

Bertie County Board of Commissioners



April 17, 2017
7:00 PM

	Ronald "Ron" Wesson	District 1
	Stewart White	District II
	Tammy A. Lee	District III
Chairman	John Trent	District IV
Vice Chairman	Ernestine (Byrd) Bazemore	District V

BERTIE COUNTY BOARD OF COMMISSIONERS

April 17, 2017
Regular Meeting

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

7:00-7:05 Call to Order and Welcome by Chairman Trent (**Community Building, Perrytown**)

7:05-7:10 Invocation and Pledge of Allegiance by Chairman Trent

7:10-7:25 Public Comments (*3 minute time limit per speaker*)

(A)

***** APPOINTMENTS *****

7:25-7:35 (1) Presentation of Ombudsmen Annual Report by Laura Jett of the Mid-East Commission Area Agency on Aging

7:35-7:45 (2) Programmatic update presentation by CADA Executive Director, Sallie Surface

7:45-7:55 (3) EMS Update by Emergency Services Director, Mitch Cooper

Board Appointments (B)

1. Voluntary Ag District Board
2. Advertisement - Current/Upcoming Board Vacancies – April 2017

Consent Agenda (C)

1. Approve minutes for Regular Session 4-3-17
2. Approve minutes for Work Session 4-3-17
3. Approve minutes for Closed Session 4-3-17
4. Tax Release Journal – March 2017

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Summary of Board Sponsorships & Donations
2. Example Plaque – newly renovated County buildings
3. DSS Concerns -- Petition

Commissioners' Reports (E)

County Manager's Reports (F)

County Attorney's Reports (G)

Public Comments Continued

3 minute time limit per speaker

Closed Session

Pursuant to N.C.G.S. § 143-318.11(a)(3) to go into closed session to consult with the County Attorney in order to preserve the attorney-client privilege that exists between the attorney and this public body.

Pursuant to N.C.G.S. § 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approves the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Pursuant to N.C.G.S. § 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Pursuant to N.C.G.S. § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of employment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

RECESS

10:00 AM – Monday, April 24th –
Commissioners Room, Windsor



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: A-1

DEPARTMENT: Governing Body

SUBJECT: Presentation of Ombudsmen Annual Report by Laura Jett of the Mid-East Commission Area Agency on Aging

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



People Working Together

1385 John Small Avenue Washington, North Carolina 27889
www.mideastcom.org
Phone: (252) 946-8043 Fax: (252) 946-5489

January 20, 2017

I am Laura Jett, Regional Ombudsman with the Mid-East Commission Area Agency on Aging, serving Beaufort, Bertie, Hertford, Martin and Pitt counties. I am new to this position, being certified as of August 10, 2016. As Ombudsman, my primary role is to advocate for residents residing in long-term care facilities including Adult Care Homes and Family Care Homes.

As the Regional Ombudsman for the 5 County Region, it is my responsibility to:

- Serve as a liaison and promote community involvement
- Receive and resolve complaints
- Collect data about the number and types of complaints handled
- Work with long term care providers to resolve issues of common concern
- Work with long term care providers to promote increased community involvement
- Offer assistance to long term care providers in staff training regarding Residents' Rights
- Report collected data and activities to the Office of the State Long Term Care Ombudsman
- Provide training and technical assistance to Community Advisory Committees
- Provide information to the general public on long-term care issues

Enclosed you will find the Annual Report for your county based on data collected through the Ombudsman Program during Federal FY October 1, 2015 – September 30, 2016. This information will also be submitted to local Department of Social Services and to the Office of the State Long Term Care Ombudsman.

Please feel free to contact me for further information pertaining to the Annual Report or the Ombudsman Program.

Sincerely,

Laura J. Jett, BSW
Regional LTC Ombudsman Mid-East Commission Area Agency on Aging

Serving: Beaufort County • Bertie County • Hertford County • Martin County • Pitt County

"Auxiliary aids and services are available upon request to individuals with disabilities."
Relay numbers for the Hearing Impaired:(TTY) 1-800-735-2962 (voice) 1-800-735-8262

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ANNUAL REPORT

ADULT CARE AND NURSING HOME COMMUNITY ADVISORY COMMITTEES

County: Bertie

Reporting year: 2016

Committee: Bertie County Nursing Home/Adult Care Community Advisory Committee

1. Were all the homes in the county served by the committee? If not, why?

Family Care Homes were not served by committee members. Two members of the committee visit the nursing and adult care homes as a team each quarter. Distance of the family care homes in the county is an issue for members. In the coming year, we have 4 new members being trained. It is hopeful that for the 2017 year, CAC members will be able to visit these homes, as they are only required annually.

2. Describe educational efforts by the committee.

Community Advisory Committee members continue to stay updated regarding current Long Term Care (LTC) issues. Members are frequently provided relevant articles, workshops and conferences available within the area and throughout the Region. Members continue to build a strong knowledge of the Ombudsman program and their role as Resident Advocates within the facility.

3. Describe community involvement by the committee.

Members engage with the community through local church groups, Senior Center's and attending facility events throughout the year. Other activities include: participation with Senior Expo, Elder Abuse Awareness activities and participation with other community volunteer organizations. One member has been actively engaged in CAC recruitment through the local church network and visits facilities regularly to meet residents.

4. Describe problems encountered by the committee.

Inability to retain CAC members making it difficult to complete facility visits.

Many residents at Family Care Homes are active participants in day programs and are not always available to be interviewed during site visits.

5. Was the committee involved in grievance resolution during the year?

The Community Advisory Committee refers all grievances to the Regional LTC Ombudsman.

6. Summarize the strengths and weaknesses of the facilities in the county.

Bertie County is able to offer facilities that meet the needs of the general population. The county continues to have a working knowledge of the role of the Ombudsman and CAC members as Resident Advocates.

Rehabilitation continues to be a key marketing tool for Bertie County residents by skilled nursing facilities so that resident may continue to receive primary care in their home county.

7. Other comments:

There are currently 10 Family Care Homes, 2 Adult Care Home and 2 Nursing Homes located within Bertie County.

The Bertie County Nursing Home/Adult Care Community Advisory Committee currently has 3 members trained and active, and 4 in training.

Prepared by: Laura J. Jett, Regional Long-Term Care Ombudsman

Date prepared: December 6, 2016



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: A-2

DEPARTMENT: Governing Body

SUBJECT: Programmatic update presentation by CADA Executive Director, Sallie Surface

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: No

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: A-3

DEPARTMENT: Governing Body

SUBJECT: EMS Update by Emergency Services Director, Mitch Cooper

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



1985 MCI Transit Bus, 42ft bumper to bumper, Detroit diesel rear engine, runs good

2006 converted to Mobile Command Center

- Onan 10kW diesel engine commercial generator, very clean and low hours
- Multiple basement storage compartments
- Three roof top air-conditioners
- One power roof vent
- Two green command strobes, roof mounted rear
- Multiple 120V exterior receptacles
- Multiple exterior network and phone jacks

Front room 19.5ft long

- Six sit-down work stations
- Three person bench seating with lower storage
- Five large magnetic dry erase boards
- Map storage
- Steel storage cabinet with lower drawer – with key lock

Center room 4.6ft long

- One 4.6ft stand-up work station on driver side with lower drawers and cabinets
- One 4.6ft stand-up work station on passenger side with lower drawers, cabinets, and refrigerator/freezer

Rear room 9.5ft long

- Three sit-down work stations
- One large magnetic dry erase boards
- Full width counter top along rear wall with lower drawers and cabinets

Misc. items

- 120V AC receptacles located throughout truck
- Phone system with phones
- Electronics rack
- Removable pole mounted dome camera with Pelco joystick controller and two Pelco monitors
- 36" flat screen TV
- Laser printer
- Interior white lighting and red night lighting
- Network jacks throughout
- 12V DC radio power with antenna cables at work stations
- Wineguard satellite TV antenna

Undisclosed mileage.























