

# Bertie County Board of Commissioners



December 7, 2020  
**6:00 PM**

Chair	Ronald “Ron” Wesson	District I
	Greg Atkins	District II
Vice Chair	Tammy A. Lee	District III
	John Trent	District IV
	Ernestine (Byrd) Bazemore	District V



Bertie County is now utilizing Zoom during the COVID-19 pandemic.

**Zoom is available to the public to participate during this meeting.**

To call in to our meeting on the phone, use the following information:

Phone #: 1-301-715-8592

Meeting ID: 723 391 6141

To listen to our meeting online, click or copy and paste this link into your browser:

<https://us02web.zoom.us/j/7233916141>

Questions? Call the County Manager's Office at 794-5300.

**BERTIE COUNTY BOARD OF COMMISSIONERS**  
**December 7, 2020**  
**Meeting Agenda**

*This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended, or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.*

**6:00 PM** Welcome and Call to Order by Board Chairman, Ron Wesson, Commissioners Room, Windsor, NC

Invocation and Pledge of Allegiance by Commissioner Ernestine Bazemore

Administration of Oaths of Office by Register of Deeds Annie Wilson

- Ron Wesson, Commissioner
- John Trent, Commissioner

Election of Chairman presided by County Manager Juan Vaughan, II

Election of Vice-Chairman

5-minute Recess

Comments from the Commissioners

Public Comments

(A)

**\*\*\* APPOINTMENTS \*\*\***

- (1) Bertie County Democratic Party Recommendation – Chair Wesley Dudley
- (2) New Library & Cooperative Extension Facility Update – MHA Works Project Architects Amber Idol & Dani Hoff
- (3) First Colony Foundation Archaeological Research Results & Recommendations – Nicholas Lucchetti, Principal Investigator
- (4) Presentation to Commissioner Ernestine Bazemore, Senator-Elect

**Board Appointments (B)**

TBD

**Consent Agenda (C)**

1. Approve Register of Deeds Fees Report – November 2020
2. Approve Tax Release Journal – October 2020
3. Approve Tax Release Journal – November 2020
4. Budget Amendments
  - a. BA #20-15
  - b. BA #21-01
5. Approve Bids on Real Property from County Online Auction – November 14, 2020
  - a. 6800-57-5311
  - b. 6910-16-3024
  - c. 5836-88-5393
  - d. 6801-38-7512
  - e. 6809-06-9555

- f. 6802-42-7948
- g. 6719-07-9171
- h. 6930-37-4221
- i. 6930-37-8341
- j. 5829-50-5296
- k. 6810-23-4624
- l. 6810-23-8257
- m. 5883-95-0688
- n. 5883-95-0751
- o. 6828-09-0637
- p. 5883-56-2279
- q. 6859-87-1576

**\*\*\*OTHER ITEMS\*\*\***

**Discussion Agenda (D)**

1. Recommendation of Debt Write-Off Schedule for Bertie County Emergency Services, Emergency Management Director Mitch Cooper
2. Looking Ahead: State of the County amid COVID-19

**Commissioners' Reports (E)**

**County Manager's Reports (F)**

Results of County Online Auction held November 14, 2020 – Personal Property

**County Attorney's Reports (G)**

**Public Comments**

*(3 minutes per speaker)*

**Closed Session**

**Adjourn**



# Bertie County

## Board of Commissioners

### **2021 BOARD REORGANIZATION AND ELECTION OF OFFICERS**

At this time, County Manager Vaughan will oversee the election of the 2021 Chairman. The Board will also vote to elect a 2021 Vice-Chairman. This process is being completed in accordance with **NCGS § 153A-39**.

The full statute is listed below:

### **NCGS § 153A-39**

**Selection of chairman and vice-chairman; powers and duties.** [During] its first regular meeting in December of each odd-numbered year, the board of commissioners shall choose one of its members as chairman for the ensuing year, unless the chairman is elected as such by the people or otherwise designated by law.

The board shall also at that time choose a vice-chairman to act in the absence or disability of the chairman. If the chairman and the vice-chairman are both absent from a meeting of the board, the members present may choose a temporary chairman.

The chairman is the presiding officer of the board of commissioners. Unless excused by rule of the board, the presiding officer has the duty to vote on any question before the board.

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Once a new Chairman and Vice-Chairman have been appointed, we will have a brief recess so that the Board members may switch chairs, and so that name plates can be reorganized.



# Bertie County

## Board of Commissioners

### ITEM ABSTRACT

**MEETING DATE:** December 7, 2020

**SECTION:** Appointments & Reports (A-1 to A-4)

**DEPARTMENT:** Governing Body

**TOPICS:**

- (1) Bertie County Democratic Party Recommendation – Chair Wesley Dudley
- (2) New Library & Cooperative Extension Facility Update – MHA Works Project Architects Amber Idol & Dani Hoff
- (3) First Colony Foundation Archaeological Research Results & Recommendations – Nicholas Lucchetti, Principal Investigator
- (4) Presentation to Commissioner Ernestine Bazemore, Senator-Elect

**COUNTY MANAGER RECOMMENDATION OR COMMENTS:** --

**SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S):** --

**ATTACHMENTS:** Yes

**LEGAL REVIEW PENDING:** N/A

**ITEM HISTORY:** ---



A-1

**§ 153A-27. Vacancies on the board of commissioners.**

(a) If a vacancy occurs on the board of commissioners, the remaining members of the board shall appoint a qualified person to fill the vacancy. If the number of vacancies on the board is such that a quorum of the board cannot be obtained, the chairman of the board shall appoint enough members to make up a quorum, and the board shall then proceed to fill the remaining vacancies. If the number of vacancies on the board is such that a quorum of the board cannot be obtained and the office of chairman is vacant, the clerk of superior court of the county shall fill the vacancies upon the request of any remaining member of the board or upon the petition of any five registered voters of the county. If for any other reason the remaining members of the board do not fill a vacancy within 60 days after the day the vacancy occurs, the clerk shall immediately report the vacancy to the clerk of superior court of the county. The clerk of superior court shall, within 10 days after the day the vacancy is reported to him, fill the vacancy.

(b) If the member being replaced was serving a two-year term, or if the member was serving a four-year term and the vacancy occurs later than 60 days before the general election for county commissioner held after the first two years of the term, the appointment to fill the vacancy is for the remainder of the unexpired term. Otherwise, the term of the person appointed to fill the vacancy extends to the first Monday in December next following the first general election for county commissioner held more than 60 days after the day the vacancy occurs; at that general election, a person shall be elected to the seat vacated, either to the remainder of the unexpired term or, if the term has expired, to a full term.

(c) To be eligible for appointment to fill a vacancy, a person must (i) be a member of the same political party as the member being replaced, if that member was elected as the nominee of a political party, and (ii) be a resident of the same district as the member being replaced, if the county is divided into electoral districts. **The board of commissioners or the clerk of superior court, as the case may be, shall consult the county executive committee of the appropriate political party before filling a vacancy, but neither the board nor the clerk of the superior court is bound by the committee's recommendation.** (Code, s. 719; 1895, c. 135, s. 7; Rev., s. 1314; 1909, c. 490, s. 1; C.S., s. 1294; 1959, c. 1325; 1965, cc. 239, 382; 1967, cc. 7, 424, 439, 1022; 1969, cc. 82, 222; 1971, c. 743, s. 1; 1973, c. 822, s. 1; 1985, c. 563, ss. 7.3, 7.4; 2017-2, s. 1.)



A-2



# CONSTRUCTION OBSERVATION NOVEMBER 25<sup>TH</sup>, 2020

## REPORT NO. 066

<b>Project:</b>	Bertie County Library & Coop. Ext.	<b>MHA #:</b>	17154
<b>NTP Date:</b>	August 5 <sup>th</sup> , 2019	<b>No. of Days:</b>	473 (PER CO 005)
<b>End Date:</b>	November 20 <sup>th</sup> , 2020 (PER CO 005)	<b>Liq. Damages:</b>	\$500.00

### Distribution List By MHAworks (Attendees Marked with X):

Scott Sauer, Bertie County	X	Will Gautier, A. R. Chesson
Scott Pearce, Bertie County		Katherine Roberson, A. R. Chesson
Anthony Rascoe, Bertie County		Steve Richards, A. R. Chesson (Site Only)
Juan Vaughan, Bertie County		Wilson Pou, Engineering Source
Allen Castelloe, Town of Windsor		Alex Casey, Engineering Source
William Roberson, Bertie County		Scott Anderson, ARK Consulting
Hugh Davis, Albemarle Regional Library		Adam Tysinger, ARK Consulting (Site Only)
Billy Barrow, Cooperative Extension		Mark Roy, RPA Engineering
Nancy Hughes, Bertie County Library		Dani Hoff, MHAworks
Carl Bonner, Terracon		Amy Spruill, MHAworks
Luke Fenton, Terracon	X	Amber Idol, MHAworks

<b>Progress of Work:</b>	X	Behind (AR Chesson provided updated schedule during the monthly meeting on 11/18. They are still tracking December 11, 2020 as the estimated end date. COVID delays were submitted and approved and more are proposed. Until days are requested and approved or official changes orders are processed, the project completion date is November 20, 2020 per Change Order 005. Change Order 006 was provided to the Owner on 11/25.)
		On Schedule
		Ahead

### Attachments:

11/18/2020	1	Concrete Compressive Strength Test Report-REV 1 – Terracon

## INFORMATION TRANSMISSION STATUS:

Note: All changes in contract scope require written sign-off by the architect and Owner prior to commencing any associated work.

Line #	Initiated By Owner/GC/ Designer	Date Initiated	Item Description	Action By Owner/GC / Designer	Date Due
1	D	4/3/20	Confirmation from County Building Inspector about roof installation. <b>Email needed.</b>	GC/O	<b>5/4</b>
2	D	6/17/20	MHAworks has requested that AR Chesson set up a meeting with the roof manufacturer inspector to review installation together on site. 9/9/2020 - There are roof leaks noted within the roof area of concern. Manufacturer review with architect is required as soon as possible. 9/16 – Roof repairs are complete. See notes within this report. <b>Meeting still required.</b>	GC	<b>8/17</b>
3	GC	6/17/20	GC to formalize delays due to Covid-19 labor and material shortages into a change request for review by designer and owner. 10/7/2020 - COVID delay request related to light gauge metal trusses received and under review by design team. <b>Intended to approve and include within upcoming CO. GC shall submit additional COVID delays.</b>	GC	<b>7/10</b>
4	D	5/20/20	GC Shall submit all remaining submittals.	GC	<b>6/20</b>
5	O	11/3/20	Branded signage for NC State is typically used for the Cooperative Extension identification. Current building signage does not meet these requirements. <b>Owner to provide additional information on what is needed, and how they would like to proceed. MHAworks has requested a cost from the GC.</b>	O	<b>ASAP</b>

Wednesday, November 25<sup>th</sup>, 2020

<b>MHA Observers:</b>	Amber	<b>Date:</b>	11/25/2020
<b>Bertie Site Observers:</b>	N/A	<b>Time:</b>	9:15 AM – 10:15 AM
<b>Weather:</b>	Clear, Partly Cloudy	<b>Meeting Duration:</b>	1 Hour
<b>Humidity:</b>	72%	<b>Temperature:</b>	54 Degrees

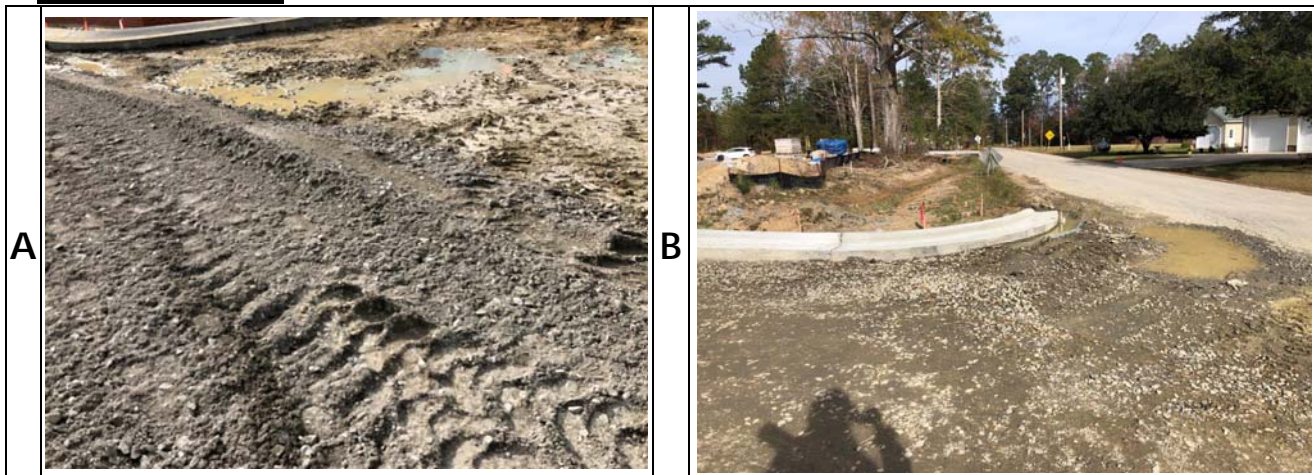
<b>Trades on Site:</b>	<b>Company Name (Quantity)</b>		
<b>General:</b>	<b>A. R. Chesson (2)</b>	<b>Electrical:</b>	<b>Taylor Electric Co. (3)</b>
<b>ACT &amp; Grid:</b>	Southeastern Interiors (-)	<b>Doors &amp; Hardware:</b>	East Coast Access (-)
<b>Signage:</b>	AOA Signs (-)	<b>Flooring:</b>	Full Service Flooring (-)
<b>Tile:</b>	J. Morgan Design (-)	<b>Plumbing:</b>	J.R. Plumbing Inc. (-)
<b>Paint/Drywall:</b>	<b>Villeda's Drywall (4)</b>	<b>Cabinets/Counters:</b>	Swain Builders (-)
<b>Landscaping:</b>	Peaden & Son (-)	<b>Soil Poisoning:</b>	Arrow Exterminators (-)
<b>HVAC:</b>	<b>Performance HVAC (2)</b>	<b>Site Work:</b>	<b>Boyd Copeland Contract. (1)</b>
<b>Structural Steel:</b>	Struct. Steel of Car. (-)	<b>Wood Decking:</b>	Timber Systems (-)
<b>Joint Sealant:</b>	ABG Caulking & WTPF. (-)	<b>Insulation:</b>	Brabble Insulation (-)
<b>Insulation:</b>	Tailored Foam (-)	<b>Roofing:</b>	Bardi Davis (-)
<b>Glazing:</b>	<b>MSJ Glass &amp; Glazing (3)</b>	<b>Signs:</b>	AOA Signs (-)
<b>Toilet Partitions:</b>	Partition Plus (-)	<b>Canopy:</b>	Resolute Fabricators (-)
<b>Doors &amp; Other:</b>	Construction Specialties (-)	<b>Blinds:</b>	Commonwealth B & S (-)
<b>Concrete:</b>	<b>Gennarelli Concrete (7)</b>	<b>Masonry:</b>	Jack Harris Masonry (-)

FIELD OBSERVATIONS (QUALITY OF WORK IN PROGRESS):

1. The site has been drying out since last week but still has some standing water. Roadway conditions remain the same and the road was clean. (Photos A – E)
2. Preparations for the upcoming sidewalk pour are ongoing. Formwork was being installed at the North-East corner. (Photos F & G)
3. The curb and gutter at the North-West corner of the parking lot has been corrected from our visit on 11/17. (Photo H)
4. Precast has been installed at the seat wall. (Photos I & J)
5. Metal roofing installation was ongoing as well as the soffit and trim. (Photos K – M)

6. Exterior storefront frames were being installed to prepare for exterior doors. (Photo N)
7. The interior 1-HR glazing was on site but not installed. The Z-frame has installation is complete and has been fire-caulked which does not match the contract documents. We are reviewing the UL listing requirements for this joint. (Photos O – Q)
8. The Mezzanine stair and rail have been painted. (Photos R & S)
9. The heat has been turned on inside the building. The overhead inspection passed, and ceiling tile installation will begin soon.
10. Casework is still around 50% complete. (Photos T – AE)
11. Restroom partitions were being installed. (Photo AF)
12. Painting and point up was ongoing. (Photos AG – AI)
13. Lights installation continues throughout the inside and exterior of the building. (Photos AJ – AN)
14. Items discussed while on-site:
  - Site work discussions are ongoing. The engineer working with Boyd Copeland has been working directly with ARK Consulting since last week’s visit. AR Chesson to update PCO based on their final discussions this week.
  - Samples for the panel window boxes were submitted and updated shop drawings are forthcoming. MHAworks to review and respond in one submittal.
  - The GC has requested that the masonry sample panel be removed so grading can begin in that area.
  - AR Chesson shall submit RFI’s about casework in the Work Room and Teaching Kitchen per discussions on site from 11/20.
  - We had the door pre-install meeting while on site today. We discussed the storage and installation of all types of doors for the building. We also discussed the proper installation methods and treatment of the wood and metal materials. All manufacturer’s warranties shall be met. AR Chesson had no issues or questions at the time of the meeting.

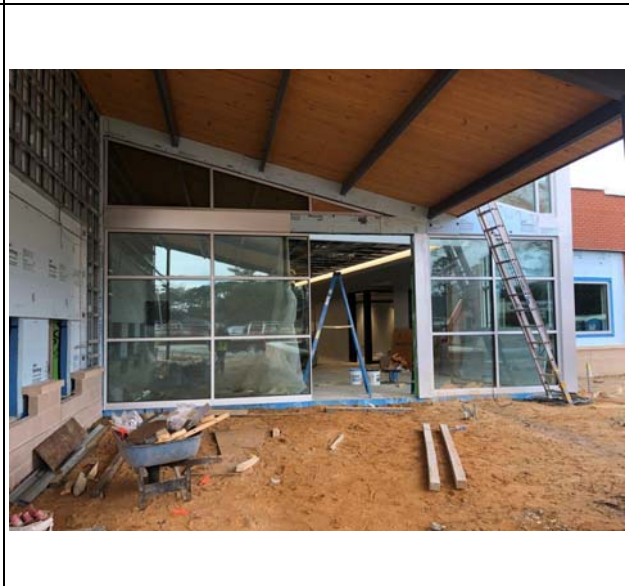
PHOTOGRAPHS:



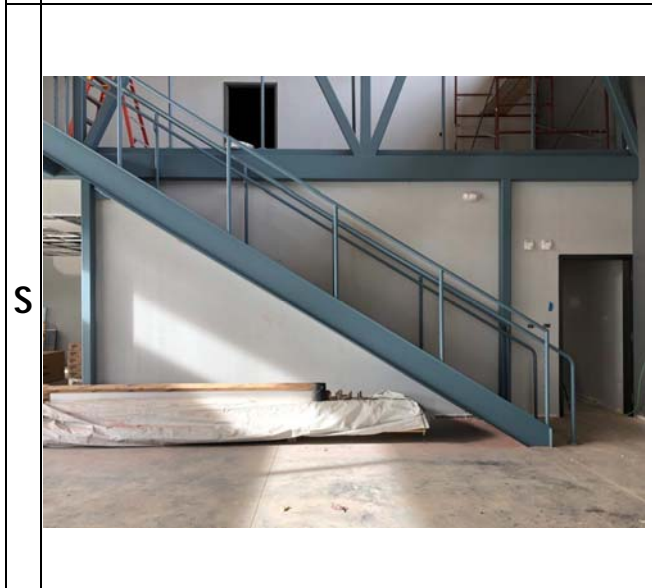
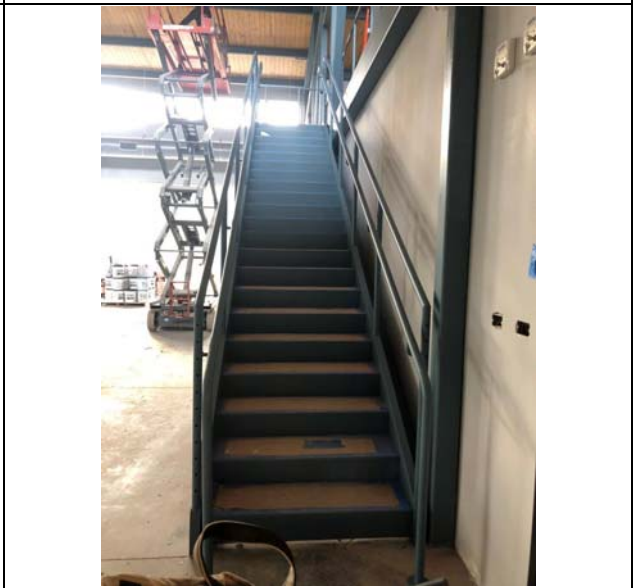
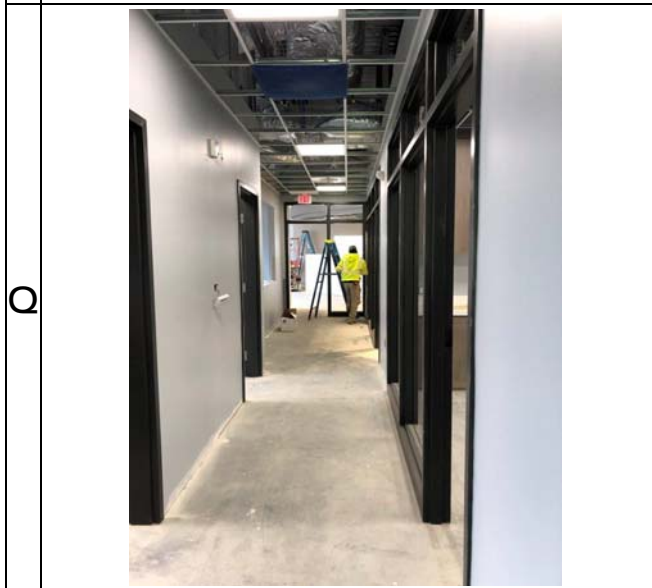
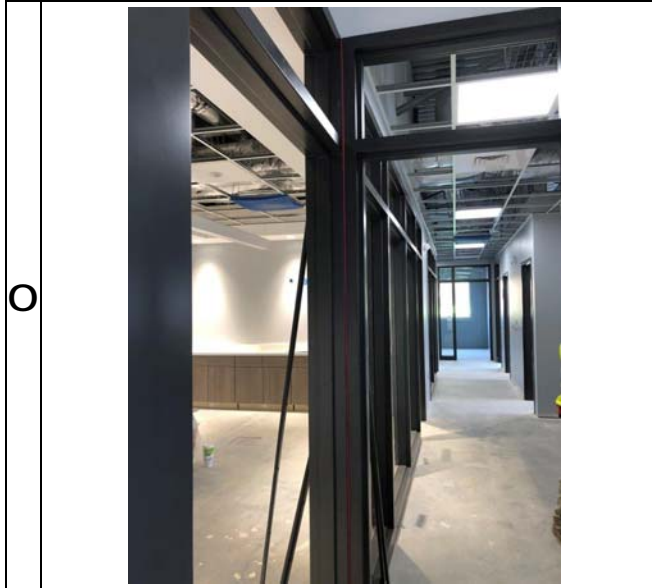
Bertie County Library & Coop. Ext.



