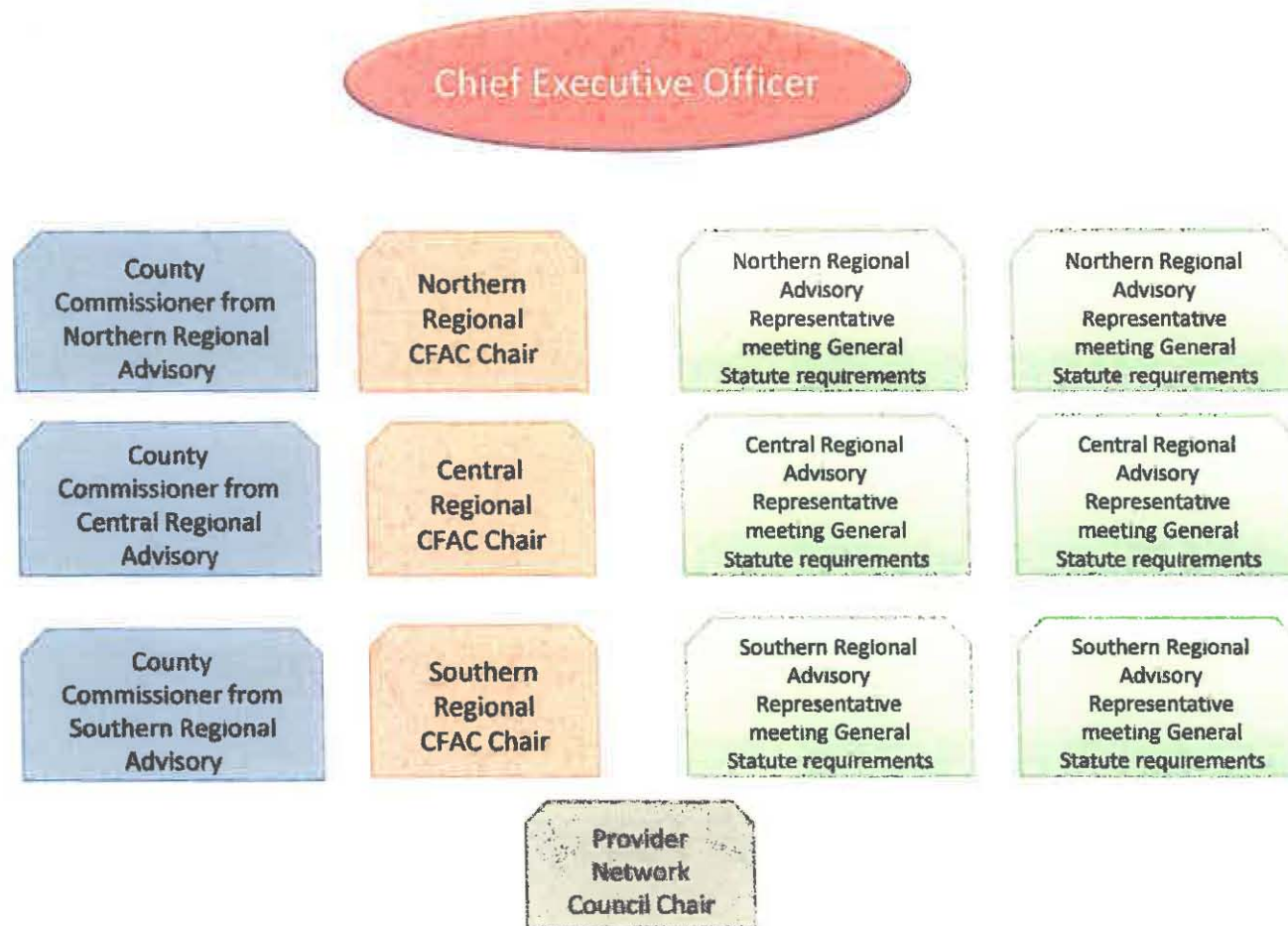


# Governing Board of Directors

- 3 County Commissioners
- 3 CFAC members
- 1 Provider Network Council Chair or designee
- 6 other representatives who meet the criteria outlined in G.S. 122C-118.1

The Chief Executive Officer and the Regional Directors will work with each Regional Advisory Board to achieve diversity of representation on the Governing Board of Directors.

# Governing Board of Directors



# Governing Board of Directors

## Terms of Office

- The terms of office for County Commissioners shall be three years, with no re-appointment upon the expiration of a term, without a break in service.
- This will ensure each county in the region will have a County Commissioner on the Governing Board on a rotating basis.
- The terms of non-commissioners on the governing Board of Directors shall be three years, with a maximum of three consecutive terms of office.

# Creation of Initial Governing Board of Directors

To provide continuity for the initial creation of the Governing Board of Directors, the Regional Advisory Boards shall designate one member to a one-year term, one to a two-year term and two to three-year terms of office.

When those terms expire, the standard three-year term outlined above will apply to all members.

# Summary

- 3 Regions covering 24 Counties
- 3 Regional Advisory Boards to maintain a local presence
- Direct representation of Regional Advisory Boards on the Governing Board of Directors
- Local advocacy of consumers and family members
- Accountability of services within communities



## BERTIE COUNTY

106 DUNDEE STREET  
POST OFFICE BOX 530  
WINDSOR, NORTH CAROLINA  
27983  
(252) 794-5300  
FAX: (252) 794-5327  
WWW.CO.BERTIE.NC.US

## BOARD OF COMMISSIONERS

RONALD "RON" WESSON, Chairman  
TAMMY A. LEE, Vice-Chairman  
JOHN TRENT  
ERNESTINE (BYRD) BAZEMORE  
STEWART WHITE

### **Resolution of Support for an Alternative Governance Structure for the Area Authority serving Bertie County**

**WHEREAS**, in accordance with N. C. General Statute § 122C 115 (c1), the Area Board of CoastalCare, an Area Authority serving Brunswick, Carteret, New Hanover, Onslow and Pender Counties and the Area Board of East Carolina Behavioral Health, an Area Authority serving Beaufort, Bertie, Camden, Chowan, Craven, Currituck, Dare, Gates, Hertford, Hyde, Jones, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, and Washington Counties, have entered into an agreement to consolidate their agencies into a twenty-four county Area Authority serving all previously names counties; and

**WHEREAS**, the Secretary of the N. C. Department of Health and Human Services has approved this consolidation, as required by law; and

**WHEREAS**, N. C. General Statute § 122C – 118.1, which specifies the composition of an Area Authority Board, permits an alternative Area Board structure to be implemented 1) if the total population of the Area Authority catchment area exceeds 1,250,000 and 2) if the counties which comprise the Area Authority agree by resolution to an alternative structure; and

**WHEREAS**, the total population of the new Area Authority created by the consolidation of CoastalCare and East Carolina Behavioral Health is 1,260,778; and

**WHEREAS**, it is in the best interest of the residents of the twenty-four counties to approve an alternative governance structure for the consolidated Area Authority;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Bertie County Board of Commissioners, do hereby approve the structure of the Area Board and the Regional Advisory Boards of the consolidated Area Authority, as outlined below.

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**ADOPTED** this \_\_\_\_\_ day of 2015.

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Ronald D. Wesson, Chairman  
Bertie County Board of Commissioners

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Sarah S. Tinkham, Clerk to the Board

**SEGAL REVENUE & EXPENSE SPECIALISTS, INC.  
DISCOVERY SERVICES AGREEMENT**

THIS DISCOVERY SERVICES AGREEMENT (the "Agreement") is dated and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2015, by and between **SEGAL REVENUE & EXPENSE SPECIALISTS, INC.** ("Segal"), a North Carolina corporation, and the **COUNTY OF BERTIE, NORTH CAROLINA** ("County"), a political subdivision of the State of North Carolina.

**RECITALS**

Segal is in the business of providing discovery services to counties, municipalities, and other local government instrumentalities to identify property owners and unlisted property that may be subject to tax as authorized by the North Carolina General Statutes.

County desires to engage Segal to provide such discovery services, and Segal desires to provide such discovery services to County on the terms set forth in this Agreement.

Accordingly, Segal and County agree as follows:

1. **TERM.** The term of this Agreement will begin on the date set forth above and will continue until terminated in accordance with the provisions of Section 7 of this Agreement.

2. **SERVICES.** Segal agrees to provide to County discovery services to look for and identify to County Property owners who have failed to file applicable property tax listings for real and/or personal property ("Property") located within County and to look for and identify to County items of Property on which ad valorem taxes may be, but have not been, assessed by County in accordance with applicable North Carolina law (the "Services"). In connection with its performance of the Services, Segal will provide to County reports from time to time of discovered Property owners and Property, including, without limitation, the name and location within the County of such Property owners and, to the extent such information is reasonably available, the location of such Property within the County. Segal may also upon County's request prepare letters ("Discovery Letters") in form and substance reasonably satisfactory to County to be sent by County to Property owners in connection with property tax listings and unlisted Property. In no event, however, will Segal appraise or otherwise determine the value of any identified Property or determine the amount of tax due with respect to such Property.

3. **COUNTY'S RESPONSIBILITIES.** As a condition of Segal's provision of the Services, County agrees to:

(a) Cooperate fully with Segal and promptly provide all information reasonably requested from time to time by Segal in connection with Segal's provision of the Services, including, but not limited to up-to-date spreadsheets, databases, or other data files in electronic format containing all current real and personal property listings within the County;



(b) If requested by County to prepare Discovery Letters, provide Segal with County letterhead and mailing envelopes for Segal's preparation of such Discovery Letters;

(c) Cause the signing of Discovery Letters by the appropriate County tax official as prepared by Segal and approved by County, supply appropriate postage for mailing such Discovery Letters, and mail such Discovery Letters in a timely manner;

(d) Inform Segal within thirty (30) days of County's assessment of tax value and provide Segal with a copy of all property tax bills: (i) on Property that was identified by Segal for which a Discovery Letter was sent, or (ii) in connection with a property tax listing received from a Property owner that was previously identified to County by Segal to whom a Discovery Letter was sent;

(e) Inform Segal within thirty (30) days of County's receipt of payment of any property tax assessment described in Section 3(d) above; and

(f) Pay Segal's invoices for Services in accordance with the terms of this Agreement.

#### 4. COMPENSATION.

(a) In consideration of the Services to be provided by Segal to County under this Agreement, County agrees to pay Segal in accordance with the following fee schedule on the basis of the total tax value of Property (rounded to the nearest whole dollar) per taxpayer to whom a Discovery Letter is sent and for whom County subsequently makes an assessment of tax for each account for which County assesses taxes on the value of such Property as a result of Segal's identification of such taxpayer or Property:

Size	Total Tax Value of Identified Property per Account * (\$)		Fee Per Account (\$)
	At least:	But less than:	
S-0	-0-	50,000	400
S-1	50,000	400,000	600
S-2	400,000	1,000,000	1,000
S-3	1,000,000	5,000,000	2,000
S-4	5,000,000	15,000,000	6,000
S-5	15,000,000	30,000,000	10,000
S-6	30,000,000	50,000,000	10,000
S-7	50,000,000	N/A	10,000

\* The total tax value of identified Property per account for purposes of determining the fees to be paid to Segal will be the value of such Property as properly reported on the most current Business Personal Property Tax Listing form or State Certification, as applicable.

(b) In the event that a court of competent jurisdiction finds that the fees paid or payable to Segal as determined under Section 4(a) of this Agreement are illegal, unenforceable,

or otherwise constitute a violation of applicable law, then Section 4(a) will be severed from this Agreement, and County will pay in lieu of the compensation determined under Section 4(a) of this Agreement for the Services provided by Segal compensation computed on an hourly basis at the rate of \$200.00 per hour not to exceed a maximum of \$1,000.00 per taxpayer's account for which County assesses taxes on the value of Property as a result of Segal's identification of such taxpayer or Property.

**5. INVOICING.**

(a) Segal will invoice County on a monthly basis for compensation payable under Section 4(a) above; however, County will not be obligated to pay such invoices in excess of County's total taxes collected from taxpayers for listings and Property identified by Segal under this Agreement.

(b) In the event that any compensation is payable under Section 4(b) of this Agreement, Segal will invoice County on a monthly basis after the close of each calendar month for the hours of Services provided during such calendar month.

(c) If it is determined by a court of competent jurisdiction that Segal is required to repay to County any amount of compensation previously paid to Segal pursuant to Section 4(a) of this Agreement, then Segal will be entitled to a setoff against such amount required to be repaid equal to the compensation determined on an hourly basis as provided in Section 4(b) as re-determined in connection with the Services for which Segal was previously compensated.

**6. PAYMENT.** County agrees to pay Segal's invoices in full within thirty (30) days of the date of each such invoice, subject to the limitation in Section 5(a) above.

**7. TERMINATION.** Either party may terminate this Agreement by giving written notice of termination at least thirty (30) days in advance of the effective date of such termination. Upon any termination of this Agreement, will perform no further discovery Services, but Segal and County agree to fulfill all of their obligations arising under this Agreement up to the time of termination, including but not limited to County's obligations to provide assessment and collection information and copies of tax bills to Segal, Segal's obligations to invoice County, and County's obligations to pay Segal's invoices in accordance with Sections 3(d)-(f), 4, 5, and 6, each of which will survive the termination of this Agreement for three (3) years.

**8. CONFIDENTIALITY.** As a result of Segal's performance of the Services, Segal and Segal's officers, employees, independent contractors, or agents (collectively referred to as "Segal's Personnel") may have access to certain confidential information of County (collectively referred to as the "Confidential Information"). Segal agrees that Segal will not disclose, or permit the disclosure by Segal's Personnel of, the Confidential Information other than in connection with the performance of the Services, except to the extent compelled by judicial process. Further, Segal will not use, or permit the use of by Segal's Personnel, other than for County's benefit, without County's prior written consent, any part of the Confidential Information. Confidential Information does not include any information available in the public domain, information lawfully disclosed to Segal or Segal's Personnel by a source that may

disclose such information without restriction who is not affiliated with County, or information known to Segal or Segal's Personnel prior to Segal's engagement with County or independently developed by Segal or Segal's Personnel on their own time without using any information that would otherwise constitute Confidential Information.

9. **WORK PRODUCT.** All Confidential Information is and will be the exclusive property of County. Upon completion of the Services or termination of this Agreement, Segal agrees to return promptly to County or destroy all originals and all copies of all Confidential Information (including, but not limited to, materials in written, recorded, or electronic format) that are in Segal's possession or control. However, any and all information, reports, and documents (other than the information, reports, and documents delivered to County in the performance of the Services), as well as methodologies, materials, software, computer programs, trade secrets, manuals, analyses, forms, techniques, research, modifications, improvements, procedures, works of authorship, or inventions, created, conceived, generated, or derived by Segal as a result of or in connection with the Services ("Work Product") will be and become the exclusive property of Segal.

10. **NOTICES.** Written notices sent to either party under this Agreement will be effective when delivered in person, one (1) day after being sent by overnight courier by a nationally recognized overnight courier, or three (3) days after being sent by certified mail, postage pre-paid, return receipt requested, to the address of the recipient set forth on the signature page to this Agreement, or such other address as a party may give by written notice under this Section.

11. **DULY AUTHORIZED EXECUTION.** The individuals executing this Agreement on behalf of the parties represent and warrant that they have the full authority to bind the party for whom they are acting to this Agreement. In addition, the execution of this Agreement on behalf of County has been duly approved by appropriate action of County's Board of County Commissioners.

12. **MISCELLANEOUS.**

(a) The provisions and terms of this Agreement are severable, and the invalidity of any one provision or term will not affect the enforceability of the remaining provisions and terms of this Agreement.

(b) No modification, release, discharge, or waiver of any of the provisions of this Agreement will be of any force, effect, or value unless in writing and signed by the party against whom enforcement is sought.

(c) This Agreement contains the entire agreement between Segal and County concerning the subject matter of this Agreement, and the signing of this Agreement has not been induced by representations, promises, or understandings not set forth in this Agreement.

(d) Neither Segal nor County may assign this Agreement.