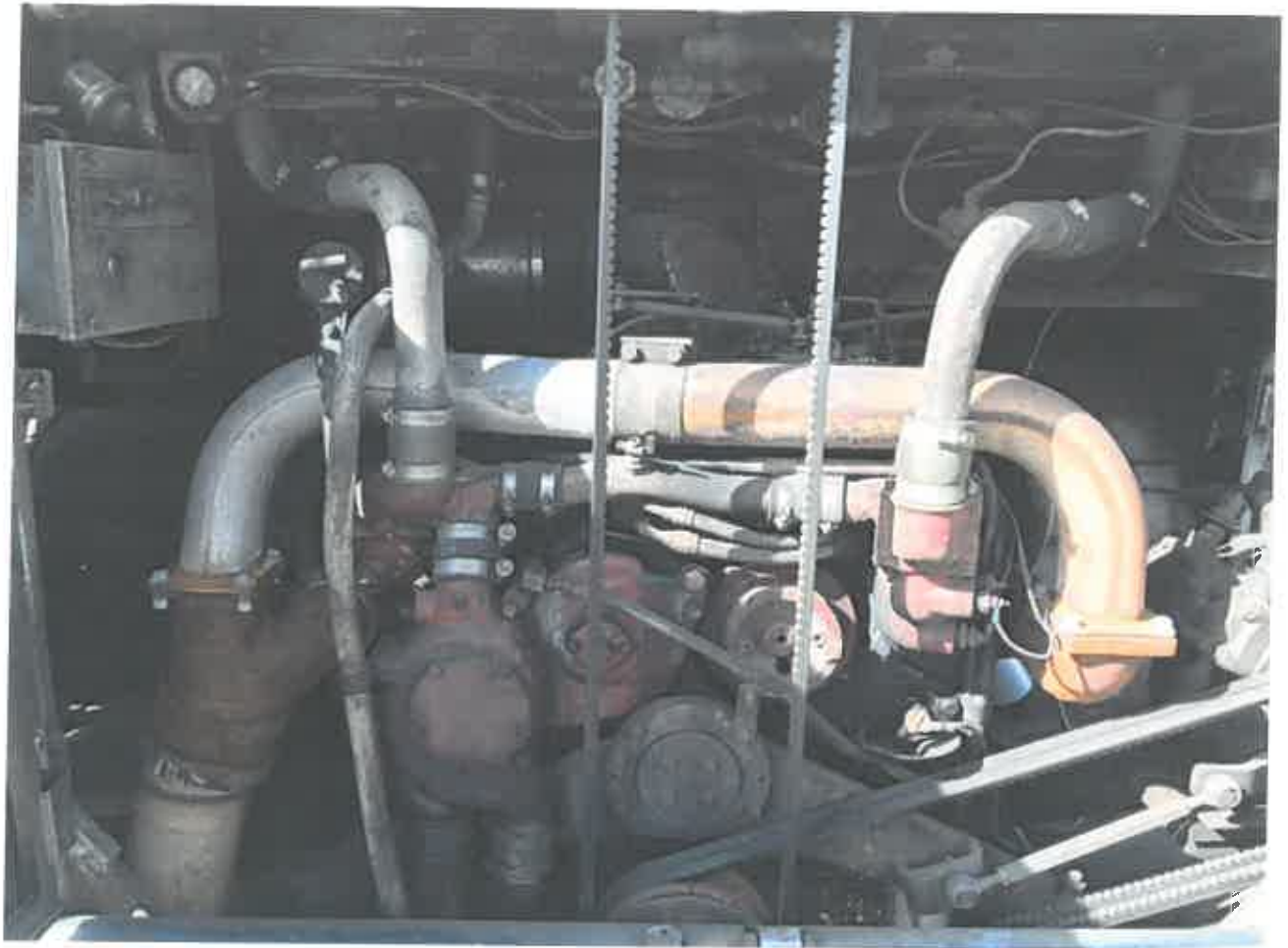
















Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: B-1

DEPARTMENT: Governing Body

SUBJECT: Voluntary Agricultural District Board

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

Voluntary Agricultural District Board

Immediate Vacancies: N/A

Position Vacancy:

Board	Term	Name	Began	End
Voluntary Agricultural District Board	3 years	Jimmy Mizelle	4/21/14	4/21/17
Voluntary Agricultural District Board	3 years	Harold Lawrence	4/21/14	4/21/17
Voluntary Agricultural District Board	3 years	Joseph Leggett	4/21/14	4/21/17
Voluntary Agricultural District Board	3 years	Sid Copeland	4/21/14	4/21/17

Special requirements: N/A

Notes:

Attendance of Current Members: N/A

Applications Received:

4 – ALL individuals above are seeking, and being recommended for reappointment.

Current Members (unexpired):

1. Carl Bond
2. Herbert “Herbie” Tayloe
3. Shelby Castelloe
4. Curtis Brown
5. Blount Knowles
6. Tyrone James
7. George Perry



College of Agriculture and Life Sciences
North Carolina Cooperative Extension Service
Bertie County Center
www.bertie.ces.ncsu.edu

Post Office Box 280
104 Dundee Street
Windsor, NC 27983
Phone: (252) 794-5317
Fax: (252) 794-5375

April 7, 2017

Bertie County Board of Commissioners
P.O. Box 530
Windsor, NC 27983

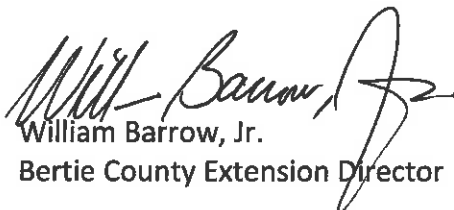
Re: Re-appointment to Voluntary Ag District Board

The Voluntary Ag District supports the re-appointment of the following to the Voluntary Ag District Board. The names are as follows:

- Jimmy Mizelle
- Harold Lawrence
- Joseph Leggett
- Sid Copeland

Thank you for your consideration regarding this matter.

Sincerely,



William Barrow, Jr.
Bertie County Extension Director



APPLICATION FOR BERTIE COUNTY AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

Name: Sid Copeland

Home Phone Number: 252-794-4967 Mobile: 252-209-7515

Home Fax Number: N/A

Email Address: cope92@embarqmail.com

Home Address: _____

Mailing Address: 905 Powell Avenue, Windsor, NC 2798

Are you a full-time resident of Bertie County? Yes No

How long have you been a full-time resident of Bertie County? 58 years

Do you live within any corporate or town limits? Yes No Which: Windsor

County Commissioner District: Ron Wesson

(This information can be obtained from the Bertie County Board of Elections at 252-794-5306)

Occupation: Farmer Employer: Self

Business Address: 603 Askewville Rd, Windsor, NC 27983

Business Phone Number: 252-209-7515 Business Fax: N/A

Please list in order of preference the Boards/Commissions/Committees on which you would like to serve:

- | | |
|---------------------------------|----------|
| 1. <u>Voluntary Ag District</u> | 3. _____ |
| 2. _____ | 4. _____ |

Qualification for specific category: Experience in agriculture and previous service on this board

Name of any Bertie County Board/Commission/Committee on which you presently serve:

Voluntary Ag District Advisory

If reapplying for a position you presently hold, how long have you served? 3 years

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

I am interested in the future of agriculture in Bertie County

Do you have any delinquent Bertie County taxes? Yes X No

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.) If necessary, you may add additional pages:

Active farmer

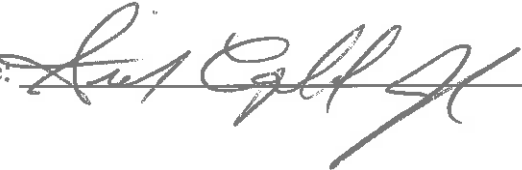
NCSU Ag Institute Graduate

ECU Business Administration Degree/BA

CODE OF ETHICS

By submitting this application and by my signature below, I pledge that, if appointed, I agree to comply with the attached Code of Ethics as adopted by the Bertie County Board of Commissioners.

Date: 7-3-17

Applicant's Signature: 

Return application to:

Sarah S. Tinkham
PO Box 530
106 Dundee Street
Windsor, NC 27983
Fax: (252) 794-5327
sarah.tinkham@bertie.nc.gov

Note:

*All information on this document is subject to the Public Records Law and will be released to the public upon request.

**Interest to Service forms remain current for two years. Following that, the applicant may wish to contact the Clerk to the Board's Office for an updated form.

***Applications must be on file in the Clerk to the Board's Office 7 days prior to consideration for appointment.

Date Received: _____

Received By: _____



APPLICATION FOR BERTIE COUNTY AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

Name: Joseph E. Leggett

Home Phone Number: 252-794-3288 Mobile: 252-799-7595

Home Fax Number: N/A

Email Address: LeggettVictoria@gmail.com

Home Address: 2730 Indian Woods Rd, Windsor, NC 27983

Mailing Address: Same as above

Are you a full-time resident of Bertie County? Yes No

How long have you been a full-time resident of Bertie County? 60 years

Do you live within any corporate or town limits? Yes No Which: Indian Woods

County Commissioner District: V -- Ernestine Byrd Bazemore

(This information can be obtained from the Bertie County Board of Elections at 252-794-5306)

Occupation: Farmer Employer: Self

Business Address: 2730 Indian Woods Rd, Windsor, NC 27983

Business Phone Number: 252-794-3288 Business Fax: N/A

Please list in order of preference the Boards/Commissions/Committees on which you would like to serve:

- | | |
|--|----------|
| 1. <u>Voluntary Ag District Advisory Bd.</u> | 3. _____ |
| 2. _____ | 4. _____ |

Qualification for specific category: Have served on this committee for 2 years

Name of any Bertie County Board/Commission/Committee on which you presently serve:

Voluntary Ag District Advisory Board

If reapplying for a position you presently hold, how long have you served? 4 years

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

Have been involved in agriculture for 30+ years

Do you have any delinquent Bertie County taxes? Yes X No

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.) If necessary, you may add additional pages:

CODE OF ETHICS

By submitting this application and by my signature below, I pledge that, if appointed, I agree to comply with the attached Code of Ethics as adopted by the Bertie County Board of Commissioners.