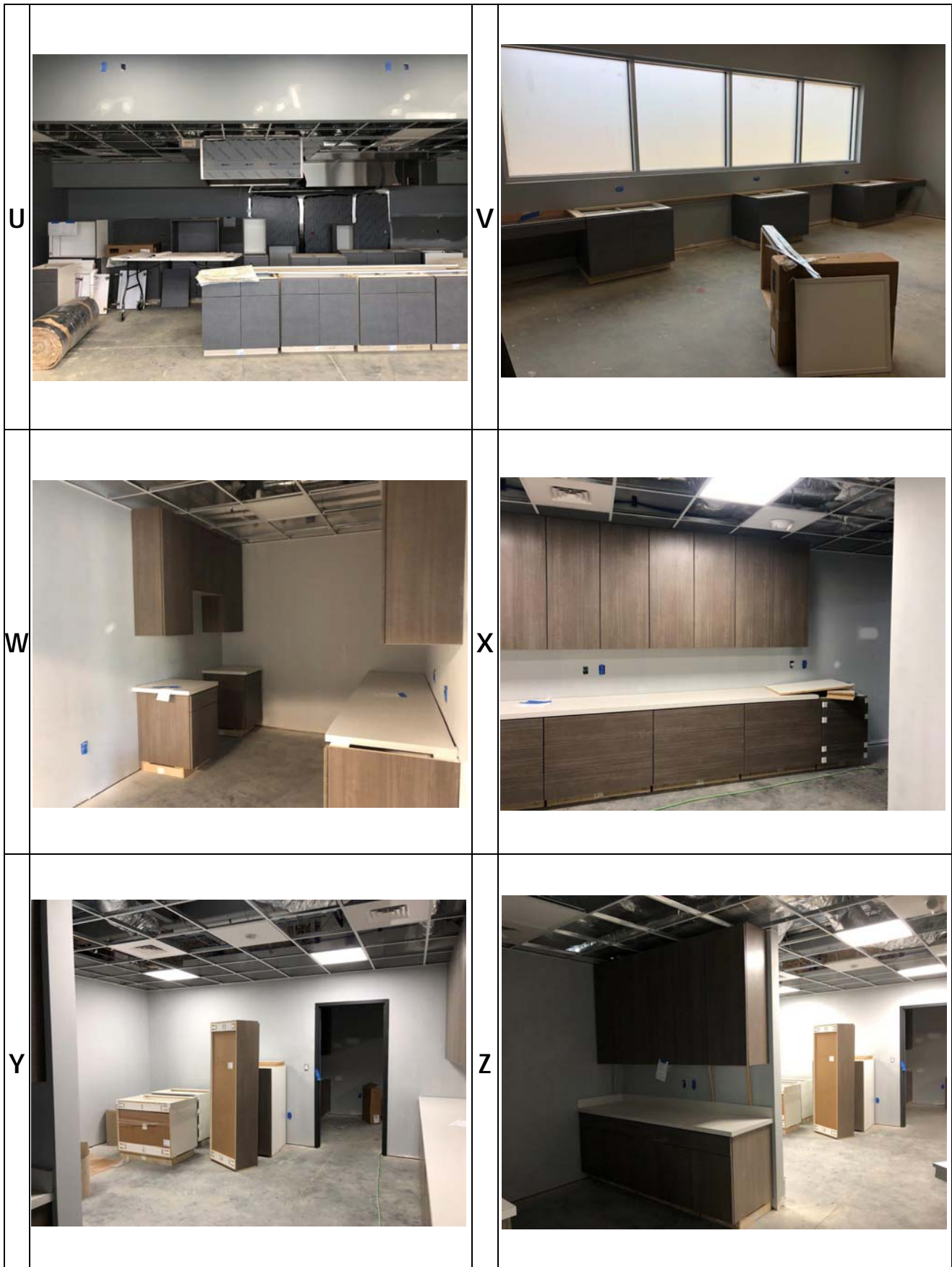
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Bertie County Library & Coop. Ext.



Bertie County Library & Coop. Ext.

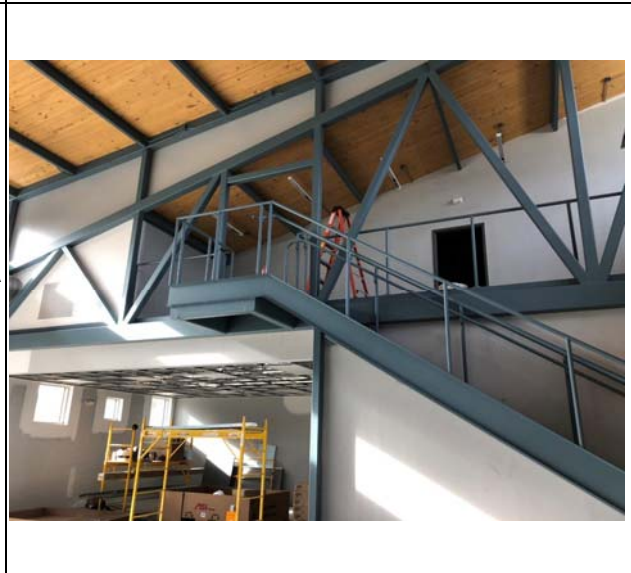
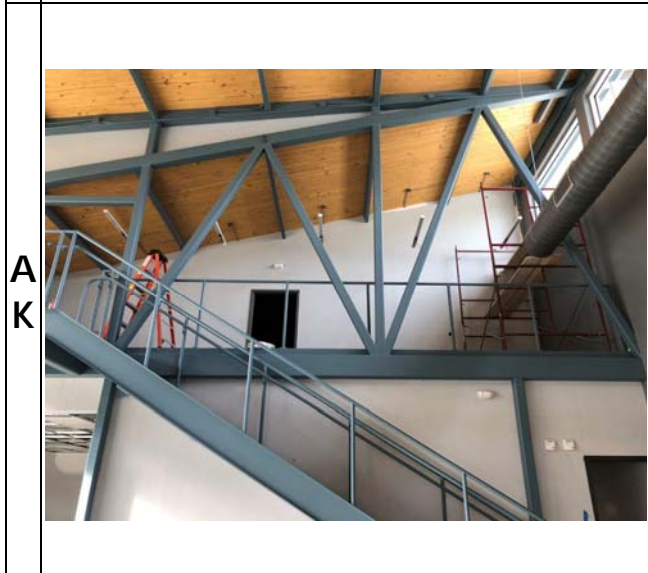
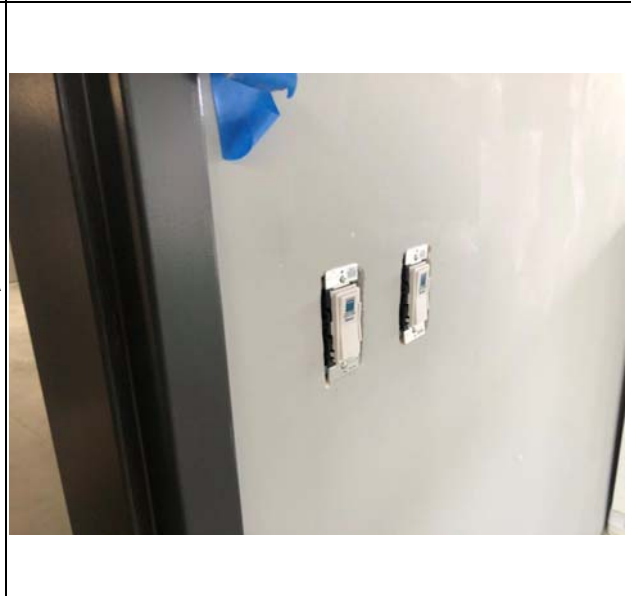
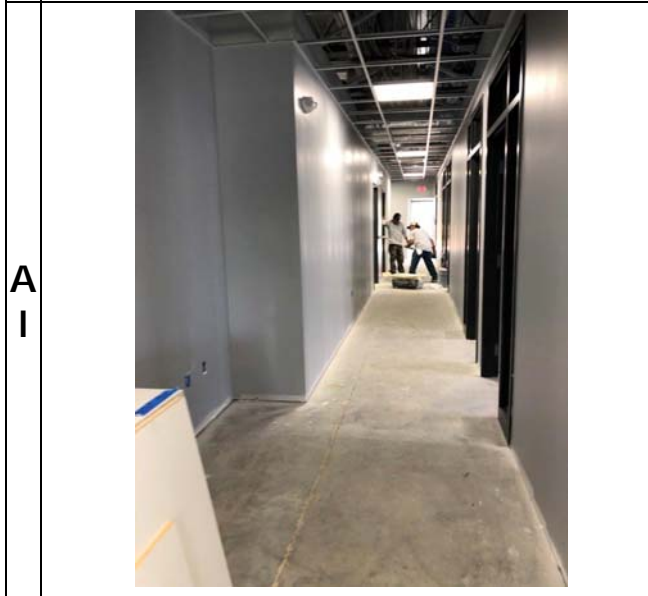


Bertie County Library & Coop. Ext.





Bertie County Library & Coop. Ext.



Bertie County Library & Coop. Ext.



Please report any discrepancies to this office within (7) days of receipt otherwise it shall become a matter of record. If no discrepancies are reported, please distribute this document to all appropriate parties.

- END OF REPORT -

# CONCRETE COMPRESSIVE STRENGTH TEST REPORT

# Terracon

Report Number: 72191109.0028  
Service Date: 11/18/20  
Report Date: 11/25/20 Revision 1 - 7-day results  
Task:

314 Beacon Dr  
Winterville, NC 28590-7956  
252-353-1600

## Client

MHAworks, P.A.  
Attn: Albrecht McLawhorn  
409 Evans St Ste C  
Greenville, NC 27858-1854

## Project

Bertie County Library & Cooperative Extension Offices  
NC-17 & Lancaster Ave  
Windsor, NC

Project Number: 72191109

## Material Information

Specified Strength: 3,000 psi @ 28 days  
Mix ID: 3050AP-1  
Supplier: Commercial Ready Mixed  
Batch Time: 0720 Plant: 20  
Truck No.: 191 Ticket No.: 20091369

## Sample Information

Sample Date: 11/18/20 Sample Time: 0827  
Sampled By: Brandon Norris  
Weather Conditions: Sunny and cold  
Accumulative Yards: 2.5/5.0 Batch Size (cy): 5  
Placement Method: Direct Discharge  
Water Added Before (gal): 6  
Water Added After (gal): 0  
Sample Location: Please see attached drawing.  
Placement Location: Please see attached drawing.

## Field Test Data

Test	Result	Specification
Slump (in):	4 1/4	
Air Content (%):	5.5	
Concrete Temp. (F):	51	
Ambient Temp. (F):	43	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

## Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A	4.00	12.57		11/25/20	7	54,765	4,360	2	BPN
1	B	4.00	12.57		11/25/20	7	51,665	4,110	5	BPN
								Average (7 days)	4,230	
1	C	4.00	12.57		12/16/20	28				
1	D	4.00	12.57		12/16/20	28				
1	E	4.00	12.57		12/16/20	28				

Initial Cure: Covered with Plastic Final Cure: Moist Room

Comments: Not tested for plastic unit weight.

## Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Brandon Norris

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

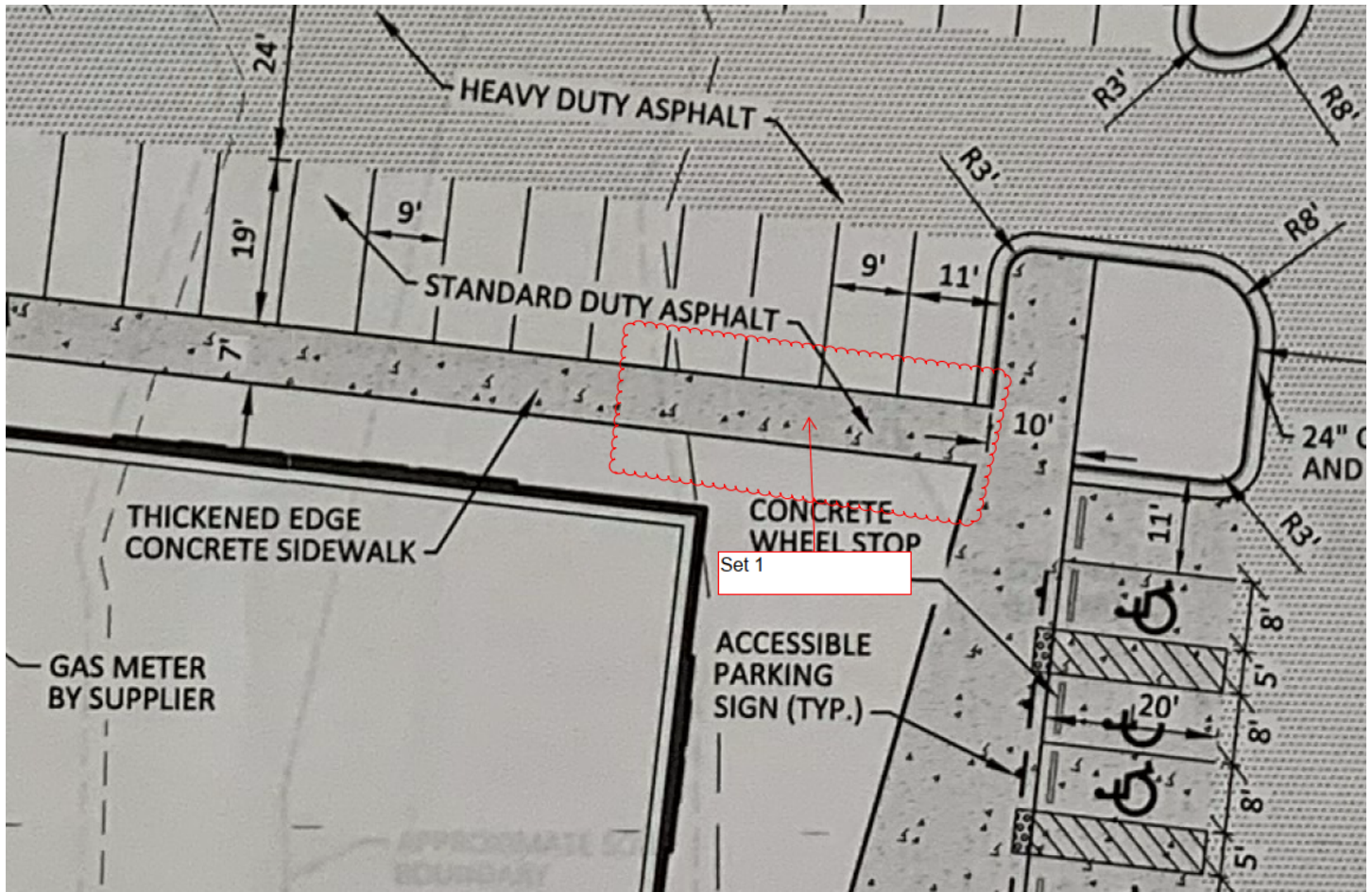
See attached distribution list.

Reviewed By:


  
Mike Stout  
Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



Set 1

Bertie County Library & Cooperative Extension Offices	Site Plan:	
	Report Number: 72191109.0028	
NC-17 & Lancaster Ave	Technician: Brandon Norris	314 Beacon Dr
Windsor, NC	Date: 11/18/20	Winterville, NC 28590-7956
	Scale: Not to Scale	252-353-1600

## **Distribution Page**

**Report Number:** 72191109.0028

**Service Date:** 11/18/20

**Report Date:** 11/25/20      Revision 1 - 7-day results

**Task:**

**Terracon**

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

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## **Distribution List**

- (1) AR Chesson Construction Company, Inc., Katherine Roberson
- (1) AR Chesson Construction Company, Inc., Steve Richards
- (1) AR Chesson Construction Company, Inc., Will Gautier
- (1) ARK Consulting Group PLLC, Adam Tysinger
- (1) ARK Consulting Group PLLC, Scott Anderson
- (1) Bertie County NC, Chris Surgeon
- (1) Bertie County NC, Juan Vaughn II
- (1) Bertie County NC, Scott Sauer
- (1) MHAworks, P.A., Ally Gagliardo
- (1) MHAworks, P.A., Amber Idol
- (1) MHAworks, P.A., Dani Hoff
- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy



# Bertie County

## Board of Commissioners

### ITEM ABSTRACT

**MEETING DATE:** December 7, 2020

**SECTION:** Consent (C-1 to C-5)

**DEPARTMENT:** Governing Body

**TOPICS:**

1. Approve Register of Deeds Fees Report – November 2020
2. Approve Tax Release Journal – October 2020
3. Approve Tax Release Journal – November 2020
4. Budget Amendments
  - a. BA #20-15
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  - l. 6810-23-8257
  - m. 5883-95-0688
  - n. 5883-95-0751

- o. 6828-09-0637
- p. 5883-56-2279
- q. 6859-87-1576

**COUNTY MANAGER RECOMMENDATION OR COMMENTS:** Recommend approval.

**SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S):** Recommend approval.

**ATTACHMENTS:** Yes, see each particular agenda item.

**LEGAL REVIEW PENDING:** N/A

**ITEM HISTORY:** ---





C-1



# Bertie County Register of Deeds

Annie F. Wilson  
Register of Deeds

P.O. Box 340  
Windsor, NC 27983  
252-794-5309  
[www.bertie-live.inttek.net](http://www.bertie-live.inttek.net)

NORTH CAROLINA  
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of NOVEMBER 2020 and for an itemized statement thereof, I respectfully refer you to the following books in my office.

## AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----	\$3,116.00
10-0030-4344-03	VITAL STATISTICS-----	\$930.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----	\$163.55
10-0030-4344-04	NO. MARRIAGE LICENSE----- 8 @60.00	\$480.00
		<u>\$4,689.55</u>
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----	\$4,161.00
10-0030-4344-10	STATE TREASURER FEE----- 85 @\$6.20-----	\$527.00
	STATE VITAL RECORDS----- 2 @14.00	\$28.00
		<u>\$9,405.55</u>
10-0000-1251-00	A/R IN/OUT(REFUND)-----	\$9,405.55

*Annie F. Wilson*

REGISTER OF DEEDS - BERTIE COUNTY

By: *Shabecia L. Williams, Asst.*

## FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	21 @\$6.20=	\$130.20
ADDITIONAL PAGES-----	@\$0.40=	
DEEDS & OTHER INSTRUMENTS-----	79 @\$1.94=	\$153.26



C-2



Bertie County Tax Department  
PO Box 527  
106 Dundee St.  
Windsor, NC 27983  
Phone: (252) 794-5310  
Fax: (252) 794-5357

November 12, 2020

William Roberson  
Bertie County Finance Officer  
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **October** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,



Tax Administrator

Approved on \_\_\_\_\_ 20 \_\_\_\_\_

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RLS*20*289	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	10/15/2020	Daniels, Margaret 20A6874264340 Corrected acres	G01	\$6.32	\$0.00			\$6.32
	10/20/2020	Cherry, James 20A6801507313 Disabled Veteran Exmp. Left off	G01	\$382.50	\$0.00			\$382.50
	10/26/2020	Forehand, Gail 20A6856273982 Use Value left off	G01	\$105.07	\$0.00			\$105.07
	10/26/2020	Forehand, Gail 20A6846962796 Use Value left off	G01	358.11	0			\$358.11
	10/26/2020	Forehand, Gail 20A6856378041 Use Value left off	G01	198.27	0			\$198.27
								\$1,050.27

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Balance a Group

=====

Group: RLS\*20\*289  
Type: A Abatement/Relea  
Status: O Open

Group Total:	\$1,050.27-	Group Transaction Count:	5
Transactions Total:	\$1,050.27-	Transaction File Count:	5
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)

Tax Collections  
11/12/20

Detail Transactions by Group

RTC020303  
Page 1

Group Number RLS\*20\*289

Abatement

Effective Date 10/15/20

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
1	10/15/20	33587	20A6874264340	G01	6.32-	6.32-	0.00	0.00	0.00	0.00	R	PG123	
***		DANIELS, MARGARET											
2	10/20/20	21763	20A6801507313	G01	382.50-	382.50-	0.00	0.00	0.00	0.00	R	PG123	
***		CHERRY, JAMES A, JR											
3	10/26/20	28479	20A6856273982	G01	105.07-	105.07-	0.00	0.00	0.00	0.00	R	PG123	
***		FOREHAND, GAIL M											
4	10/26/20	28479	20A6846962796	G01	358.11-	358.11-	0.00	0.00	0.00	0.00	R	PG123	
***		FOREHAND, GAIL M											
5	10/26/20	28479	20A6856378041	G01	198.27-	198.27-	0.00	0.00	0.00	0.00	R	PG123	
***		FOREHAND, GAIL M											

Tax Code Totals  
G01\*20- BRT TAX

1050.27- 1050.27- 0.00 0.00 0.00

Total for Group  
RLS\*20\*289

1050.27- 1050.27- 0.00 0.00 0.00

\*\*\*\*\* Totals By Tax Cycle \*\*\*\*\*  
Cycle Current Delinquent

A 0.00 1050.27-



C-3





Bertie County Tax Department  
PO Box 527  
106 Dundee St.  
Windsor, NC 27983  
Phone: (252) 794-5310  
Fax: (252) 794-5357

December 01, 2020

William Roberson  
Bertie County Finance Officer  
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **November** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,

  
Tax Administrator

Approved on \_\_\_\_\_ 20\_\_\_\_

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Balance a Group

=====

Group: RLS\*20\*335  
Type: A Abatement/Relea  
Status: O Open

Group Total:	\$4,070.02-	Group Transaction Count:	23
Transactions Total:	\$4,070.02-	Transaction File Count:	23
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
1	11/13/20	28164	20A5950489916	G01 C02	101.59- 89.26-	101.59- 89.26-	0.00 0.00		0.00 0.00				
***		POWELL, DENENE WILDER			190.85-	190.85-	0.00	0.00	0.00	0.00	R	PG123	
2	11/19/20	6632	20A6801572474	G01 C08	2342.55- 392.68-	2342.55- 392.68-	0.00 0.00		0.00 0.00				
***		HUGHES, JOHNNIE A			2735.23-	2735.23-	0.00	0.00	0.00	0.00	R	PG123	
3	11/23/20	34063	20A34063.70	G01	168.03-	168.03-	0.00		0.00				
***		DRESSLER, BRUCE			168.03-	168.03-	0.00	0.00	0.00	0.00	R	PG123	
4	11/23/20	23743	20A23743.30	G01	20.46-	18.60-	1.86-		0.00				
***		NORFLEET, JAMES			20.46-	18.60-	1.86-	0.00	0.00	0.00	R	PG123	
5	11/23/20	23743	19A23743.30	G01	21.89-	19.90-	1.99-		0.00				
***		NORFLEET, JAMES			21.89-	19.90-	1.99-	0.00	0.00	0.00	R	PG288	
6	11/23/20	23743	18A23743.30	G01	22.46-	20.42-	2.04-		0.00				
***		NORFLEET, JAMES			22.46-	20.42-	2.04-	0.00	0.00	0.00	R	PG260	
7	11/23/20	23743	17A23743.30	G01	23.83-	21.66-	2.17-		0.00				
***		NORFLEET, JAMES			23.83-	21.66-	2.17-	0.00	0.00	0.00	R	PG246	
8	11/23/20	23743	16A23743.30	G01	25.56-	23.24-	2.32-		0.00				
***		NORFLEET, JAMES			25.56-	23.24-	2.32-	0.00	0.00	0.00	R	PG187	
9	11/23/20	23743	15A23743.30	G01	27.72-	25.20-	2.52-		0.00				
***		NORFLEET, JAMES			27.72-	25.20-	2.52-	0.00	0.00	0.00	R	PG104	
10	11/23/20	23743	14A23743.30	G01	28.92-	26.29-	2.63-		0.00				
***		NORFLEET, JAMES			28.92-	26.29-	2.63-	0.00	0.00	0.00	R	PG32	
11	11/23/20	23743	13A23743.30	G01	30.95-	28.14-	2.81-		0.00				
***		NORFLEET, JAMES			30.95-	28.14-	2.81-	0.00	0.00	0.00	R	PG13	
12	11/23/20	23743	12A23743.30	G01	30.21-	27.46-	2.75-		0.00				
***		NORFLEET, JAMES			30.21-	27.46-	2.75-	0.00	0.00	0.00	R	PG272	
13	11/23/20	23743	11A23743.30	G01	32.26-	29.33-	2.93-		0.00				

Abatement

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
***		NORFLEET, JAMES			32.26-	29.33-	2.93-	0.00	0.00	0.00	R	PG251	
14	11/23/20	23743	10A23743.30	G01	37.15-	33.77-	3.38-		0.00				
***		NORFLEET, JAMES			37.15-	33.77-	3.38-	0.00	0.00	0.00	R	PG210	
15	11/23/20	23743	09A23743.30	G01	37.15-	33.77-	3.38-		0.00				
***		NORFLEET, JAMES			37.15-	33.77-	3.38-	0.00	0.00	0.00	R	PG174	
16	11/23/20	23743	08A23743.30	G01	39.81-	36.19-	3.62-		0.00				
***		NORFLEET, JAMES			39.81-	36.19-	3.62-	0.00	0.00	0.00	R	PG21	
17	11/23/20	23743	07A23743.30	G01	42.81-	38.92-	3.89-		0.00				
***		NORFLEET, JAMES			42.81-	38.92-	3.89-	0.00	0.00	0.00	R	PG123	
18	11/23/20	23743	06A23743.30	G01	45.73-	41.57-	4.16-		0.00				
***		NORFLEET, JAMES			45.73-	41.57-	4.16-	0.00	0.00	0.00	R	PG78	
19	11/23/20	23743	05A23743.30	G01	48.57-	44.15-	4.42-		0.00				
***		NORFLEET, JAMES			48.57-	44.15-	4.42-	0.00	0.00	0.00	R	PG65	
20	11/23/20	23743	04A23743.30	G01	51.73-	47.03-	4.70-		0.00				
***		NORFLEET, JAMES			51.73-	47.03-	4.70-	0.00	0.00	0.00	R	PG78	
21	11/23/20	23743	03A23743.30	G01	62.56-	56.87-	5.69-		0.00				
***		NORFLEET, JAMES			62.56-	56.87-	5.69-	0.00	0.00	0.00	R	PG23	
22	11/23/20	34302	20A34302.80	G01 C08	43.01- 7.21-	39.10- 6.55-	3.91- 0.66-		0.00 0.00				
***		JILCOTT, STEPHEN CAROL			50.22-	45.65-	4.57-	0.00	0.00	0.00	R	PG123	
23	11/23/20	33893	20A6827370020	G01	295.92-	295.92-	0.00		0.00				
***		PARKER, BRIAN T			295.92-	295.92-	0.00	0.00	0.00	0.00	R	CA	

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	11/13/2020	Powell, Denene 20A5950489916	G01	\$101.59	\$0.00	\$0.00		\$101.59
		U.S. Gov't seizure	C02	\$89.26				\$89.26
	11/19/2020	Hughes, Johnnie 20A6801572474	G01	\$2,342.55				\$2,342.55
		Exempt per 105-275.46/105-278.4(f)	C08	\$392.68				\$392.68
	11/23/2020	Dressler, Bruce 20A34063.70	G01	\$168.03				\$168.03
		Listed in Washington County						
	11/23/2020	Norfleet, James 2023743.30	G01	\$18.60		\$1.86		\$20.46
		Listed in Error						
	11/23/2020	Jilcott, Stephen 20A34302	G01	\$39.10		\$3.91		\$43.01
		Sold in 2019	C08	\$6.55		\$0.66		\$7.21
	11/23/2020	Parker, Brian 20A6827370020	G01	\$295.92				\$295.92
		Use Value left off						
								\$3,460.71

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2019	11/23/2020	Norfleet, James 19A23743.30	G01	\$19.90	\$0.00	\$1.99		\$21.89
		Listed in Error						
								<u>\$21.89</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2018	11/23/2020	Norfleet, James 18A23743.30	G01	\$20.42	\$0.00	\$2.04		\$22.46
		Listed in Error						
								<u>\$22.46</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2017	11/23/2020	Norfleet, James 17A23743.30	G01	\$21.66	\$0.00	\$2.17		\$23.83
		Listed in Error						
								<u>\$23.83</u>



RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2016	11/23/2020	Norfleet, James 16A23743.30	G01	\$23.24	\$0.00	\$2.32		\$25.56
		Listed in Error						
								<u>\$25.56</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2015	11/23/2020	Norfleet, James 15A23743.30	G01	\$25.20	\$0.00	\$2.52		\$27.72
		Listed in Error						
								<u>\$27.72</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2014	11/23/2020	Norfleet, James 14A23743.30	G01	\$26.29	\$0.00	\$2.63		\$28.92
		Listed in Error						
								<u>\$28.92</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2013	11/23/2020	Norfleet, James 13A23743.30	G01	\$28.14	\$0.00	\$2.81		\$30.95
		Listed in Error						
								<u>\$30.95</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2012	11/23/2020	Norfleet, James 12A23743.30	G01	\$27.46	\$0.00	\$2.75		\$30.21
		Listed in Error						
								<u>\$30.21</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2011	11/23/2020	Norfleet, James 11A23743.30	G01	\$29.33	\$0.00	\$2.93		\$32.26
		Listed in Error						
								<u>\$32.26</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2010	11/23/2020	Norfleet, James 10A23743.30	G01	\$33.77	\$0.00	\$3.38		\$37.15
		Listed in Error						
								<u>\$37.15</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2009	11/23/2020	Norfleet, James 09A23743.30	G01	\$33.77	\$0.00	\$3.38		\$37.15
		Listed in Error						
								<u>\$37.15</u>



RLS*20*335	DATE	NAME	CODE	LEWY	ADV	PEN	INT	TOTAL
2008	11/23/2020	Norfleet, James 08A23743.30	G01	\$36.19	\$0.00	\$3.62		\$39.81
		Listed in Error						
								<u>\$39.81</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2007	11/23/2020	Norfleet, James 07A23743.30	G01	\$38.92	\$0.00	\$3.89		\$42.81
		Listed in Error						
								<u>\$42.81</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2006	11/23/2020	Norfleet, James 06A23743.30	G01	\$41.57	\$0.00	\$4.16		\$45.73
		Listed in Error						
								<u>\$45.73</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2005	11/23/2020	Norfleet, James 05A23743.30	G01	\$44.15	\$0.00	\$4.42		\$48.57
		Listed in Error						
								<u>\$48.57</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2004	11/23/2020	Norfleet, James 04A23743.30	G01	\$47.03	\$0.00	\$4.70		\$51.73
		Listed in Error						
								<u>\$51.73</u>

RLS*20*335	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2003	11/23/2020	Norfleet, James 03A23743.30	G01	\$56.87	\$0.00	\$5.69		\$62.56
		Listed in Error						
								<u>\$62.56</u>



C-4

# BUDGET AMENDMENT

<b># 20-15</b>					
	<b>INCREASE</b>			<b>INCREASE</b>	
10-0025-4433-08	\$	7,000	10-4330-5399-57	\$	7,000
HOMELAND SECURITY GRANT PROGRAM (HSGP) - HAZMAT 2020					
APPROVED ___ / ___ /2020					





# North Carolina Department of Public Safety

## Emergency Management

Roy Cooper, Governor  
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

### Homeland Security Grant Program (HSGP)

Fiscal Year 2019

CFDA#: 97.067

Grant#: EMW-2019-SS-00057

#### SUBAWARD NOTIFICATION

Mitchell Cooper  
Bertie County  
106 Dundee Street  
Windsor, NC 27983

**Period of Performance:** September 1, 2019 to February 28, 2022

**Project Title:** Bertie County Hazmat 2020

**Total Amount of Award:** \$7,000.00

**MOA #:** 1904-04

North Carolina Emergency Management (NCEM) is pleased to inform you that the federal Fiscal Year (FY) 2019 Homeland Security Grant Program (HSGP) has been approved for funding. In accordance with the provisions of FY 2019 HSGP award, NCEM hereby awards to the foregoing subrecipient a grant in the amount shown above.

**Payment of Funds:** The grant shall be effective upon final approval by NCEM of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

**Conditions:** The subrecipient shall understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. Subrecipient shall also certify the understanding and agreement to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the 2 CFR 200 and all applicable laws governing these funds and all other federal, state and local laws; that all information is correct; that there has been appropriate coordination with affected agencies; that subrecipient is duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that federal funds are limited to the period of performance. Subrecipient must read and sign forthcoming Memorandum of Agreement for acceptance of the award.

**For projects involving construction or the installation of equipment:**

Prior to funds being expended from this award the subrecipient must complete and submit an Environmental Planning and Historical Preservation form to NCEM for approval. On receipt of the approval letter from NCEM the subrecipient may begin to expend grant funds.

**Supplanting:** The subrecipients confirm that sub-grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, the subrecipient will certify that the receipt of federal funds through NCEM shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

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GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE DEPARTMENT OF PUBLIC SAFETY, NORTH CAROLINA EMERGENCY MANAGEMENT GRANT PROGRAM BUDGET AND NARRATIVE



**MAILING ADDRESS**  
4236 Mail Service Center  
Raleigh NC 27699-4236  
[www.readync.org](http://www.readync.org)  
[www.ncdps.gov](http://www.ncdps.gov)

**OFFICE LOCATION**  
1636 Gold Star Drive  
Raleigh, NC 27607-3371  
Telephone: (919) 825-2500  
Fax: (919) 825-2685

# BUDGET AMENDMENT

		# 21-01		
		INCREASE		
17-4327-5399-01	\$	62,113	911 FUNDS	17-0090-4991-99 \$ 62,113
IMPLEMENTATION OF EMD (EMERGENCY MEDICAL DISPATCH / 911 FUND BALANCE)				
APPROVED ON 7/13/2020, DID NOT TAKE PLACE UNTIL THIS YEAR - REALLOCATE FUNDS.				
		INCREASE		
10-0025-4587-02	\$	2,000	10-4950-5399-33	\$ 2,000
TO SETUP BUDGET - FOOD AND NUTRITION GRANT (FOOD LION)				
		INCREASE		
10-0025-4495-07	\$	15,750	10-0090-4991-99	\$ 14,154
			INCREASE	
			10-4950-5399-30	\$ 1,596
TO SETUP BUDGET - EFNEP PROGRAM (GRANT AMOUNT RECEIVED)				
EXPANDED FOOD & NUTRITION				
		INCREASE		
10-0025-4495-11	\$	750	10-4950-5399-37	\$ 750
TO SETUP BUDGET - 4-H COOKING CAMP (GRANT AMOUNT RECEIVED)				
		INCREASE		
10-0025-4433-24	\$	8,235	10-4330-5433-24	\$ 8,235
TO SETUP BUDGET FOR HAZARDOUS MATERIAL EMERGENCY PREPAREDNESS GRANT				
HMPEP - BRING OVER FROM LAST YEAR - REQUESTED EXTENDED TIME				
		INCREASE		
10-0025-4433-26	\$	53,680	10-4170-5400-13	\$ 53,680
CARES ACT - ELECTIONS				
		INCREASE		
10-0025-4417-01	\$	10,000	10-4170-5399-10	\$ 10,000
HAVA GRANT - ELECTIONS				
		INCREASE		
10-0025-4417-10	\$	23,000	10-4170-5398-70	\$ 23,000
EAAF GRANT - ELECTIONS				
(ELECTION ADMINISTRATION ASSISTANCE FUND)				
		INCREASE		
10-0025-4417-11	\$	19,000	10-4170-5400-14	\$ 19,000
2020 CARES ACT SUPPLEMENTAL FUNDS				
		INCREASE		
10-0025-4586-55	\$	15,231	10-4310-5499-80	\$ 15,231
2020 CORONAVIRUS EMERGENCY GRANT FROM NCDPS - SHERIFF'S OFFICE				
		INCREASE		
10-0025-4431-23	\$	24,500	10-4310-5499-97	\$ 24,500
SETUP BUDGET FOR 2020 GRANT FROM NCDPS (SHERIFF'S OFFICE - BODY CAMERAS)				

# BUDGET AMENDMENT

# 21-01				
	INCREASE			INCREASE
10-0025-4586-50	\$ 17,741	CONG	10-5860-5397-50	\$ 1,051
		HDM	10-5860-5397-51	\$ 8,872
		GEN P	10-5860-5397-52	\$ 7,818
2020 FAMILIES FIRST ACT - COA				
	INCREASE			INCREASE
12-0025-4586-30	\$ 2,681	APS	12-5380-5411-53	\$ 2,681
COVID ADV STIPEND 2020 - ADULT PROTECTIVE SERVICES (NEW LINE ITEM)				
	INCREASE			INCREASE
12-0025-4586-35	\$ 11,309	CPS	12-5380-5411-54	\$ 11,309
COVID ADV STIPEND 2020 - CHILD PROTECTIVE SERVICES (NEW LINE ITEM)				
	INCREASE			INCREASE
12-0025-4586-18	\$ 152,785	PAN-LIEAP	12-5380-5411-50	\$ 152,785
LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP) - PANDEMIC LIEAP				
	INCREASE			INCREASE
10-0050-4839-04	\$ 38,958		10-4190-5580-00	\$ 38,958
ALLOCATE INSURANCE CLAIM MONEY TO REPAIR ABC STORE AND LIGHT TOWER BUILDING HURRICANE ISAIAS DAMAGE ON 8/4/2020				
	INCREASE			INCREASE
10-0050-4839-04	\$ 11,554		10-4190-5580-00	\$ 11,554
ALLOCATE INSURANCE CLAIM MONEY - REPAIR DETECTIVE'S BUILDING AND EMS ST #1 HURRICANE ISAIAS DAMAGE ON 8/4/2020				
	INCREASE			INCREASE
10-6320-5250-00	\$ 2,000		10-0050-4852-14	\$ 104,000
10-6320-5260-05	\$ 5,000			
10-6320-5290-00	\$ 20,000			
10-6320-5352-00	\$ 3,000			
10-6320-5399-00	\$ 1,000			
10-6320-5399-04	\$ 58,000			
10-6320-5399-50	\$ 15,000			
SETUP BUDGET FOR HURRICANE ISAIAS RECOVERY				

# BUDGET AMENDMENT

		# 21-01		
		INCREASE		INCREASE
10-4310-5499-97	\$	19,500	EQ GRANT	10-0090-4991-99 \$ 183,150
10-4950-5399-30	\$	1,904	EFNEP	
10-4950-5399-32	\$	3,236	ESMM	
10-4950-5399-37	\$	753	4H CAMP	
10-4950-5400-13	\$	2,500	COVID	
10-4950-5400-21	\$	1,449	L TO SWIM	
10-4950-5400-25	\$	3,383	AG CAR.	
10-4960-5400-05	\$	2,840	AQ. WEED	
10-5860-5399-05	\$	4,175	SHIIP	
10-5860-5399-50	\$	14	2HOT2TROT	
10-5860-5400-15	\$	3,643	MIPPA	
10-6100-5697-30	\$	12,543	BMRJ	
10-6120-5399-15	\$	148	SEN/MOVE	
10-5860-5399-95	\$	23,175	EDTAP	<b>ROAP</b>
10-6100-5695-20	\$	22,830	RGP	
12-5380-5399-95	\$	9,402	EDTAP	12-0070-3981-10 \$ 18,034
12-5380-5399-94	\$	8,632	WF	10-9800-5980-12 \$ 18,034
10-6360-5121-00	\$	25,000	COVID	<b>REM HHS FUNDS</b> \$ 63,023
10-6360-5181-00	\$	3,000	COVID	
10-6360-5182-00	\$	4,000	COVID	
10-6360-5183-00	\$	5,000	COVID	
10-6360-5290-02	\$	11,336	COVID	
10-6360-5399-00	\$	10,567	COVID	
10-6360-5499-06	\$	2,230	COVID	
10-6360-5499-90	\$	1,890	COVID	
<b>TO ADJUST GRANT MONEY/ CARRY OVER PROJECTS FROM PREVIOUS YEAR:</b>				
SHER - EQUIPMENT GRANT				
COOP - EXPANDED FOOD & NUTRITION				
COOP - EAT SMART-MOVE MORE				
COOP - 4H COOKING CAMP				
COOP - COVID RESPONSE GRANT				
COOP - LEARN TO SWIM				
COOP - AG CAROLINA - LIVESTOCK				
SOIL - AQUATIC WEED CONTROL				
COA - SHIIP				
COA - 2HOT2TROT				
COA - MIPPA				
BMRJ FEASIBILITY STUDY				
P/R - SENIORS ON THE MOVE				
ROAP CARRYOVER				
<b>HHS FUNDS</b>				
COVID - SALARIES				
COVID - FICA				
COVID - RETIREMENT				
COVID - INS				
COVID - SUPPLIES				
COVID - CONT SERVICES				
COVID - CONV. FEES				
COVID - EQUIP < 5,000				
<b>APPROVED</b> /     /2020				

# BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-01		
	INCREASE			INCREASE
17-4327-5399-01	\$ 62,113	911 FUNDS	17-0090-4991-99	\$ 62,113
IMPLEMENTATION OF EMD (EMERGENCY MEDICAL DISPATCH / 911 FUND BALANCE)				
APPROVED ON 7/13/2020, DID NOT TAKE PLACE UNTIL THIS YEAR - REALLOCATE FUNDS.				