(e) This Agreement will be governed by, construed under, and interpreted in accordance with the laws of the State of North Carolina. It is agreed that any suit to enforce any term of this Agreement will be brought exclusively in state court for Bertie County, North Carolina. Both parties expressly consent to the personal jurisdiction and venue of the state courts of such county for such actions.

(f) This Agreement may be executed in one or more counterparts, and all so executed will constitute one Agreement, binding on all the parties, notwithstanding that all the parties are not signatories to the original or the same counterpart.

(g) This Agreement and all signatures to this Agreement may be delivered by electronic means, including by email and by facsimile.

*[THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK;  
THE FOLLOWING PAGE IS THE SIGNATURE PAGE.]*

**SEGAL REVENUE & EXPENSE SPECIALISTS, INC.  
DISCOVERY SERVICES AGREEMENT**

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties have executed this County Services Agreement under seal effective as of the date first above written.

**SEGAL:**

SEGAL REVENUE & EXPENSE SPECIALISTS, INC.  
1912 Eastchester Drive, Suite 206  
High Point, NC 27265

By: \_\_\_\_\_ (SEAL)  
ROBERT S. SEGAL, President

**COUNTY:**

BERTIE COUNTY, NORTH CAROLINA  
108 Dundee Street  
Windsor, NC 27983

By: \_\_\_\_\_ (SEAL)

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

<b>SEGAL Revenue &amp; Expense Specialists, Inc.</b>				
<b>Client:</b>	<b>Bertie County</b>			
<b>Revenue:</b>	<b>Additional Property Tax Revenues</b>			
<b>Name of Taxpayer</b>	<b>Municipality</b>	<b>2014 Total Value</b>	<b>2013 Total Value</b>	<b>2012 Total Value</b>
<b>Comments:</b>				
CSX reports they are in Aulander and Kelford but NC-Virginia Railway reports Aulander and Roxobel. CSX contracts with NCVR to operate on their tracks. Should both companies report assts in Aulander, Kelford and Roxobel?				
NC Electric Membership Corporation reported assets in the County in 2012 but none in 2013 or 2014. Why? Also there were the 2012 assets reported in the County but not in Windsor. Were they located in Windsor since it is the only electricity city in the County?				
Piedmont Natural Gas reports assets in the County, Lewiston Woodville and Windsor. It seems PNG may have assets in other towns?				
Ronaoke EMC reports assets in the County but none in any of the 8 towns. Per a map from Roanoke EMC website, it shows services in most of the counties. It seems Roanoke EMC should be reporting assets in at least some of the towns.				
Time Warner is the primary cable provider in Bertie County, but reports only a few assets in the County. This does not seem reasonable. Also TWC Digital Phone assets in 2012 and 2013 appear to be re-named as Time Warner Cable Inofmration Services for 2014.				
Assets reported by Progress Energy Carolinas in 2012 and 2013 were listed in 2014 as Duke Energy Progress. This seems reasoanble.				
What happened to the \$380,000 of AT&T Communication assets reported in 2012 and 2013, but none in 2014. Was AT&T late filing, sold the assets to another entity or what?				

# SEGAL Revenue & Expense Specialists, Inc.

**Client:** Bertie County  
**Revenue:** Additional Property Tax Revenues

Name of Taxpayer	Municipality	2014 Total Value	2013 Total Value	2012 Total Value
AT&T COMMUNICATIONS	AT&T COMMUNICATIONS	-	387,544	388,252
AT&T COMMUNICATIONS	TOWN OF AULANDER - AT	-	13,273	13,297
AT&T COMMUNICATIONS	TOWN OF KELFORD - AT	-	2,229	2,233
CAROLINA TELEPHONE	CAROLINA TELEPHONE	6,383,229	7,056,708	7,734,392
CAROLINA TELEPHONE	TOWN OF ASKEWVILLE - CT	13,672	15,272	16,844
CAROLINA TELEPHONE	TOWN OF AULANDER - CT	420,141	466,634	486,805
CAROLINA TELEPHONE	TOWN OF COLERAIN - CT	495,959	569,383	621,147
CAROLINA TELEPHONE	TOWN OF KELFORD - CT	46,434	44,315	50,231
CAROLINA TELEPHONE	TOWN OF LEWISTON WOODVILLE - CT	326,244	359,739	368,373
CAROLINA TELEPHONE	TOWN OF POWELLSVILLE - CT	54,452	62,269	70,720
CAROLINA TELEPHONE	TOWN OF ROXOBEL - CT	195,777	195,015	202,464
CAROLINA TELEPHONE	TOWN OF WINDSOR - CT	1,531,581	1,651,236	1,833,818
CSX TRANSPORTATION	CSX TRANSPORTATION	78,200	78,200	78,200
CSX TRANSPORTATION	TOWN OF KELFORD - CSX	200	200	200
CSX TRANSPORTATION	TOWN OF LEWISTON WOODVILLE - CSX	10,000	10,000	10,000
DOMINION NORTH CAROLINA POWER	DOMINION NORTH CAROLINA POWER	14,244,142	14,268,716	13,414,173
DOMINION NORTH CAROLINA POWER	TOWN OF ASKEWVILLE - DOM	167,911	168,537	152,963
DOMINION NORTH CAROLINA POWER	TOWN OF AULANDER - DOM	694,468	706,035	660,915
DOMINION NORTH CAROLINA POWER	TOWN OF COLERAIN - DOM	242,511	244,801	228,077
DOMINION NORTH CAROLINA POWER	TOWN OF KELFORD - DOM	644,924	658,899	649,309
DOMINION NORTH CAROLINA POWER	TOWN OF LEWISTON WOODVILLE - DOM	505,982	511,171	472,131
DOMINION NORTH CAROLINA POWER	TOWN OF POWELLSVILLE - DOM	264,972	265,198	249,444
DOMINION NORTH CAROLINA POWER	TOWN OF ROXOBEL - DOM	292,801	296,716	276,849
DOMINION NORTH CAROLINA POWER	TOWN OF WINDSOR - DOM	479,418	493,176	495,604
DUKE ENERGY PROGRESS, INC.	DUKE ENERGY PROGRESS, INC.	23,471	-	-
EDGECOMBE MARTIN CO EMC	EDGECOMBE MARTIN CO EMC	5,792	5,521	5,388

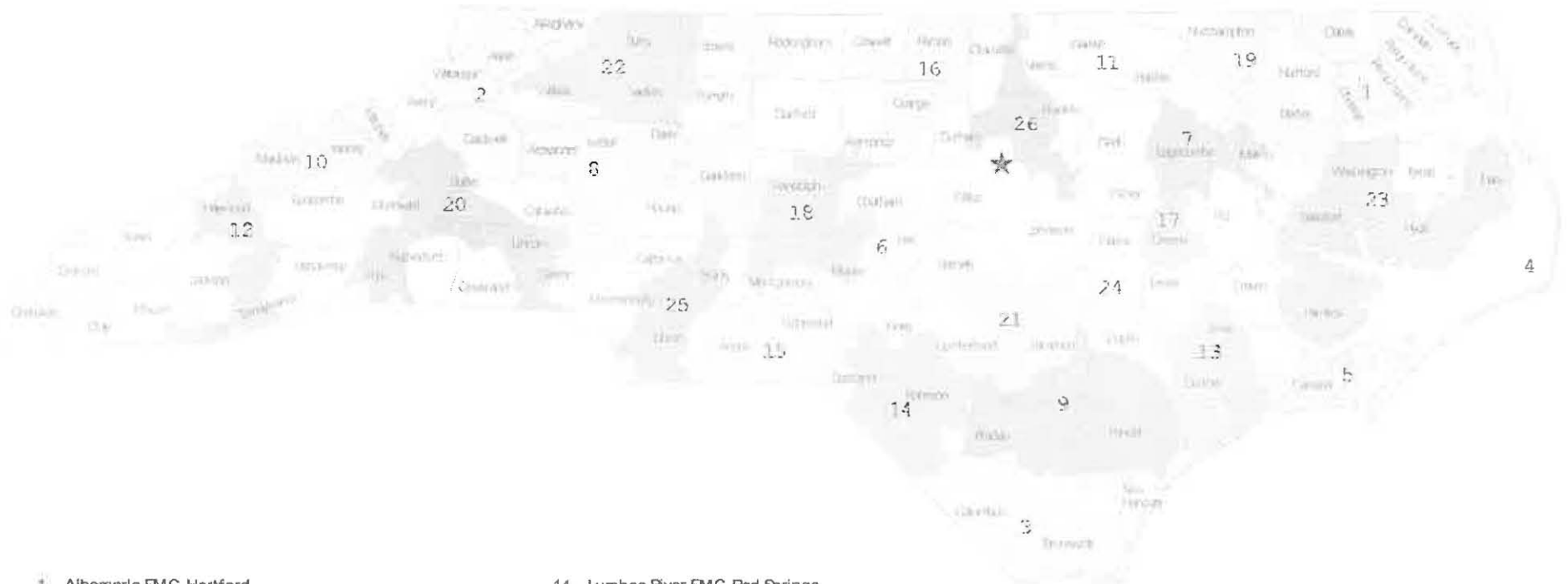
# SEGAL Revenue & Expense Specialists, Inc.

**Client:** Bertie County  
**Revenue:** Additional Property Tax Revenues

Name of Taxpayer	Municipality	2014 Total Value	2013 Total Value	2012 Total Value
EVERGREEN TRAILS INC DBA HORIZON COACHLINES	EVERGREEN TRAILS INC DBA HORIZON COACH	15,171	10,738	25,181
EVERGREEN TRAILS INC DBA HORIZON COACHLINES	TOWN OF WINDSOR - EVG	610	10,305	1,012
GREYHOUND LINES INC	GREYHOUND LINES INC	31,622	36,805	30,030
GREYHOUND LINES INC	TOWN OF AULANDER - GH	727	847	690
GREYHOUND LINES INC	TOWN OF LEWISTON WOODVILLE - GH	2,906	3,382	2,759
GREYHOUND LINES INC	TOWN OF WINDSOR - GH	907	1,056	862
INTELLIFIBER NETWORKS INC	INTELLIFIBER NETWORKS INC	24,815	29,636	-
INTELLIFIBER NETWORKS INC	TOWN OF WINDSOR - IF	24,815	29,636	-
NORTH CAROLINA & VIRGINIA RAILROADCOMPANY, LLC	NORTH CAROLINA & VIRGINIA RAILROADCOF	5,294,103	4,634,103	4,578,059
NORTH CAROLINA & VIRGINIA RAILROADCOMPANY, LLC	TOWN OF AULANDER - NCVR	1,058,821	926,821	915,612
NORTH CAROLINA & VIRGINIA RAILROADCOMPANY, LLC	TOWN OF ROXOBEL - NCVR	529,410	463,410	457,806
NC ELECTRIC MEMB CORP	NC ELECTRIC MEMB CORP	-	-	284,018
PIEDMONT NATURAL GAS CO INC	PIEDMONT NATURAL GAS CO INC	3,745,394	1,625,961	1,495,614
PIEDMONT NATURAL GAS CO INC	TOWN OF LEWISTON WOODVILLE - PM	39,645	43,680	127,162
PIEDMONT NATURAL GAS CO INC	TOWN OF WINDSOR - PM	417,509	226,568	41,731
PROGRESS ENERGY CAROLINAS	PROGRESS ENERGY CAROLINAS		30,882	30,302
ROANOKE EMC	ROANOKE EMC	13,519,785	13,332,982	13,391,055
SOUTHERN EXPRESS INC.	SOUTHERN EXPRESS INC.	4,289	1,813	3,850
SOUTHERN EXPRESS INC.	TOWN OF WINDSOR - SE	1,286	-	-
TIME WARNER CABLE INFORMATION SERVICES,LLC	TIME WARNER CABLE INFORMATION SERVICI	4,111	-	-
TIME WARNER CABLE INFORMATION SERVICES,LLC	TOWN OF AULANDER - TW	3,252	-	-
TWC DIGITAL PHONE LLC	TWC DIGITAL PHONE LLC		4,158	5,566
WINDSOR COOPER HILL SOLAR, LLC	WINDSOR COOPER HILL SOLAR, LLC	1,768,712	-	-
WINDSOR COOPER HILL SOLAR, LLC	TOWN OF WINDSOR - WCH	1,768,712	-	-
WINDSTREAM KDL, INC FKA KENTUCKY DATALINK, INC.	WINDSTREAM KDL, INC FKA KENTUCKY DATA	26,908	34,421	-
WINDSTREAM KDL, INC FKA KENTUCKY DATALINK, INC.	TOWN OF WINDSOR - WS	26,908	34,421	-



# North Carolina's Electric Cooperatives



1. Albemarle EMC, Hertford
2. Blue Ridge Electric, Lenoir
3. Brunswick EMC, Charlotte
4. Cape Hatteras Electric Cooperative, Buxton
5. Carteret-Craven Electric Cooperative, Morehead City
6. Central EMC, Sanford
7. Edgecombe-Martin County EMC, Tarboro
8. EnergyUnited, Statesville
9. Four County EMC, Burgaw
10. French Broad EMC, Marshall
11. Halifax EMC, Enfield
12. Haywood EMC, Waynesville
13. Jones-Onslow EMC, Jacksonville

14. Lumbee River EMC, Red Springs
15. Pee Dee EMC, Wadesboro
16. Piedmont EMC, Hillsborough
17. Pitt & Greene EMC, Farmville
18. Randolph EMC, Asheboro
19. Roanoke Electric Cooperative, Ahoskie
20. Rutherford EMC, Forest City
21. South River EMC, Dunn
22. Surry Yadkin EMC, Dobson
23. Tideland EMC, Pantego
24. Tri-County EMC, Dudley
25. Union Power Cooperative, Monroe
26. Wake EMC, Wake Forest

★ North Carolina Electric Membership Corporation (NCEMC)  
3400 Sumner Blvd., Raleigh, NC 27616

Tarheel Electric Membership Association Inc. (TEMA)  
8730 Wadford Dr., Raleigh, NC 27616

North Carolina Association of Electric Cooperatives, Inc. (NCAEC)  
3400 Sumner Blvd., Raleigh, NC 27616

GreenCo Solutions, Inc. (GreenCo)  
5000 Falls of Neuse Rd. Raleigh, 27609

# SEGAL Revenue & Expense Specialists, Inc.

**Mayors: Our purpose is to determine if certain companies are listing their a:**

Tax code		CO1	CO2	CO3
Millage	0.84	0.15	0.76	0.45
Taxing Authority	<u>County</u>	<u>Askeville</u>	<u>Aulander</u>	<u>Colerain</u>

Please estimate the number of cylinders/tank you can see in your community:

Suburban Propane				
Diversified Energy				
Amerigas				
Ferrellgas				
Jernigan Oil				
Crossroads Fuels				
Quality Oil Co				

DirecTV (estimate # of dishes)

Name of electric company  
(check meter on town hall)

Name of telephone company

Name of cable company

Piedmont Natural Gas (yes or no)

Railroad (yes or no)

Name of garbage company(s)

If we generate a list of vehicles with your town in the address but not receiving a town tax bill, would you be willing to spend the time reviewing the list of vehicles and noting those vehicles that should be in your town but are not coded to your town?

If we generate a list of businesses with your town in the address but not receiving a town tax bill, would you be willing to spend the time reviewing the list of businesses and noting those businesses that should be in your town but are not coded to your town?