Date: 4-6-17

Applicant's Signature: Joseph Leggett

Return application to:

Sarah S. Tinkham
PO Box 530
106 Dundee Street
Windsor, NC 27983
Fax: (252) 794-5327
sarah.tinkham@bertie.nc.gov

Note:

*All information on this document is subject to the Public Records Law and will be released to the public upon request.

**Interest to Service forms remain current for two years. Following that, the applicant may wish to contact the Clerk to the Board's Office for an updated form.

***Applications must be on file in the Clerk to the Board's Office 7 days prior to consideration for appointment.

Date Received: _____

Received By: _____



APPLICATION FOR BERTIE COUNTY AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

Name: Harold S. Lawrence, Jr.

Home Phone Number: 252-356-2753 Mobile: 252-395-1631

Home Fax Number: N/A

Email Address: Lawrence Farms@embarqmail.com

Home Address: _____

Mailing Address: 311 Point Comfort Rd, Colerain, NC 27924

Are you a full-time resident of Bertie County? Yes No _____

How long have you been a full-time resident of Bertie County? 57 years

Do you live within any corporate or town limits? Yes _____ No Which: _____

County Commissioner District: Stewart White

(This information can be obtained from the Bertie County Board of Elections at 252-794-5306)

Occupation: Farmer Employer: Lawrence Farms Inc.

Business Address: 629 Browns School Rd, Colerain, NC 27924

Business Phone Number: 252-395-1631 Business Fax: N/A

Please list in order of preference the Boards/Commissions/Committees on which you would like to serve:

- | | |
|---------------------------------|----------|
| 1. <u>Voluntary Ag District</u> | 3. _____ |
| 2. _____ | 4. _____ |

Qualification for specific category: _____

Name of any Bertie County Board/Commission/Committee on which you presently serve:

Voluntary Ag District

If reapplying for a position you presently hold, how long have you served? 4 years

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

Do you have any delinquent Bertie County taxes? Yes X NO

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.) If necessary, you may add additional pages:

CODE OF ETHICS

By submitting this application and by my signature below, I pledge that, if appointed, I agree to comply with the attached Code of Ethics as adopted by the Bertie County Board of Commissioners.

Date: 3-6-17 Applicant's Signature: 

Return application to:

Sarah S. Tinkham
PO Box 530
106 Dundee Street
Windsor, NC 27983
Fax: (252) 794-5327
sarah.tinkham@bertie.nc.gov

Note:
*All information on this document is subject to the Public Records Law and will be released to the public upon request.
**Interest to Service forms remain current for two years. Following that, the applicant may wish to contact the Clerk to the Board's Office for an updated form.
***Applications must be on file in the Clerk to the Board's Office 7 days prior to consideration for appointment.

Date Received: _____ Received By: _____



APPLICATION FOR BERTIE COUNTY AUTHORITIES, BOARDS, COMMISSIONS, AND COMMITTEES

Name: Jimmy Mizelle

Home Phone Number: _____ Mobile: 252-724-5088

Home Fax Number: N/A

Email Address: jimmymizelle@gmail.com

Home Address: 753 Elm Grove Rd, Colerain, NC 27924

Mailing Address: 753 Elm Grove Rd, Colerain, NC 27924

Are you a full-time resident of Bertie County? Yes No _____

How long have you been a full-time resident of Bertie County? 49 years

Do you live within any corporate or town limits? Yes _____ No Which: _____

County Commissioner District: III Tammy Lee

(This information can be obtained from the Bertie County Board of Elections at 252-794-5306)

Occupation: Farmer Employer: Jimmy R. Mizelle Farms Inc.

Business Address: 753 Elm Grove Rd, Colerain, NC 27924

Business Phone Number: 252-724-0588 Business Fax: N/A

Please list in order of preference the Boards/Commissions/Committees on which you would like to serve:

- | | |
|--|----------|
| 1. <u>Voluntary Ag District Advisory Bd.</u> | 3. _____ |
| 2. _____ | 4. _____ |

Qualification for specific category: Farmer

Name of any Bertie County Board/Commission/Committee on which you presently serve:

Voluntary Ag District Advisory Board

If reapplying for a position you presently hold, how long have you served? 3 years

Based on your qualifications and experiences, briefly describe why your services on this Authority/Board/Commission/Committee would be beneficial to the County:

I am a farmer which I could represent issues which may be for or against farmers and land owners

Do you have any delinquent Bertie County taxes? Yes X No

Other information you consider pertinent: (i.e., education, occupational background, civic memberships, related work experiences, etc.) If necessary, you may add additional pages:

CODE OF ETHICS

By submitting this application and by my signature below, I pledge that, if appointed, I agree to comply with the attached Code of Ethics as adopted by the Bertie County Board of Commissioners.

Date: 4-3-2017

Applicant's Signature: *Jemmy Myelle*

Return application to:

Sarah S. Tinkham
PO Box 530
106 Dundee Street
Windsor, NC 27983
Fax: (252) 794-5327
sarah.tinkham@bertie.nc.gov

Note:

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***Applications must be on file in the Clerk to the Board's Office 7 days prior to consideration for appointment.

Date Received: _____

Received By: _____



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: B-2

DEPARTMENT: Governing Body

SUBJECT: Advertisement - Current/Upcoming Board Vacancies – April 2017

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

The Bertie County Board of Commissioners is accepting applications for the following openings on boards/commissions/committees. Copies of the application to serve and appointment policy can be picked up at the County Manager's Office, 106 Dundee Street, Windsor, NC 27983 and are also available on the web at www.co.bertie.nc.gov.

Immediate Openings

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Northeast Tourism Development (NET)	1	N/A
JCPC Board	1	N/A
Child Fatality Prevention Team	1	N/A
Planning Board	1	District IV, J. Trent, Roxobel/LWDV

Upcoming Appointments by Month

June 2017

Applications due by May 26, 2017

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
ABC Board	1	N/A
Economic Development	2	N/A
JCPC Board	5	N/A
Planning Board	1	At Large
	1	District III, T. Lee, Colerain/Mitchells 1&2

July 2017

Applications due by June 26, 2017

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Economic Development	3	N/A
JCPC Board	1	N/A
Nursing Home/CAC Board	1	N/A

August 2017

Applications due by July 24, 2017

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Nursing Home/CAC Board	1	N/A

September 2017

Applications due by July 24, 2017

<u>Board/Commission/Committee</u>	<u>Positions Available</u>	<u>Position Requirement</u>
Nursing Home/CAC Board	2	N/A



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: C-1

DEPARTMENT: Governing Body

SUBJECT: Approve Minutes for Regular Session 4-3-17

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

Windsor, North Carolina
April 3, 2017
Regular Meeting

The Bertie County Board of Commissioners met for their regularly scheduled meeting inside the Commissioners Room located at 106 Dundee Street, Windsor, NC. The following members were present or absent:

Present: Ronald "Ron" Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah S. Tinkham
County Attorney Lloyd Smith
Finance Officer William Roberson
Tax Administrator Jodie Rhea
Economic Development Director Steve Biggs
Emergency Services Director Mitch Cooper
EMS Division Chief Crystal Freeman
DSS Director Cindy Perry
Office Assistant Amber Dunlow
Council on Aging Director Venita Thompson
Water Superintendent Ricky Spivey
Aging Services Coordinator Irma Robbins

School Board Members Present: Bobby Oceana, Chair
Barry McGlone, Vice Chair
Emma Johnson
Jo Davis Johnson
Tarsha Dudley

Bertie County Schools Staff Present: Superintendent Dr. Steven Hill
Finance Officer Lisa Rabon
Assistant Superintendent Sandra Hardy

Gene Motley of the Roanoke-Chowan News Herald and Leslie Beachboard of the Bertie-Ledger Advance were present from the media.

CALL TO ORDER

Chairman Trent called the meeting to order and thanked those present for their attendance.

INVOCATION/PLEDGE OF ALLEGIANCE

Vice Chairman Bazemore led the Invocation and Pledge of Allegiance.

PUBLIC COMMENTS

Vivian Clark of Windsor presented her concerns to the Commissioners about the funding allotment for CADA, and her dissatisfaction with some of the services provided. Ms. Clerk stated that upon request, she was not given satisfactory information about CADA's homebuyer's program, as well as the lack of assistance citizens sometimes receive regarding handicap ramp installations, emergency funds, etc.

The Board thanked Ms. Clark for bringing forth her concerns.

APPOINTMENTS

Presentation by Dr. Karen Ray about the 350th Albemarle Anniversary Celebration in 2018

Dr. Karen Ray was present to announce the date of the 350th Albemarle Anniversary Celebration which is slated for May 10-12, 2018. The event is still in preliminary stages, and Dr. Ray, as well as Dr. John Hill of Trapp, NC, requested a Letter of Support from the County for the event.