**From:** JW Stalls  
**Sent:** Friday, June 5, 2020 2:51 PM  
**To:** Travis Jackson; Audrey Jernigan; Alicia Simper; William Roberson  
**Subject:** Fwd: [External] RE: EMD Quote Bertie

Approval from 911 board below

JW Stalls  
Communications Supervisor  
Bertie County Sheriff's Office  
252-794-5330 office  
252-794-5346 fax  
252-209-9299 cell

Begin forwarded message:

**From:** JW Stalls <jw.stalls@bertie.nc.gov>  
**Date:** June 5, 2020 at 2:47:37 PM EDT  
**To:** "Tapler, Marsha" <marsha.tapler@nc.gov>  
**Subject:** Re: [External] RE: EMD Quote Bertie

Thank you! We will proceed with our purchase order

JW Stalls  
Communications Supervisor  
Bertie County Sheriff's Office  
252-794-5330 office  
252-794-5346 fax  
252-209-9299 cell

On Jun 5, 2020, at 2:22 PM, Tapler, Marsha <marsha.tapler@nc.gov> wrote:

Hi JW,,

I was out of the office last week and just now catching up with emails. Yes, the implementation cost are eligible for 911 funds.

Thanks.

*Marsha*

Marsha Tapler  
Financial Analyst  
919.754.6344 office  
[marsha.tapler@nc.gov](mailto:marsha.tapler@nc.gov)

<image001.png>

<image004.png>

*Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.*

**From:** JW Stalls <jw.stalls@bertie.nc.gov>  
**Sent:** Tuesday, June 2, 2020 10:33 AM  
**To:** Tapler, Marsha <marsha.tapler@nc.gov>  
**Subject:** Re: [External] RE: EMD Quote Bertie

Hey just touching base, to see where we are at for approval on this so we can get our PO done and move forward

---

**From:** JW Stalls  
**Sent:** Wednesday, May 27, 2020 5:26 PM  
**To:** Tapler, Marsha <marsha.tapler@nc.gov>  
**Subject:** FW: [External] RE: EMD Quote Bertie

Marsha, here is the response from Priority Dispatch

JW Stalls  
Communications Supervisor  
Bertie County Sheriff's Office  
252-794-5330 office  
252-794-5346 fax  
252-209-9299 cell

Begin forwarded message:

**From:** Alicia Simper <Alicia.Simper@prioritydispatch.net>  
**Date:** May 22, 2020 at 9:35:58 PM CDT  
**To:** JW Stalls <jw.stalls@bertie.nc.gov>  
**Cc:** Travis Jackson <travis.jackson@bertie.nc.gov>  
**Subject:** [External] RE: EMD Quote Bertie

**CAUTION:** External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [report.spam@nc.gov](mailto:report.spam@nc.gov)

Hi JW,

The implementation support includes everything we go through in the planning phase. (Scheduling, policy and procedure updates, resource allocation, response planning, etc.) We will send out both IT and operations people for the go-live; followed up by post go-live meetings

for a few months after to answer questions that come up and ensure everything is going smoothly. We want to make sure that your agency is set up for success.

Let me know if that helps.

Have a safe weekend!

::

### Priority Dispatch

**ALICIA SIMPER** | Sales Operations Manager  
e. [alicia.simper@prioritydispatch.net](mailto:alicia.simper@prioritydispatch.net) | w. [prioritydispatch.net](http://prioritydispatch.net)  
[\[prioritydispatch.net\]](http://prioritydispatch.net) | o. 1-385-429-6411 (U.S./Canada)  
110 S. Regent Street, Suite 500 | Salt Lake City, Utah 84111

---

**From:** JW Stalls <[jw.stalls@bertie.nc.gov](mailto:jw.stalls@bertie.nc.gov)>  
**Sent:** Friday, May 22, 2020 2:43 PM  
**To:** Alicia Simper <[Alicia.Simper@prioritydispatch.net](mailto:Alicia.Simper@prioritydispatch.net)>  
**Cc:** Travis Jackson <[travis.jackson@bertie.nc.gov](mailto:travis.jackson@bertie.nc.gov)>  
**Subject:** Fwd: EMD Quote Bertie

Hey Alicia,

Can you take a look at this quote question from Marsha?

JW Stalls  
Communications Supervisor  
Bertie County Sheriff's Office  
252-794-5330 office  
252-794-5346 fax  
252-209-9299 cell

Begin forwarded message:

**From:** "Tapler, Marsha" <[marsha.tapler@nc.gov](mailto:marsha.tapler@nc.gov)>  
**Date:** May 22, 2020 at 3:24:18 PM CDT  
**To:** JW Stalls <[jw.stalls@bertie.nc.gov](mailto:jw.stalls@bertie.nc.gov)>  
**Subject:** RE: EMD Quote Bertie

Sorry about that...here you go.

Thanks.

*Marsha*

Marsha Tapler  
Financial Analyst  
919.754.6344 office  
[marsha.tapler@nc.gov](mailto:marsha.tapler@nc.gov)





Medical Priority Consultants, Inc.  
 dba Priority Dispatch Corp  
 110 South Regent Street, Suite 500, Salt Lake City, Utah, 84111, United States  
 Phone: (801) 363-9127 Fax: (801) 746-5879  
 www.prioritydispatch.net  
 accounting@prioritydispatch.net

# INVOICE

Invoice Number	SIN262425
Invoice Date	08/12/2020
Agency ID	24740

### Billing Address

Bertie County Sheriff's Office  
 222 Country Farm Road  
 Windsor, NC 27983  
 United States

### Shipping Address

Bertie County Sheriff's Office  
 222 Country Farm Road  
 Windsor, NC 27983  
 United States

Customer Reference	Quote #	PO #	Invoice Currency	Due Date
			USD	Net 30

Product Name	Quantity	Total
<b>ProQA Medical Software Licenses</b> <i>Automated calltaking software</i>	3	\$ 11,250.00
<b>ProQA Medical Training Software Licenses</b> <i>Training, non-live calltaking software</i>	1	\$ 1,875.00
<b>ProQA Medical Backup Software Licenses</b> <i>Offsite, backup location software</i>	1	\$ 695.00
<b>AQUA Case Review Software for EMD</b> <i>Quality Assurance (case review) software base engine and discipline module</i>	1	\$ 1,750.00
<b>XLerator Client Server Suite</b> <i>Client server software application suite</i>	4	\$ 10,000.00
<b>Implementation Support Package for EMD</b> <i>Implementation support and quality management program development</i>	1	\$ 30,000.00
<b>MPDS Backup Cardset License</b> <i>Licensed manual protocol set for backup</i>	4	\$ 1,980.00
<b>Protocol Training and Certification for EMD</b> <i>Materials, tuition and certification</i>	11	\$ 4,015.00
<b>ED-Q Training and Certification for EMD</b> <i>Materials, tuition and certification (2 days, 16 hours)</i>	1	\$ 550.00
<b>Remote ProQA Software Training - M</b> <i>Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment</i>	11	\$ 1,639.00
<b>Remote AQUA Software Training - M</b> <i>Per person cost for six hours of AQUA software training completed in a virtual, instructor-led environment</i>	2	\$ 398.00
<b>Priority Dispatch System ESP (P) M</b>  Priority Dispatch System ESP EMD  License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support, and Upgrades  11/30/2020 - 11/30/2021	3	\$ 0.00



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 dba Priority Dispatch Corp  
 110 South Regent Street, Suite 500, Salt Lake City, Utah, 84111, United States  
 Phone: (801) 363-9127 Fax: (801) 746-5879  
 www.prioritydispatch.net  
 accounting@prioritydispatch.net

**INVOICE**

<b>Invoice Number</b>	SIN262425
<b>Invoice Date</b>	08/12/2020
<b>Agency ID</b>	24740

<b>General Discount</b>		
NC State Contract Discount- 10%	1	\$ -5,668.20
<b>Shipping &amp; Handling</b>		
Shipping & Handling	1	\$ 30.00
	<b>Net Total</b>	<b>\$ 62,113.80</b>
	<b>Tax Total</b>	<b>\$ 2,134.37</b>
	<b>Invoice Total</b>	<b>\$ 64,248.17</b>

**Payment Detail**

To pay this invoice online please visit:  
<https://payment.prioritydispatch.net>

Please make checks payable to Priority Dispatch in US Dollar (USD).

Contact Accounting@prioritydispatch.net with any questions regarding this invoice.

pd  
 11-10-2020

# BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-01		
		INCREASE		INCREASE
10-0025-4587-02	\$	2,000	10-4950-5399-33	\$ 2,000
TO SETUP BUDGET - FOOD AND NUTRITION GRANT (FOOD LION)				

**BERTIE COUNTY COOPERATIVE EXTENSION  
DAILY CASH COLLECTIONS/TURNOVER REPORT**

Date: July 2, 2020

After filling in the date at the top of the report, enter a summary of all cash collections/turnover for the day in the column below. Adding machine tapes should be attached to the report to indicate amounts for checks and money orders.

**SUMMARY**

Checks/Money Orders (Attach Tape)	\$	<u>2,000.00</u>
Currency	\$	<u>  \</u>
Change	\$	<u>  \</u>
<b>TOTAL</b>	<b>\$</b>	<b><u>2,000.00</u></b>

10-0000-2110-05 \_\_\_\_\_ IPM Pest Management \_\_\_\_\_

10-0000-2110-09 \_\_\_\_\_ 4H Activities \_\_\_\_\_

10-0050-4839-82 \_\_\_\_\_ Program Revenues \_\_\_\_\_

10-0025-4587-02 - Food & Nutrition Grant - \$2,000.00

10-4950-5399-33 FL Charitable Grant

Shirley Powell  
Signature of Preparer

Distribution: Original-Finance Office      Duplicate-Retain  
Rev/09



*Food Lion Feeds Charitable Foundation*

POST OFFICE BOX 1330 • TEL# (704) 633-8250  
SALISBURY, NORTH CAROLINA 28145-1330

BANK OF AMERICA

7000007901

32-1/1110

DATE	CHECK NUMBER	AMOUNT
06/16/2020	7000007901 *****	\$2,000.00

PAY TO THE ORDER OF BERTIE COUNTY NORTH CAROLINA  
COOPERATIVE EXTENSION  
PO BOX 530  
WINDSOR NC 27983

FOOD LION FEEDS CHARITABLE FOUNDATION

*Katherine S. Yeckes*

AUTHORIZED SIGNATURE

⑈ 7000007901 ⑆ ⑆ ⑆ 11000012 ⑆ 442 630 6635 ⑆



June 22, 2020

Bertie County North Carolina Cooperative Extension  
P.O. Box 530  
Windsor, NC 27983

ATTN: Sheila Powell  
RE Grant # 1154022

The Food Lion Feeds Charitable Foundation provides support for programs and organizations that directly provide meals or food to the hungry or nutrition in the communities in which Food Lion operates. The Foundation considers requests from Feeding America Agencies and United Way member agencies.

Thank you for the opportunity for us to consider Bertie County North Carolina Cooperative Extension for a 2020 Food Lion Feeds Charitable Foundation Feeding the Hungry grant. The Food Lion Feeds Charitable Foundation supports your hunger relief efforts and is pleased to award the enclosed check in the amount of **\$2000 for food purchases or nutrition education.** The Foundation is firmly committed to supporting hunger-relief efforts in the many communities served by Food Lion, LLC.

Congratulations on your grant and thanks for supporting hunger relief in your local community!

Community Relations Department  
Food Lion Feeds Charitable Foundation  
P.O. Box 1330, Salisbury, NC 28145-1330

**NC STATE**

Sheila Powell &lt;scpowell@ncsu.edu&gt;

**Food Lion Charitable Foundation Grant Award**

1 message

**Food Lion Feeds Charitable Foundation** <fpcf@foodlion.com>

Wed, Jun 10, 2020 at 4:20 PM

To: Sheila Powell &lt;scpowell@ncsu.edu&gt;

June 10, 2020

Ms. Sheila Powell  
Bertie County North Carolina Cooperative Extension  
P.O. Box 530  
Windsor, North Carolina 27983

Re: Grant # 1154022

Ms. Powell,

Thank you for allowing the Food Lion Feeds Charitable Foundation the opportunity to consider your organization for a Feeding the Hungry grant. Your organization does tremendous work towards ending hunger in the towns and cities we serve, and we are honored to award a grant in the amount of \$2,000 for food purchases or nutrition education only.

**Please note your grant check will be sent via certified mail between July 1 and July 31, 2020 to the address listed above.** Please contact us ASAP if the above address has changed.

We request that you distribute a press release to local media outlets in your community, both as a way to announce the support you are receiving from the Food Lion Feeds Charitable Foundation, but also as a way to raise awareness of your organization and the amazing work you do. Attached you will find a press release template for your use. Once completed, please follow the steps below:

1. Email your completed press release to Kelly Powell at [fpcf@foodlion.com](mailto:fpcf@foodlion.com) for approval.
2. Once you receive the approval from Kelly Powell, we kindly ask that you send out the press release to your local media partners (newspapers, television stations, etc....). If your agency has social media accounts, we also request that you post to those accounts recognizing your Food Lion Feeds Charitable Foundation grant AFTER your press release has been issued. Please see attached sample posts.
3. We will mail a mock check to your local Food Lion store by the end of January. Your local store manager will be in touch with you to arrange a date and time for a mock check presentation and photo once he/she receives the mock check. You may send out the press release now or wait until after the check presentation; however, it is not necessary to wait until the check presentation and photo opportunity to send out the press release.
4. Please email or mail us photos from your check presentation using the contact information below. The Foundation keeps a scrapbook for our Board members to see how the funds have been distributed.

Congratulations on your grant, and thank you for the tremendous work you do in your local community. Your work to end hunger is recognized and appreciated, and the Food Lion Feeds Charitable Foundation is proud to join with you in this important cause!

A Leader in Your Community,

Food Lion Feeds Charitable Foundation

P.O. Box 1330  
Salisbury, NC 28145-1330  
[fpcf@FoodLion.com](mailto:fpcf@FoodLion.com)

**2 attachments**

FLFCF Press Release Template FINAL 2020.doc

71



[Print](#)

## FOOD LION FEEDS CHARITABLE FOUNDATION GRANT APPLICATION

Thank you for considering the Food Lion Feeds Charitable Foundation for a potential grant. We are proud to support hunger relief organizations in the communities where we operate.

In order to submit your grant proposal for consideration, please complete the following online questionnaire. All questions must be answered, and should take you approximately 15 minutes to complete.

Completed application includes:

- Online application form (completely filled out);
- Uploaded copy of the 501(c)3 IRS determination letter;
- Uploaded current 2020 W-9 form (Address on W-9 must match the address on your 501(c)3 determination letter. If your organization has moved, you will also need to include a letter on your organizations letterhead stating your address has changed);
- Uploaded current letter from the Feeding America or United Way Agency CEO certifying Feeding America or United Way affiliation in good standing.

Before submitting your information online, you may print a blank version of this questionnaire by clicking on **Printable Form** in the top right-hand corner. Through this grant application site, you can apply for a Food Lion Feeds Charitable Foundation **Grant ONLY**. Click the "Next" button below to begin your request.

Grants are focused on feeding the hungry and nutrition education and are accepted bi-annually:

**Spring:** January through March 15

**Fall:** July through September 15

**Organizations are only eligible to apply every 12 months.**

The Food Lion Feeds Charitable Foundation limits grant awards to organizations based in or providing support in the 10 states in which we operate (within a 20 mile radius of a Food Lion store): Delaware, Georgia, Kentucky, Maryland, North Carolina, Pennsylvania, South Carolina, Tennessee, Virginia, and West Virginia.

Grant proposals cannot be considered until they have been submitted via this site. The Foundation will no longer consider grant proposals submitted via mail, fax or email. Once submitted, you will receive an email acknowledgement of your submission immediately to let you know it has been received.

Thank you for considering Food Lion Feeds Charitable Foundation as your potential hunger-relief partner!

## Grant Project

Mouse over titles to view definitions.

\* Required Fields

*Project Name	Head Start Nutrition Classes
*Organization Name	Bertie County North Carolina Cooperative Extension
*IRS 501c3 Number (xx-xxxxxxx)	56-6000276



* <b>Organization Legal Address</b>	P.O. Box 530
* <b>City</b>	Windsor
* <b>Country</b>	United States
* <b>State</b>	North Carolina
* <b>Zip Code</b>	27983
* <b>Phone</b>	2522875699
<b>Website</b>	bertie.ces.ncsu.edu

## Profile

Mouse over titles to view definitions. Click on date selector for dates.

### \* Required Fields

* <b>How will the grant funds be used?</b>	Purchase food
* <b>Requested Dollar Amount</b>	USD2,500.00
* <b>Project Start Date</b>	4/1/2020
* <b>Project End Date</b>	5/29/2020
* <b>Past Support</b>	Food Lion FEEDS Charitable Foundation has never supported our organization with grant funding
<b>Year/Amount of last Foundation grant funding</b>	N/A
* <b>If you were referred by a Food Lion executive please enter their name here, otherwise type NA</b>	Mr. Levi Lewis, Store Manager, Food Lion #1199

## General Questions

Select your best answer for each section. A question you have already answered, for statistical reasons, could be asked again, for evaluation purposes.

### \* Required Fields

#### \***YEAR ORGANIZATION FOUNDED**

- This is our first year of operation  
 In existence 1 - 5 years  
 In existence more than 5 years

#### \***Does your organization have opportunities for Food Lion associates to volunteer?**

- Yes  
 No

#### \***What type of volunteer opportunities do you offer?**

The volunteers assist the instructor at each session with setting up and distributing the sample food for the

participants to ~~reach~~ ~~and~~ ~~fill~~ up.

\*What is the maximum number of volunteers your organization can handle?

3 Per Lesson

\*What days of the week are volunteer opportunities available?

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

\*GROCER INDUSTRY SUPPORT

- Our project has other Grocer support/sponsorship
- Our project does not have any other Grocer support/sponsorship

**CORPORATE SUPPORT**

List any other participating sponsors to your organization.

Windsor Community Learning Grants Program

\*IMPACT - Indicate the number of people who will be served by this project each month:

51-100

\*IMPACT - Indicate the number of people who are served by your organization on an annual basis:

501-1000

\*SCOPE OF PROJECT

- Our project is International
- Our project is National
- Our project is Statewide
- Our project is Local/City
- Not applicable

\*GEOGRAPHY COVERAGE - USA

- Our project is outside of continental US
- Our project is of International scope (inside and outside of continental US)
- Our project is National in scope (National presence in continental US)
- Our project covers the Midwest (IA, IL, IN, MI, MN, MO, ND, OH, SD, WI)
- Our project covers Mountain West (CO, ID, KS, MT, NE, NV, UT, WY)
- Our project covers the Northeast (specifically DE, MD, NJ, PA, or WV)
- Our project covers the Southeast (specifically GA, KY, NC, SC, TN, or VA)
- Our project covers the Southwest (AZ, NM, OK, TX)
- Our project covers the West Coast (CA, OR, WA)

\*State North Carolina

\*Location Windsor - 117 Us Hwy 13 Byp - 1199

**FEE FOR SERVICES**

- Our organization charges a fee for the services we offer.
- Our organization does not charge a fee for the services we offer.

**FEE FOR SERVICES**

If the organization charges a fee, enter how much. (Enter '\$0' if not).

**COST/REVENUE PERCENTAGE**

Enter the percentage of your total revenue that is allocated for General/Admin Costs (answer 0-100).

0

**\*PROJECT HISTORY**

- Our project has been produced for over 10 years
- Our project has been produced for over 5 years
- Our project has been produced for over 2 years
- Our project has been produced for less than 2 years
- Not applicable here

**\*INDICATE WHICH FOCUS AREA YOUR ORGANIZATION SUPPORTS**

- Hunger Relief (e.g., Food pantry, soup kitchen, etc.)
- Nutrition Education
- Emergency Assistance Services (e.g., Food, rent & utilities, transportation, job training, etc.)
- Education
- After School Programs (e.g., Boys & Girls Club, YMCA, etc.)
- Shelter
- Other

## Contact Form

Mouse over titles to view definitions. Please fill in this Contact Form and then click on Next.