**Assets in your town.**

CO4	CO5	CO6	CO7	CO8
0.36	0.6	0.24	0.25	0.145
<u>Kelford</u>	<u>Lewiston</u>	<u>Powellville</u>	<u>Roxobel</u>	<u>Windsor</u>


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Would you invest  
if not coded to

Yes	No
-----	----

Would you invest  
if not

Yes	No
-----	----

## Bertie County

### Proposed Projects

Thursday, March 12, 2015

	Approved	Initials
Review telecommunications expenses including ITS and CenturyLink	Yes/No	
Review electricity expenses including Dept of Public Utilities/Windsor, Dominion Power and Roanoke EMC	Yes/No	
Review wireless services from US Cellular and Amerizon Wireless	Yes/No	
Review the possible employees with both wireless phones and landlines and can any landlines be eliminated?	Yes/No	
Review the prices paid for chemicals used at the WTP/wells including Amerochem.	Yes/No	
Evaluate the price of propane used in County buildings	Yes/No	
Evaluate the \$4.90 price for adult services meals to Trumps Restaurant.	Yes/No	
Work with Ted Cole/Davenport to refinance the hospital loan and reduce the the \$120,000 annual support paid to Vidant	Yes/No	
Investigate the Host Fees paid by East Coast Enviromental	Yes/No	
Offer fixed-fee services to discover additional property tax listings	Yes/No	
Evaluate if the closed landfill could be leased as a solar farm?	Yes/No	
Perform sales tax reallocation projects at large non-profit organizations. (Board approved contract.)	Yes/No	
Search for unclaimed NC sales and use tax refunds for 2012, 2013 and 2014	Yes/No	
Offer agreement to reduce the number of repetitive monthly invoices. See proposed agreement.	Yes/No	



**BERTIE COUNTY**  
106 DUNDEE STREET  
POST OFFICE BOX 530  
WINDSOR, NORTH CAROLINA 27983  
(252) 794-5300  
FAX: (252) 794-5327  
WWW.CO.BERTIE.NC.US

**BOARD OF  
COMMISSIONERS**  
RONALD "RON" WESSON, Chairman  
TAMMY A. LEE, Vice-Chairman  
JOHN TRENT  
ERNESTINE (BYRD) BAZEMORE  
STEWART WHITE

March 26, 2015

NC Department of Revenue  
Sales Tax Division  
PO Box 25000  
Raleigh, NC

Dear Sirs:

Please find enclosed Form NC-BR for County of Bertie.

If you have any questions, we have authorized Robert Segal ([bob@segalrevenue.com](mailto:bob@segalrevenue.com) or 336.886.2100) to assist with the approval of the NC-BR and to answer any of your questions.

We would greatly appreciate your prompt approval of our Form NC-BR.

Thank you.

Sincerely

Scott Sauer  
County Manager

**Business Registration Application for  
Income Tax Withholding, Sales and Use Tax,  
and Machinery and Equipment Tax**  
North Carolina Department of Revenue

Office Use

I. Identifying Information

1. Federal Employer ID No.: **56 6000276** or Proprietor's Social Security No.:

2. Type of Ownership:  Proprietorship  Corporation  LLC  Partnership  LLP  Fiduciary  Other (Identify) **Government**  
If a corporation, state of incorporation:  If Corporation or LLC, enter N.C. Secretary of State ID No., if applicable:

3. Legal Business or Owner's Name: **County of Bertie**

4. Trade Name (DBA Name):

5. Daytime Business Phone: **(252) 794-5300** 6. Fax Phone: **(252) 794-5360**

7. Business Location in N.C.: Street **106 Dundee Street**  
(Not P.O. Box Number) City **Windsor** State **NC** Zip Code **27983** County **Bertie**

8. Is the business located within city or town limits?  Yes  No 9. Number of locations in N.C. **13** Enclose list if more than one.

10. Mailing Address: Street or P.O. Box **PO Box 530**  
City **Windsor** State **NC** Zip Code **27983**

11. List responsible persons (President, Treasurer, Chief Financial Officer, Manager, Primary Partners, other officers, etc.):

Name	Title	Social Security No.	Address
<b>Ronald Wesson</b>	<b>Chairman of County Co</b>		<b>106 Dundee St, Windsor, NC 27983</b>
<b>Scott Sauer</b>	<b>Bertie County Manager</b>		<b>106 Dundee St, Windsor, NC 27983</b>
<b>William Robertson</b>	<b>Bertie County Finance</b>		<b>106 Dundee St, Windsor, NC 27983</b>
<b>Ricky Spivey</b>	<b>Bertie County Utilities</b>		<b>106 Dundee St, Windsor, NC 27983</b>

II. Withholding Tax Section

*Complete to apply for an Income Tax Withholding Number.*

-Do you have employees who are subject to N.C. withholding?  Yes  No -Date when wages were or will first be paid in N.C.:   
(You are required to file a return beginning with the month or quarter you indicate.)

-Do you make pension payments to N.C. residents?  Yes  No

If yes, do you choose to report the pension payment withholding separately? (See instructions)  Yes  No

-Do you pay compensation (other than wages to employees) to a nonresident entity or a nonresident individual for personal services performed in N.C.?  Yes  No

-Do you pay compensation (other than wages) to an ITIN contractor for services performed in N.C.?  Yes  No

-Total amount you expect to withhold each month:  Less than \$250 (Quarterly)  \$250 - \$2,000 (Monthly)  more than \$2,000 (Semiweekly)

-If business is seasonal (six or fewer months), fill in circles for months employees are paid:  Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sep  Oct  Nov  Dec

III. Sales and Use Tax Section

*Complete to apply for a Sales and Use Tax Number.* (You are required to file a return beginning with the month or quarter you indicate.)

-When will you start selling or purchasing items subject to N.C. sales or use tax?

-Will your sales or gross receipts be?  Retail (to users or consumers)  Wholesale (to registered merchants for resale)  Both Retail and Wholesale

-What kind of business are you engaged in? (Be specific)  
**Other Types - Other unclassified businesses such as sign manufacturers, scrap metal and waste dealers, junkyards, moving companies, etc.**

-What accounting method will you use?\*  Cash  Accrual -Are you registering only to remit use tax on purchases?  Yes  No

-Will you provide and sell piped natural gas?  Yes  No -Will you provide and sell telecommunications services?  Yes  No

-Will you provide and sell electricity?  Yes  No -Will you provide and sell direct-to-home satellite services?  Yes  No

-Will you lease motor vehicles to others?  Yes  No -Will you provide and sell other video programming services?  Yes  No

-Will you sell new tires?  Yes  No -Will you provide and sell prepaid wireless telecommunications services?  Yes  No

-Will you sell new appliances?  Yes  No

-Amount of sales tax expected each month:  Less than \$100 (Quarterly)  \$100 - \$20,000 (Monthly)  More than \$20,000 (Monthly with Prepayment)

-If business is seasonal (six or fewer months), fill in circles for months of sales:  Jan  Feb  Mar  Apr  May  Jun  Jul  Aug  Sep  Oct  Nov  Dec

\*Sales tax on telecommunications services and electricity must be reported on the accrual basis.

**IV. Machinery and Equipment Tax Section - Complete to apply for a number to remit tax on purchases of machinery and equipment.**

-Are you registering to remit tax on purchases of machinery and equipment to operate a manufacturing industry or plant, certain recycling purchases by a major recycling facility, or other items subject to tax pursuant to Article 5F?  Yes  No

-When will you begin making these purchases? **04-30-15**

V. Signature: Scott T. Sauer Title: County Manager Date: 3-26-15  
I certify that, to the best of my knowledge, this application is accurate and complete.

## **Bertie County**

### **Application for Manufacturer's Certificate**

**To classify the County's wells as manufacturing facilities and subsequent privilege tax purposes**

Bertie County processes water (raw materials) from its 13 wells, filters it to remove impurities and then adds chlorine to make the water saleable to the general public. Without filtering and adding the chlorine, the State of North Carolina would not permit the water to be sold for consumption by the general public. The North Carolina Department of Environment and Natural Resources (NCDENR) requires all well sites and water treatment plants to be tested monthly for Volatile Organic Chemicals Analysis (VOC's) and Pesticides and Synthetic Organic Chemicals Analysis (SOC's).

Annually, NCDENR, Public Water Supply (PWS) Section requires the water system to conduct an assessment of the drinking water. The most recent assessment information can be found in the "2014" Annual Drinking Water Quality Report, "Bertie County" PWSID# "04-08-085" dated February 2, 2014.

The North Carolina Department of Revenue (DOR) classified local government water treatment plants as manufacturing facilities beginning January 1, 2006. Per Section 59-15 of the NC Sales and Use Tax Technical Bulletins, "public or private water purification plants are considered to be manufacturing plants for privilege tax purposes when they purify and sell water."

Bertie County believes that its process to manufacturer saleable water is no different than a local government with a water treatment plant. The County contends that each of its 13 wells are small water treatment plants and purchases for those wells should be given the same tax treatment as a manufacturing plant.

# Bertie County

## List of the County's 13 wells

<u>Well</u>	<u>District</u>	<u>Address</u>	<u>City</u>
1	III	149 Mardre Rd	Windsor
2	III	424 Grabtown Rd	Windsor
3	I	418 Exter Red	Colerain
4	I	829 NC 42	Colerain
6	II	535 NC 45H	Merry Hill
7	II	1224 Black Rock Rd	Merry Hill
8	IV	632 Connarista Rd	Kelford
9	IV	924 Connasista Rd	Aulander
10	I	2347 NC 45N	Colerain
11	I	203 New Rd	Colerain
12	I	1946 Wakelon Rd	Colerain
13	IV	212 Early Station Rd	Ahoskie
14	IV	833 Francis Mill Rd	Aulander



The Bertie County Board of Commissioners is accepting applications for the following openings on boards/commissions/committees. Copies of the application to serve and appointment policy can be picked up at the County Manager's Office, 106 Dundee Street, Windsor, NC 27983 and are also available on the web at www.co.bertie.nc.gov.

### Immediate Openings

**B-1**

#### Applications due by April 30, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Planning Board	1	At-Large
Workforce Development	1	Organized Labor representative
Nursing Home/Adult Care CAC	1	N/A
Joint Community Advisory Board		
Child Fatality Prevention/Community	1	N/A
Child Protection Team		
CADA of NC, Inc.	1	N/A
Albemarle Regional Library Board	1	Must serve on the Sallie Harrell Jenkins Library Board
Economic Development Commission	1	N/A
Voluntary Agricultural District	1	Windsor I
	1	Merry Hill Township
	1	Colerain

### Upcoming Appointments by Month

#### May 2015

##### Applications due by April 30, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Mid-East Commission	1	N/A
Economic Development Commission	2	N/A
JCPC Board	7	N/A

#### June 2015

##### Applications due by May 22, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
ABC Board	1	N/A
JCPC Board	1	N/A
Jury Commission	1	N/A
Planning Board	1	District 1 – Windsor 1 & 2
	1	District 4 – Roxobel/Woodville
Workforce Development	1	Community Based Representative
	2	Private Sector

#### August 2015

##### Applications due by July 24, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Albemarle Regional Library Board	1	Must serve on the Lawrence Memorial Library Board
Lawrence Memorial Library Board	5	N/A

#### September 2015

##### Applications due by August 28, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Tri-County Airport Authority	1	N/A

#### October 2015

##### Applications due by September 25, 2015

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Planning Board	1	District 2 – Merry Hill/Whites

**Windsor, North Carolina  
March 16, 2015  
Regular Meeting**

The Bertie County Board of Commissioners met for their regularly scheduled meeting at 7:00pm inside the Askewville Town Hall located at 105 S. Railroad Street, Askewville, NC. The following members were present or absent:

Present: Ronald "Ron" Wesson, District I  
Stewart White, District II  
Tammy A. Lee, District III  
John Trent, District IV  
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer  
Clerk to the Board Sarah S. Tinkham  
Assistant County Attorney Jonathan Huddleston  
Network Administrator Joe Wilkes  
Economic Development Director Steve Biggs  
Planning Director Traci White  
Emergency Services Director Mitch Cooper  
Civil Processing Officer Vernon Lee

Gene Motley of the Roanoke-Chowan News Herald and Thadd White of the Bertie Ledger-Advance were present from the media.

**CALL TO ORDER**

Chairman Wesson welcomed all of those present and thanked them for their attendance. He thanked the Town of Askewville for hosting tonight's meeting.

**INVOCATION/PLEDGE OF ALLEGIANCE**

Brother Kennedy Barber of St. Luke Missionary Baptist Church in Windsor gave the Invocation. Commissioner White led the Pledge of Allegiance.

## **PUBLIC COMMENTS**

Askeville Mayor Gloria Bryant thanked the Board for visiting the Town of Askeville for a meeting and encouraged the Board to remember them during budget season regarding a new community building.

There were no other public comments in this section.

## **APPOINTMENTS**

### **SunEnergy1 presentation by Heath McLaughlin**

Heath McLaughlin of SunEnergy1 was present to inform the Board as well as citizens about all of the latest solar projects in Bertie County.

Mr. McLaughlin fielded questions from the Board as well as the public concerning how the energy produced with the solar panels is utilized, employment opportunities, effect of solar energy on current electric providers, and the impact on local energy costs for residents.

### **Economic Development Report by Steve Biggs regarding upcoming visit by NC Secretary of Commerce**

Mr. Biggs reported that Secretary John Skvarla will be in Bertie County on March 26<sup>th</sup> to meet with business leaders and elected officials as part of his orientation to his new role in the Department of Commerce.

The Secretary will tour the Bertie Peanut Company, AVOCA and the Department of Correction prison facility to view the available training and manufacturing space.

Mr. Biggs also reported that the Assistant Commerce Secretary, Mr. Will Collins, recently met with the local Mideast Commission Workforce Development Board and staff to discuss job recruiting and training needs in Bertie County.

Lastly, Mr. Biggs shared efforts to secure a new business prospect through the North Carolina Partnership. A joint proposal was prepared with the Town of Windsor to offer two downtown incubator buildings for the client.

### **Non-Emergency Transport (NET) update by Emergency Services Director, Mitch Cooper**

Emergency Services Director, Mitch Cooper, presented a report to the public that was similar to the one presented at a special meeting that took place on Tuesday, March 10, 2015.

Emergency Services Director, Mitch Cooper, and his staff provided a detailed overview of the Non-Emergency Transport Service which was initiated on August 1, 2014.

The Board was briefed regarding the original operating assumptions and the 24 hours per day, 7 days a week scheduling that was established to cover the projected transport demand at Bertie Vidant hospital in Windsor.

Mr. Cooper also explained the call volume and related operating costs for the first four months, and the decision to eliminate the 12 hour night shift, reduce staff and decrease operations to eight (8) hours per day Monday through Friday.

It is anticipated that the non-emergency transport service will reach a break-even point within 120 days according to estimates provided by Mr. Cooper.

There were several questions from members of the audience, and the Board assured them that this program will be monitored very closely.

### **BOARD APPOINTMENTS**

#### **Three River's Healthy Carolinians – Commissioner Board Appointment**

The Board requested to review more information about this board before considering the appointment of a Commissioner.

### **CONSENT AGENDA**

#### **Approve minutes for Regular Session 3-2-15**

County Manager Sauer recommended this item for approval.

Commissioner Bazemore made a **MOTION** to approve the minutes for Regular Session 3-2-15. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

#### **Approve minutes for Regular Session 3-10-15**

County Manager Sauer recommended this item for approval.

Commissioner Trent made a **MOTION** to approve the minutes for Regular Session 3-10-15. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

#### **Approve minutes for Regular Session 3-10-15**

Commissioner Trent made a **MOTION** to approve the minutes for Closed Session 3-10-15. Commissioner White **SECONDED** the motion. The **MOTION PASSED** unanimously.

**Accept Register of Deeds Fees Report – February 2015**

Commissioner Trent made a **MOTION** to accept the Register of Deeds Fees Report for February 2015. Vice Chairman Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

**Consider Memorandum of Agreement Contract between the County and Town of Kelford  
– Council on Aging Nutrition Site**

The Board discussed the meaning of this service to the County and agreed that it was a valuable and successful one.

Vice Chairman Lee inquired about the possibility of additional funding from Perdue to continue the program.

Finance Officer William Roberson interjected and stated that Perdue had recently contributed funds to the County to continue the nutrition site for an additional year.

After some additional discussion, the Board came to a consensus to continue the agreement between the County and the Town of Kelford so that the Council on Aging will continue to operate the Town's community building as a Nutrition Site.

It was also suggested and highly supported among the entire Board to draft a Letter of Appreciation to the family of the late Carolyn F. Jernigan, the spearhead of this particular project.

The letter will be presented at the Monday, April 20, 2015 meeting at the Kelford Community Building in the Town of Kelford.

**Review February 2015 Monthly Collections Report**

The Board reviewed this report. No action was needed.

**Receive report of Current Ad Valorem Collections as of February 28, 2015**

The Board reviewed this report. No action was needed.