The event will commemorate the 350th Anniversary of the Albemarle regional Counties.

Commissioner Wesson made a **MOTION** for the County to support this event through the requested Letter of Support. Chairman Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Update by Venita Thompson, Council on Aging Director, about the home-based meal program

Council on Aging Director, Venita Thompson, and Council on Aging Services Coordinator, Irma Robbins, were present to answer questions, and provide an update about the home-based meal program. The Board received various concerns about the program at its recent community meeting in the Merry Hill/Mid-Way community in February.

Ms. Thompson had provided several attachments in the Board's agenda packet, and the Board also received information about the financial standing and eligibility requirements for the program from Area Agency on Aging Director, Annette Eubank. Additionally, the Board heard from Ms. Robbins about the eligibility requirements, more specifically, how individuals are not eligible for the home-based meal program if they are already being served under the NC Medicaid Community Alternative Program (CAP).

Eligibility requirements for the home-based meal program include: seniors 60 year and older who are home bound except for doctor's appointments, are unable to drive (and therefore require a driver to any and all doctor's appointments, and who do not have anyone in their home who are able to prepare meals on their behalf. As stated above, seniors cannot already be receiving benefits through CAP.

Ms. Thompson also urged the Board and citizens present to consider volunteering as a home-based meal delivery driver for the County especially in the Aulander area. Four (4) volunteers are needed to transport meals once per week.

Commissioner Wesson encouraged Ms. Thompson and Ms. Robbins to begin planning ahead for the next U.S. Census to be conducted in 2020. He emphasized that reaching seniors should be the utmost priority as funding is allotted per County based on aging population.

The Board thanked Ms. Thompson and Ms. Robbins for their report, and commended them for their hard work.

Bertie County Schools Superintendent, Dr. Steven Hill, will provide updates from March 20th re: deficit reduction plan

Bertie County Schools Superintendent, Dr. Steven Hill, provided a brief update to the Board regarding the reduction in force (RIF) process that was currently underway within the Bertie County Public School System (BCPS).

In his report, Dr. Hill noted that all BCPS faculty and staff position were being reviewed, and in order to meet the budget shortfall, a total of approximately 28.5 positions would need to be eliminated from the payroll.

All faculty and staff have been notified of the RIF, and have been asked by the Superintendent to report any intended or desired cross-training they could complete to serve dual-curriculum roles within the school system.

Dr. Hill also reported that he had been in close contact with the North Carolina Department of Instruction (NCDPI), as well as working with the Board of Education and their Legal Team in pursuing the surety bonds for the former Finance Officer, Pearline Bunch.

The Board thanked Dr. Hill for this updated plan, and Vice Chairman Bazemore suggested that he look into House Bill 481 which refers to NC Education Lottery Funds that could soon be dispersed to public schools.

Presentation by DSS Director, Cindy Perry for Child Abuse Prevention Month

DSS Director, Cindy Perry, and Office Assistant, Amber Dunlow, were present to announce that April is Child Abuse Prevention Awareness Month.

They inquired if they could blue pinwheels on the grounds of County office buildings in honor of this month's purpose, as well as to represent the number of children neglected or abused within Bertie County.

The initiative is spread awareness as well as provide resources for prevention. Vice Chairman Bazemore made a **MOTION** to allow blue pinwheels be placed on County grounds in honor of Child Abuse Prevention Awareness Month during the month of April. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

Update and discussion about upcoming 2017 Board of Equalization and Review meeting dates by Tax Administrator, Jodie Rhea

Tax Administrator, Jodie Rhea, was present to assist the Board in scheduling dates for the Board of Commissioners to meet as the Board of Equalization and Review.

The Board concluded that the first meeting as the Board of Equalization and Review would be held on Monday, April 24th at 10:00 AM in this location, followed by another meeting on May 1st which will coincide with the Board's regularly scheduled, 4:00 PM meeting in Windsor.

BOARD APPOINTMENTS

There were no Board Appointments.

CONSENT AGENDA

Upon review by Chairman Trent, Commissioner Lee made a **MOTION** to approve Consent Agenda Items C-1 thru C-4, and C-6 while pulling C-5 for further discussion and separate vote. Commissioner White **SECONDED** the motion. The **MOTION PASSED** unanimously.

The Consent Agenda was approved as follows:

1. **Minutes** – Regular Session 3-20-17, Work Session 3-20-17
2. **Fees Report** – Register of Deeds – March 2017
3. **Bid acceptance** – 603 Holley Avenue in Windsor
4. **Budget Amendment** – #17-08

Sponsorship Request – 2017 Relay for Life

Commissioner Lee requested additional discussion about this item, and inquired if this item was covered during the Board's budget work sessions prior to the FY2016-2017 budget approval.

The Board briefly discussed this item, but it was tabled until a later time during this meeting.

DISCUSSION AGENDA

Latest updates regarding FEMA and the previous announced grant for EMS Station 1

Vice Chairman Bazemore asked to add a discussion to tonight's agenda about the funding that was supposed to be received from FEMA regarding a new EMS Station 1.

In response, County Manager Sauer updated the Board on the latest developments.

In summary, the County has been working diligently with FEMA since the aftermath of Tropical Storm Julia, and the following flooding event from Hurricane Matthew. Through several meetings with various FEMA officials, the County has thoroughly discussed every damaged County building, as well as maintained normal EMS operations despite losing one EMS Station which is EMS Station 1 that was formerly located behind Southern Bank in Downtown Windsor on East Granville Street.

Since Hurricane Matthew, the County has worked closest with FEMA Representative Arnad Sinah on securing FEMA funds to build a new EMS Station 1 located on County Farm Road which is outside of the County's flood zone.

As of the last onsite FEMA meeting, the County Manager had received notification from Mr. Sinah that the full, requested amount of \$289,000 was being recommended to the federal government to fund the new "temporary" EMS Station 1. Mr. Sinah indicated that it was being done so with great confidence that it would be approved.

Now, via e-mail notification received late last week, the County learned that its application would likely be rejected, and new questions were being raised by FEMA at the regional staff level that had been previously answered in several of the in-person meetings held at the County.

The main questions revolved around why items were disposed of from EMS Station 1 before Hurricane Matthew, and why the station was relocated to the former Bertie High School campus before October 6th. The FEMA reviewer did not acknowledge the fact that Tropical Storm Julia had occurred approximately 2 weeks prior to Hurricane Matthew where EMS Station 1 was a total loss.

FEMA also questioned why a lease was requested in late September before Hurricane Matthew for EMS Station 1 at the former Bertie High School.

County Manager Sauer and Finance Officer, William Roberson, discussed the efforts that were originally made to “segregate” the two storm events at the very beginning of FEMA’s local meeting, and that they were directed by FEMA staff to treat the two storm events as one event.

Mr. Sauer also mentioned that under the guidelines and requirements for the funding, it appears that if FEMA does not look at these events as one flooding event, then the County does not qualify since Tropical Storm Julia technically destroyed EMS Station 1.

Prior to the second flooding with Hurricane Matthew, the County was taking proactive steps to clean and repair EMS Station 1 to return to operational status. Hurricane Matthew’s increased flood levels demonstrated that due to frequent repetitive damages, the County could no longer put its staff at risk by remaining on East Granville Street.

Chairman Trent discussed the impact of these latest developments, and stated that there would be a very frank discussion ahead at the next joint meeting of the County and FEMA. He also expressed his frustration with FEMA and the process thus far and how new representatives visit for these meetings and require the County to start the entire process over at square-one.

County Manager Sauer also began to address the possible uphill battle that could be involved with Lawrence Memorial Library, and getting that facility temporarily set up in the Food Lion Shopping Center.

The Board had additional discussion which resulted in the desire to contact Senator Burr and Senator Tillis.

Discuss timeframe for completion of lease, and opening of temporary Lawrence Memorial Library location – Food Lion Shopping Center

County Manager Sauer summarized the Board’s visit today to the vacant unit in the Food Lion Shopping Center that once held the NCSECU and, more recently, the Windsor Post Office.

County Attorney, Lloyd Smith, mentioned that a copy of the proposed lease with the Legal Team’s red-lined changes had been submitted via email to the County Manager just before this meeting.

The unit is 6,400 square feet which is larger than the original Lawrence Memorial Library space, and the County Manager recommended that the Board consider a monthly rent cap of no more than \$2,500, and a term of no longer than 36 months.

The Board came to a consensus to move this initiative forward as quickly as possible, and Commissioner Lee made a **MOTION** to accept the above stated terms (rent cap of \$2,500, term of no longer than 36 months). Vice Chairman Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

Discuss PARTF grant reimbursement conditions

After a brief discussion, Commissioner Wesson made a **MOTION** to accept the PARTF grant reimbursement conditions as outlined in the Board’s agenda packet. Vice Chairman Bazemore **SECONDED** the motion. The **MOTION PASSED** unanimously.