<b>*Salutation</b>	Ms.
<b>*First Name</b>	Sheila
<b>*Last Name</b>	Powell
<b>Job Title</b>	Administrative Assistant
<b>*Organization</b>	Bertie County North Carolina Cooperative Extension
<b>Website</b>	bertie.ces.ncsu.edu
<b>Organization Mailing Address</b>	P.O. Box 530
<b>*City</b>	Windsor
<b>Country</b>	United States
<b>State/Prov./Region</b>	North Carolina
<b>Zip/Postal Code</b>	27983
<b>*Email</b>	scpowell@ncsu.edu
<b>*Phone</b>	2522875699

## Your Comments

**\*Use the area below to type or paste a brief description about your organization and a brief description and budget for how the grant funding will be used. Thank you for taking the time to complete the grant application.**

Cooperative Enterprise is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship, and an improved quality of life. The IFHM Family aims to improve the health of limited resources facilities with young children and limited resource youth through practical lessons. Our Program Associate, VANCE Copeland will be conducting youth, parents and teachers in an interactive series of six lessons from the Head Start Nutrition Guide and will ultimately have food tasting to explore all food groups from MyPlate. In addition to physical activity, we will be purchasing all food and essential items from our local food bank #1189. Please see budget attached below with attachments.

**Attachments - IRS 501c3 Certificate + W-9 form AND Feeding America/United Way verification letter (Failure to include all documentation may result in the decline of your grant application).**

Please use the form below to attach your files. You can upload up to 5 files for a total of 10MB. These files can be either images (JPEG, GIF or PNG), Microsoft Word, Microsoft Excel, Microsoft Powerpoint, PDF, plain text, video or audio files.

### Document

501(C) 3 Letter.pdf (106 KB)

Good Standing Letter.pdf (24 KB)

HEAD START NUTRITION CLASSES BUDGET.pdf (29 KB)

W-9.pdf (131 KB)

## Review and Submit

Your application is now ready. You may review or print it before submitting by clicking on the link above. To edit your document, please use the Previous button on this page. Please note that you will not be able to make any changes once you submit your proposal. Do not forget to click on the Submit button below.

# BUDGET AMENDMENT

# 21-01				
	INCREASE			DECREASE
10-0025-4495-07	\$ 15,750		10-0090-4991-99	\$ 14,154
				INCREASE
			10-4950-5399-30	\$ 1,596
TO SETUP BUDGET - EFNEP PROGRAM (GRANT AMOUNT RECEIVED)				
EXPANDED FOOD & NUTRITION				
	INCREASE			INCREASE
10-0025-4495-11	\$ 750		10-4950-5399-37	\$ 750
TO SETUP BUDGET - 4-H COOKING CAMP (GRANT AMOUNT RECEIVED)				

*William*

**BERTIE COUNTY COOPERATIVE EXTENSION  
DAILY CASH COLLECTIONS/TURNOVER REPORT**

Date: August 12, 2020

After filling in the date at the top of the report, enter a summary of all cash collections/turnover for the day in the column below. Adding machine tapes should be attached to the report to indicate amounts for checks and money orders.

**SUMMARY**

Checks/Money Orders (Attach Tape)	\$	<u>16,500.00</u>
Currency	\$	<u>                    </u>
Change	\$	<u>                    </u>
<b>TOTAL</b>	<b>\$</b>	<b><u>16,500.00</u></b>

10-0000-2110-05-----IPM Pest Management \_\_\_\_\_

10-0000-2110-09-----4H Activities \_\_\_\_\_

10-0050-4839-82-----Program Revenues \_\_\_\_\_

10-0025-4495-07 - EFNEP - \$15,750.00

10-0025-4495-11 - 4H Cook Camp - \$750.00

Expense Acct  
10-4950-539930  
10-4950-539937

REC# 389162

REC# 704043

EFNEP - \$15,750.00

4H Cook Camp - \$750.00

*Shirley Powell*  
Signature of Preparer

Distribution: Original-Finance Office      Duplicate-Retain  
Rev/09

THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND, A VOID PANTOGRAPH AND MICROPRINTING IN THE BORDER. THE REVERSE SIDE CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW.



VIDANT HEALTH

FIRST CITIZENS BANK & TRUST  
GREENVILLE, NC 27834  
66-30/531  
\*Void after 180 Days\*

Check Date
08/07/2020

Number
1468955

PAY \*\*\*\*Fifteen thousand seven hundred fifty and xx/100 Dollar \*\*\*\*

Pay Amount  
\$15,750.00\*\*\*

Pay To The Order Of  
NC COOPERATIVE EXT SVC BERTIE COUNTY  
PO BOX 280  
106 DUNDEE STREET  
WINDSOR, NC 27983

⑈1468955⑈ ⑆053100300⑆ 007210097463⑈

THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND, A VOID PANTOGRAPH AND MICROPRINTING IN THE BORDER. THE REVERSE SIDE CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW.



VIDANT HEALTH

FIRST CITIZENS BANK & TRUST  
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66-30/531  
\*Void after 180 Days\*

Check Date
08/07/2020

Number
1468956

PAY \*\*\*\*Seven hundred fifty and xx/100 Dollar \*\*\*\*

Pay Amount  
\$750.00\*\*\*

Pay To The Order Of  
NC COOPERATIVE EXT SVC BERTIE COUNTY  
PO BOX 280  
106 DUNDEE STREET  
WINDSOR, NC 27983

⑈1468956⑈ ⑆053100300⑆ 007210097463⑈







# North Carolina Department of Public Safety

## Emergency Management

Roy Cooper, Governor  
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

### Hazardous Material Emergency Preparedness Grant Program (HMEP)

Fiscal Year 2019

CFDA#: 20.703

Grant#: 693JK31940033HMEP

#### SUBAWARD NOTIFICATION

Mitchell Cooper  
Bertie County  
106 Dundee St.  
Windsor, NC 27983

**Period of Performance:** October 1, 2019 to September 30, 2020  
**Project Title:** RAP Regional HazMat Tabletop  
**Total Amount of Award:** \$8,235.00  
**MOA #:** 1906

North Carolina Emergency Management (NCEM) is pleased to inform you that the federal Fiscal Year (FY) 2019 Hazardous Material Emergency Preparedness Grant Program (HMEP) has been approved for funding. In accordance with the provisions of FY 2019 HMEP award, NCEM hereby awards to the foregoing subrecipient a grant in the amount shown above.

**Payment of Funds:** The grant shall be effective upon final approval by NCEM of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e., invoices, contracts, itemized expenses, etc.).

**Conditions:** The subrecipient shall understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. Subrecipient shall also certify the understanding and agreement to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of the 2 CFR 200 and all applicable laws governing these funds and all other federal, state and local laws; that all information is correct; that there has been appropriate coordination with affected agencies; that subrecipient is duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the subrecipient; and that all agencies involved with this project understand that federal funds are limited to the period of performance. Subrecipient must read and sign forthcoming Memorandum of Agreement for acceptance of the award.

For projects involving construction or the installation of equipment:

Prior to funds being expended from this award the subrecipient must complete and submit an Environmental Planning and Historical Preservation form to NCEM for approval. On receipt of the approval letter from NCEM the subrecipient may begin to expend grant funds.

**Supplanting:** The subrecipients confirm that sub-grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for homeland security activities. In compliance with that mandate, the subrecipient will certify that the receipt of federal funds through NCEM shall in no way supplant or replace state or local funds or other resources that would have been made available for homeland security activities.

**GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE DEPARTMENT OF PUBLIC SAFETY, NORTH CAROLINA EMERGENCY MANAGEMENT GRANT PROGRAM BUDGET AND NARRATIVE**



**MAILING ADDRESS**  
4236 Mail Service Center  
Raleigh NC 27699-4236  
www.readync.org  
www.ncdps.gov

**OFFICE LOCATION**  
1636 Gold Star Drive  
Raleigh, NC 27607-3371  
Telephone: (919) 825-2500  
Fax: (919) 825-2685



## Bertie County Emergency Services

Mitchell Cooper,  
Emergency Services Director  
PO Box 590  
Windsor, NC 27983  
(252) 794-5302  
Fax: (252) 794-5327  
Email: [mitch.cooper@bertie.nc.gov](mailto:mitch.cooper@bertie.nc.gov)  
Website: [www.co.bertie.nc.us](http://www.co.bertie.nc.us)

07/13/2020

Dear NCEM,

Bertie County represents the RAP-LEPC as secretary and is requesting that the grant period for grant (**Grant #: 693JK31940033HMEP**) be extended from September 30, 2020 to December 30, 2020. Do to the COVID-19 pandemic the RAP-LEPC has been unable to perform any training face to face, and continuing our quarterly meetings virtually. This will give us time to adjust and prepare for the training. Our LEPC is a regional group that has five rural Counties that participate, and with the current conditions it has been impossible to facilitate a training in compliance with the grant standards.

Thank you for your consideration in this extension and please feel free to contact me with any questions or concerns.

Mitch Cooper 

**From:** Victoria Hoggard  
**Sent:** Tuesday, November 24, 2020 10:55 AM  
**To:** William Roberson  
**Cc:** Mitch Cooper  
**Subject:** RAPLEC

Good morning I have the Bill for RAPLEPC exercise we just completed, it is \$8325.00 how would you like me to put this in to pay. This will be paid back from the state as it was grant funded. Thank you .

*Victoria Hoggard*  
*Bertie County Emergency Services*  
*Administrative Assistant*  
252-794-5302  
*Victoria.Hoggard@bertie.nc.gov*

# BUDGET AMENDMENT

# 21-01

	INCREASE		INCREASE
10-0025-4433-26	\$ 53,680	10-4170-5400-13	\$ 53,680
CARES ACT - ELECTIONS			



# NORTH CAROLINA STATE BOARD OF ELECTIONS

*Mailing Address:*  
P.O. Box 27255,  
Raleigh, NC 27611  
(919) 814-0700 or  
(866) 522-4723  
*Fax:* (919) 715-0135

July 15, 2020

**To: County Directors of Elections**

**From: Karen Brinson Bell, Executive Director  
Amy Strange, Chief Operating Officer**

**Re: 2020 Coronavirus Aid, Relief, and Economic Security ("CARES") Act Funds &  
2020 Help America Vote Act (HAVA) Funds – Election Administration  
Preparedness for 2020 Federal Elections**

This packet contains information on federal 2020 CARES Act funding and federal 2020 HAVA funding allocated to your county by the North Carolina General Assembly in Session Law 2020-17, sections 11.1, 11.2 and 11.3.

#### **CARES Act Funds**

In March 2020, Congress passed, and the President signed into law, the CARES Act to deliver an economic relief package to assist the country in coping with the public health and economic impacts of COVID-19. The CARES Act includes \$400 million in emergency funds made available to states to prevent, prepare for, and respond to the coronavirus for the 2020 federal election cycle. North Carolina's share of the federal funds is \$10,947,139. In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,120,497. Each county board of elections will receive a portion of the State's CARES Act funding, which must be used in compliance with the requirements in S.L. 2020-17 and the federal 2020 CARES Act in connection with the November 3, 2020 General Election.

Each county has the option to either receive the county's CARES Act subgrant in an up-front, lump sum amount, or request that the State Board of Elections manage the county's CARES Act subgrant while following the county's spending directives. *A Grant Request Disbursal Package will be forthcoming to all counties by Friday, July 17, 2020.*

#### **2020 HAVA Funds**

In December 2019, Congress passed, and the President signed into law, the Consolidated Appropriations Act of 2020. The Act includes \$425 million in new Help America Vote Act (HAVA) funds, made available to states to improve the administration of elections for Federal office, including to enhance technology and make election security improvements. North Carolina's share of the federal funds is \$11,677,441. In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,335,488. Each county can receive reimbursements for eligible HAVA expenses, with a minimum reimbursement amount of \$10,000 per county. Counties can receive up to a maximum reimbursement of \$250,000, on a first-come, first-served basis until the total funds available are expended.

## NOTICE OF SUBGRANT -2020 CARES Act Funds

<b>NOTICE OF SUBGRANT -2020 CARES Act Funds</b>		
Subgrantee:	<i>Bertie County Board of Elections</i>	
Subgrantee Address:	<i>210 W. Watson St. Windsor, NC 27983</i>	
Agreement Number: 03-25-08	Budget Period: 7/1/2020 – 12/31/2020	
<b>Funds Description</b>		
This obligation of funds constitutes the Subgrantee's share, as authorized under Session Law 2020-17, of \$10,947,139 of federal and \$2,120,497 of state matching funds awarded under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, P.L. 116-136 for the 2020-2021 fiscal year to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.		
<b>Funding Information</b>		
<b>Description</b>	<b>Permissible Uses</b>	<b>Amount</b>
Base Funding [S.L. 2020-17 Sec. 11.1(b)(1/2/3)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle, including but not limited to: --Providing for increased postage costs for mail-in absentee ballots sent out by the county board of elections. --Ensuring an adequate number of poll workers by (i) use of advertising or public awareness campaigns or (ii) offering incentive compensation and other pay increases. --Recruiting members and promoting the use of multi-partisan assistance teams.	\$30,000
Second Primary Funding [S.L. 2020-17 Sec. 11.1(b)(4)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the June 23 Second Primary election for federal office.	\$0
One-Stop Voting Funding [S.L. 2020-17 Sec. 11.1(b)(5)]	Early one-stop voting-related expenses that are specifically to prevent, prepare for and respond to the coronavirus pandemic.	\$16,978
Remaining Funding [S.L. 2020-17 Sec. 11.1(c)]	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.	\$6,702
<b>Total CARES Act Funding</b>		<b>\$53,680</b>

<b>Grant Administration</b>
Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).
<b>Reporting Requirements</b>
Counties receiving lump sum payments must send monthly reports accounting for the county's use of funds to the State Board of Elections by the following deadlines: <ul style="list-style-type: none"><li>a. September 16, 2020</li><li>b. October 16, 2020</li><li>c. November 16, 2020</li><li>d. December 16, 2020</li><li>e. January 15, 2021</li><li>f. February 16, 2021</li></ul>
No reports are due from counties whose funds are managed by the State Board of Elections.

# BUDGET AMENDMENT

# 21-01

		INCREASE			INCREASE
10-0025-4417-01	\$	10,000	10-4170-5399-10	\$	10,000
HAVA GRANT - ELECTIONS					





# NORTH CAROLINA STATE BOARD OF ELECTIONS

*Mailing Address:*  
P.O. Box 27255,  
Raleigh, NC 27611  
(919) 814-0700 or  
(866) 522-4723  
*Fax:* (919) 715-0135

July 15, 2020

**To:** County Directors of Elections

**From:** Karen Brinson Bell, Executive Director  
Amy Strange, Chief Operating Officer

**Re:** 2020 Coronavirus Aid, Relief, and Economic Security ("CARES") Act Funds &  
2020 Help America Vote Act (HAVA) Funds – Election Administration  
Preparedness for 2020 Federal Elections

This packet contains information on federal 2020 CARES Act funding and federal 2020 HAVA funding allocated to your county by the North Carolina General Assembly in [Session Law 2020-17](#), sections 11.1, 11.2 and 11.3.

#### **CARES Act Funds**

In March 2020, Congress passed, and the President signed into law, the CARES Act to deliver an economic relief package to assist the country in coping with the public health and economic impacts of COVID-19. The CARES Act includes \$400 million in emergency funds made available to states to prevent, prepare for, and respond to the coronavirus for the 2020 federal election cycle. North Carolina's share of the federal funds is \$10,947,139. In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,120,497. Each county board of elections will receive a portion of the State's CARES Act funding, which must be used in compliance with the requirements in S.L. 2020-17 and the federal 2020 CARES Act in connection with the November 3, 2020 General Election.

Each county has the option to either receive the county's CARES Act subgrant in an up-front, lump sum amount, or request that the State Board of Elections manage the county's CARES Act subgrant while following the county's spending directives. *A Grant Request Disbursal Package will be forthcoming to all counties by Friday, July 17, 2020.*

#### **2020 HAVA Funds**

In December 2019, Congress passed, and the President signed into law, the Consolidated Appropriations Act of 2020. The Act includes \$425 million in new Help America Vote Act (HAVA) funds, made available to states to improve the administration of elections for Federal office, including to enhance technology and make election security improvements. North Carolina's share of the federal funds is \$11,677,441. In June 2020, the North Carolina General Assembly passed, and the Governor signed into law, House Bill 1169, which appropriated required State matching funds of \$2,335,488. Each county can receive reimbursements for eligible HAVA expenses, with a minimum reimbursement amount of \$10,000 per county. Counties can receive up to a maximum reimbursement of \$250,000, on a first-come, first-served basis until the total funds available are expended.

## NOTICE OF SUBGRANT -2020 HAVA Funds

Subgrantee:	<i>Bertie County Board of Elections</i>	
Subgrantee Address:	<i>210 W. Watson St. Windsor, NC 27983</i>	
Agreement Number: NC20101001-08	Budget Period: 7/1/2020 – 6/30/2021	
<b>Funds Description</b>		
This obligation of funds constitutes the Subgrantee's share, as authorized under Session Law 2020-17, of \$11,677,441 of federal and \$2,335,488 of state matching funds awarded under Election Security Grants in the federal Consolidated Appropriations Act of 2020 to improve the administration of federal elections.		
<b>Funding Information</b>		
<b>Description</b>	<b>Amount</b>	
Reimbursement Minimum [S.L. 2020-17 Sec. 11.2.(a)]	\$10,000.00	
Reimbursement Maximum [S.L. 2020-17 Sec. 11.2.(a)]	\$250,000.00, depending on available funding	
<b>Permissible Uses</b>		
<p>Reimbursement-eligible expenditures are those incurred to improve the administration of federal elections, as authorized under HAVA Title I, Section 101, including:</p> <ul style="list-style-type: none"> <li>• Improving the administration of elections for Federal office, including to enhance election technology and make election security improvements</li> <li>• Educating voters concerning voting procedures, voting rights, and voting technology.</li> <li>• Training election officials, poll workers, and election volunteers.</li> <li>• Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes.</li> <li>• Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language.</li> <li>• Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.</li> <li>• Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during 2020 federal elections.</li> </ul>		
<b>Grant Administration</b>		
Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).		

# BUDGET AMENDMENT

		# 21-01		
		INCREASE		INCREASE
10-0025-4417-10	\$	23,000	10-4170-5398-70	\$ 23,000
EAAF GRANT - ELECTIONS				
(ELECTION ADMINISTRATION ASSISTANCE FUND)				

NORTH CAROLINA  
COMMUNITY FOUNDATION



September xx, 2020

Sheila Holloman  
Bertie County Board of Elections  
PO Box 312  
Windsor, NC 27983

Dear Ms. Holloman:

We are pleased to inform you that the Bertie County Board of Elections is the recipient of a grant from the Election Administration Assistance Fund, a component fund of the North Carolina Community Foundation, in the amount of \$23,000 designated for use by the county board of elections. The grant check is being mailed to your county to your attention.

The amount of the grant is based on discussions about the personnel and other expenses needed to conduct a safe, secure and efficient election during the current pandemic. Attached please find the summary of proposed expenses for this grant; however, flexibility is allowed to use the grant for similar expenses, including hazard pay and compensation for additional office staff, poll workers, curbside attendants, and multi-partisan assistance teams. We have also attached a report from that must be completed and submitted according to its instructions by March 31, 2021.

Please note that by accepting and depositing this grant check, you agree to the terms and conditions of the Foundation, as shown on page two. Additionally, you, the grantee, certify that no tangible benefit (including dinners, tickets, or seating priority) was or will be received by any individual or entities connected with the Fund as a result of this grant. If you have any questions about these prohibited benefits, please feel free to contact North Carolina Community Foundation at [grants@nccommunityfoundation.org](mailto:grants@nccommunityfoundation.org) or 919.828.4387.

The donors to this fund received full tax benefits and notification with their gift to the fund; therefore, your organization does not need to issue a tax receipt to the donors or to the Foundation.

The North Carolina Community Foundation is happy to provide this support to your organization.

Warm Regards,

A handwritten signature in black ink, appearing to read "Jennifer Tolle Whiteside". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jennifer Tolle Whiteside  
President



Organization Name/Grantee: **«Organization»**

Grant Purpose: **Operating Expenses of County Board of Elections**

Amount Awarded: **\$23,000**

Grant date: **September xx**

Fund Name: **Election Administration Assistance Fund**

**By depositing the grant check, grantee is agreeing to the following grant terms and conditions:**

- Grantee certifies to the North Carolina Community Foundation (“Foundation”) that it is an organization that is a government entity, religious organization, and/or an organization that is currently recognized by the IRS as a public charity under section 501(c)(3) of the Internal Revenue Code. If grantee has tax-exempt status through another section of the Code, documentation must be provided to the Foundation.
- Grantee agrees to notify the Foundation of any change in tax-exempt status or in its ability to execute the grant and use grant funds for the stated purpose of the grant.
- Grantee will utilize funding only for charitable purposes detailed above and/or in the grant award notification letter.
- Grantee offers programs and services without discrimination on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation, or religious belief.
- Grantee certifies that this grant does not represent payment of a pledge or other personal financial obligation on behalf of any Fund representative(s), family members, or businesses they control.
- Grantee certifies that no tangible benefit, goods, or services (including dinners, tickets, seating priority, etc.) were or will be received by any individual or entities connected with the Fund.
- Grantee certifies this grant was not earmarked for lobbying, electioneering, or political activities of any kind.
- In compliance with Executive Order 13224 and the Patriot Act, grantee certifies that it is not a terrorist or terrorist-supporting organization and agrees not to promote or engage in violence, terrorism, or bigotry.
- Any unused portion of the Foundation grant funding must be returned to the Foundation upon completion of the grant term. (Unless otherwise specified, the grant term is one calendar year following the date of the grant check.)
- Grantee agrees that the Foundation may publicly announce the award in any fashion.
- Grantee will promptly provide such additional information, reports, or documents as the Foundation may request.
- Grantee will promptly notify the Foundation if its contact information changes.
- The Foundation reserves the right to terminate this grant should the Grantee fail to comply with the terms and conditions of this agreement.