**DISCUSSION AGENDA**

**Discuss dates for Board of Equalization and Review – Tax Administrator, Jodie Rhea**

After some discussion, the Board decided that it would meet as the Board of Equalization and Review at their April 20, 2015 and May 2, 2015 regular meetings in order to comply with North Carolina General Statutes.

**Bertie-Martin Regional Jail Board project funding – project estimate of \$400,000 is recommended with a 50 percent cost share contribution from each county**

The Board informed the public about the current state of the Bertie-Martin Regional Jail and a proposed renovation project to be shared between both Bertie and Martin Counties.

The Board assured the public that this project had been put off long enough and that renovations were desperately needed in various areas of the facility.

A total of \$400,000 is needed to make priority repairs with each County providing 50% or \$200,000 of funding to begin work. The Board also clarified that since this work was not originally budgeted that the County would appropriate fund balance reserves to cover the contribution.

After some additional discussion, Commissioner White made a **MOTION** to provide half of the requested funds (\$200,000) from the County's fund balance reserves. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

**Discussion of final negotiations and contract development with Republic Services for operation of solid waste and recycling convenience sites**

The Board informed all of those present that the County had recently entered into negotiations with Republic Services regarding the County's five (5) solid waste and recycling convenience centers.

Chairman Wesson shared the contract elements which have been negotiated and committed to by Republic Services as outlined below.

- 1) Equipment—in addition to the equipment listed in the initial proposal, Republic will provide:
  - a. an additional compactor at the Windsor site and one other site (if dictated by volume) for MSW-trash
  - b. 12 yard roll off container for tires at each site
  - c. Closed container for e-waste at two sites (Lewiston and Windsor)
  - d. Pallet at each site to accept batteries
  - e. Container to accept used oil at each site

- 2) Monthly rate—flat fee of \$36,859 for thirty-six (36) months with no inflation factor, fuel escalator, or other increase; and beginning in year 4 of the agreement, annual adjustment will be a fixed rate of two percent (2%) per annum.
- 3) Service hours and days of operation will remain consistent with the present operational schedule currently posted at each site, which varies with the daylight savings time calendar change.
- 4) Existing staff—Republic will make all reasonable efforts to assist Waste Industries site attendants with filing job applications, and other accommodations necessary to ease the transition for qualified personnel.
- 5) Employees will be provided with uniforms (laundry service), safety shoes and hearing/eye protection as per company policy.
- 6) Free weekly container service (8yard box) at courthouse, DSS and Council on Aging senior center, once the current service agreement has expired.
- 7) Free container service for community festivals.
- 8) “performance clause” or liquidated damages in the event that the sites are not operational by July 1, 2015 (\$1,000 per day)

The public was also informed that the County Attorney was reviewing a contract to be approved at an upcoming Board meeting.

### **COMMISSIONERS' REPORTS**

Vice Chairman Lee informed the Board and citizens present about the Teddy Bear training program she attended at the Department of Social Services, and its relevance for other departments who serve children and families.

Commissioner White indicated that several citizens had inquired about the ownership of the ball fields in Askewville, and asked if the County would consider transferring ownership to the Town of Askewville.

It was his understanding that the Town installed the lights and maintains the fields for the benefit of the community.

Chairman Wesson reiterated the Board's gratitude to all County staff during the recent winter weather and made a special acknowledgement to County Manager Sauer for his dedication to communication during those events.

Chairman Wesson also announced the Historic Hope Foundation's 50<sup>th</sup> Anniversary Gala to take place on Friday, April 24, 2015 at the Roanoke-Chowan Heritage Center, and asked the Board to consider a sponsorship donation of \$500.

Commissioner Trent made a **MOTION** to provide a sponsorship of \$500 to the Historic Hope Foundation's 50<sup>th</sup> Anniversary Gala. Commissioner Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

### **COUNTY MANAGER'S REPORTS**

County Manager Sauer updated the Board on several matters including ongoing projects.

The County "shred event" will be held Saturday, March 21<sup>st</sup> at the Department of Social Services parking lot from 10 am to 1 pm.

Mr. Sauer explained that this service is provided by the Local Government Federal Credit Union and is free to all citizens and businesses in the County.

He explained to the audience that this is an excellent opportunity to destroy personal files and tax records which may contain information that could be used to steal a person's identity.

Mr. Sauer presented a draft Memorandum of Understanding for consideration by Bertie and Martin Boards of County Commissioners in conjunction with the regional jail commission which addresses outstanding invoices from 2002 for unpaid safekeeper services.

He explained that this information was just brought to his attention late last week, and the amount due exceeds \$106,000 of which nearly \$90,000 is the obligation of Martin County.

After further discussion, Commissioner Bazemore made a **MOTION** to approve the Memorandum of Understanding with the Martin County Board of Commissioners regarding the outstanding balance for safekeeping services. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

The Memorandum of Understanding reads as follows:

**Memorandum with Bertie County and BMRJ Jail Board**  
**Concerning Old Safekeeper Debt Owed to the State of North Carolina**

**March 18, 2015**

**Summary:**

The NC Division of Prisons cooperate with county jails through the Safekeeper Program to assist with the housing of prisoners when the prisoners require medical or mental health treatment or in other scenarios, such as when situations require a higher level of supervision.

The Bertie County Board of Commissioners and Martin County Board of Commissioners entered into an agreement on December 7, 1981 to construct, finance and operate a regional jail under the



authority of NC General Statutes, Section 153A-219 and the 1981 Session Laws of NC, Chapter 269 (House Bill 541).

Bertie County, Martin County and Bertie-Martin Regional Jail utilize the Safekeeper services provided by the NC Department of Public Safety and pays for current Safekeeping services. There is approximately \$16,360.35 in outstanding Safekeeper charges attributed to Bertie County from 2002 – 2003. There is approximately \$89,980.00 in outstanding Safekeeper charges attributed to Martin County from 2002 – 2003. \$81,661.93 of the approximately \$89,980.00 in outstanding Safekeeper charges attributed to Martin County are from one case. Bertie County, Martin County and Bertie-Martin Regional Jail have paid all Safekeeping charges since 2003.

Since the debt from the Safekeeping Program is 12-13 years old and paying the debt would create a burden for Bertie and Martin County, the attached Memorandum of Understanding formalizes a request for the State of North Carolina to forgive the debt.

If all three boards approve the MOU, the MOU and request would be sent to Governor Pat McCrory for consideration by the State.

#### **MEMORANDUM OF UNDERSTANDING**

#### **BETWEEN THE BERTIE COUNTY BOARD OF COMMISSIONERS MARTIN COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, the Bertie County Board of Commissioners and Martin County Board of Commissioners entered into an agreement on December 7, 1981 to construct, finance and operate a regional jail under the authority of NC General Statutes, Section 153A-219 and the 1981 Session Laws of NC, Chapter 269 (House Bill 541) ; and

**WHEREAS**, Bertie County and Martin County have jointly operated the Bertie-Martin Regional Jail (BMRJ) through the Bertie-Martin Regional Jail Commission; and

**WHEREAS**, Bertie County and Martin County jointly fund the Bertie-Martin Regional Jail (BMRJ) on a pro rata basis, based on population; and

**WHEREAS**, Bertie County, Martin County and Bertie-Martin Regional Jail utilize the Safekeeper services provided by the NC Department of Public Safety and pays for current Safekeeper services; and

**WHEREAS**, there is approximately \$16,360.35 in outstanding Safekeeper charges attributed to Bertie County from 2002 – 2003; and

**WHEREAS**, there is approximately \$89,980.00 in outstanding Safekeeper charges attributed to Martin County from 2002 – 2003; and

**WHEREAS**, \$81,661.93 of the approximately \$89,980.00 in outstanding Safekeeper charges attributed to Martin County are from one case; and

**WHEREAS**, Bertie County, Martin County and Bertie-Martin Regional Jail have paid all Safekeeper charges since 2003; and

**WHEREAS**, Bertie and Martin Counties are both Tier-1 Counties; and

**WHEREAS**, Bertie County is the most economically-distressed county in North Carolina; and

**WHEREAS**, Martin County is the 13<sup>th</sup> most economically-distressed county in North Carolina; and

**WHEREAS**, Bertie and Martin Counties are about to make a significant capital investment of approximately \$400,000 in renovations at the Bertie-Martin Regional Jail; and

**WHEREAS**, this sizeable investment in the jail facility will put a substantial financial strain on Bertie County and Martin County;

**THEREFORE**, the Bertie County Board of Commissioners, Martin County Board of Commissioners and Bertie-Martin Regional Jail Board agree to humbly ask the State of North Carolina to forgive the Safekeeper debts of Bertie County and Martin County that date back to the 2002-2003 timeframe and which total approximately \$106,340.35.

Mr. Sauer also reported to the Board on the status of the Courthouse foundation reinforcement project which is under contract with RAMJACK of Raleigh, NC.

County Manager Sauer provided background information for the audience and explained that both additional sections, or wings of the Courthouse, have started to shear away from the main part of the building and that this work is necessary to prevent further damage to the structures.

Mr. Sauer reported to the Board that the actual project costs will exceed the original estimate of \$85,000 by approximately \$24,000 as calculated by the Maintenance Director Anthony Rascoe.

Mr. Rascoe described some of the unexpected subsurface work in the records vault area in the Register of Deeds Office which required additional brick work, steel reinforcement, and painting and sheet rock repairs at a cost of \$6,277. RAMJACK's final invoice is \$39,100 which brings RAMJACK's total charges for this phase of work to \$96,900 which is primarily attributable to the installation of forty-seven (47) helicon piers, many of which exceeded the projected depth of 25 feet. Due to the unstable soil materials, the average depth for the pier installation was 57 feet, and one pier required a depth of 69 feet in order to achieve the required measurement of 3,000 pounds per square inch (PSI).

Mr. Rascoe estimates that the remaining concrete and brick work will not exceed \$6,000 and the final total for this entire project is estimated at \$109,177 and the County Manager reported that the additional \$24,177 in expenses will be absorbed within the existing appropriation for the Maintenance Department budget.

The County Manager reminded the Board of the upcoming Mayors and Commissioners meeting on April 9<sup>th</sup> in Askewville and noted for the audience, that the next regular meeting of the Board has been rescheduled to April 7<sup>th</sup> in order to avoid having a meeting on Easter Monday.

## **ASSISTANT COUNTY ATTORNEY'S REPORTS**

The Assistant County Attorney gave no remarks at this time.

**PUBLIC COMMENTS CONTINUED**

Barbara Outlaw of Powellsville thanked the Board for their recent efforts to remain transparent with all decisions regarding County dollars.

Mike Baker, Town of Askewville Commissioner, stated that he supported the work being doing by SunEnergy1 and asked for the Board to keep the Town of Askeville in mind during the upcoming budget season.

Kay Brantley, Town of Askewville Commissioner, inquired about various matters including the costs involved in maintaining no longer utilized school buildings in the County as well as the current operational costs at the new Bertie High School, as well as the amount of revenue paid to the land owner per acre with each solar farm.

Chairman Wesson recommended that Ms. Brantley visit an upcoming Board of Education meeting to voice her concerns regarding any Bertie County Public School matters as the County does not have control over the school system's assets.

**ADJOURN**

Chairman Wesson adjourned the meeting at 9:10pm.

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Ronald D. Wesson, Chairman

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Sarah S. Tinkham, Clerk to the Board



# Bertie County Register of Deeds

Annie F. Wilson  
Register of Deeds

P.O. Box 340  
Windsor, NC 27983  
252-794-5309  
[www.bertie-live.inttek.net](http://www.bertie-live.inttek.net)

NORTH CAROLINA  
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of MARCH 2015 and for an itemized statement thereof, I respectfully refer you to the following books in my office.

## AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----	\$3,984.00
10-0030-4344-03	VITAL STATISTICS-----	\$1,240.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----	\$312.59
10-0030-4344-04	NO. MARRIAGE LICENSE----- 4 @\$60.00-----	\$240.00
		<b>\$5,776.59</b>
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----	\$3,322.00
10-0030-4344-10	STATE TREASURER FEE----- 130 @\$6.20-----	\$806.00
	STATE VITAL RECORDS----- 1 @\$14.00-----	\$14.00
		<b>\$9,918.59</b>
10-0000-1251-00	A/R IN/OUT(REFUND)-----	\$0.00
		<b>\$9,918.59</b>

*Annie F. Wilson*  
REGISTER OF DEEDS - BERTIE COUNTY  
*By: Shakedia R. Williams, Asst.*

## FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	22 @\$6.20=	\$136.40
ADDITIONAL PAGES-----	43 @\$0.40=	\$17.20
DEEDS & OTHER INSTRUMENTS-----	124 @\$1.94=	\$240.56



**BERTIE COUNTY**

106 DUNDEE STREET  
POST OFFICE BOX 530  
WINDSOR, NORTH CAROLINA 27983  
(252) 794-5300  
FAX: (252) 794-5327  
WWW.CO.BERTIE.NC.US

**BOARD OF  
COMMISSIONERS**

RONALD "RON" WESSON, Chairman  
TAMMY A. LEE, Vice-Chairman  
JOHN TRENT  
ERNESTINE (BYRD) BAZEMORE  
STEWART WHITE

**RESOLUTION DECLARING SERVICE WEAPONS AS SURPLUS PROPERTY;  
AUTHORIZATION OF PURCHASE BY RETIRING  
CHIEF DEPUTY GREG ATKINS**

**THAT, WHEREAS**, Greg Atkins, began his Bertie County Law Enforcement career on September 21, 1987; and

**WHEREAS**, after 30 years of distinguished service to Bertie County, Greg Atkins will retire: and

**WHEREAS**, North Carolina General Statute 20-187.2 (a) provides that the governing body of the law enforcement agency may in its discretion, award to a retiring member upon his/her request for their service weapon(s); and

**WHEREAS**, the governing body deems said service weapons as surplus property; and

**WHEREAS**, according to North Carolina General Statute 14-202 and 14-409.1, proper permits have been obtained in order to receive the side arm.

**NOW, THEREFORE, BE IT RESOLVED** by the Bertie County Board of Commissioners that Greg Atkins be awarded the following service weapons for the following denominations: a price of one dollar (\$1.00) for a Sig 9229, 40 caliber, with the Serial Number of AJU22252 and a fair market value price of two hundred and fifty dollars (\$250) for a Smith & Wesson, 357 Revolver, with the Serial Number CJU0091.

This resolution adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

(SEAL)

\_\_\_\_\_  
Ronald D. Wesson, Chairman  
Bertie County Board of Commissioners

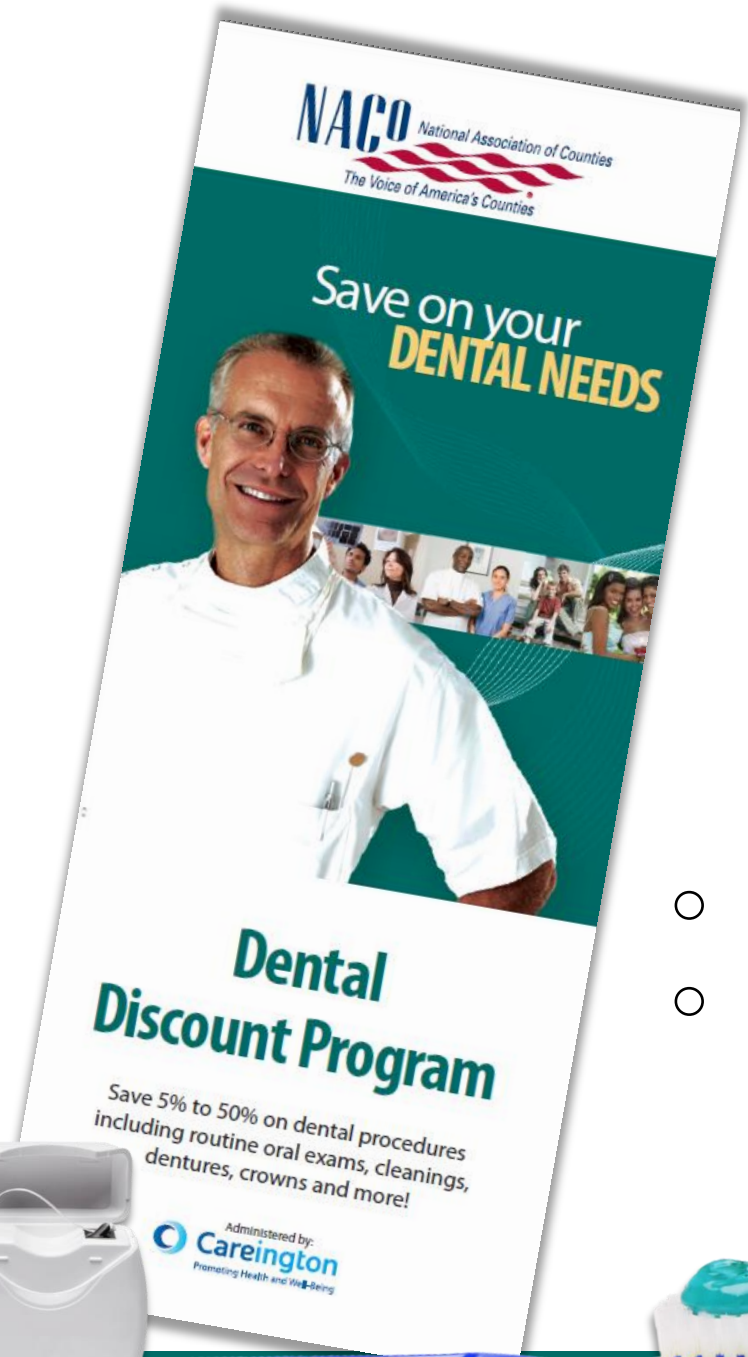
\_\_\_\_\_  
Sarah S. Tinkham, Clerk to the Board



# NACo Dental Discount Program

Save 5% to 50% on dental procedures including routine oral exams, cleanings, dentures, crowns, and more!