Water District III – Agribusiness extension proposal

County Manager Sauer discussed a request the County had recently receive from an agribusiness on Roquist Pocosin Road. The business is looking to tap into County water for two (2) large chicken houses.

The County Attorney and County Manager briefly discussed the possible terms which would include a 20-year service agreement.

The Board came to a consensus for the County and this agribusiness to continue the dialogue until a resolution is found.

Discuss appreciation lunch for faith based community leaders and volunteers for both Tropical Storm Julia and Hurricane Matthew

Emergency Services Director, Mitch Cooper, was present for this discussion.

County Manager Sauer requested Board discussion about a possible appreciation lunch for the many faith based organizations and community leaders and volunteers that have come to the County's aid during Tropical Storm Julia and Hurricane Matthew, as well as recent tornadoes.

Some of those organizations includes: The Methodist Men, The Baptist Men, the American Red Cross, as well as the Bertie Interfaith Recovery Team, among others.

The Board came to a consensus and asked that County staff move forward with this event.

Discuss sponsorships for upcoming community events:

NAACP 34th Annual Freedom Fund Banquet – April 15, 2017

Vice Chairman Bazemore made a **MOTION** to provide a \$500 sponsorship to the NAACP 34th Annual Freedom Fund Banquet. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** in a 4-1 vote with Commissioner Lee voting against.

Three Hundred Years of Indian Woods, 1717-2017: North Carolina's Tuscarora Reservation – October 7-9, 2017

This item was an FYI and Save the Date reminder.

COMMISSIONER'S REPORTS

Commissioner White initiated more discussion about the sponsorship request for Bertie's 2017 Relay for Life Event in May.

Vice Chairman Bazemore encouraged the Board to wait on this decision until other matters such as a replacement elevator in the Courthouse and a new kitchen for the Cooperative Extension Office were appropriately considered.

After some additional discussion among the Board, Commissioner White made a **MOTION** for the County to make a \$2,000 sponsorship (in line with last year's amount) to the 2017 Relay for Life Event. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** in a 4-1 vote with Commissioner Lee voting against.

Vice Chairman Bazemore requested additional discussion before this motion was officially completed and passed.

The Board discussed in length the requirements for sponsorship and funding requests, and inquired with Finance Officer, William Roberson, if items like these are handled in the Board's annual budget approval.

County Manager Sauer and Finance Officer Roberson stated that these donations (much like other events the County is asked to sponsor) are dealt with on a case by case outside the normal budget window.

It would be up to the Board to require each event organizer to submit a formal funding request packet prior to the Board's budget work sessions. As the motion was now contested by Vice Chairman Bazemore, Commissioner Wesson **WITHDREW** his **SECOND** for the **MOTION** in favor of tabling the item until a later time for further discussion.

As a result, the motion was voided.

Commissioner Lee began her reports by discussing the Charters of Freedom Monument that will be placed in a vacant area between the County Office Building and the Courthouse. Clearing of the area has recently been completed, and the site is almost ready for concrete. She also

discussed the upcoming Habitat for Humanity Event on April 21st, and announced that on April 24th, there will be a Domestic Violence Awareness prayer vigil on the Courthouse steps at 5:00 PM.

Vice Chairman Bazemore commended the Town of Roxbel for their first annual Roxobel Ag Fest on Saturday, April 1st. She also reported that the new office for the North Carolina Association of County Commissioners which were damaged by smoke and water due to a large fire, is now located at 353 Six Forks Road in Raleigh. No word yet has been received about when the permanent location will reopen. The relocation is due to a construction fire that damaged various buildings in Downtown Raleigh including the NCACC Offices and the adjacent Quorum Center.

Commissioner Wesson reported that he was moving forward with the partnership team at NCSECU regarding a grant for middle-income housing in the Windsor area for teachers, local and State employees, and law enforcement personnel.

Commissioner White encouraged all citizens to attend this year's Relay for Life event on May 19th from 6:00 PM to Midnight.

COUNTY MANAGER'S REPORTS

County Manager Sauer reminded the Board four new ambulance vehicles are being delivered tomorrow, April 4th, at 11:00 AM. USDA Representatives, Select Customs, and all other involved vendors will be present for the loan closing in this location beginning at 11:00 AM.

Also, the Bertie Rescue event committee will be meeting in this location tomorrow as well at 6:00 PM.

Additionally, County Manager Sauer reminded the Board about the 10th Annual Volunteer Appreciation Banquet on April 6th at the Bertie Correctional Institution.

COUNTY ATTORNEY'S REPORTS

The County Attorney gave no remarks at this time.

PUBLIC COMMENTS

Board of Education member, Tasha Dudley, requested that any vacant County jobs be forwarded to the Superintendent so that employees affected by the BCPS RIF could be given that information.

The Board also suggested that the Board of Education consider hosting a job fair with assistance from the NC Works Career Center in Windsor. Employers such as the Bertie Correctional Institution and NUCOR are advertising vacancies. A vacancy for a 4-H Coordinator at Bertie's Cooperative Extension will also be advertised in the near future.

Board of Education member, Emma Johnson, asked Commissioner Wesson a possible construction start date for the NCSECU grant funded housing initiative for teachers and Local/State government employees.

Commissioner Wesson stated that the initiative is still in the preliminary stages, and that more information will be shared when it becomes available.

Vice Chairman Bazemore encouraged County staff to look into grants from the USDA that could assist local fire departments. Also, she asked if it were possible for the Democratic Party to host a meeting in the County Administration Building or the County Courthouse.

County Attorney Smith interjected by stating that he did not recommend that the Board approve this request, and that if the County allows one political party to meet on County grounds, they are legally required to let any other party do the same.

The Board came to a consensus to deny the Democratic Party's request to meet in any County owned building or facility.

There were no other Public Comments.

County Manager Sauer requested a brief Closed Session under N.C.G.S. § 143-318.11(a)(3) and (a)(4).

CLOSED SESSION

Chairman Trent made a **MOTION** to go into **CLOSED SESSION** pursuant to N.C.G.S. § 143-318.11(a)(3) to go into closed session to consult with the County Attorney in order to preserve the attorney-client privilege that exists between the attorney and this public body and pursuant to N.C.G.S. § 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approves the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

OPEN SESSION

Commissioner Wesson made a **MOTION** to return to Open Session. Commissioner Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

ADJOURN

Chairman Trent **ADJOURNED** the meeting at 6:35 PM.

John Trent, Chairman

Sarah S. Tinkham, Clerk to the Board



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: C-2

DEPARTMENT: Governing Body

SUBJECT: Approve Minutes for Work Session 4-3-17

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

Windsor, North Carolina
April 3, 2017
Work Session

The Bertie County Board of Commissioners met for their regularly scheduled meeting inside the Commissioners Room located at 106 Dundee Street, Windsor, NC. The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
Stewart White, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V

Absent: None

Staff Present: County Manager Scott Sauer
Clerk to the Board Sarah S. Tinkham
Finance Officer William Roberson
Cooperative Extension Director William “Billy” Barrow
Office Assistant Belinda Belch
EFNEP Nutrition Program Associate Kathy Copeland
Administrative Assistant Sheila Powell
Ag Extension Agent Jarette Hurry
Area Agent, Small Farms Management Anassou Bana
Family & Consumer Services Whitney Watson

No media members were present for this session.

WORK SESSION

**“Report to the People” report by Cooperative Extension Director, William “Billy”
Barrow, Heritage House Restaurant**

The Board of Commissioners met with various Cooperative Extension staff, Advisory Council members, and community partners to receive the annual “Report to the People” inside the Heritage House Restaurant from 1-2:30 PM.

There was no action needed as the report was purely informational.

Tour – proposed temporary Lawrence Memorial Library location – Food Lion Shopping Center, previous temporary Post Office

The Commissioners, County Manager Scott Sauer, Emergency Services Director Mitch Cooper, and Maintenance Superintendent Anthony Rascoe met at the old NCSECU branch location (which has more recently been used as a temporary location for the Windsor Post Office) to tour the facility as a proposed location for a temporary Lawrence Memorial Library.

RECESS

Chairman Trent **RECESSED** the meeting until 4:00 PM inside the Commissioners Room in Windsor.