# Election Administration Assistance Fund

## Final Grant Report

Please complete this form and submit to NC Community Foundation on or before **March 31, 2021** at: [grants@nccommunityfoundation.org](mailto:grants@nccommunityfoundation.org).

**Grantee Organization:** \_\_\_\_\_  
**Contact Name/Title:** \_\_\_\_\_  
**Mailing Address:** \_\_\_\_\_  
**Email Address:** \_\_\_\_\_  
**Phone Number:** \_\_\_\_\_  
**Grant Amount:** \_\_\_\_\_ **Report Date:** \_\_\_\_\_

Please complete the table below, including items and/or purposes of grant expenses and either the approximate dollar amount or percentage of total grant for each.

Item/Purpose of Expense	Amount Spent	% of Total Spent
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
	\$	%
<b>Total</b>	\$	100 %

If funds remain and you have use for them in the coming months, please describe how they will be spent.  
[Click here to enter text.](#)

Otherwise, please return the remaining funds by check made payable to the **North Carolina Community Foundation** and sent to 3737 Glenwood Avenue, Suite 460 | Raleigh, NC 27612.

If these actual expenses differ from the original proposed expenses, please explain the adjustments.  
[Click here to enter text.](#)

Please briefly (2-5 sentences) describe the value or significance of the grant funds for administering your election program for 2020.  
[Click here to enter text.](#)

**BERTIE COUNTY BOARD OF ELECTIONS 2020**

	One Stop - 3 Sites - 8 workers per site	One Stop - 3 Site - 2 additional worker	Elec Day - 15 additional poll workers	Flexibility to Move Funds to Support MATs
People	24	6	15	
Hours	165	165		
Reg Pay	covered	\$ 10.00	\$ 140.00	
Bonus Pay	\$ 2.00	\$ 2.00	Gen. Assembly	
	\$ 7,920.00	\$ 11,880.00	\$ 2,100.00	\$ 1,000.00
<b>Total Grant</b>	<b>\$ 22,900.00</b>			

**NORTH CAROLINA COMMUNITY  
FOUNDATION, INC.**

3737 GLENWOOD AVE., SUITE 460  
RALEIGH, NC 27812

FIRST CITIZENS BANK

NO.

**64875**

66-30/531

DATE

**10/01/2020**

AMOUNT

**\*\*\*\$23,000.00**

**Bertie County Board of Elections**

PAY

**Twenty-three thousand dollars and 00/100\*\*\*\*\***

TO  
THE  
ORDER  
OF

**Bertie County Board of Elections  
Attn: Sheila Holloman PO Box 312  
Windsor, NC 27983**



*WIL*  
\_\_\_\_\_  
*Sheila Holloman*  
\_\_\_\_\_  
MP

THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY WATERMARK AND COIN REACTIVE INK

⑈064875⑈ ⑆053100300⑆000861240524⑈



# BUDGET AMENDMENT

		# 21-01		
		INCREASE		
10-0025-4417-11	\$	19,000	10-4170-5400-14	\$ 19,000
2020 CARES ACT SUPPLEMENTAL FUNDS				

## NOTICE OF SUBGRANT -2020 CARES Act Supplemental Funds

Subgrantee:	<i>Bertie County Board of Elections</i>
Subgrantee Address:	<i>210 W. Watson St. Windsor, NC 27983</i>
Agreement Number:	Budget Period: 7/1/2020 – 12/31/2020

### Funds Description

This obligation of funds constitutes the Subgrantee's share, as authorized under Session Law 2020-97, of grant funds awarded under the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, P.L. 116-136 for the 2020-2021 fiscal year to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle.

### Funding Information

Description	Permissible Uses	Amount
Election Day Voting COVID Costs S.L. 2020-97 Sec. 3.3 (104)(a)	Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during the 2020 federal election cycle which are incurred for Election Day voting.	\$10,000.00
Pollworker Bonus S.L. 2020-97 Sec. 3.3 (104)(b)	Provide \$100.00 supplemental pay to each of 90 pollworkers working on November 3, 2020.  This amount is calculated based on your county's response to an SBE survey. If your count increases, you can submit a request for additional funds by providing an updated total count to SBE.	\$9,000.00
<b>Total</b>		<b>\$19,000.00</b>

### Grant Administration

Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).

### Reporting Requirements

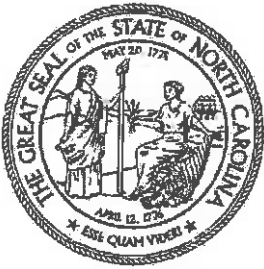
Counties must send monthly reports accounting for the county's use of funds to the State Board of Elections by the following deadlines:

- a. November 16, 2020
- b. December 16, 2020
- c. January 15, 2021
- d. February 16, 2021

*Reports must include a list of the names of pollworkers receiving the \$100.00 supplemental pay provided for in this subgrant.*

# BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-01		
	INCREASE			INCREASE
10-0025-4586-55	\$	15,231	10-4310-5499-80	\$ 15,231
2020 CORONAVIRUS EMERGENCY GRANT FROM NCDPS - SHERIFF'S OFFICE				



STATE OF NORTH CAROLINA  
 DEPARTMENT OF PUBLIC SAFETY  
 GOVERNOR'S CRIME COMMISSION  
 1201 Front Street, Suite 200  
 Raleigh, NC 27609  
 Telephone:(919) 733-4564 Fax:(919) 733-4625  
 http://www.ncgcod.org

## GRANT AWARD

**Applicant:** County of Bertie  
**Authorizing Official:** Juan Vaughan  
 County Manager  
**Address:** P.O. Box 530  
 Windsor, North Carolina 27983-0530  
**Vendor Number:** 566000276

**Project Name:** 2020 - Bertie County Sheriff's Office -  
 Coronavirus Emergency Grant  
**Implementing Agency:** Bertie County Sheriff's Office  
**Project Director:** Kenneth Perry  
 Chief Deputy  
**Project Number:** PROJ014502  
**Account Manager:** CJSI

**Grant Period:** 03/01/2020 - 06/30/2021

### Budgets

Period	Personnel	Contractual	Travel	Supplies	Equipment	Indirect Costs	Total
Year 1	\$0.00	\$0.00	\$0.00	\$15,230.96	\$0.00	\$0.00	\$15,230.96
<b>Grant Budget Total</b>							<b>\$15,230.96</b>

Source	Federal Grant #	CFDA #	% Funding	Federal Award
2020::Coronavirus Emergency Supplemental Funding Program	2020-VD-BX-0059	16.034	100%	\$15,230.96

In accordance with the laws and regulations of the United States and the State Of North Carolina, and on the basis of the grantee's application, the Department of Public Safety hereby awards to the foregoing grantee an award in the amount above.

This grant is subject to the conditions listed in the approved grant application as well as all applicable rules, regulations and conditions, as may be described by the Department of Public Safety. Special conditions are attached to this award.

This grant shall become effective, as of the start date of the grant period listed, once this original grant award has been properly executed on behalf of the grantee and returned to the Governor's Crime Commission, attention of the Grants Management Director. The grant award must be returned within 30 days of the date the award is mailed from the Governor's Crime Commission. No alterations of any kind may be made on this grant award.

### Authorizing Official

Juan Vaughan 7/30/20  
 Signature of Authorizing Official Date

Juan Vaughan, County Manager  
 Name and Title of Authorizing Official

### Governor's Crime Commission

Caroline C. Valand 7/15/2020  
 Signature of Director Date

Caroline C. Valand, Executive Director  
 Name and Title of Director

### Project Director

Kenneth Perry 08/20/20  
 Signature of Project Director Date

Kenneth Perry, Chief Deputy  
 Name and Title of Project Director

This award is subject to the attached conditions, which must be signed by both the authorizing official and the project director, and returned along with this Grant Award. No alterations of any kind may be made on this grant award.

# Project Overview

Project ID  
PROJ014502

Start Date  
03/01/2020

Grant Manager

[Clarissa.moore@ncdps.gov](mailto:Clarissa.moore@ncdps.gov)

Financial Officer  
William Roberson  
[william.roberson@bertie.nc.gov](mailto:william.roberson@bertie.nc.gov)  
252-794-6121

Project Name  
2020 - Bertie County Sheriff's Office - Coronavirus Emergency Grant


End Date  
06/30/2021

Project Director  
Kenneth Perry  
[kenneth.perry@bertie.nc.gov](mailto:kenneth.perry@bertie.nc.gov)  
252-794-5330

Authorizing Official  
Juan Vaughan  
[juan.vaughan@bertie.nc.gov](mailto:juan.vaughan@bertie.nc.gov)  
252-794-6109

## Project Summary

The Bertie County Sheriff's Office is seeking emergency grant funding from the Governor's Crime Commission to assist us with preventing the spread of the virus in Bertie County.

 The 'Remaining' columns in the below budget table reflects all reimbursements that have been paid or currently in process.

BY NOTING

Name	Quantity		Unit Cost	Fed Share		Match Share	
	Budgeted	Remaining		Budgeted	Remaining	Budgeted	Remaining
<b>SURPLUS</b>							
Surplus	0.00	0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>SUPPLIES</b>							
Digital Thermometers	10.00	10.00	\$75.99	\$759.90	\$759.90	\$0.00	\$0.00
Disinfecting Wipes	60.00	60.00	\$30.99	\$1,859.40	\$1,859.40	\$0.00	\$0.00
Disposable Clothing protection	50.00	50.00	\$17.50	\$875.00	\$875.00	\$0.00	\$0.00
Disposable Masks	100.00	100.00	\$4.98	\$498.00	\$498.00	\$0.00	\$0.00
Face Shields	5.00	5.00	\$249.99	\$1,249.95	\$1,249.95	\$0.00	\$0.00
Hand Sanitizer	193.00	193.00	\$2.99	\$577.07	\$577.07	\$0.00	\$0.00
Safety Goggles	36.00	36.00	\$24.99	\$899.64	\$899.64	\$0.00	\$0.00
Twin Port Gas Mask	28.00	28.00	\$304.00	\$8,512.00	\$8,512.00	\$0.00	\$0.00

## Budget Summary

This project requires a match of 0%. This can be either cash match or in-kind match. Matching funds may include local, state or private funds, but not other federal funds.

Category	Year 1	Total
SURPLUS	\$0.00	\$0.00
SUPPLIES	\$15,230.96	\$15,230.96
<b>Total Budget</b>	<b>\$15,230.96</b>	<b>\$15,230.96</b>
<b>(-) Match Funds</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL FEDERAL REQUEST</b>	<b>\$15,230.96</b>	<b>\$15,230.96</b>

Describe amount & source of matching funds.

Matching funds may include local, state or private funds, but not other federal funds.

Do you need to request for match waiver? If yes, state the reasons below. Else leave the field blank.

Please note: A request for match waiver does not guarantee the waiver will be granted.

## Organization

Name:

Tax ID:

101

# BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-01		
		INCREASE		INCREASE
10-0025-4431-23	\$	24,500	10-4310-5499-97	\$ 24,500
SETUP BUDGET FOR 2020 GRANT FROM NCDPS (SHERIFF'S OFFICE - BODY CAMERAS)				



Governor's Crime Commission  
 1201 Front Street, Suite 200  
 Raleigh, NC 27609  
 Phone: (919) 733-4564 Fax: (919) 733-4625

Name	Role	Status
William Roberson (NCID: wgroberson)	Financial Officer	✓ Reviewed
Juan Vaughan (NCID: jvaughan3)	Authorizing Official	✓ Reviewed
Kenneth Perry (NCID: khperry)	Project Director	✓ Reviewed

**Project Information**

Project ID PROJ014228	Project Status Awaiting Receipt of Award
Project Name 2020 - Bertie County Sheriff's Office - Body Cameras	Project Director Kenneth Perry (NCID: khperry)
Financial Officer William Roberson (NCID: wgroberson)	Authorizing Official Juan Vaughan (NCID: jvaughan3)
Grant Planner Navin Puri <a href="mailto:navin.puri1@ncdps.gov">navin.puri1@ncdps.gov</a>	Grant Manager Keith Bugner <a href="mailto:keith.bugner@ncdps.gov">keith.bugner@ncdps.gov</a>
Start Date 10/01/2020	End Date 09/30/2021
Committee CRIMINAL JUSTICE SYSTEMS IMPROVEMENT	Program Priority 2020 Local Law Enforcement Block Grant Program
Project Summary Like other small agencies, the Bertie County Sheriff's Office is seeking to provide transparency in the delivery of law enforcement services. This agency is requesting funding for body worn cameras to ensure officer safety as well as more professional delivery of services for citizens.	

**Organization**

Name: County of Bertie	Tax ID: 566000276
DUNS: 032848574	SAM Expiration: 07/28/2021
Address: P.O. Box 530	City: Windsor
State: North Carolina	Zip: 27983-0530
Phone: (252) 794-5300	Fax:
Fiscal Year End Date: 06/30	

**Implementing Agency**

Name: Bertie County Sheriff's Office	# Of Sworn Officers (Law Enforcement Agencies): 29
Address:	City:

222 COUNTY FARM RD

Windsor

State:  
North Carolina

Zip:  
27983-6769

Phone:  
252-794-5330

Fax:

**General Information**

NC House Districts  
05

NC Senate Districts  
03

US Congressional Districts  
01

NC Counties  
Bertie

Project Area Population  
19,026

Principle Place of Performance  
Windsor

Zip  
27983-6769

**Abstract & Narrative**

**Project Abstract (The Problem):** Briefly describe project's purpose, identify target population, and discuss program components which address the identified problem. Include local statistics to substantiate the need.

The Bertie County Sheriff's Office seeks Governor's Crime Commission grant funding to assist this agency in implementing a body worn camera project. This project will promote officer safety, responsiveness to citizen need as well as provide a atmosphere of transparency. Smaller and more rural agencies often have difficulties obtain technology tools that assist them in performing their duties. This grant for the much needed technology equipment will assist this agency in providing more comprehensive law enforcement services while simultaneously providing transparency and accountability.

**Project Narrative (Operation):** Include a description of how grant funded positions are integral to the project and how contractual, travel, operating, and equipment expenses will support the project. Discuss how you will collaborate with other agencies. Focus on the project – do not give agency history, do not repeat abstract. The purchase of these technological tools will enable this agency to outfit officers with body worn cameras and maintain the information to review officer conduct, research claims or complaints as well as creating a more transparent atmosphere within the community. With GCC grant funding through the Justice Assistance Grant program, smaller and rural municipalities are able to obtain equipment and technology to better serve citizens much like our more metropolitan law enforcement counterparts in other areas of the State.

**Project Timeline of Activities**

Acceptance of Grant Award/Processing award paperwork: October 2020; Ordering Body Worn Cameras: November 2020 Receipt of Cameras and deployment of them: Dec 2020- Feb 2021 Completing all reports/financial reimbursements Oct 2020- Sept 2021

Describe your formal, working sustainability plan for the project and how it will result in permanent operational funding (not GCC funding) once this grant ends. Any and all costs associated with this equipment will be requested in the annual budget submission to the Bertie County Board of Commissioners.

**Goals**

Goal 1 - Increase the safety of officers and improve response to citizens' needs through the implementation of the body worn camera project.

**Objectives**

Objective 1	Performance Measure	Evaluation Method
Purchase body worn camera equipment within the scope of Bertie County purchasing guidelines while adhering to all guidelines of the Governor's Crime Commission grant.	Copies of purchasing and payment documents.	Successful deployment and use of cameras by the Bertie County Sheriff's Office.

**Budget Summary**

This project requires a match of 0%. This can be either cash match or in-kind match. If your have not met the required match, you can change the match contributions by clicking the link next to each budget line. Matching funds may include local, state or private funds, but not other federal funds.

Category	Year 1	Total
SUPPLIES	\$24,500.00	\$24,500.00



Category	Year 1	Total
Total Budget	\$24,500.00	\$24,500.00
(-)Match Funds	\$0.00	\$0.00
<b>TOTAL FEDERAL REQUEST</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>

Describe amount & source of matching funds.

Matching funds may include local, state or private funds, but not other federal funds. No match is required.

Do you need to request for match waiver? If yes, state the reasons below. Else leave the field blank.

Please note: A request for match waiver does not guarantee the waiver will be granted. **N/A**

**Budget Details**

Description	Quantity	Unit Cost	Total	Cash Match	Federal Share
Body worn cameras with accessories/charging/warranty	14.00	\$1,750.00	\$24,500.00	\$0.00	\$24,500.00

**Certification**

**A. Certification of Non-Supplanting**

The applicant hereby certifies that federal funds will not be used to supplant or replace State or local funds, but will instead be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for project activities.

**B. Certification of Filing an Equal Employment Opportunity Program**

The project director certifies that the applicant/grantee has formulated an Equal Opportunity Program, which is dated in accordance with the Amended Equal Employment Opportunity Guidelines (28 C.F.R. 42.301, et seq.) and that it is on file in the office of:

The project director certifies that the Amended Equal Employment Guidelines (28 C.F.R. 42.301, et seq.) have been read and that no Equal Employment Opportunity Program is required to be filed by the implementing agency because:

Please check all the boxes that apply.

Recipient has less than 50 employees

Recipient is an Indian tribe

Recipient is a non-profit organization

Recipient is an educational institution

Recipient is a medical institution

Recipient is receiving an award less than \$25,000

**C. Certification of Submission of Annual Audit:**

The financial officer certifies that a copy of the annual audit will be submitted to the Office of the State Auditor and the Governor's Crime Commission, as required by General Statute 143C-6-23. NOTE: If you receive, expend, or obligate over \$750,000 in State and Federal pass-through grants funds received directly from a State agency, then you must file a "yellow book" audit, done by a CPA, with your funding agencies and with the Office of State Budget and Management.

**D. Certification of Submission of Current Annual Operating Budget:**

The project director certifies that a copy of the implementing agency's current annual operating budget will be submitted upon request.

**E. Certification that Applicant is Eligible to Receive Federal Funds:**

The project director certifies that neither the grant applicant nor any of its officers, directors or consultants are presently debarred, proposed for debarment, suspended, declared ineligible or voluntarily excluded from receiving federal funds. [If the director cannot make this certification, an explanation must be attached. If this certification cannot be provided, the applicant will not necessarily be denied participation in this program. The certification or explanation will be considered in connection with the determination by the Governor's Crime Commission as to whether or not to approve the application. However, if neither the certification nor an explanation is provided, the application will be rejected.]

F. Certification Regarding Lobbying:(for agencies receiving \$100,000 or more)

The project director certifies that (1) no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any agreement; (2) If any non-federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant, the project director shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions

G. Drug Free Workplace Compliance: (for state agencies only)

The project director certifies that (1) a drug-free workplace awareness program was held on and/or will be held annually on which all grant project employees are required to attend; (2) a copy of the agenda of that program, including an attendance sheet signed by all employees, will be provided to the Governor's Crime Commission; (3) a statement will be published notifying employees that any unlawful involvement with a controlled substance is prohibited in the grantees workplace and that specific actions will be taken against employees who violate this rule; (4) all employees will receive a copy of this notice; (5) all employees must agree to abide by the statement and to notify the applicant of any criminal drug statute conviction for a violation occurring in the workplace within 5 days of the conviction; (6) within 10 days of receiving such notice, the applicant will inform the Governor's Crime Commission of an employee's conviction; (7) any employee so convicted will be disciplined or required to complete a drug abuse treatment program; and (8) the applicant will make a good faith effort to maintain a drug-free workplace, in accordance with the requirements of Sections 5153 and 5154 of the Anti-Drug Abuse Act of 1988 and Sections 8103 and 8104 of Title 41 of the United States Code.

H. Certification of Compliance with General Statute 114-10.01: (for law enforcement agencies only)

The project director certifies that the implementing agency is presently in compliance and will remain in compliance with the traffic stop reporting provisions of General Statute 114-10.01 for the duration of the funded project. An agency may be in compliance with the reporting provisions of General Statute 114-10.01 where traffic stops are reported to the Division of Criminal Information, North Carolina Department of Justice, or where the agency does not meet any of the statutory criteria requiring the reporting of stops. A listing of law enforcement agencies currently required to report traffic stop information may be found at <http://www.ncdoj.gov/AgenciesRequiredList.aspx>.

I. IRS Form 990 and IRS Form 990-EZ:

The project director certifies that the most recently-filed IRS Form 990 ("Return of Organization Exempt From Income Tax") or IRS Form 990-EZ ("Short Form Return of Organization Exempt from Income Tax") for the implementing agency has been uploaded with this project application as one or more pdf (Portable Document Format) attachments.

The project director certifies that neither an IRS Form 990 nor an IRS Form 990-EZ has been uploaded with this project application for the following reason:

The implementing agency is not a nonprofit organization.

The implementing agency is a nonprofit organization that is exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ.