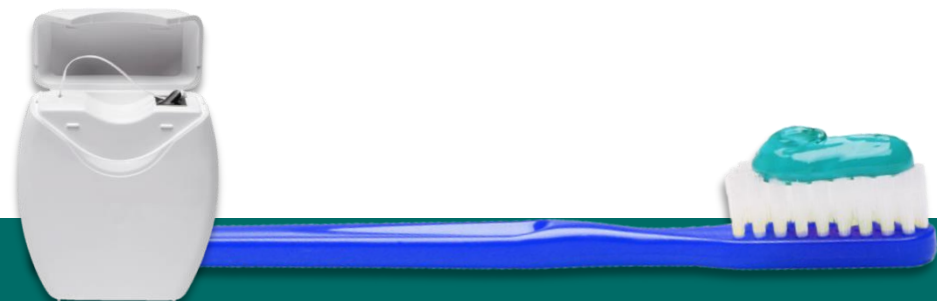


NACO and **Careington** have created a Dental Discount Program that is affordable and can save your county residents money on most dental procedures.

- Individual Rate: **\$6.95/month or \$59/year**
- Family Rate: **\$8.95/month or \$69/year**

# Dental Discounts

- Save **5% to 50%** on dental procedures including routine oral exams, cleanings, dentures, crowns and more!
- Savings of **20%** on normal fees for all specialties – including endodontics, oral surgery, orthodontics, pediatric dentistry, periodontics and prosthodontics – where available for both children and adults.
- Can be used at participating dentists and specialists nationwide.





# Sample Savings

## Dental Sample Savings Chart

Description	Regular Cost	Program Cost	Savings
Periodic Oral Evaluation	\$49	<b>\$24</b>	<b>51%</b>
Bitewings-Four Films	\$63	<b>\$31</b>	<b>51%</b>
Prophylaxis-Adult (light)	\$91	<b>\$48</b>	<b>47%</b>
Amalgam-Three Surface, Primary or Permanent	\$210	<b>\$99</b>	<b>53%</b>
Crown-Porcelain Fused to High Noble Metal	\$1,070	<b>\$600</b>	<b>44%</b>
Root-Canal Molar (Excluding Final Restoration)	\$1,000	<b>\$580</b>	<b>42%</b>
Periodontal Scaling and Root Planing	\$248	<b>\$124</b>	<b>50%</b>
Extractions-Erupted Tooth or Exposed Root	\$167	<b>\$81</b>	<b>51%</b>
Comprehensive Orthodontic Treatment of the Adolescent Dentition	\$5,581	<b>20% Discount</b>	<b>20%</b>

# Discount programs are easy to use

- Existing medical conditions OK
- No waiting or administrative forms
- Family plan includes all family members and anyone living with you
- Everyone is accepted
- Unlimited number of visits



## Did you know?

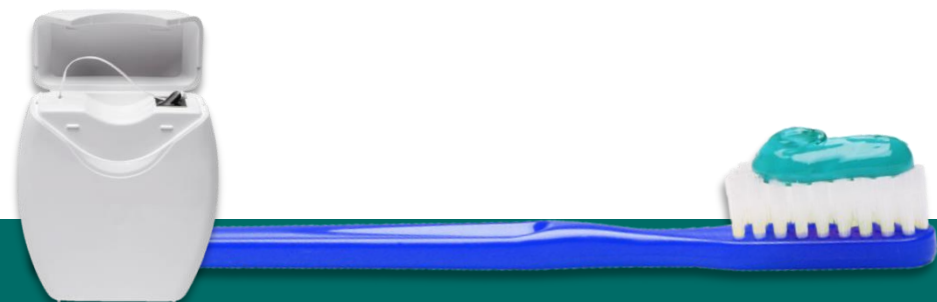
Nearly one-third of all adults in the United States have untreated tooth decay. Plus, one in seven adults aged 35 to 44 years has gum disease. In addition, nearly a quarter of all adults have experienced some facial pain in the past six months.

- Centers for Disease Control and Prevention



# How County Residents use the NACo Dental Discount Program

- Visit [www.nacodentalprogram.com](http://www.nacodentalprogram.com) or contact Member Services at 877-354-NACo (6226) to sign up and locate a participating dentist in your area.
- When calling to make an appointment with a participating dentist please identify the network name (**Careington** or **Aetna**) which is printed on the NACo Dental Program member ID card.
- Show your Dental membership ID card at the time of visit to receive the discount.
- Pay the discounted rate at the time of service.
- Call Customer Service for answers to any questions your county residents may have.



# Sample Membership Kit

When residents join, they receive a personalized kit in the mail within 7-10 days. Membership kits are mailed first class.

**Careington Corporation**  
Care POS Schedule  
CI-2

**Care POS**

**Sample Fee Schedule**  
\*\*\*Discounts are not insurance\*\*\*

This sample schedule is an abbreviated list taken from the full CARE POS fee schedule and applies to services provided by a participating general dentist. The purpose of this schedule is to establish the maximum fee that a general dentist will charge for each listed procedure. Participant is responsible for full payment of all charges at the time of service, including any lab fees. Participating Specialists (Board Certified or Advanced Degree) do not charge according to this fee schedule. Participating Specialists will give a 20% discount. Your participating provider will have a complete fee schedule, or you may request one by calling 800-290-0523.

Code	Description
D0100	Periodic Oral Evaluation - Established Patient
D0102	Comprehensive Oral Evaluation-New or Established Pat
D0210	Intraoral-Complete Series Including Bitewing
D0215	Bitewing-Single Film
D0272	Bitewing-Two Films
D0273	Bitewing-Three Films
D0274	Bitewing-Four Films
D1110	Preventive-Adult
D1111	Preventive-Adult Restorative
D2330	Resin-Based Composite-One Surface, Anterior
D2361	Resin-Based Composite-One Surface, Posterior
D2750	Crown-Permanent-Fused to High Noble Metal
D2760	Crown-Full Cast High Noble Metal
D3110	Endodontics
D3220	Pulp Cap/Crown (Excluding Final Restoration)
D3230	Pulpal Therapy-Resorbable Filing-Anterior Primary Tooth
D4341	Periodontal Scaling and Root Planning-Four or More Teeth
D4410	Periodontal Maintenance
D5110	Prosthodontics (removable)
D5120	Complete Denture-Maxillary
D5210	Complete Denture-Mandibular
D5215	Maxillary Partial Denture-Metal Frame with Resin Teeth
D5214	Mandibular Partial Denture-Metal Frame with Resin Teeth
D6750	Routine Complete Maxillary Denture (Laboratory)
D7511	Routine Complete Mandibular Denture (Laboratory)
D7140	Oral Surgery
D7141	Extraction-Exposed Tooth or Exposed Root (Including an Adjunctive Services)
D9215	Local Anesthesia
D9220	Analysis

It is the Member's responsibility to verify that the dentist is a participant performed by a non-participating dentist are not discounted and are not to no discount.

\*Any procedure involving lab fees will incur additional costs. All apply to no discount.

\*The dollar amount specified adjacent to each procedure may not require more than one dental procedure. Please consult your Care work.

\*Careington can not guarantee the continued participation of any dentist, a Careington provider. Not all types of dentists may be available in your area.

\* Careington may periodically adjust this fee schedule with 30 days notice.

\*While all participating Careington providers are professionally licensed in the state of service of the providers. Any quality of care concerns involving any participant International, Atm, Provider Relations, P.O. Box 2566, Frisco, Texas 75034

Member - CDT 2009-2010 Compliant      Effective F

**NACO** National Association of Counties  
The Voice of America's Counties

30 Years of Ancestral Wisdom

FIRSTNAME A LASTNAME  
APT 1  
123 ANY STREET  
FRISCO, TX 75035

Welcome to the **NACO Discount Dental Program**. You have made a wise choice by joining this program. You are now on your way to receiving great savings on dental care. Your dental plan is administered by Careington, the recognized leader in discount dental networks. This program will significantly reduce your health care costs.

You can use this right away! There are no limits to your savings. This program will be the gateway to a healthier you. Our extensive dental network makes it easy for you to find providers close to home, work or while you are traveling.

For your convenience, we have attached two membership ID cards entitling you and any eligible family members to the NACO Dental Program's savings and privileges. Please carefully remove your cards below and present your card upon each visit to a participating dentist. Have it available for verification purposes when calling to make an appointment.

**Need help? Obtaining additional information is easy.** Simply call us toll free at **1-877-854-NACO (6226)** with any questions, or to locate participating dentists near you. Please visit our website at [www.nacodentalprogram.com](http://www.nacodentalprogram.com) to locate dentists and learn more about how this plan can save you money on dental care. Below is a partial list of participating general dentists in your area:

MEMBER#: 2927 EASTON P LUCAS SR BLVD 575 137 FRISCO, TX 75035 (972) 240-2488	MEMBER#: 2204 SHERWOOD LN FRISCO, TX 75034 (972) 931-0130	MEMBER#: 1415 FARM 2271 BONDWIKAY BLVD STE 100 FRISCO, TX 75035 (972) 240-1984
MEMBER#: 2027 EASTON P LUCAS BLVD 575 137 FRISCO, TX 75035 (972) 240-2488	MEMBER#: 728 W 66TH ST FRISCO, TX 75034 (972) 224-0504	MEMBER#: 3815 S JIMANE RD FRISCO, TX 75035 (972) 840-8467
MEMBER#: 1111 BELLEVUE RD 575 137 FRISCO, TX 75035 (972) 240-2488	MEMBER#: 2206 SHERWOOD LN FRISCO, TX 75035 (972) 224-0504	MEMBER#: 2271 BONDWIKAY BLVD STE 100 FRISCO, TX 75035 (972) 240-1984

Member - CDT 2009-2010 Compliant      Effective F

Nine closest dentists in your zip code

Judy Applegate  
1003 Main Street  
City, State, Zip  
Phone

Fred Smith  
1748 Apple Drive, STE 100  
City, State, Zip  
Phone

Two membership cards

**NACO** National Association of Counties  
The Voice of America's Counties

[www.nacodentalprogram.com](http://www.nacodentalprogram.com)

Member: FIRSTNAME A LASTNAME  
Member#: NAC-12345678  
Policy ID: 123456789

**Atlantic County**

Group ID: NACO-DP  
Effective: 6/1/2010

**Care POS**

**THIS IS NOT INSURANCE.**

# Frequently asked Questions

## How do county residents join the program?

1. Phone: (877) 354-NACo (6226)
2. Online: [www.nacodentalprogram.com](http://www.nacodentalprogram.com)
3. Fill out an application, and mail it to:  
**Careington International Corporation,**  
P.O. Box 2568  
Frisco, Texas 75034-9929 or  
Fax to (877) 335-7811

## How often can residents use their program?

There are no limits on how often residents can use their program.

## Is this insurance?

***No, this is not an insurance program.***

This program provides discounted prices on a wide range of dental care services and products. Anyone can join, existing needs are accepted and residents can use it right away.

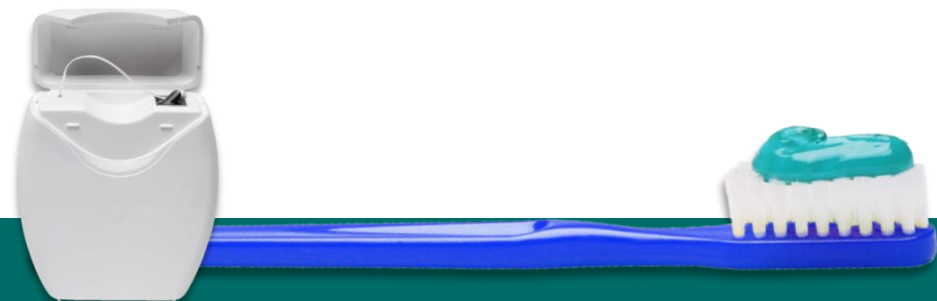
## Can residents use their discount card when they travel away from home?

Yes, the program membership can be used at any participating dentist in the United States. *Not available in MT, VT, WA.*

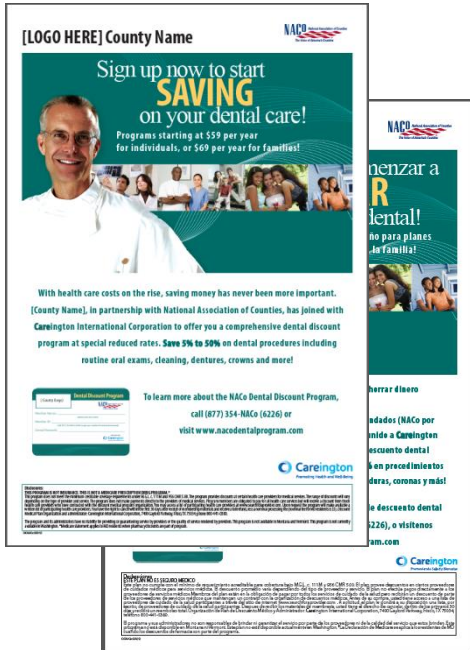


# Sign up your County today: How to get Started

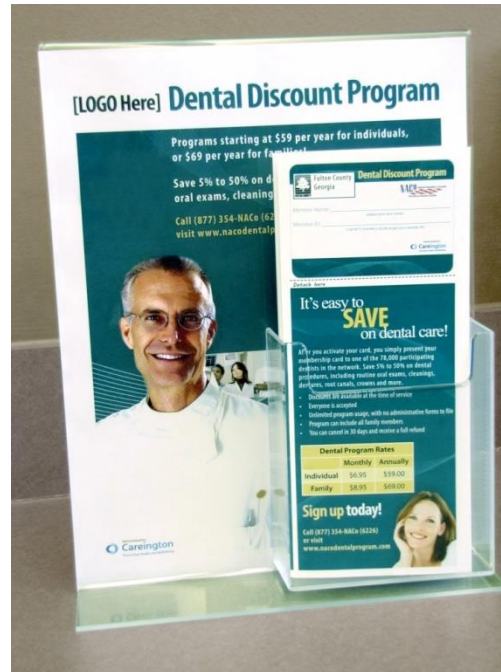
- For a list of participating dentists in your area or to get additional information on the program, please contact the NACo Membership Staff at **888.407.NACo (6226)**, e-mail [membership@naco.org](mailto:membership@naco.org), or, go to [www.naco.org/dentalprogram](http://www.naco.org/dentalprogram).
- Once contracting with the program is finished, then your county point person will interact with **Careington** and our client management team to develop marketing materials with your County logo.
- NACo and **Careington** provide approved marketing materials at [www.naco.org/dentalprogram](http://www.naco.org/dentalprogram) including brochures, posters, PSAs, and press releases.