John Trent, Chairman

Sarah S. Tinkham, Clerk to the Board



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: C-3

DEPARTMENT: Governing Body

SUBJECT: Approve Minutes for Closed Session 4-3-17

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: ---

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: C-4

DEPARTMENT: Governing Body

SUBJECT: Tax Release Journal – March 2017

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

March 31, 2017

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **March** and this request for your approval is made pursuant to "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20____

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Balance a Group

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Group: RLS*17*90
Type: A Abatement/Relea
Status: O Open

Group Total:	\$15,514.71-	Group Transaction Count:	34
Transactions Total:	\$15,514.71-	Transaction File Count:	34
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2016	3/21/2017	Hendrix, Walter 16A586138459001 Double Taxed W/#16957	G01	\$295.68	\$0.00	\$0.00		\$295.68
								\$0.00
	3/21/2017	Russell, Leslie 16A21705.80 Moved to Pitt Co. 2015	G01	\$52.46		\$5.25		\$57.71
	3/28/2017	Bobbitt, Joyce 16A30967.80 Listed in Chowan Co.	G01	\$2.08	\$0.00	0.21		\$2.29
			C08	0.36		0.04		\$0.40
	3/28/2017	Brown, Linda 16A5950666424 Foreclosure	G01	\$34.88				\$34.88
			C02	\$31.94				\$31.94
	3/28/2017	Phelps, Charlie 16A25133.80 Listed in error	G01	\$8.30				\$8.30
	3/30/2017	Stocks, Roy 16A6802912982 Foreclosure	G01	\$176.48		\$0.00		\$176.48
			C08	\$30.83		\$0.00		\$30.83
			WSA	\$66.34				\$66.34
			FLF	\$1,491.46				\$1,491.46
	3/30/2017	Stocks, Roy 16A5883961154 Foreclosure	G01	\$14.71				\$14.71
			FLF	\$1,240.27				\$1,240.27
	3/30/2017	Stocks, Roy 16A5883776369 Foreclosure	G01	\$5.53				\$5.53
			FLF	\$679.94				\$679.94
	3/30/2017	Stocks, Roy 16A5883755435 Foreclosure	G01	\$6.70				\$6.70
			FLF	\$507.77				\$507.77
								\$4,651.23

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2015	3/28/2017	Bobbitt, Joyce 15A30967.80 Listed in Chowan Co.	G01	\$2.10	\$0.00	0.21		\$2.31
			C08	0.36		0.04		\$0.40
	3/28/2017	Brown, Linda 15A5950666424 Foreclosure	G01	\$35.30	\$2.50			\$37.80
			C02	\$31.94				\$31.94
			FLF	\$2,502.03				\$2,502.03
	3/30/2017	Stocks, Roy 15A6802912982 Foreclosure	G01	\$807.72	\$2.50	\$0.00		\$810.22
			C08	\$139.43		\$0.00		\$139.43
	3/30/2017	Stocks, Roy 15A5883961154	G01	\$53.63	\$2.50			\$56.13
	3/30/2017	Stocks, Roy 15A5883776369	G01	\$13.26	\$2.50			\$15.76
	3/30/2017	Stocks, Roy 15A5883755435	G01	\$9.79	\$2.50			\$12.29
								\$3,608.31

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2014	3/28/2017	Bobbitt, Joyce 14A30967.80 Listed in Chowan Co.	G01 C08	\$2.10 0.36	\$0.00	0.21 0.04		\$2.31 \$0.40
	3/28/2017	Brown, Linda 14A5950666424 Foreclosure	G01 C02	\$35.30 \$31.94	\$2.50			\$37.80 \$31.94
	3/30/2017	Stocks, Roy 14A6802912982 Foreclosure	G01 C08	\$807.72 \$139.43	\$2.50	\$0.00 \$0.00		\$810.22 \$139.43
	3/30/2017	Stocks, Roy 14A5883961154	G01	\$53.63	\$2.50			\$56.13
	3/30/2017	Stocks, Roy 14A5883776369	G01	\$13.26	\$2.50			\$15.76
	3/30/2017	Stocks, Roy 14A5883755435	G01	\$9.79	\$2.50			\$12.29
								<u>\$1,106.28</u>

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2013	3/28/2017	Bobbitt, Joyce 13A30967.80 Listed in Chowan Co.	G01	\$2.10	\$0.00	0.21		\$2.31
			C08	0.36		0.04		\$0.40
	3/28/2017	Brown, Linda 13A5950666424 Foreclosure	G01	\$35.30	\$2.50			\$37.80
			C02	\$31.94				\$31.94
	3/30/2017	Stocks, Roy 13A6802912982 Foreclosure	G01	\$807.72	\$2.50	\$0.00		\$810.22
			C08	\$139.43		\$0.00		\$139.43
	3/30/2017	Stocks, Roy 13A5883961154	G01	\$58.07	\$2.50			\$60.57
	3/30/2017	Stocks, Roy 13A5883776369	G01	\$13.26	\$2.50			\$15.76
	3/30/2017	Stocks, Roy 13A5883755435	G01	\$9.79	\$2.50			\$12.29
								\$1,110.72

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2012	3/28/2017	Brown, Linda 12A5950666424	G01	\$32.78	\$2.50			\$35.28
		Foreclosure	C02	\$31.94				\$31.94
	3/30/2017	Stocks, Roy 12A6802912982	G01	\$728.09	\$2.50	\$0.00		\$730.59
		Foreclosure	C08	\$133.48		\$0.00		\$133.48
								\$931.29

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2011	3/28/2017	Brown, Linda 11A5950666424	G01	\$48.38	\$2.50			\$50.88
		Foreclosure	C02	\$47.14				\$47.14
	3/30/2017	Stocks, Roy 11A6802912982	G01	\$651.28	\$2.50	\$0.00		\$653.78
		Foreclosure	C08	\$125.25		\$0.00		\$125.25
								<u>\$877.05</u>

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2010	3/30/2017	Stocks, Roy 10A6802912982	G01	\$912.05	\$4.00	\$0.00		\$916.05
		Foreclosure	C08	\$175.40		\$0.00		\$175.40
								<u>\$1,091.45</u>

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2009	3/30/2017	Stocks, Roy 09A6802912982	G01	\$912.05	\$4.00	\$0.00		\$916.05
		Foreclosure	C08	\$175.40		\$0.00		\$175.40
								<u>\$1,091.45</u>

RLS*17*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2008	3/30/2017	Stocks, Roy 08A6802912982	G01	\$874.84	\$3.84	\$0.00		\$878.68
		Foreclosure	C08	\$168.25		\$0.00		\$168.25
								<u>\$1,046.93</u>

Seq	Date	Account Number	Taxpft Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Adm Chgs	Interest Amount	Distnt Amt	Tax Crisp Number	Trans Rev Description
1	03/21/17	21122	10A550138452001	G01	295.68	295.68	0.00	0.00	0.00	0.00	PG181	
2			HENDRIX, WALTER									
3	03/21/17	21705	16A21705.80	G01	57.71	52.46	5.25	0.00	0.00	0.00	PG181	
4			RUSSELL, LESLIE D, HEIRS									
5	03/28/17	30967	10A30967.80	G01	57.71	52.46	5.25	0.00	0.00	0.00	PG181	
6				C08	2.29	0.36	0.21	0.00	0.00	0.00		
7					0.40	0.04	0.04	0.00	0.00	0.00		
8			BOBBITT, JOYCE M									
9	03/28/17	30967	15A30967.80	G01	2.69	2.44	0.25	0.00	0.00	0.00	PG181	
10				C08	2.31	2.10	0.21	0.00	0.00	0.00		
11					0.40	0.36	0.04	0.00	0.00	0.00		
12			BOBBITT, JOYCE M									
13	03/28/17	30967	14A30967.80	G01	2.71	2.46	0.25	0.00	0.00	0.00	PG99	
14				C08	2.31	2.10	0.21	0.00	0.00	0.00		
15					0.40	0.36	0.04	0.00	0.00	0.00		
16			BOBBITT, JOYCE M									
17	03/28/17	30967	13A30967.80	G01	2.71	2.46	0.25	0.00	0.00	0.00	PG28	
18				C08	2.31	2.10	0.21	0.00	0.00	0.00		
19					0.40	0.36	0.04	0.00	0.00	0.00		
20			BOBBITT, JOYCE M									
21	03/28/17	19690	13A5950666424	G01	2.71	2.46	0.25	0.00	0.00	0.00	PG10	
22				C02	35.30	35.30	0.00	0.00	0.00	0.00		
23				AD	31.94	31.94	0.00	0.00	0.00	0.00		
24			BROWN, LINDA									
25	03/28/17	19690	14A5950666424	G01	2.50	2.50	0.00	0.00	0.00	0.00	PG10	
26				C02	69.74	69.74	0.00	0.00	0.00	0.00		
27				AD	35.30	35.30	0.00	0.00	0.00	0.00		
28					31.94	31.94	0.00	0.00	0.00	0.00		
29			BROWN, LINDA									
30	03/28/17	19690	15A5950666424	G01	2.50	2.50	0.00	0.00	0.00	0.00	PG28	
31				C02	69.74	69.74	0.00	0.00	0.00	0.00		
32				AD	35.30	35.30	0.00	0.00	0.00	0.00		
33					31.94	31.94	0.00	0.00	0.00	0.00		
34			BROWN, LINDA									
35	03/28/17	19690	10A5950666424	G01	2502.03	2502.03	0.00	0.00	0.00	0.00	PG98	
36				C02	2571.77	2571.77	0.00	0.00	0.00	0.00		
37				AD	34.88	34.88	0.00	0.00	0.00	0.00		
38					31.94	31.94	0.00	0.00	0.00	0.00		

Seq	Date	Account Number	Taxp ID Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Add Chgs	Interest Amount	Discnt	Trn Check	Trans Rev	Description
1													
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Seq	Date	Account Number	Taxpfil Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Add Chgs	Interest Discnt	Trans Rev	Descr	Prctn
									Amount	Amount	Number	
20	03/30/17	12556	15A588376369	G01 AD	56.13- 13.26- 2.50-	56.13- 13.26- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG99
21	03/30/17	12556	15A5883755435	G01 AD	15.76- 9.79- 2.50-	15.76- 9.79- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG99
22	03/30/17	12556	14A588372982	G01 C08 AD	807.72- 139.43- 2.50-	807.72- 139.43- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG99
23	03/30/17	12556	14A588376369	G01 AD	949.65- 53.63- 2.50-	949.65- 53.63- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG28
24	03/30/17	12556	14A588376369	G01 AD	56.13- 13.26- 2.50-	56.13- 13.26- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG28
25	03/30/17	12556	14A5883755435	G01 AD	15.76- 9.79- 2.50-	15.76- 9.79- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG28
26	03/30/17	12556	13A6802912982	G01 C08 AD	807.72- 139.43- 2.50-	807.72- 139.43- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG28
27	03/30/17	12556	13A5883761154	G01 AD	949.65- 58.07- 2.50-	949.65- 58.07- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG10
28	03/30/17	12556	15A588376369	G01 AD	60.57- 13.26- 2.50-	60.57- 13.26- 2.50-	0.00- 0.00- 0.00-	0.00	0.00	0.00	R	PG10
29	03/30/17	12556	13A5883755435	G01	15.76- 9.79-	15.76- 9.79-	0.00- 0.00-	0.00	0.00	0.00	R	PG10

Detail Transactions by Group
 Abatement

Tax Collection
 03/21/17
 Group Number RLS*17*90

Seq	Date	Account Number	Taxp'tt Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Add Chgs	Interest Amount	Discnt	Tm Check	Trans	Rev	Description	
30	03/30/17	12556	12A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	12.29- 728.09- 153.48- 2.50-	2.50- 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	PG10	
31	03/30/17	12556	11A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	864.07- 651.28- 125.25- 2.50-	2.50- 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	PG269	
32	03/30/17	12556	10A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	779.03- 912.05- 175.40- 4.00-	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	PG248	
33	03/30/17	12556	09A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	1091.45- 912.05- 175.40- 4.00-	1091.45- 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	PG207	
34	03/30/17	12557	08A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	1091.45- 874.84- 166.25- 3.84-	1091.45- 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	PG173	
35	03/30/17	12557	10A6802912982	601 C08 A0	STOCKS, ROY ALTON, JR ESTATE	1046.23- 1046.23-	1046.23- 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	PG19

Tax Collections
 03/31/17
 Group Number: RLS*17*90

Account Number:
 Tax ID Number:
 Effective Date: 03/21/17

Page: 5
 RLC020302

Tax Transactions by Group
 Abatement

Seq	Date	Account Number	Tax ID Number	Tax Code	Transaction Amount	Abatement Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trns. Rev	Check Number	Description
Tax Code Totals														
AD*08				ADVERT	3.84		3.84	0.00	0.00	0.00	0.00	0.00		
AD*09				ADVERT	4.00		4.00	0.00	0.00	0.00	0.00	0.00		
AD*10				ADVERT	4.00		4.00	0.00	0.00	0.00	0.00	0.00		
AD*11				ADVERT	5.00		5.00	0.00	0.00	0.00	0.00	0.00		
AD*12				ADVERT	12.50		12.50	0.00	0.00	0.00	0.00	0.00		
AD*13				ADVERT	12.50		12.50	0.00	0.00	0.00	0.00	0.00		
AD*14				ADVERT	12.50		12.50	0.00	0.00	0.00	0.00	0.00		
CO*11				AUL	47.14		47.14	0.00	0.00	0.00	0.00	0.00		
CO*12				AUL	31.94		31.94	0.00	0.00	0.00	0.00	0.00		
CO*13				AUL	31.94		31.94	0.00	0.00	0.00	0.00	0.00		
CO*14				AUL	31.94		31.94	0.00	0.00	0.00	0.00	0.00		
CO*15				AUL	31.94		31.94	0.00	0.00	0.00	0.00	0.00		
CO*16				AUL	31.94		31.94	0.00	0.00	0.00	0.00	0.00		
CO*08				WINDSOR	158.25		158.25	0.00	0.00	0.00	0.00	0.00		
CO*09				WINDSOR	172.40		172.40	0.00	0.00	0.00	0.00	0.00		
CO*10				WINDSOR	145.25		145.25	0.00	0.00	0.00	0.00	0.00		
CO*11				WINDSOR	133.48		133.48	0.00	0.00	0.00	0.00	0.00		
CO*12				WINDSOR	139.73		139.73	0.04	0.00	0.00	0.00	0.00		
CO*13				WINDSOR	139.73		139.73	0.04	0.00	0.00	0.00	0.00		
CO*14				WINDSOR	131.23		131.23	0.04	0.00	0.00	0.00	0.00		
CO*15				WINDSOR	202.07		202.07	0.00	0.00	0.00	0.00	0.00		
FL*15				FLF	2316.47		2316.47	0.00	0.00	0.00	0.00	0.00		
GO*08				BRT TAX	874.84		874.84	0.00	0.00	0.00	0.00	0.00		
GO*09				BRT TAX	912.05		912.05	0.00	0.00	0.00	0.00	0.00		
GO*10				BRT TAX	699.54		699.54	0.00	0.00	0.00	0.00	0.00		
GO*11				BRT TAX	760.87		760.87	0.00	0.00	0.00	0.00	0.00		
GO*12				BRT TAX	926.45		926.45	0.00	0.00	0.00	0.00	0.00		
GO*13				BRT TAX	922.01		922.01	0.00	0.00	0.00	0.00	0.00		
GO*14				BRT TAX	602.38		602.38	5.46	0.00	0.00	0.00	0.00		
GO*15				BRT TAX	66.34		66.34	0.00	0.00	0.00	0.00	0.00		
MS*15				WIND SFC										
Total for Group					15514.71		15442.12	6.25	66.34	0.00	0.00			
RLS*17*90														
***** Totals By Tax Cycle														
Cycle					Current	Delinquent								
A					0.00	15514.71								



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: D-1

DEPARTMENT: Governing Body

SUBJECT: Summary of Board Sponsorships & Donations

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

Date	FY	Cause/Event/Organization	Donation Amount
3/21/17	2016-2017	JROTC Military Ball – BHS	\$750
10/12/16	2016-2017	Peanut Festival – Aulander	\$500
8/8/16	2016-2017	PLAQUE – Kent Bazemore	\$62.69
5/4/16	2015-2016	Relay for Life	\$2,000
4/6/16	2015-2016	NAACP Freedom Fund Banquet	\$500
*1/26/16	2015-2016	Pound the Sound	\$5,000
1/6/16	2015-2016	Black History Dinner	\$300
8/6/15	2015-2016	Peanut Festival - Aulander	\$500
4/22/15	2014-2015	Relay for Life	\$500
4/13/15	2014-2015	Sponsorship Table – NAACP Freedom Fund Banquet	\$300
4/6/15	2014-2015	50 th Anniversary – Hope Foundation -- Advertisement	\$500
4/3/15	2014-2015	48 th Annual Mid-East Commissioner Dinner	\$100
3/5/15	2014-2015	Black History Dinner	\$300
*1/20/15	2014-2015	Pound the Sound Event	\$1,000
9/22/14	2014-2015	Peanut Festival – Aulander	\$500
4/8/14	2014-2015	Relay for Life	\$500
2/6/14	2014-2015	Black History Dinner	\$300
3/25/13	2013-2014	Relay for Life	\$500
2/10/13	2013-2014	Chamber of Commerce Event	\$500

Accounts used: Miscellaneous Expense (Governing Body), Strategic Initiative (Economic Development), and Travel (Governing Body).