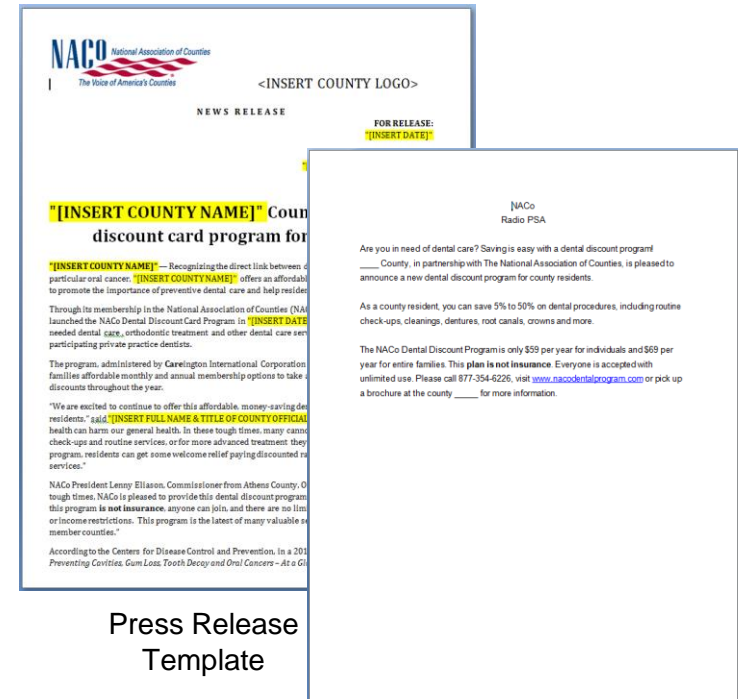
# Sample Marketing Materials



Poster Example  
(English and Spanish versions available)



Take One holder w/ Take One  
(English and Spanish versions available)



Press Release  
Template

Radio Public Service  
Announcement Template

# Websites

Call 877-354-NACO (6226)  
Mention marketing code "NACO"

Tired of spending so much on health care?  
**Save on your dental needs with the NACO Dental Discount Program**  
Programs starting at \$6.95 per month or \$59 per year for individuals

SEARCH FOR A PROVIDER    RECOMMEND A PRACTITIONER

**JOIN**

Disclosures:  
**THIS PLAN IS NOT INSURANCE. THIS IS NOT A MEDICARE PRESCRIPTION DRUG PLAN.**  
This plan does not meet the minimum creditable coverage requirements under M.G.L. c. 111B and 80C.40B, § 23. The plan provides discounts at certain health care providers for medical services. The range of discounts will vary depending on the type of provider and service. The plan does not make payments directly to the providers of medical services. Plan members are obligated to pay for all health care services but will receive a discount from those health care providers who have contracted with the discount medical plan organization. You may access a list of participating health care providers at this website. Upon requesting care you will receive a notice of participating health care providers. You have the right to cancel within the first 30 days after receipt of membership materials and receive a full refund, less a nominal processing fee (normal fee for MD residents is \$1). Discount Medical Plan Organization and administrator: Careington International Corporation, 1400 Gaylord Parkway, Frisco, TX 75034, phone 1-888-862-8388

The program and its administrators have no liability for providing or guaranteeing service by providers or the quality of service rendered by providers. This program is not available in Montana and Vermont. This plan is not currently available in Washington. Medicare statement applies to MD residents when pharmacy discounts are part of program.

Administered by Careington

Copyright © 2012 Careington International | 1400 Gaylord Parkway, Frisco, TX 75034

County Resident Website  
([www.nacodentalprogram.com](http://www.nacodentalprogram.com))

## Functions:

- Additional information
- Join the dental program online
- Find a dentist in a specific area
- Nominate a dental practitioner in your area

Home | Sign up to receive e-mail updates  
1-888-467-NACO (6226) ask for Membership

Getting Started    Marketing Materials    Dentist Search    FAQs

Welcome to the NACO Dental Program Administration Portal

**Announcements:**  
Welcome to the NACO Administration portal. NACO has partnered with Careington International to offer an exciting dental discount program to participating NACO county residents. Careington International has been in business for over 30 years and has helped over 8 million members save money on expensive dental care needs such as exams, cleanings, braces, dentures, crowns, bridges and more.

Sign up to receive e-mail updates about the NACO Dental Program

Getting Started    Marketing Materials    Dentist Search    FAQs

Start here to learn more about launching the NACO dental discount program in your county.  
[Learn how to Get Started >](#)

Download sample marketing materials that can be customized and help spread the word about the program.  
[Get Marketing Materials >](#)

Search for participating dentists who accept the program in your area.  
[Search for a Provider >](#)

Get answers to frequently asked questions about the program.  
[Go to FAQs >](#)

County Representative Support Website  
(Can be accessed from NACO Portal)

## Functions:

- Getting started: Go to [www.naco.org/dentalprogram](http://www.naco.org/dentalprogram)
- Download sample marketing materials
- FAQ's about the program
- Find dentists in a specific county who participate in the program



# Marketing Strategies

## Print Advertising

- Initial press conference to roll out program to the County residents
- Press releases on regular basis
- County news updates
  - Magazine, email notices, inserts/mailers
- Distribution of materials (flyers, brochures & posters) :
  - Senior centers, libraries, county buildings and facilities, welfare offices and job training locations, family centers, veterans offices, sheriff offices, public info kiosks

## Media Channels

- Radio public service announcements
- Local radio talk shows
- Social media
  - Facebook, Twitter , Linked In
- “On hold messaging”
  - Pre-recorded audio messages at buildings and facilities, blended intermittently with overhead music, phone hold messaging

## Website

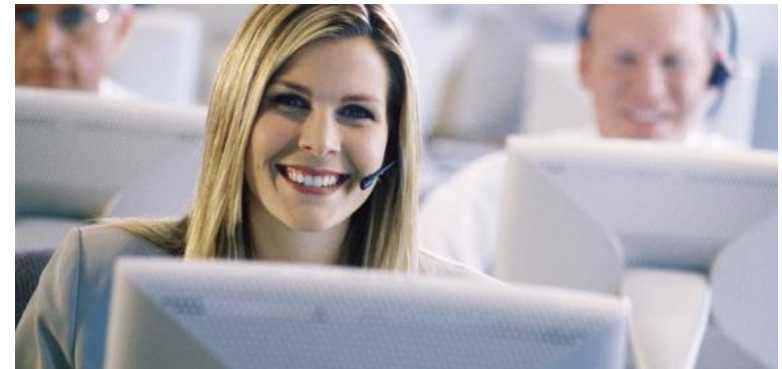
- County, municipal, school districts, health department
- Online County video tour

## Direct Mail

- Statement messaging in utility bills
  - Gas, water, electric

## Point of Service

- Inbound county resident services call center
- Job fairs, health fairs, community events, and special events
- Phone surveys and online surveys
- Regular reminder notices at public county commissioner meetings



# Disclosure

**THIS PROGRAM IS NOT INSURANCE.** This plan does not meet the minimum creditable coverage requirements under M.G.L. c. 111M and 956 CMR 5.00. The plan provides discounts at certain health care providers for medical services. The range of discounts will vary depending on the type of provider and service. The plan does not make payments directly to the providers of medical services. Plan members are obligated to pay for all health care services but will receive a discount from those health care providers who have contracted with the discount medical plan organization. You may access a list of participating health care providers at [www.nacodentalprogram.com](http://www.nacodentalprogram.com). Upon request the plan will make available a written list of participating health care providers. You have the right to cancel within the first 30 days after receipt of membership materials and receive a full refund, less a nominal processing fee (nominal fee for MD residents is \$5). Discount Medical Plan Organization and administrator: **Careington** International Corporation, 7400 Gaylord Parkway, Frisco, TX 75034; phone 800-441-0380.

The program and its administrators have no liability for providing or guaranteeing service by providers or the quality of service rendered by providers. This program is not available in Montana and Vermont. This plan is not currently available in Washington.

# Contact Information

Mark Roberts

**Careington International**

Manager of National Accounts

Phone: 800-441-0380 x 2905

Fax: 877-335-7811

Email: [markr@careington.com](mailto:markr@careington.com)

Alex Koroknay-Palicz

Membership Coordinator

NACo—National Association of Counties

Phone: 888-407-NACo (6226) ext. 291

Email: [akpalicz@naco.org](mailto:akpalicz@naco.org)

Wendy Sideris

**Careington International**

VP of Client Relations

Phone: 800-441-0380 x 2103

Email: [wendys@careington.com](mailto:wendys@careington.com)

Andrew S. Goldschmidt, CAE, MBA

Director, Membership Marketing

NACo—National Association of Counties

1-888-407-NACo (6226) ext. 221

202-942-4221

[agoldschmidt@naco.org](mailto:agoldschmidt@naco.org)



NACo  
PRESCRIPTION,  
HEALTH & DENTAL  
DISCOUNT  
PROGRAM

AN EXCLUSIVE PROGRAM FOR  
NACo MEMBER COUNTIES

**Now featuring  
Dental Discounts!**

## PRESCRIPTION, HEALTH & DENTAL DISCOUNTS FOR COUNTY RESIDENTS

### HOW THE PROGRAM WILL HELP YOUR RESIDENTS

The NACo Prescription, Health & Dental Discount Program provides county residents with access to prescription, health and dental discounts. These programs are not prescription, health or dental insurance but rather discounts for savings on treatments, procedures and supplies.

Participating counties must be part of the prescription program in order to offer either health or dental or both programs to their residents. Depending on what their county offers, residents can choose to participate in all three programs, or two or just one.

The programs are available free to NACo member counties to provide to their residents. CVS/caremark™ administers all three programs.

The Prescription Discount Program is free to residents. The Health and Dental Discount Programs are fee-based programs and residents can pay either a monthly or annual fee to obtain discounts and savings.

### NACo PRESCRIPTION, HEALTH & DENTAL DISCOUNT PROGRAM FEES

NACo	MONTHLY INDV	MONTHLY FAMILY	ANNUAL INDV	ANNUAL FAMILY
<b>Prescription</b>	Free	Free	Free	Free
<b>Health</b>	\$6.95	\$8.95	\$69.00	\$79.00
<b>Dental</b>	\$6.95	\$8.95	\$69.00	\$79.00
<b>Health + Dental</b>	\$13.90	\$17.90	\$138.00	\$158.00

To learn more, go to [www.naco.org/health](http://www.naco.org/health), call toll-free **1-888-407-6226** and ask for membership or scan the QR code.



**The NACo Prescription, Health & Dental Discount Programs are NOT insurance.**







## PRESCRIPTION DISCOUNT PROGRAM

The Prescription Discount Program helps residents who don't have insurance to save on their prescription purchases. But even residents who have insurance can use the discount card when their medications are not covered by their insurance plan.

SAVINGS	PROVIDER NETWORK
Save an average of 24% off the retail price of prescription medications.	More than 68,000 participating retail pharmacies nationwide, including the major chains and many independent pharmacies. Available for residents & their pets.

## HEALTH DISCOUNT PROGRAM

NACo Health is an affordable choice for county residents who want to save on a wide range of health discounts including vision, hearing, diabetic supplies and more!

	SAVINGS	PROVIDER NETWORK
	<b>VISION</b> 35% off retail price of frames with purchase of complete pair. Discounts on other products and services in the program include exams, lenses, accessories, contact lenses & more.	More than 50,000 participating providers including LensCrafters®, Pearle Vision®, Nationwide Vision™, Target Optical®, and independent optometrists, ophthalmologists & opticians.
	<b>HEARING</b> 35% off hearing aid prices & complimentary screenings.	More than 2,500 participating locations.
	<b>DIABETIC SUPPLIES</b> Discounts on Prescription & OTC diabetic supplies.	More than 68,000 participating retail pharmacies available for residents & their pets.
	<b>PREPAID LAB</b> 20% to 70% off a wide variety of physician approved lab-testing services, with confidential results.	More than 4,000 participating service centers.
	<b>PREPAID DIAGNOSTIC IMAGING</b> 40% to 75% off MRI and CT scans.	More than 2,900 radiology centers nationwide.
	<b>LASIK &amp; PRK VISION</b> 15% off retail prices or 5% off promotional pricing.	More than 550 participating locations.

## DENTAL DISCOUNT PROGRAM

NACo Dental offers county residents discounted rates on virtually everything from routine check-ups, to fillings, crowns, braces and even cosmetic work.

PROCEDURES	SAVINGS	PROVIDER NETWORK
Routine and In-Depth Check-Ups Child and Adult Teeth Cleanings Bitewing and Full Mouth X-Rays Panoramic Films Composite Fillings (white) Root Canals Simple Extractions Full Upper Dentures	15% to 50% off most dental procedures. Pay entire discounted rate directly to participating dentist at the time of service. No deductibles. No benefit maximums.	110,000 general dentists and specialists. Immediate access to dental providers, no waiting periods or claim forms. No referrals necessary for specialty dental care discounts. No exclusions for pre-existing conditions or age limits.



# GET STARTED TODAY!

**Please complete the information below and mail to:**  
Andrew S. Goldschmidt, CAE, Director of Membership Marketing  
National Association of Counties  
25 Massachusetts Ave., NW Ste. 500  
Washington, DC 20001

**Or e-mail the form to:** [agoldschmidt@naco.org](mailto:agoldschmidt@naco.org)

County Name: \_\_\_\_\_

Main County Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

County Website: \_\_\_\_\_

Number of County Residents: \_\_\_\_\_

**Please check the NACo Discount Programs your county would like to offer its residents.  
(Counties must participate in the prescription program to add another program):**

Prescription (already enrolled)     Prescription     Health     Dental

By checking this box you are confirming that the NACo Prescription, Health & Dental Discount Programs checked above are approved by the County's elected board.

**Logo requirements to produce program materials for your county:**

CVS/caremark™ needs a jpg file of your county logo/seal to create the customized county card. E-mail the county logo as an attachment to [NACoRx@caremark.com](mailto:NACoRx@caremark.com) and indicate the county name and logo attached in the subject line.

Please provide a contact name/street address for the delivery of member ID cards and display stands if different from above.  
(Please note we cannot deliver to P.O. boxes):

\_\_\_\_\_

\_\_\_\_\_

Please indicate how the county name should be referenced on the member ID card:

\_\_\_\_\_

Spanish materials required:     Yes     No



# BERTIE COUNTY - Health Coverage Options

July 1, 2015 - June 30, 2016

Benefit Provider		BCBSNC Current	BCBSNC Released Renewal q4823601	BCBSNC Negotiated Renew q4823601	Renewal Option q4834209	Alternate 1 CHC	Alternate 1 CHC	Cigna
In-network Benefits		Blue Options PPO	Blue Options PPO	Blue Options PPO	Blue Options PPO	POS Open Access Mgd Choice		OAP4489780 Level Funding
PCP/Specialist Copay/Urgent Care		\$25/ \$50 / \$5	\$25/\$50 / \$50	\$25/\$50 / \$50	\$25 / \$50 / \$50	\$25* / \$30* / \$75		\$25 / \$50 / \$50
Emergency Room		\$300	\$300	\$300	\$300	\$200^		\$300
Chiropractor		\$50 copay - 30 visit limit	\$50 copay - 30 visit limit	\$50 copay - 30 visit limit	\$50 copay - 30 visit limit	\$50 copay - 20 visits		
Individual Deductible		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500		\$3,500
Family Deductible		\$7,000	\$7,000	\$7,000	\$7,000	\$7,000		\$7,000
Individual OOP Max		\$5,500	\$5,500	\$5,500	\$5,500	\$5,500		\$5,500
Family OOP Max		\$11,000	\$11,000	\$11,000	\$11,000	\$11,000		\$11,000
Coinsurance		30%	30%	30%	30%	30%		30%
Preventative Care Program		100%	100%	100%	100%	100%		100%
RX Copay - Retail		\$4/40/55/ 75% Max \$100	\$4/40/55/ 75% Max \$100	\$4/40/55/ 75% Max \$100	\$10 / 50% max \$100	\$5/\$40/\$60		\$10 /\$40 /\$55
	# of EES					5 Tier	4 Tier	
Employee	182	\$588.63	\$694.09	\$641.19	\$571.94	\$599.84	\$583.34	\$644.57
Employee + Spouse	0	\$1,299.13	\$1,531.70	\$1,415.03	\$1,262.21	\$1,323.87	\$1,219.18	\$1,422.58
Employee + Child	12	\$825.28	\$973.16	\$898.91	\$801.83	\$841.00	\$1,085.01	\$1,224.68
Employee + Children	3	\$1,117.81	\$1,318.07	\$1,217.55	\$1,086.05	\$1,139.11	\$1,085.01	\$1,224.68
Employee/Family	1	\$1,485.73	\$1,751.95	\$1,618.31	\$1,443.53	\$1,514.03	\$1,726.69	\$1,626.91
Total Monthly	198	\$121,873.18	\$143,708.22	\$132,754.28	\$118,416.63	\$124,194.24	\$124,169.72	\$137,308.85
Total Annual Amount		\$1,462,478.16	\$1,724,498.62	\$1,593,051.35	\$1,420,999.57	\$1,490,330.88	\$1,490,036.64	\$1,647,706.20
Total Annual ER Contribution 100%		\$1,398,585	\$1,649,155	\$1,523,464	\$1,358,929	\$1,425,220	\$1,386,016	\$1,531,498
Total ER Difference		NA	\$250,571	\$130,573	(\$39,656)	\$26,635	(\$12,569)	\$132,913
Rate Change of Annual		NA	17.9%	8.9%	-2.8%	1.90%	1.88%	12.7%
Rate Change of ER Contribution		NA	17.9%	8.9%	-2.8%	1.90%	-0.90%	9.5%
This information is for comparison purposes only, please see proposal for specific coverage/limitations. Pricing/Benefits are subject to change. Upon receiving policy, please see the insurance carrier certificate/policy for a complete list of policy provisions.								
^if found to be NON-Emergency, then paid 50% after Deductible								
*Deductible plus coinsurance combined before ACA								



# BERTIE COUNTY - Dental Plan Options

July 1, 2015 - June 30, 2016

Benefit Providers		Assurant	Assurant	MetLife	MetLife	Aetna	Cigna
Schedule of Benefits			Renewal	Option 2DML	Option 3DML	PPO	DPPO
Annual Deductibles		Calendar Year	Calendar Year	Calendar Year	Calendar Year	Calendar Year	Calendar Year
Individual		\$25	\$25	\$50	\$50	\$25	\$50
Family		\$75	\$75	\$150	\$150	\$75	\$150
Yearly Maximum		\$1,000	\$1,000	<b>\$1,250</b>	<b>\$1,500</b>	\$1,000	\$1,000
Orthodontia Lifetime Maximum		na	na	na	na	na	na
Basis of Reimbursement:							
Preventative (Exam & Cleanings)		100%	100%	100%	100%	100%	100%
Basic		80%	80%	80%	80%	80%	80%
Major		50%	50%	50%	50%	50%	50%
Orthodontia (Under age 19)		na	na	na	na	na	na
Bitewing X-rays		Preventive	Preventive	Preventive	Preventive	Preventive	Preventive
Fluoride (Dependents 16 and under)		Preventive	Preventive	Preventive	Preventive	Preventive	Preventive
Sealants (Dependents 14 and under)		Preventive	Preventive	Preventive	Preventive	Preventive	Preventive
Endodontics		80%	80%	50%	50%	80%	80%
Periodontics		50%	50%	50%	50%	80%	80%
UCR		90th%	90th%	90th%	90th%	90th%	90th%
Waiting Period		none	none	none	none	none	none
Dependent Age Limit		26	26	26	26	26	26
Rate Guarantee			1 Year	1 Years	1 Years	1 year	1 Year
	FFY	7/1/2013 - 6/30/2014	Renewal 7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016
Monthly Rates							
Employee Only	160	\$26.32	\$28.16	\$26.32	\$26.51	\$32.34	\$26.32
Employee + Spouse	6	\$62.78	\$67.17	\$62.78	\$63.23	\$77.14	\$62.78
Employee + Children	25	\$51.38	\$54.98	\$51.38	\$51.75	\$63.14	\$51.38
Employee & Family	10	\$101.76	\$108.88	\$101.76	\$102.49	\$125.04	\$101.76
Monthly Premium	201	\$6,889.98	\$7,371.92	\$6,889.98	\$6,939.63	\$8,466.14	\$6,889.98
Total Annual Amount		\$82,679.76	\$88,463.04	\$82,679.76	\$83,275.56	\$101,593.68	\$82,679.76
Total ER Contribution 100%		\$63,483.84	\$67,921.92	\$63,483.84	\$63,942.12	\$78,004.08	\$50,534.40
Annual ER Difference			\$4,438.08	\$0.00	\$595.80	\$14,520.24	\$0.00
Rate Change of Annual			7.0%	0.0%	0.7%	22.9%	\$0.00
Rate Change of ER Contribution			7.0%	0.0%	0.7%	22.9%	0.00%

\*Deductible waived for Preventive

\*\*Late entrants will have more restrictive waiting periods

**BERTIE COUNTY - Basic Life Options**  
**July 1, 2015 - June 30, 2016**

	<b>BCBSNC - USable</b>	<b>BCBSNC - USABLE</b>	<b>MetLife</b>	<b>Aetna</b>	<b>Assurant</b>
Schedule of Benefits		<b>Renewal</b>	Option 1ML	Option 3AE	Option 2AST
Minimum Participation	100% of eligible employees	100% of eligible employees	100% of eligible employees	100% of eligible employees	100% of eligible employees
Contribution	100% Employer Paid	100% Employer Paid	100% Employer Paid	100% Employer Paid	100% Employer Paid
Benefit	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max
Guarantee Issue	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max	1x Annual Salary to \$50,000 max
Reduction Schedule	by 35% at age 65; by 60% at age 70; by 85% at age 75	by 35% at age 65; by 60% at age 70; by 85% at age 75	35% at age 65; 50% at age 70	35% at age 65; 50% at age 70	33% at age 65; 33% of in-force amt at at 70
	<b>7/1/2013 - 6/30/2015</b>	<b>Renewal 7/1/2015 - 6/30/2017</b>	<b>Proposed 7/1/2015 - 6/30/2017</b>	<b>Proposed 7/1/2015 - 6/30/2017</b>	<b>Proposed 7/1/2015 - 6/30/2017</b>
Rate Guarantee	2 Year	2 Years	2 Years	2 years	2 Years
Insured Volume	<b>\$5,784,000</b>	<b>\$5,784,000</b>	<b>\$5,784,000</b>	<b>\$5,784,000</b>	<b>\$5,784,000</b>
<b>Rates per \$1000</b>					
EE Life	\$0.15	<b>\$0.18</b>	0.145	0.146	0.24
EE AD&D	\$0.04	\$0.04	0.034	0.031	0.04
Basic Life Monthly	\$867.60	\$1,041.12	\$838.68	\$844.46	\$1,388.16
Basic AD&D Monthly	\$231.36	\$231.36	\$196.66	\$179.30	\$231.36
Monthly Premium	\$1,098.96	\$1,272.48	\$1,035.34	\$1,023.77	\$1,619.52
Total Annual Premium	\$13,187.52	\$15,269.76	\$12,424.03	\$12,285.22	\$19,434.24
Annual Premium Difference		\$2,082.24	-\$763.49	-\$2,984.54	\$6,246.72
Percentage Rate Change		<b>15.8%</b>	<b>-5.79%</b>	-19.55%	47.37%

*This information is for comparison purposes only, please see proposal for specific coverage/limitations. Pricing/Benefits subject to change. Upon receiving policy, please see the insurance carrier certificate/policy for a complete list of policy provisions.*

COUNTY OF BERTIE  
FINANCIAL SUMMARY  
FISCAL YEAR 14/15

D-3

GOVERNMENTAL FUNDS	BUDGET	FEB	YTD	% TO DATE	Prior Year % TO DATE
<b>REVENUES</b>					
PROPERTY TAXES	\$ (10,070,897.00)	\$ (468,177.00)	\$ (9,709,990.84)	96.4%	95.4%
SALES AND OTHER TAXES	\$ (1,583,300.00)	\$ (146,500.11)	\$ (774,392.41)	48.9%	44.7%
UNRESTRICTED INTERGOVERNMENT	\$ (102,000.00)	\$ (9,640.23)	\$ (19,814.86)	19.4%	18.8%
RESTRICTED INTERGOVERNMENT	\$ (798,808.00)	\$ (61,942.08)	\$ (515,593.80)	64.5%	63.0%
PERMITS & FEES	\$ (4,534,921.00)	\$ (203,649.63)	\$ (1,646,779.03)	36.3%	46.2%
SALES & SERVICES	\$ (71,501.00)	\$ (4,496.80)	\$ (44,039.55)	61.6%	55.3%
MISCELLANEOUS	\$ (250,035.00)	\$ (31,846.23)	\$ (156,006.91)	62.4%	109.9%
INTEREST EARNED ON INVESTMENTS	\$ (20,000.00)	\$ (409.09)	\$ (8,709.78)	43.5%	36.7%
TRANSFERS	\$ (1,956,894.00)	\$ -	\$ -	0.0%	0.0%
FUND BALANCE APPROPRIATED	\$ (587,281.00)	\$ -	\$ -	0.0%	0.0%
TRANSFERS TO DEBT SERVICE	\$ (2,345,537.00)	\$ -	\$ -	0.0%	0.0%
TRANSFERS GEN TO DSS	\$ (1,325,150.00)	\$ -	\$ -	0.0%	0.0%
DSS	\$ (3,609,767.00)	\$ (88,837.40)	\$ (2,095,481.40)	58.1%	57.5%
DSS PERMITS & FEES	\$ (5,000.00)	\$ (550.00)	\$ (3,450.00)	69.0%	47.0%
DSS MISCELLANEOUS	\$ -	\$ (20.00)	\$ (144.00)	-	39.3%
<b>TOTAL REVENUES</b>	<b>\$ (27,261,091.00)</b>	<b>\$ (1,016,068.57)</b>	<b>\$ (14,974,402.58)</b>	<b>54.9%</b>	<b>56.4%</b>
<b>EXPENDITURES</b>					
GOVERNING BODY	\$ 196,718.00	\$ 16,203.66	\$ 96,985.93	49.3%	47.3%
ADMINISTRATION	\$ 231,173.00	\$ 19,592.53	\$ 155,822.33	67.4%	67.2%
FINANCE	\$ 297,525.00	\$ 32,903.65	\$ 188,664.85	63.4%	59.9%
TAX LISTING & COLLECTIONS	\$ 670,507.00	\$ 45,731.07	\$ 350,052.41	52.2%	62.0%
LEGAL	\$ 135,000.00	\$ 10,801.10	\$ 60,374.66	44.7%	105.3%
COURT FACILITIES	\$ 85,372.00	\$ 6,408.72	\$ 27,053.00	31.7%	35.3%
ELECTIONS	\$ 142,655.00	\$ 6,334.67	\$ 90,441.37	63.4%	63.8%
REGISTER OF DEEDS	\$ 294,339.00	\$ 18,753.73	\$ 162,558.87	55.2%	64.2%
PUBLIC BUILDINGS	\$ 594,761.00	\$ 41,045.76	\$ 359,669.66	60.5%	76.6%
INFORMATION TECHNOLOGY CENTER	\$ 210,077.00	\$ 17,020.33	\$ 141,709.49	67.5%	62.7%
SHERIFF	\$ 2,536,933.00	\$ 157,392.17	\$ 1,453,501.19	57.3%	61.7%
911 COMMUNICATIONS	\$ 459,739.00	\$ 55,181.21	\$ 272,984.87	59.4%	59.2%
EMERGENCY MANAGEMENT	\$ 384,730.00	\$ 7,740.96	\$ 197,859.47	51.4%	63.8%
EMERGENCY SERVICES	\$ 1,854,561.00	\$ 157,604.63	\$ 1,264,966.07	68.2%	35.3%
NON-EMERGENCY TRANSPORT SERVICE	\$ 701,457.00	\$ 16,370.24	\$ 216,828.35	30.9%	-
PLANNING/INSPECTIONS	\$ 322,050.00	\$ 22,943.83	\$ 189,526.27	58.8%	56.0%
MEDICAL EXAMINER	\$ -	\$ -	\$ 500.00	-	27.5%
ANIMAL CONTROL	\$ 118,777.00	\$ 9,109.05	\$ 66,176.88	55.7%	60.2%
SOLID WASTE	\$ 526,180.00	\$ 42,183.71	\$ 306,214.49	58.2%	57.8%
ECONOMIC DEVELOPMENT	\$ 200,000.00	\$ 7,386.20	\$ 55,960.25	28.0%	65.5%
COOPERATIVE EXTENSION	\$ 186,418.00	\$ 18,529.46	\$ 105,099.09	56.4%	48.5%
SOIL CONSERVATION	\$ 92,713.00	\$ 5,589.57	\$ 54,624.51	58.9%	63.6%
HEALTH DEPARTMENT	\$ 97,200.00	\$ 8,000.00	\$ 64,000.00	65.8%	65.8%
VETERAN SERVICES	\$ 26,092.00	\$ 1,868.81	\$ 17,254.36	66.1%	68.7%
AID TO AGING/NUTRITION	\$ 506,792.00	\$ 36,950.31	\$ 258,323.29	51.0%	58.7%
PARKS & RECREATION	\$ 225,348.00	\$ 18,130.41	\$ 128,628.01	57.1%	59.9%
SPECIAL APPROPRIATIONS	\$ 4,872,833.00	\$ 480,069.01	\$ 3,168,142.57	65.0%	62.4%
TRANSFERS TO OTHER FUNDS	\$ 4,005,687.00	\$ -	\$ -	0.0%	0.0%
CONTINGENCY	\$ -	\$ -	\$ -	-	0.0%
SOCIAL SERVICES-ADMINISTRATION	\$ 2,575,595.00	\$ 193,842.78	\$ 1,463,656.09	56.8%	56.2%
SOCIAL SERVICES PROGRAMS	\$ 2,364,322.00	\$ 143,581.31	\$ 1,358,578.10	57.5%	60.4%
TOTAL DEBT SERVICE	\$ 2,345,537.00	\$ 6,380.94	\$ 1,623,440.01	69.2%	69.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 27,261,091.00</b>	<b>\$ 1,603,649.82</b>	<b>\$ 13,899,596.44</b>	<b>51.0%</b>	<b>49.5%</b>

CASH

	Prior Year	
	February 28, 2015	February 28, 2014
CENTRAL DEPOSIT ACCOUNT - SOUTHERN	\$ 3,537,805.71	\$ 3,311,983.14
CD'S - SOUTHERN	\$ 6,500,000.00	\$ 6,500,000.00
NC CAPITAL MANAGEMENT TRUST	\$ 2,998,890.42	\$ 2,466,350.45
	<b>\$ 13,036,696.13</b>	<b>\$ 12,278,333.59</b>