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: D-2

DEPARTMENT: Governing Body

SUBJECT: Example Plaque – newly renovated County buildings

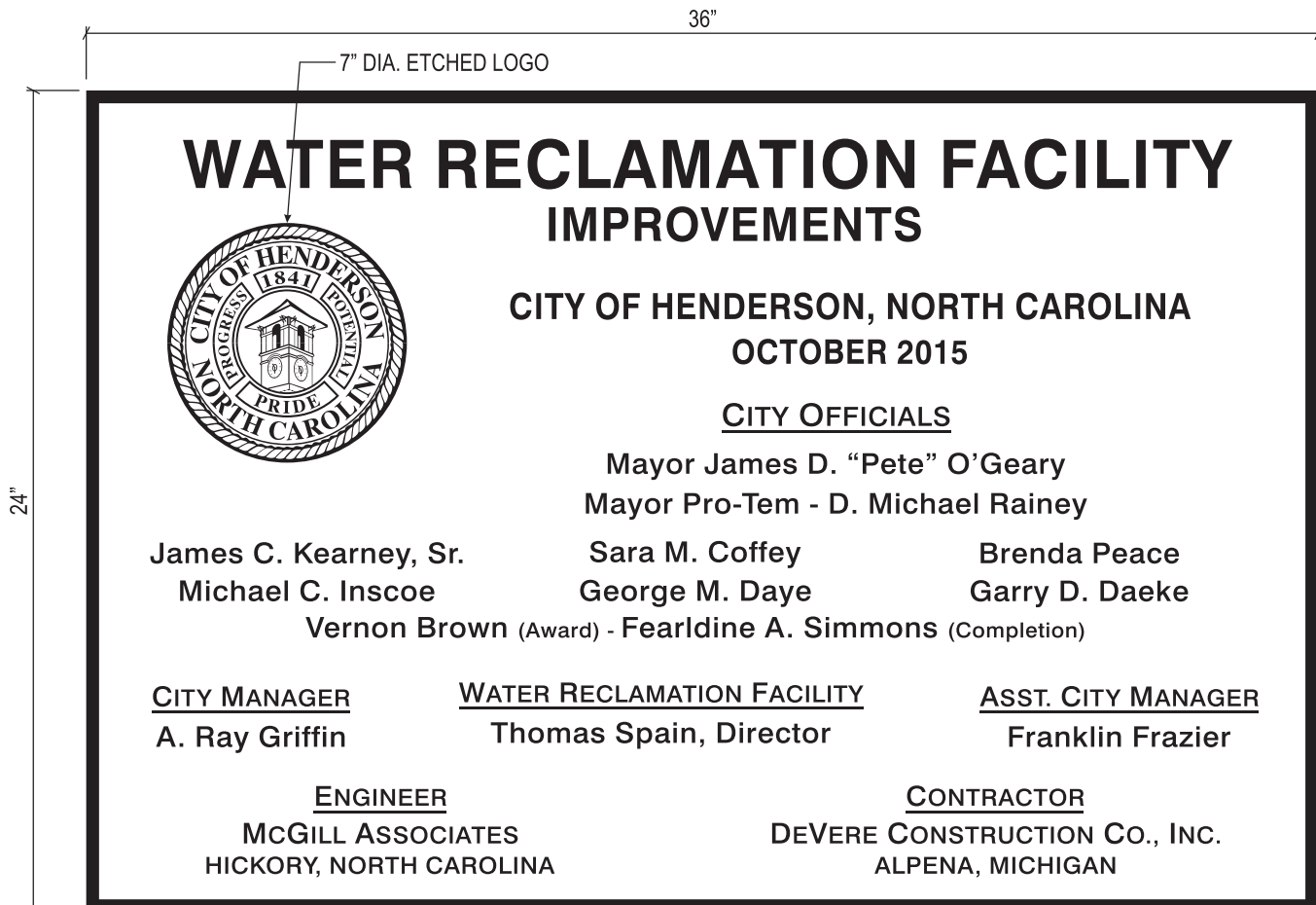
COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

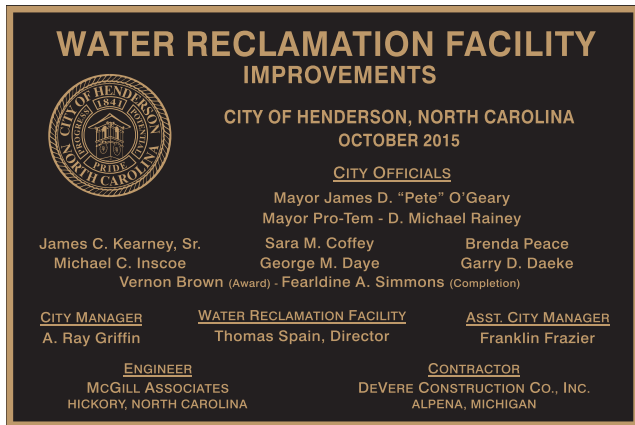
ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

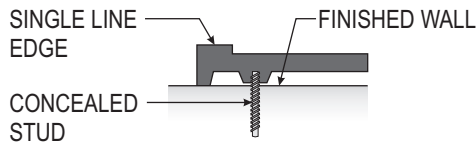
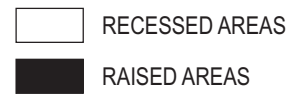
ITEM HISTORY: ---



FRONT VIEW
QTY: 1



RENDERED VIEW
(N.T.S.)



EDGE DTL.
(N.T.S.)

SIGN TYPE:

CAST BRONZE PLAQUE

SPECIFICATIONS:

MATERIAL:	CAST BRONZE
BACKGROUND TEXTURE:	LEATHERETTE
BACKGROUND COLOR:	BLACK
LETTERSTYLE:	ARIAL BOLD
BORDER:	SINGLE LINE
MOUNTING:	CONCEALED STUDS
MANUFACTURER:	MATTHEWS INTL.

DESIGNED FOR:

HENDERSON WATER RECLAMATION FACILITY

CONTRACTOR:

DeVere Construction Co., Inc.

ARCHITECT:

McGill Associates

SHEET: DATE:

1 OF 1 03/28/2013

DRAWN BY: REVISED:

J. HOPKINS **12/12/2016**



206 E. Hemlock St.
Yadkinville, NC 27055
Phone: 336-679-3344
Fax: 336-679-7342
www.AOASigns.com

Historic Bertie County Courthouse

Renovations and Improvements



Windsor, North Carolina

July 2017

COUNTY OFFICIALS

Chairman, John Trent

Vice Chairman, Ernestine Bazemore

Commissioner Tammy Lee

Commissioner Ronald Wesson

Commissioner Stewart White

Clerk of Court

Vasti F. James

Register of Deeds

Annie Wilson



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: D-3

DEPARTMENT: Governing Body

SUBJECT: DSS Concerns -- Petition

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---

April 5, 2017

To the Bertie County Board of Commissioners: John Trent, Chairman, Ernestine Bazemore, Vice-Chairman, Tammy Lee, Ronald Wesson, and Stewart White

We feel we have reason to be concerned about a few issues you are deciding on and we would like to make you aware of our thoughts on the matters:

1. You had a Salary Study completed on jobs with Bertie County and it showed we were underpaid. You still choose not to give us a raise.
2. You are talking about taking our Retirement Insurance away from employees that have years invested with the job that was promised when they were hired.
3. You have just informed us our Health Insurance will be going up January 2018, paying a premium monthly.

We would like for you to consider our well-being, at Social Services we have a great reputation with other counties and the State for doing such a good job and keeping the work done timely, but feel as if all the hard work is being overlooked. We have cheerleaders here trying to keep the moral up but it is getting harder and harder when it is not recognized by the Board of Commissioners.

1. A raise would be great.
2. What you promised to people when you hired them please honor. If you need to change things please do so with new hires.
3. At the minimum give a raise to compensate the increase in Health Insurance.

Signatures:

1. <u>Tandra Lyles</u>	2. <u>Rose May Binkley</u>
3. <u>Ruth Davidson</u>	4. <u>Judy White</u>
5. <u>Shelda Forest</u>	6. <u>Theresa Bayette</u>
7. <u>Kiera Smallwood</u>	8. <u>Shirley Miller</u>
9. <u>Shoresa Perry</u>	10. <u>Lucille C. Denson</u>
11. <u>Eleonor W. Bond</u>	12. <u>Alycia Saulsbury</u>
13. <u>Jarvis Bell</u>	14. <u>Amie Abbott</u>
15. <u>Keith Gernsey</u>	16. <u>John Johnson</u>
17. <u>Paul B. Baker</u>	18. <u>Susan Haggard</u>
19. <u>Tamika L. Wesson</u>	20. <u>James Harris</u>
21. <u>Carol Harrison</u>	22. <u>Eboni Egan</u>
23. <u>Pat Lee</u>	24. <u>Jim B</u>

- | | |
|--------------------------|---------------------------|
| 25. <u>Quirawitson</u> | 26. <u>Yfarida White</u> |
| 27. <u>Kelly Rabrod</u> | 28. <u>Robert Haggard</u> |
| 29. <u>Shoe Dange</u> | 30. <u>Selma Cherry</u> |
| 31. <u>Wendy Pauling</u> | 32. <u>Aulsa Danks</u> |
| 33. <u>Joe Valtre</u> | 34. _____ |
| 35. <u>Dorothy DeLo</u> | 36. _____ |
| 37. _____ | 38. _____ |
| 39. _____ | 40. _____ |



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: D-4

DEPARTMENT: Governing Body

SUBJECT: Library temporary relocation – Update

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: No

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 17, 2017

AGENDA ITEM: D-5

DEPARTMENT: Governing Body

SUBJECT: Budget review schedule -- Update

COUNTY MANAGER RECOMMENDATION OR COMMENTS: FYI only.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): FYI only.

ATTACHMENTS: No

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---