COUNTY OF BERTIE  
FINANCIAL SUMMARY  
FISCAL YEAR 14/15

		BUDGET	FEB	YTD	% TO DATE	Prior Year % TO DATE
<b>UTILITY FUNDS</b>						
<b>DISTRICT I</b>						
TOTAL PERMITS & FEES		\$ (40,000.00)	\$ (1,657.99)	\$ (16,525.53)	41.3%	47.7%
TOTAL SALES & SERVICES		\$ (340,000.00)	\$ (30,535.53)	\$ (233,489.92)	68.7%	66.3%
TOTAL MISCELLANEOUS		\$ (3,200.00)	\$ -	\$ (482.99)	15.1%	382.9%
TOTAL OTHER		\$ (2,000.00)	\$ -	\$ -	0.0%	0.0%
	<b>TOTAL REVENUES</b>	\$ (385,200.00)	\$ (32,193.52)	\$ (250,498.44)	65.0%	64.6%
WATER DISTRICT I	<b>TOTAL EXPENDITURES</b>	\$ 385,200.00	\$ 9,795.50	\$ 155,549.67	40.4%	30.4%
<b>DISTRICT II</b>						
TOTAL PERMITS & FEES		\$ (39,500.00)	\$ (1,325.70)	\$ (23,395.91)	59.2%	113.6%
TOTAL SALES & SERVICES		\$ (769,326.00)	\$ (57,258.44)	\$ (728,754.79)	94.7%	68.1%
TOTAL MISCELLANEOUS		\$ (500.00)	\$ (25.00)	\$ (1,034.73)	206.9%	43.5%
TOTAL OTHER		\$ (2,000.00)	\$ -	\$ -	0.0%	0.0%
	<b>TOTAL REVENUES</b>	\$ (811,326.00)	\$ (58,609.14)	\$ (753,185.43)	92.8%	69.9%
WATER DISTRICT II	<b>TOTAL EXPENDITURES</b>	\$ 811,326.00	\$ 31,860.74	\$ 417,782.78	51.5%	40.9%
<b>DISTRICT III</b>						
TOTAL PERMITS & FEES		\$ (44,700.00)	\$ (2,468.27)	\$ (32,243.72)	72.1%	55.0%
TOTAL SALES & SERVICES		\$ (502,888.00)	\$ (46,683.66)	\$ (366,220.01)	72.8%	65.8%
TOTAL MISCELLANEOUS		\$ (700.00)	\$ -	\$ (1,247.26)	178.2%	76.3%
TOTAL OTHER		\$ (2,000.00)	\$ -	\$ -	0.0%	0.0%
	<b>TOTAL REVENUES</b>	\$ (550,288.00)	\$ (49,151.93)	\$ (399,710.99)	72.6%	64.7%
WATER DISTRICT III	<b>TOTAL EXPENDITURES</b>	\$ 550,288.00	\$ 23,604.78	\$ 274,837.22	49.9%	37.8%
<b>DISTRICT IV</b>						
TOTAL PERMITS & FEES		\$ (45,000.00)	\$ (1,982.91)	\$ (26,687.45)	59.3%	50.6%
TOTAL SALES & SERVICES		\$ (445,000.00)	\$ (36,473.12)	\$ (315,402.19)	70.9%	65.5%
TOTAL MISCELLANEOUS		\$ (500.00)	\$ -	\$ (556.67)	111.3%	16.7%
TOTAL OTHER		\$ (700.00)	\$ -	\$ -	0.0%	0.0%
	<b>TOTAL REVENUES</b>	\$ (491,200.00)	\$ (38,456.03)	\$ (342,646.31)	69.8%	64.1%
WATER DISTRICT IV	<b>TOTAL EXPENDITURES</b>	\$ 491,200.00	\$ 16,389.72	\$ 216,791.72	44.1%	32.0%
<b>BERTIE PHONE</b>						
TOTAL MISCELLANEOUS		\$ (70,000.00)	\$ (5,783.53)	\$ (47,709.97)	68.2%	68.0%
FUND BALANCE APPROPRIATED		\$ -	\$ -	\$ -	0.0%	0.0%
	<b>TOTAL REVENUES</b>	\$ (70,000.00)	\$ (5,783.53)	\$ (47,709.97)	68.2%	26.7%
BERTIE PHONE SYSTEM	<b>EXPENDITURES</b>	\$ 70,000.00	\$ 18,206.68	\$ 43,940.58	62.8%	86.0%

# BUDGET AMENDMENT

		# 15-03		
		DECREASE		DECREASE
10-0090-4991-99	\$	3,289	10-4950-5399-30	\$ 3,289
TO REDUCE BUDGET TO ACTUAL AMOUNT RECEIVED - EFNEP PROGRAM - SUPPLIES				
		INCREASE		INCREASE
12-5380-5399-70	\$	3,999	12-0025-4531-02	\$ 3,999
INCREASE BUDGET FOR CRISIS - MONEY FROM FEDERAL GOV.				
		INCREASE		INCREASE
10-5860-5399-95	\$	29,251	EDTAP 10-0025-4586-03	\$ 29,251
12-5380-5399-95	\$	19,500	EDTAP 12-0025-4586-03	\$ 19,500
12-5380-5399-94	\$	9,013	WF 12-0025-4531-10	\$ 9,013
10-6100-5695-20	\$	47,076	RGP 10-0025-4585-04	\$ 47,076
TO SETUP BUDGET FOR ROAP TRANSPORTATION MONEY FROM STATE				
		DECREASE		INCREASE
46-6307-5399-86	\$	2,339	46-6307-5399-85	\$ 2,339
BUDGET REVISION FOR 11-CDBG-HU FUNDS				
		DECREASE		INCREASE
47-4500-5400-10	\$	15,673	47-4500-5399-85	\$ 11,673
			47-4500-5399-87	\$ 4,000
BUDGET REVISION FOR 11-CDBG-SS FUNDS				
		INCREASE		INCREASE
10-0050-4839-82	\$	2,393	20-Oct 10-4950-5399-20	\$ 2,393
10-0050-4839-82	\$	1,542	26-Nov 10-4950-5399-20	\$ 1,542
10-0050-4839-82	\$	1,446	4-Mar 10-4950-5399-20	\$ 1,446
TO INCREASE BUDGET - SERVSAFE REIMBURSEMENTS				
		DECREASE		INCREASE
51-5430-5399-09	\$	33,530	51-5430-5991-00	\$ 33,530
TO ADJ BUD FOR CHANGE ORDER G-05 PASSED ON JULY 07, 2014				
		INCREASE		INCREASE
12-5380-5411-50	\$	5,995	12-0025-4586-18	\$ 5,995
TO INCREASE BUDGET FOR LOW-INCOME HOME ENERGY ASSISTANCE - (LIEAP)				
		INCREASE		INCREASE
10-5860-5399-05	\$	2,476	10-0025-4586-07	\$ 2,476
TO SETUP BUDGET FOR SHIIP GRANT - MONEY REC'D 10-14-14				

# BUDGET AMENDMENT

# 15-03			
INCREASE		INCREASE	
10-0050-4848-08	\$ 1,800	10-5860-5400-00	\$ 1,800
TO SET UP BUDGET FOR KELFORD NUTRITION SITE RENT (DONATION FROM ARTHUR W. PERDUE FOUNDTION, INC.)			
INCREASE		INCREASE	
12-0025-4531-04	\$ 28,800	12-5380-5399-73	\$ 28,800
TO SET UP BUDGET - ADOPTION SERVICES (ADOPTION PROMOTION FUND)			
DECREASE		DECREASE	
10-0025-4586-02	\$ 21,921	10-5860-5220-00	\$ 15,890
12-0025-4586-02	\$ 312	10-5860-5399-22	\$ 10,555
		10-5860-5121-00	\$ 5,191
		12-5380-5399-60	\$ 312
		INCREASE	
		10-5860-5399-08	\$ 1,539
		10-5860-5399-81	\$ 4,843
		10-5860-5351-10	\$ 3,333
REDUCE BUDGET FROM HCCBG AND REALLOCATE FUNDS (MID-EAST)			
DECREASE		INCREASE	
47-4500-5399-86	\$ 5,107	47-4500-5400-10	\$ 8,144
47-4500-5399-87	\$ 2,637		
47-4500-5399-88	\$ 400		
TO REALLOCATE 11-CDBG-SS FUNDS / M. BARNETTE			
INCREASE		INCREASE	
10-0090-4991-99	\$ 150,000	10-6100-5695-13	\$ 150,000
PURCHASE PRICE OF ADMINISTRATIVE BUILDING ALLOCATED TO SCHOOL CAPITAL OUTLAY WITH MOTION TO APPROVE REQUEST TO USE CAPITAL OUTLAY TO RENOVATE OLD BERTIE HIGH SCHOOL - FEBRUARY 2, 2015 MEETING.			
INCREASE		INCREASE	
10-0025-4586-05	\$ 3,893	10-5860-5399-10	\$ 5,191
10-0090-4991-99	\$ 1,298		
TO SETUP BUDGET FOR SR CENTER GENERAL PURPOSE MONEY (SIGNED OCT. 2014)			
INCREASE		INCREASE	
10-0090-4991-99	\$ 200,000	10-6100-5695-36	\$ 200,000
TO SETUP BUDGET FOR BERTIE-MARTIN REGIONAL JAIL CAPITAL OUTLAY (SEE MARCH 16, 2015 BOC MEETING.)			
APPROVED ___ / ___ /2015			

April 7

**Carolyn Fornes**

**From:** Cathy Mansfield <cmansfield@piercergroupbenefits.com>  
**Sent:** Monday, March 16, 2015 1:21 PM  
**To:** Carolyn Fornes  
**Subject:** RE: ACA

*Personnel Policy  
Amendment  
for ACA compliance*

Happy Monday!

Here's the link for the IRS's ACA compliance page: <http://www.irs.gov/Affordable-Care-Act/Employers/Questions-and-Answers-on-Employer-Shared-Responsibility-Provisions-Under-the-Affordable-Care-Act>

**1. What are the Employer Shared Responsibility provisions?**

For 2015 and after, employers employing at least a certain number of employees (generally 50 full-time employees or a combination of full-time and part-time employees that is equivalent to 50 full-time employees) will be subject to the Employer Shared Responsibility provisions under section 4980H of the Internal Revenue Code (added to the Code by the Affordable Care Act). As defined by the statute, a full-time employee is an individual employed on average at least 30 hours of service per week. An employer that meets the 50 full-time employee threshold is referred to as an applicable large employer.

Under the Employer Shared Responsibility provisions, if these employers do not offer affordable health coverage that provides a minimum level of coverage to their full-time employees (and their dependents), the employer may be subject to an Employer Shared Responsibility payment if at least one of its full-time employees receives a premium tax credit for purchasing individual coverage on one of the new Affordable Insurance Exchanges, also called a Health Insurance Marketplace (Marketplace).

Have a great week! Happy St. Patrick's Day (a day early)!

Cathy M . Mansfield  
Account Executive



Office: 919-577-0700 ext. 270  
Direct: 919-577-0702  
Cell: 919-357-1447  
Toll-Free: 888.662.7500  
Fax: 919-577-0807

[www.PierceGroupBenefits.com](http://www.PierceGroupBenefits.com)

4928 Linksland Drive  
Holly Springs, NC 27540

April 1, 2015

Bertie County  
Post Office Box 530  
Windsor, North Carolina 27983

Attention: Mr. Scott T. Sauer, County Manger

SUBJECT: Bertie County Regional Water System  
Hydraulic Model Revision with Emphasis on Roxobel

Dear Mr. Sauer:

Pursuant to our presentation at the Board's work session on February 10th, 2015, Green Engineering discussed updating the County's hydraulic model prepared by Hobbs Upchurch in 2011-12. This recommendation stemmed from our earlier system evaluation conducted in 2014 and most recently our involvement with the South Windsor, Lewiston and Roxobel water systems.

The following tasks will be conducted to complete this updated model:

- Review all system pumping and demand records since 2012.
- Review field records and reports by staff on system issues relative to low pressure and flow.
- Evaluate the impact of peak day demands on the system(s).
- Install and maintain pressure recorders in the Town of Roxobel for a minimum 30-day test period.
- Evaluate and plan the appropriate site placement of a booster pumping station to fill the Roxobel elevated water storage tank.
- Inventory existing County distribution system pipe diameters and evaluate the need to reinforce existing transmission systems to accommodate max day flow demands for the Roxobel, Lewiston, South Windsor and a southern portion of Water District Three along Woodard Road. The existing distribution system in the Aulander region of the County will also be evaluated in the event service to that system is requested sometime in the future.

We anticipate that it will require approximately ten (10) weeks to complete the above Scope of Services. Upon completion of the work, a representative from Green Engineering will present a Draft of the Study to appropriate County representatives. Following that meeting, a Final Report will be completed and submitted.

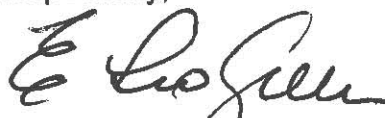


Compensation For The Above Services

- Research of Records and Travel ..... 2,300.00
- On-site vertical surveys of selected facilities in the study area ..... 1,840.00
- Selected field flow test ..... 6,800.00
- Computer modeling and engineering ..... 10,200.00
- Compilation of all data and preparation of Final Report..... 3,860.00
- Total Estimated Cost.....\$25,000.00

Green Engineering appreciates the opportunity to be of continued service to Bertie County. We are available at your convenience to discuss, in more detail, our Scope of Services.

Respectfully,



E. Leo Green, P.E.

ELG/pbg

**CONTRACT**

**Name of Client:** Bertie County **W.O.** 15-021  
**Address:** Post Office Box 530  
 Windsor, North Carolina 27983

**Project Name:** Roxobel Water System Model Update **Date Required:** June 12, 2015  
**Project Rep:** Leo Green Jr. P.E. **Phone:** 252-984-5300  
**Project Location:** Bertie County **Ordered By:** Scott Sauer, Manager  
**Date Ordered:** April 1, 2015 **Order Taken By:** E. Leo Green, Jr., P.E.

**Narrative Description of Services:** Update County's Hydraulic Model prepared by Hobbs Upchurch

UNITS:	COMPONENT	*BASIS	TOTAL AMOUNT
1	Research of Records and Travel	LS	2,300.00
2	On-site vertical surveys of selected facilities in the study area	LS	1,840.00
3	Selected field flow test	LS	6,800.00
4	Computer modeling and engineering	LS	10,200.00
5	Compilation of all data and preparation of Final Report	LS	3,860.00

\***(H)**Hourly \$ 0.00 \***(LS)**Lump Sum \$ 25,000.00 \***(O)**Other \$0.00

**Total Estimated Contract:** \$ 25,000.00

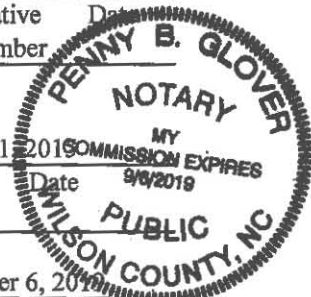
The General Conditions on the reverse side are incorporated into and made a part of this contract. The signatures below authorize Green Engineering, P.L.L.C. to proceed with the services as described above.

**Client:** Bertie County  
 Print Name of Firm or Corporation  
 Signature of Authorized Representative Date  
 Scott Sauer, County Manager  
 Print Name and Title

Green Engineering, P.L.L.C.  
  
 April 1, 2015  
 Signature of Authorized Representative Date  
 E. Leo Green, P.E. - Managing Member  
 Print Name and Title

**Attest:**  
 Signature Date  
 Sarah Tinkman, Clerk to the Board  
 Print Name and Title

**Attest:**   
 April 1, 2015  
 Signature Date  
 Penny B. Glover - Notary  
 Print Name and Title  
 My Commission Expires: September 6, 2019



**Finance Officer Certification:**

*All local government clients are required to complete this section.*

**This contract has been pre-audited in accordance with the Local Government Budget and Fiscal Control Act.**

Signature of Finance Officer Date

**CONTRACT**

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**Address:** Post Office Box 530  
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5	Compilation of all data and preparation of Final Report	LS	3,860.00

**\*(H)Hourly \$** 0.00 **\*(LS)Lump Sum \$** 25,000.00 **\*(O)Other** \$0.00

**Total Estimated Contract:** \$ 25,000.00

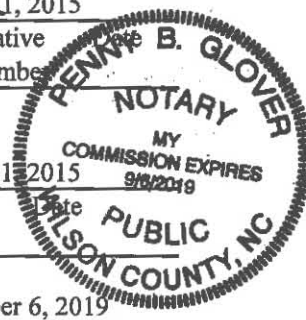
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 Print Name of Firm or Corporation  
 Signature of Authorized Representative Date  
 Scott Sauer, County Manager  
 Print Name and Title

**Attest:**  
 Signature Date  
 Sarah Tinkman, Clerk to the Board  
 Print Name and Title

Green Engineering, P.L.L.C.  
 Signature of Authorized Representative Date  
 E. Leo Green, P.E. - Managing Member  
 Print Name and Title

**Attest:** Penny B. Glover April 1, 2015  
 Signature Date  
 Penny B. Glover - Notary  
 Print Name and Title  
 My Commission Expires: September 6, 2019



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Signature of Finance Officer Date