The implementing agency is a nonprofit organization that is not exempt from the requirement to file an IRS Form 990 or an IRS Form 990-EZ and that has not to-date filed an IRS Form 990 or an IRS Form 990-EZ.

Attachments



File Name

Description

File Name	Description	
<a href="#">2020 - Bertie County Sheriff's Office - Body Cameras.pdf</a>	GCC-MUST READ.....Modification and Condition	RENAME
<a href="#">ARTICLE IV (Non-discriminatory Policy)(1) BERTIE.docx</a>	Non Discrimination Policy	RENAME
<a href="#">BCG_Travel Policy2015.pdf</a>	Travel Policy	RENAME
<a href="#">DISCRIMINATION POLICY.pdf</a>	Discrimination Policy	RENAME
<a href="#">EQUAL OPPORTUNITY Bertie.pdf</a>	EEOP	RENAME
<a href="#">FY 2020 SAM FOR BERTIE.pdf</a>	SAM Registration	RENAME
<a href="#">Must Read!!! Governors Crime Commission 2020 Block Grant Update.pdf</a>	Tentative Approval Letter	RENAME
<a href="#">Procurement + Conflict of Interest Policy (1).pdf</a>	Procurement & Conflict of Interest	RENAME
<a href="#">PROJ012429, Procurement + Conflict of Interest Policy BERTIE.pdf</a>	conflict of interest policy	RENAME
<a href="#">PROJ014228 Signed Modification Letter.pdf</a>	MODIFICATION LETTER - SIGNED	RENAME
<a href="#">PURCHASING POLICY Bertie.pdf</a>	PURCHASING POLICY	RENAME
<a href="#">WHISTLEBLOWER Bertie.pdf</a>	WHISTLEBLOWER POLICY	RENAME

# BUDGET AMENDMENT

# 21-01				
	INCREASE			INCREASE
10-0025-4586-50	\$ 17,741	CONG	10-5860-5397-50	\$ 1,051
		HDM	10-5860-5397-51	\$ 8,872
		GEN P	10-5860-5397-52	\$ 7,818
2020 FAMILIES FIRST ACT - COA				

**From:** Alicia Browning  
**Sent:** Wednesday, November 4, 2020 3:03 PM  
**To:** William Roberson  
**Cc:** Venita Thompson  
**Subject:** check inquiry

Good evening, I have sent you a previous email of a check that we have received from MID-EAST Commission. This check is to help us out with meals and general purpose funding throughout the pandemic. I was directed by Venita Thompson to ask you if a new account needed to be created for the use of these funds. If so will you put me on the right path so that I will know which account to deposit this check? Thank you so much in advance!!

Mid-East Commission

10/30/2020

0182563

Invoice No.	Invoice Date	Description	Amount
SEPT2020FFC	10/16/2020	SEPTEMBER 2020	7818.00
ONG	10/16/2020	SEPTEMBER 2020	8872.00
SEPT2020FFH	10/16/2020	SEPTEMBER 2020	1051.00
DM			
SEPT2020GP			
<b>Total:</b>			<b>17,741.00</b>

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND MICROPRINTING IN THE BORDER

**MID-EAST COMMISSION**  
**Accounts Payable**  
**1502 N Market St, Suite A**  
**Washington, NC 27889**

PROVISION FOR THE PAYMENT OF THIS CHECK (OR DRAFT)  
 HAS BEEN MADE BY AN APPROPRIATION DULY MADE OR  
 BONDS OR NOTES DULY AUTHORIZED, PURSUANT TO THE  
 LOCAL GOVERNMENT BUDGET AND FISCAL CONTROL ACT.

UNITED BANK  
 WASHINGTON, NC  
 66-7162/2531

**Check: 0182563**

Check Date
10/30/2020

Check Amount
*****17741.00

Pay: \*\*\*Seventeen Thousand Seven Hundred Forty One and 00/100

VOID IF NOT CASHED WITHIN 90 DAYS

To the Order of: **BERTIE CO COUNCIL ON AGING**  
**Attn: VENITA THOMPSON**  
**103 W SCHOOL ST**  
**WINDSOR, NC 27983**

*Gamet E Dodge*  
*N. Bayne*  
 AUTHORIZED SIGNATURES

SECURITY FEATURES INCLUDED. DETAILS ON BACK

⑈0182563⑈ ⑆056004445⑆ 5000303163⑈

# BUDGET AMENDMENT

		# 21-01		
		INCREASE		INCREASE
12-0025-4586-30	\$	2,681	APS	12-5380-5411-53 \$ 2,681
COVID ADV STIPEND 2020 - ADULT PROTECTIVE SERVICES (NEW LINE ITEM)				

**From:** Melissa Surgeon  
**Sent:** Thursday, October 8, 2020 4:36 PM  
**To:** William Roberson  
**Subject:** RE: New Accounts

I'm trying to key the purchase orders out of the expense account and there is no money showing.

**From:** William Roberson  
**Sent:** Friday, September 25, 2020 12:58 PM  
**To:** Melissa Surgeon <melissa.surgeon@bertie.nc.gov>  
**Cc:** William Roberson <william.roberson@bertie.nc.gov>  
**Subject:** New Accounts

**Deposits TO County Account FROM DSS**

	<i>Earliest date of payment :</i>	<i>09/28/2020</i>
<i>COVID ADV STIPEND 2020</i>	<i>FOSTER CARE</i>	<i>\$1,200.00</i>
<i>COVID ADV STIPEND 2020</i>	<i>CPS</i>	<i>\$11,309.00</i>
<i>COVID ADV STIPEND 2020</i>	<i>APS</i>	<i>\$2,681.00</i>
<b>County Payment Total :</b>		<b>\$15,190.00</b>

I have set the following revenue accounts up as follows:

APS - 12-0025-4586-30  
CPS - 12-0025-4586-35

The expense accounts are as follows:

APS - 12-5380-5411-53  
CPS - 12-5380-5411-54

The Foster Care money has been going into 12-0025-4531-01.  
If we need to keep it separate, please let me know.

William Roberson  
Finance Director  
Bertie County  
PO Box 530  
Windsor, NC 27983  
(252)794-5360  
(252)794-5327 Fax  
[William.roberson@bertie.nc.gov](mailto:William.roberson@bertie.nc.gov)



# BUDGET AMENDMENT

		# 21-01				
		INCREASE		INCREASE		
12-0025-4586-35	\$	11,309	CPS	12-5380-5411-54	\$	11,309
COVID ADV STIPEND 2020 - CHILD PROTECTIVE SERVICES (NEW LINE ITEM)						

**From:** Melissa Surgeon  
**Sent:** Thursday, October 8, 2020 4:36 PM  
**To:** William Roberson  
**Subject:** RE: New Accounts

I'm trying to key the purchase orders out of the expense account and there is no money showing.

**From:** William Roberson  
**Sent:** Friday, September 25, 2020 12:58 PM  
**To:** Melissa Surgeon <melissa.surgeon@bertie.nc.gov>  
**Cc:** William Roberson <william.roberson@bertie.nc.gov>  
**Subject:** New Accounts

***Deposits TO County Account FROM DSS***

	<i>Earliest date of payment :</i>	<i>09/28/2020</i>
<i>COVID ADV STIPEND 2020</i>	<i>FOSTER CARE</i>	<i>\$1,200.00</i>
<i>COVID ADV STIPEND 2020</i>	<i>CPS</i>	<i>\$11,309.00</i>
<i>COVID ADV STIPEND 2020</i>	<i>APS</i>	<i>\$2,681.00</i>
<i>County Payment Total :</i>		<i>\$15,190.00</i>

I have set the following revenue accounts up as follows:

APS - 12-0025-4586-30  
CPS - 12-0025-4586-35

The expense accounts are as follows:

APS - 12-5380-5411-53  
CPS - 12-5380-5411-54

The Foster Care money has been going into 12-0025-4531-01.  
If we need to keep it separate, please let me know.

William Roberson  
Finance Director  
Bertie County  
PO Box 530  
Windsor, NC 27983  
(252)794-5360  
(252)794-5327 Fax  
[William.roberson@bertie.nc.gov](mailto:William.roberson@bertie.nc.gov)

# BUDGET AMENDMENT

# 21-01						
INCREASE			INCREASE			
12-0025-4586-18	\$	152,785	PAN-LIEAP	12-5380-5411-50	\$	152,785
LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP) - PANDEMIC LIEAP						



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Office of the Controller

ROY COOPER • Governor  
MANDY COHEN, MD, MPH • Secretary  
LAKETHA M. MILLER • Controller

November 16, 2020

Dear County Director of Social Services:

Subject: "LIEAP COV19 ADM "and "LIEAP COV19"

Effective beginning with October 2020 services reimbursed in November 2020, all DSS Counties, excluding Native American counties, will use the following coding information to claim reimbursement for "LIEAP COV19 ADM" and "LIEAP COV19" payments on their DSS-1571 reports:

**Part IB (Income Maintenance):**

<u>Function</u>	<u>Column</u>	<u>Description</u>	<u>App Code</u>	<u>FFP</u>	<u>CFDA#</u>
02	16	LIEAP COV19 Adm	314	100% Federal	93.568

**Part II (Administrative Expenditures and/or Purchased Services):**

<u>Code</u>	<u>Fund</u>	<u>Description on XS315 &amp; reimb. reports</u>	<u>% Shares</u>
324	1	LIEAP COV19	100% Federal

**Part IV (Purchased Services Requiring Client ID):** There is no Part IV coding requirement.

The related costs for "LIEAP COV19 ADM" and "LIEAP COV19" are allocated capped funds and will be tracked on the XS411C report. In terms of overhead for app code 314 in your NC-CoReLS software, this program will draw overhead from Income Maintenance Supervision & Clerical, Joint Svc & IM Workers, or Joint IM & IV-D Workers.

For additional instruction regarding SIS change notice information, please refer to the following link: <https://policies.ncdhhs.gov/divisional/social-services/services-information-system-sis/change-notices/2020>. If you have any questions concerning these reporting procedures, please contact your appropriate Local Business Liaison or County Administration Accounting Unit at (919) 527-6150, or you may email us at CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

*Laketha M. Miller*

Laketha M. Miller

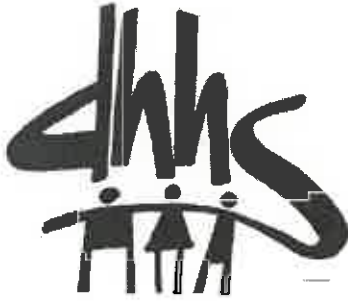
LMM/pt

cc: Susan Osborne	Richard Stegenga	Myra K. Dixon	Kathy Sommese
Jeannie Betts	Lem Harris	Pricillia Tabon	Kanesha Bradsher
Local Business Liaisons	DSS-1571 Contact Personnel		

NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • OFFICE OF THE CONTROLLER

LOCATION: 1050 Umstead Drive, Spruill Annex, Raleigh, NC 27603  
MAILING ADDRESS: 2019 Mail Service Center, Raleigh, NC 27699-2019  
www.ncdhhs.gov/control • TEL: 919-855-3700 • FAX: 919-733-1635

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER



**DIVISION OF SOCIAL SERVICES**

**Low-Income Home Energy Assistance (LIEAP) - Pandemic LIEAP**

**FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds**

**EFFECTIVE DATE: 12/01/2020**

**AUTHORIZATION NUMBER: Pandemic LIEAP**

**ALLOCATION PERIOD**

**FROM DECEMBER 2020 THRU MAY 2021 SERVICE MONTHS**

**FROM JANUARY 2021 THRU JUNE 2021 PAYMENT MONTHS**

Co No	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	253,295.67	253,295.67	0.00	0.00	253,295.67	253,295.67
02	ALEXANDER	66,485.22	66,485.22	0.00	0.00	66,485.22	66,485.22
03	ALLEGHANY	38,066.05	38,066.05	0.00	0.00	38,066.05	38,066.05
04	ANSON	154,871.46	154,871.46	0.00	0.00	154,871.46	154,871.46
05	ASHE	101,292.19	101,292.19	0.00	0.00	101,292.19	101,292.19
06	AVERY	68,571.04	68,571.04	0.00	0.00	68,571.04	68,571.04
07	BEAUFORT	212,491.99	212,491.99	0.00	0.00	212,491.99	212,491.99
08	BERNIE	152,785.65	152,785.65	0.00	0.00	152,785.65	152,785.65
09	BLADEN	156,566.18	156,566.18	0.00	0.00	156,566.18	156,566.18
10	BRUNSWICK	232,437.56	232,437.56	0.00	0.00	232,437.56	232,437.56
11	BUNCOMBE	433,066.50	433,066.50	0.00	0.00	433,066.50	433,066.50
12	BURKE	183,812.09	183,812.09	0.00	0.00	183,812.09	183,812.09
13	CABARRUS	231,655.38	231,655.38	0.00	0.00	231,655.38	231,655.38
14	CALDWELL	167,647.06	167,647.06	0.00	0.00	167,647.06	167,647.06
15	CAMDEN	12,384.50	12,384.50	0.00	0.00	12,384.50	12,384.50
16	CARTERET	150,048.03	150,048.03	0.00	0.00	150,048.03	150,048.03
17	CASWELL	102,074.37	102,074.37	0.00	0.00	102,074.37	102,074.37
18	CATAWBA	154,219.65	154,219.65	0.00	0.00	154,219.65	154,219.65
19	CHAPELHAM	107,288.90	107,288.90	0.00	0.00	107,288.90	107,288.90
20	CHEROKEE	99,076.02	99,076.02	0.00	0.00	99,076.02	99,076.02
21	CHOWAN	78,217.91	78,217.91	0.00	0.00	78,217.91	78,217.91
22	CLAY	47,061.11	47,061.11	0.00	0.00	47,061.11	47,061.11
23	CLEVELAND	261,899.64	261,899.64	0.00	0.00	261,899.64	261,899.64
24	COLUMBUS	198,803.86	198,803.86	0.00	0.00	198,803.86	198,803.86
25	CRAVEN	172,991.95	172,991.95	0.00	0.00	172,991.95	172,991.95
26	CUMBERLAND	695,357.23	695,357.23	0.00	0.00	695,357.23	695,357.23
27	CURRITUCK	23,595.74	23,595.74	0.00	0.00	23,595.74	23,595.74
28	DARE	34,937.33	34,937.33	0.00	0.00	34,937.33	34,937.33
29	DAVIDSON	308,178.57	308,178.57	0.00	0.00	308,178.57	308,178.57
30	DAVIE	65,703.05	65,703.05	0.00	0.00	65,703.05	65,703.05
31	DUPLIN	147,049.67	147,049.67	0.00	0.00	147,049.67	147,049.67
32	DURHAM	342,724.81	342,724.81	0.00	0.00	342,724.81	342,724.81
33	EDGECOMBE	261,899.64	261,899.64	0.00	0.00	261,899.64	261,899.64
34	FORSYTH	577,959.25	577,959.25	0.00	0.00	577,959.25	577,959.25
35	FRANKLIN	156,696.55	156,696.55	0.00	0.00	156,696.55	156,696.55
36	GASTON	336,988.83	336,988.83	0.00	0.00	336,988.83	336,988.83
37	GATES	37,023.14	37,023.14	0.00	0.00	37,023.14	37,023.14
38	GRAHAM	33,894.43	33,894.43	0.00	0.00	33,894.43	33,894.43
39	GRANVILLE	130,493.55	130,493.55	0.00	0.00	130,493.55	130,493.55
40	GREENE	79,651.91	79,651.91	0.00	0.00	79,651.91	79,651.91
41	GUILFORD	952,954.88	952,954.88	0.00	0.00	952,954.88	952,954.88
42	HALIFAX	428,112.70	428,112.70	0.00	0.00	428,112.70	428,112.70
43	HARNETT	211,970.54	211,970.54	0.00	0.00	211,970.54	211,970.54
44	HAYWOOD	140,792.24	140,792.24	0.00	0.00	140,792.24	140,792.24
45	HENDERSON	151,482.02	151,482.02	0.00	0.00	151,482.02	151,482.02
46	HERTFORD	157,218.00	157,218.00	0.00	0.00	157,218.00	157,218.00
47	HOKI	110,678.34	110,678.34	0.00	0.00	110,678.34	110,678.34

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: Pandemic LIEAP

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
48	HYDE	32,460.43	32,460.43	0.00	0.00	32,460.43	32,460.43
49	IRFDELL	147,310.40	147,310.40	0.00	0.00	147,310.40	147,310.40
50	JACKSON	93,600.77	93,600.77	0.00	0.00	93,600.77	93,600.77
51	JOHNSTON	275,327.05	275,327.05	0.00	0.00	275,327.05	275,327.05
52	JONES	63,747.60	63,747.60	0.00	0.00	63,747.60	63,747.60
53	LEFL	97,511.66	97,511.66	0.00	0.00	97,511.66	97,511.66
54	LENOIR	213,925.99	213,925.99	0.00	0.00	213,925.99	213,925.99
55	LINCOLN	129,059.55	129,059.55	0.00	0.00	129,059.55	129,059.55
56	MACON	81,737.72	81,737.72	0.00	0.00	81,737.72	81,737.72
57	MADISON	82,128.81	82,128.81	0.00	0.00	82,128.81	82,128.81
58	MARTIN	111,199.80	111,199.80	0.00	0.00	111,199.80	111,199.80
59	MCDOWELL	144,833.50	144,833.50	0.00	0.00	144,833.50	144,833.50
60	MCFCKLENBURG	1,087,751.64	1,087,751.64	0.00	0.00	1,087,751.64	1,087,751.64
61	MITCHELL	51,493.46	51,493.46	0.00	0.00	51,493.46	51,493.46
62	MONTGOMERY	65,572.68	65,572.68	0.00	0.00	65,572.68	65,572.68
63	MOORE	127,755.92	127,755.92	0.00	0.00	127,755.92	127,755.92
64	NASH	271,807.24	271,807.24	0.00	0.00	271,807.24	271,807.24
65	NEW HANOVER	335,815.56	335,815.56	0.00	0.00	335,815.56	335,815.56
66	NORTHAMPTON	122,802.12	122,802.12	0.00	0.00	122,802.12	122,802.12
67	ONSWLOW	216,782.67	216,782.67	0.00	0.00	216,782.67	216,782.67
68	ORANGE	203,236.20	203,236.20	0.00	0.00	203,236.20	203,236.20
69	PAMLICO	38,848.23	38,848.23	0.00	0.00	38,848.23	38,848.23
70	PASQUOTANK	106,767.45	106,767.45	0.00	0.00	106,767.45	106,767.45
71	PENDER	126,713.02	126,713.02	0.00	0.00	126,713.02	126,713.02
72	PERQUIMANS	59,315.25	59,315.25	0.00	0.00	59,315.25	59,315.25
73	PERSON	108,462.17	108,462.17	0.00	0.00	108,462.17	108,462.17
74	PITT	470,611.10	470,611.10	0.00	0.00	470,611.10	470,611.10
75	POLK	39,239.32	39,239.32	0.00	0.00	39,239.32	39,239.32
76	RANDOLPH	234,914.46	234,914.46	0.00	0.00	234,914.46	234,914.46
77	RICHMOND	222,660.32	222,660.32	0.00	0.00	222,660.32	222,660.32
78	ROBESON	443,625.92	443,625.92	0.00	0.00	443,625.92	443,625.92
79	ROCKINGHAM	257,336.93	257,336.93	0.00	0.00	257,336.93	257,336.93
80	ROWAN	223,442.50	223,442.50	0.00	0.00	223,442.50	223,442.50
81	RUFHERFORD	175,859.94	175,859.94	0.00	0.00	175,859.94	175,859.94
82	SAMPSON	245,343.51	245,343.51	0.00	0.00	245,343.51	245,343.51
83	SCOTLAND	151,090.93	151,090.93	0.00	0.00	151,090.93	151,090.93
84	STANLY	114,589.24	114,589.24	0.00	0.00	114,589.24	114,589.24
85	STOKES	100,770.74	100,770.74	0.00	0.00	100,770.74	100,770.74
86	SURRY	195,805.50	195,805.50	0.00	0.00	195,805.50	195,805.50
87	SWAIN	40,151.86	40,151.86	0.00	0.00	40,151.86	40,151.86
88	TRANSYLVANIA	65,963.77	65,963.77	0.00	0.00	65,963.77	65,963.77
89	TYRRELL	24,247.55	24,247.55	0.00	0.00	24,247.55	24,247.55
90	UNION	218,619.06	218,619.06	0.00	0.00	218,619.06	218,619.06
91	VANCE	243,257.70	243,257.70	0.00	0.00	243,257.70	243,257.70
92	WAKE	624,830.74	624,830.74	0.00	0.00	624,830.74	624,830.74
93	WARREN	115,632.14	115,632.14	0.00	0.00	115,632.14	115,632.14
94	WASHINGTON	58,141.98	58,141.98	0.00	0.00	58,141.98	58,141.98
95	WATAUGA	68,701.40	68,701.40	0.00	0.00	68,701.40	68,701.40
96	WAYNE	303,746.22	303,746.22	0.00	0.00	303,746.22	303,746.22
97	WILKES	187,331.90	187,331.90	0.00	0.00	187,331.90	187,331.90
98	WILSON	322,909.61	322,909.61	0.00	0.00	322,909.61	322,909.61
99	YADKIN	55,013.26	55,013.26	0.00	0.00	55,013.26	55,013.26
100	YANCEY	87,995.15	87,995.15	0.00	0.00	87,995.15	87,995.15
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	\$ 18,910,272.00	\$ 18,910,272.00	\$ -	\$ -	\$ 18,910,272.00	\$ 18,910,272.00

**Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: Pandemic LIEAP**

**FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant**  
**CFDA Number: 93.568**  
**CFDA Name: Low-Income Home Energy Assistance**  
**Award Name: Low-Income Home Energy Assistance**  
**Award Number: 2001NCE5C3**  
**Award Date: FFY 2020**  
**Federal Agency: DHHS/ACF**

**GRANT INFORMATION: This represents 100% federal dollars.**

**XS411 Heading: LIEAP COVID-19**  
**Tracked on XS411: Federal Share 100%**

**OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO  
LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS**

**AUTHORIZED SIGNATURE**



**DATE:**

**November 6, 2020**

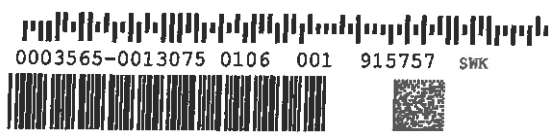
# BUDGET AMENDMENT

# 21-01			
	INCREASE		INCREASE
10-0050-4839-04	\$ 38,958	10-4190-5580-00	\$ 38,958
ALLOCATE INSURANCE CLAIM MONEY TO REPAIR ABC STORE AND LIGHT TOWER BUILDING HURRICANE ISAIAS DAMAGE ON 8/4/2020			



Sedgwick Claims Management Services, Inc  
 P O Box 14436  
 Lexington, KY 40512-4436

DATE	CHECK AMOUNT	CHECK NUMBER
08/25/2020	38,958.60	118734073
PAYEE	TAX ID	
BERTIE COUNTY	None	
SCMS UNIT	PAGE	
184 Sedgwick Claims Management Services, Inc	01 of 01	



BERTIE COUNTY  
 P.O. BOX 530  
 WINDSOR NC 27983

Claimant Name	Loss Date	Claim Number
BERTIE COUNTY Amt Paid: 35,733.54 Dates: 08/04/2020 - 08/04/2020	08/04/2020 Description: Damage to building Comment: Hurricane Isalas - ABC Store	C018421307-0001-01
BERTIE COUNTY Amt Paid: 3,225.06 Dates: 08/04/2020 - 08/04/2020	08/04/2020 Description: Damage to building Comment: Radio Tower Building	C018421307-0001-02

SWK:RM.SDM.CO.NP



THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK - SEE BACK FOR DETAILS

Sedgwick Claims Management Services, Inc  
 On behalf of  
 NCACC Liability and Property Pool

ORIGIN Wells Fargo Bank, N.A.  
 1841278

VOID AFTER 60 DAYS

DATE: 08/25/2020 118734073  
62-22  
 311

PAY: \*\*\*\*\*THIRTY EIGHT THOUSAND NINE HUNDRED FIFTY EIGHT AND 60/100 DOLLARS

**\$38,958.60**

PAY TO THE ORDER OF  
 BERTIE COUNTY  
 ATTN: CORTNEY WARD

*Bob Blankenship*  
 \_\_\_\_\_  
 \_\_\_\_\_

855183225

MEMO: \_\_\_\_\_ MP

NC Counties of Liability and P. Principal  
 Sedgwick Claims Management Services, Inc., Agent By:

⑈ 1 8 7 3 4 0 7 3 ⑈ ⑆ 0 3 1 1 0 0 2 2 5 ⑆ 2 0 7 9 9 5 0 0 5 9 7 0 3 ⑈

121

# BUDGET AMENDMENT

	# 21-01		
	INCREASE		INCREASE
10-0050-4839-04	\$ 11,554	10-4190-5580-00	\$ 11,554
ALLOCATE INSURANCE CLAIM MONEY - REPAIR DETECTIVE'S BUILDING AND EMS ST #1			
HURRICANE ISAIAS DAMAGE ON 8/4/2020			

Sedgwick Claims Management Services, Inc  
 P O Box 14436  
 Lexington, KY 40512-4436

0003084-0007469 0106 001 926476



BERTIE COUNTY  
 P.O. BOX 530  
 WINDSOR NC 27983

DATE	CHECK AMOUNT	CHECK NUMBER
09/29/2020	11,554.00	118734323
PAYEE		TAX ID
BERTIE COUNTY		None
SCMS UNIT		PAGE
184 Sedgwick Claims Management Services, Inc		01 of 01

Claimant Name	Loss Date	Claim Number
BERTIE COUNTY	08/04/2020	C018421307-0001-03
Amt Paid: 7,817.79	Description: Damage to building	
Dates: 08/04/2020 - 08/04/2020	Comment: #3 - Detective Office	
BERTIE COUNTY	08/04/2020	C018421307-0001-04
Amt Paid: 3,736.30	Description: Damage to building	
Dates: 08/04/2020 - 08/04/2020	Comment: #3 - EMS Station #1 - Hurricane	

SINK.FIN.SDM.A00.NP



THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK - SEE BACK FOR DETAILS

Sedgwick Claims Management Services, Inc  
 On behalf of  
 NCACC Liability and Property Pool

ORIGIN Welle Fargo Bank, N.A.  
 1841278

VOID AFTER 60 DAYS

DATE: 09/29/2020

118734323

62-22  
 311

PAY \*\*\*\*\*ELEVEN THOUSAND FIVE HUNDRED FIFTY FOUR AND 09/100 DOLLARS

\$11,554.00

PAY TO THE ORDER OF  
 BERTIE COUNTY  
 ATTN: CORTNEY WARD

*Bob Blankenship*

*[Signature]*

877090877

MEMO: NC Counties of Liability and P. Principal Sedgwick Claims Management Services, Inc., Agent By:

⑈ 1 18734323⑈ ⑆03⑆100225⑆ 2079950059703⑈

# BUDGET AMENDMENT

# 21-01			
	INCREASE		INCREASE
10-6320-5250-00	\$ 2,000	10-0050-4852-14	\$ 104,000
10-6320-5260-05	\$ 5,000		
10-6320-5290-00	\$ 20,000		
10-6320-5352-00	\$ 3,000		
10-6320-5399-00	\$ 1,000		
10-6320-5399-04	\$ 58,000		
10-6320-5399-50	\$ 15,000		
SETUP BUDGET FOR HURRICANE ISAIAS RECOVERY			



09/28/2020 10:26  
1043wroberso

BERTIE COUNTY  
ACCOUNT INQUIRY

Record Number Org / Object Proje Description

JUL Rev Bud JUL Enc Bud B 2020 Revised Budget 2020 /

Record Number	Org	Object	Proje	Description	JUL Rev Bud	JUL Enc Bud B 2020	Revised Budget	2020 /
1	106320	512602		OVERTIME	0.00	0.00	0.00	0.00
2	106320	518100		FICA MATCHING EXPENSE	0.00	0.00	0.00	0.00
3	106320	518200		RETIREMENT MATCHING EXPENSE	0.00	0.00	0.00	0.00
4	106320	525000		VEH SUPPLIES-GAS/OIL/TIRES	0.00	0.00	0.00	0.00
5	106320	526005		FOOD SUPPLIES	0.00	0.00	0.00	0.00
6	106320	529000		DEPARTMENTAL SUPPLIES	0.00	0.00	0.00	0.00
7	106320	535200		MAINTENANCE & REPAIRS EQUIPMEN	0.00	0.00	0.00	0.00
8	106320	539900		CONTRACTED SERVICES	0.00	0.00	0.00	0.00
9	106320	539904		DEBRIS REMOVAL	0.00	0.00	0.00	0.00
10	106320	539950		PUBLIC ASSISTANCE	0.00	0.00	0.00	0.00

JUL Rev Bud	[Total: 0.00
JUL Act Bud	[Total: 0.00
JUL Enc Bud	[Total: 0.00
JUL Available	[Total: 0.00
2020 Revised Budget	[Total: 0.00
2020 Actual	[Total: 0.00
2020 Encumbrances/Requisitions	[Total: 0.00
2020 Available	[Total: 0.00
2020 Original Budget	[Total: 0.00
2019 Revised Budget	[Total: 0.00
2019 Actual	[Total: 0.00
2019 Encumbrances	[Total: 0.00
2019 Available	[Total: 0.00
2019 Original Budget	[Total: 0.00
2018 Revised Budget	[Total: 0.00
2018 Actual	[Total: 0.00
2018 Encumbrances	[Total: 0.00
2018 Available	[Total: 0.00
2018 Original Budget	[Total: 46,000.00
2021 Revised Budget	[Total: 18,524.03
2021 Actual	[Total: 171.47
2021 Encumbrances/Requisitions	[Total: 27,304.50
2021 Available	[Total: 0.00
2021 Original Budget	[Total: 46,000.00
Life Rev Budget	[Total: 0.00
Life Actual	[Total: 45,746.26
Life Available	[Total: 0.00
Life Original Budget	[Total: 0.00

# BUDGET AMENDMENT

		# 21-01		
	INCREASE			INCREASE
10-4310-5499-97	\$ 19,500	EQ GRANT	10-0090-4991-99	\$ 183,150
10-4950-5399-30	\$ 1,904	EFNEP		
10-4950-5399-32	\$ 3,236	ESMM		
10-4950-5399-37	\$ 753	4H CAMP		
10-4950-5400-13	\$ 2,500	COVID		
10-4950-5400-21	\$ 1,449	L TO SWIM		
10-4950-5400-25	\$ 3,383	AG CAR.		
10-4960-5400-05	\$ 2,840	AQ. WEED		
10-5860-5399-05	\$ 4,175	SHIIP		
10-5860-5399-50	\$ 14	2HOT2TROT		
10-5860-5400-15	\$ 3,643	MIPPA		
10-6100-5697-30	\$ 12,543	BMRJ		
10-6120-5399-15	\$ 148	SEN/MOVE		
10-5860-5399-95	\$ 23,175	EDTAP	<b>ROAP</b>	
10-6100-5695-20	\$ 22,830	RGP		
12-5380-5399-95	\$ 9,402	EDTAP	12-0070-3981-10	\$ 18,034
12-5380-5399-94	\$ 8,632	WF	10-9800-5980-12	\$ 18,034
10-6360-5121-00	\$ 25,000	COVID	<b>REM HHS FUNDS</b>	\$ 63,023
10-6360-5181-00	\$ 3,000	COVID		
10-6360-5182-00	\$ 4,000	COVID		
10-6360-5183-00	\$ 5,000	COVID		
10-6360-5290-02	\$ 11,336	COVID		
10-6360-5399-00	\$ 10,567	COVID		
10-6360-5499-06	\$ 2,230	COVID		
10-6360-5499-90	\$ 1,890	COVID		
<b>TO ADJUST GRANT MONEY/ CARRY OVER PROJECTS FROM PREVIOUS YEAR:</b>				
SHER - EQUIPMENT GRANT				
COOP - EXPANDED FOOD & NUTRITION				
COOP - EAT SMART-MOVE MORE				
COOP - 4H COOKING CAMP				
COOP - COVID RESPONSE GRANT				
COOP - LEARN TO SWIM				
COOP - AG CAROLINA - LIVESTOCK				
SOIL - AQUATIC WEED CONTROL				
COA - SHIIP				
COA - 2HOT2TROT				
COA - MIPPA				
BMRJ FEASIBILITY STUDY				
P/.R - SENIORS ON THE MOVE				
ROAP CARRYOVER				
<b>HHS FUNDS</b>				
COVID - SALARIES				
COVID - FICA				
COVID - RETIREMENT				
COVID - INS				
COVID - SUPPLIES				
COVID - CONT SERVICES				
COVID - CONV. FEES				
COVID - EQUIP < 5,000				



Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 104310 SHERIFF  
 Object: 549997 EQPT GR  
 Project:

Acct: 10-4310-549997  
 Acct name: EQUIPMENT GRANT  
 Type:   
 Rollup:   
 Sub-Rollup:

Status: Active  
 Expense:   
 MultiYr Fund:

4 Year Comparison	Current Year		History	
	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2020	Fiscal Year 2021
Yr Per 2020/201				
Original Budget	.00	.00	24,500.00	.00
Transfers In	24,500.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	24,500.00	.00	24,500.00	.00
Actual (Memo)	24,029.89	.00	5,000.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	470.11	.00	19,500.00	.00
Percent used	98.08	.00	20.41	.00

Display detail information for current account.



Account

Fund: 10 GENERAL FU  
 Org: 104950 COOP EXT  
 Object: 539930 ASKEWVILLE  
 Project: ...

Acct: 10-4950-539930  
 Acct name: EXPANDED FOOD & NUTRITION ED G  
 Type: Expense Status: Active  
 Rollup: ...  
 Sub-Rollup: ...

Account Notes

MultYr Fund

4 Year Comparison	Current Year	History		Fiscal Year 2018		Fiscal Year 2021	
		Fiscal Year 2020	Fiscal Year 2020	Fiscal Year 2018	Fiscal Year 2018	Fiscal Year 2021	Fiscal Year 2021
Yr Per 2020/01							
Original Budget	3,500.00	5,000.00	6,500.00				
Transfers In	1,467.00	251.00	309.00				
Transfers Out	.00	.00	.00				
Revised Budget	4,967.00	5,251.00	6,709.00				
Actual (Memo)	3,063.72	3,783.30	6,458.19				
Encumbrances	.00	.00	.00				
Requisitions	.00						
Available	1,903.28	1,467.70	250.81				
Percent used	61.68	72.05	96.26				

Display detail information for current account.





Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 10-4950 COOP EXT  
 Object: 539932 EAT-MOVE  
 Project: ...

Acct: 10-4950-539932  
 Acct name: EAT SMART-MOVE MORE  
 Type: ...  
 Rollup: ...  
 Sub-Rollup: ...

Expense: ...  
 Status: Active  
 MultiYr Fund: ...

Account Notes

4 Year Comparison	Current year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr Per 2020/01				
Original Budget	2,750.00	4,000.00	4,500.00	.00
Transfers In	1,274.00	122.00	109.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	4,024.00	4,122.00	4,609.00	.00
Actual (Memo)	788.55	2,847.69	4,534.78	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00			.00
Available	3,235.45	1,274.31	74.22	.00
Percent used	19.60	69.09	98.38	.00

Display detail information for current account.



Account

- Detail
- Months
- Segl Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 104950 COOP EXT  
 Object: 539937 4-H COOK  
 Project: ...

Acct: 10-4950-539937  
 Acct name: 4-H COOKING CAMP  
 Type: Expense  
 Rollup: ...  
 Sub-Rollup: ...  
 Status: Active  
 Account Notes

MultYr Fund

4 Year Comparison Yr Per 2020/01	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Original Budget	1,500.00	2,090.00	3,000.00	.00
Transfers In	136.00	149.00	16.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	1,636.00	2,149.00	3,016.00	.00
Actual (Memo)	872.99	2,023.63	2,867.12	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	753.01	125.37	148.88	.00
Percent used	52.69	94.17	95.06	.00

Display detail information for current account.



Account

Detail

Months

Seg Find

Totals

User Defined Fields

Fund: 10 GENERAL FU  
 Org: 104950 COOP EXT  
 Object: 540013 GR-COVID19  
 Project: [...]

Acct: 10 -4950-540013  
 Acct name: COVID-19 RESPONSE GRANT  
 Type: Expense  
 Rollup: [...]  
 Sub-Rollup: [...]  
 Status: Active  
 Account Notes: [...]

MultYr Fund

4 Year Comparison	Current Year	History		
		Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018
Yr Per 2020/01				
Original Budget	.00	.00	.00	.00
Transfers In	2,500.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	2,500.00	.00	.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	2,494.16
Requisitions	.00	.00	.00	.00
Available	2,500.00	.00	.00	.00
Percent used	.00	.00	.00	-2,494.16

Display detail information for current account.



Account

Fund: 10 GENERAL FU  
 Org: 104950 COOP EXT  
 Object: 540021 SWIM CAMP  
 Project: ...

Acct: 10 -4950-540021  
 Acct name: LEARN TO SWIM  
 Type: Expense  
 Status: Active  
 Rollup: ...  
 Sub-Rollup: ...

MultYr Fund

4 Year Comparison Yr/Per 2020/01	Current Year		History	
	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2020	Fiscal Year 2021
Original Budget	1,200.00	.00	2,100.00	.00
Transfers In	.00	.00	200.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	1,200.00	.00	2,300.00	.00
Actual (Memo)	999.59	.00	851.35	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	200.41	.00	1,448.65	.00
Percent used	83.30	.00	37.02	.00

Display detail information for current account.



Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 104950 COOP EXT  
 Object: 540025 LIVESTOCK  
 Project:

Acct: 10-4950-540025  
 Acct name: AG CAROLINA - LIVESTOCK  
 Type:   
 Rollup:   
 Sub-Rollup:

Expense:   
 Status: Active  
 MultiYr Fund:

Account Notes

4 Year Comparison	Current Year		History	
	Fiscal Year 2020		Fiscal Year 2021	
Yr Per 2020/01				
Original Budget	.00	.00	.00	.00
Transfers In	4,782.00	2,500.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	4,782.00	2,500.00	.00	.00
Actual (Memo)	1,399.07	217.74	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	3,382.93	2,282.26	.00	.00
Percent used	29.26	8.71	.00	.00

Navigation controls: Home, Back, Forward, Search, Attachments (0)

Display detail information for current account.



Account

Fund: 10  
 Org: 104960  
 Object: 540005  
 Project:

Acct: 10 -4960-540005  
 Acctname: AQUATIC WEED CONTROL  
 Type: Expense  
 Rollup:

Status: Active  
 Account Notes:

Multityr Fund

4 Year Comparison	Current Year	History	
		Fiscal Year 2020	Fiscal Year 2021
Yr Per 2020/01			
Original Budget	.00	6,430.00	.00
Transfers In	2,840.00	.00	.00
Transfers Out	.00	-1,795.00	.00
Revised Budget	2,840.00	4,635.00	.00
Actual (Memo)	.00	1,795.00	.00
Encumbrances	.00	.00	.00
Requisitions	.00		
Available	2,840.00	2,840.00	.00
Percent used	.00	38.72	.00

Display detail information for current account.



Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund 10 GENERAL FU  
 Org 105860 AGING/NUTR  
 Object 539905 SCHOOL HEA  
 Project

Acct 10 -5860-539905  
 Acct name SHIP GRANT  
 Type Expense  
 Rollup  
 Sub-Rollup

Status Active

MultiYr Fund

Account Notes

4 Year Comparison	Current Year		History		Fiscal Year 2018		Fiscal Year 2021	
	Yr	Per	2020	2021	2018	2019	2018	2021
Original Budget			6,711.00	.00	1,969.00	4,191.00	.00	.00
Transfers In			.00	.00	.00	.00	.00	.00
Transfers Out			6,711.00	.00	1,969.00	4,191.00	.00	.00
Revised Budget			2,536.53	.00	385.58	1,575.37	.00	.00
Actual (Memo)			.00	.00	.00	.00	.00	.00
Encumbrances			.00	.00	.00	.00	.00	.00
Requisitions			4,174.47	.00	1,583.42	2,615.63	.00	.00
Available			37.80	.00	19.58	27.59	.00	.00
Percent used								



Account

Fund: 10 GENERAL FU  
 Org: 105860 AGING/NUTR  
 Object: 539950 PUB ASST  
 Project:

Acct: 10 -5860-539950  
 Acct name: ZHOT ZTROT GRANT  
 Type: Expense  
 Status: Active  
 Rollup:

Account Notes

Multifund Fund

4 Year Comparison Yr Per 2020/01	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2018	Fiscal Year 2021
Original Budget	.00	.00	124.00	.00
Transfers In	14.00	.00	.00	.00
Transfers Out	.00	.00	-110.00	.00
Revised Budget	14.00	.00	14.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	14.00	14.00	14.00	.00
Percent used	.00	.00	.00	.00

Display detail information for current account.





Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 105860 AGING/NUTR  
 Object: 540015 MIPPA  
 Project: [...]

Acct: 10 -5860-540015  
 Acct name: MIPPA GRANT  
 Type: Expense  
 Rollup: [...]  
 Sub-Rollup: [...]

Status: Active  
 Account Notes: [icon]

Multity Fund

4 Year Comparison	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr/Per 2020/01	.00	.00	.00	.00
Original Budget	3,643.00	2,365.00	3,429.00	.00
Transfers In	.00	.00	.00	.00
Transfers Out	3,643.00	2,365.00	3,429.00	.00
Revised Budget	.00	.00	1,063.98	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	3,643.00	2,365.00	2,365.02	.00
Percent used	.00	.00	31.03	.00

Display detail information for current account.



Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 106100 SP APPROP  
 Object: 569730 BMRJ STUDY  
 Project: ...

Acct: 10 -6100-569730  
 Acct name: BMRJ FEASIBILITY STUDY  
 Type: Expense  
 Rollup: ...  
 Sub-Rollup: ...  
 Status: Active  
 Account Notes

MultiYr Fund

4 Year Comparison	Current Year	History	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr/Per 2020/01						
Original Budget	.00		.00	.00	.00	.00
Transfers In	25,000.00		.00	.00	.00	.00
Transfers Out	.00		.00	.00	.00	.00
Revised Budget	25,000.00		.00	.00	.00	.00
Actual (Memo)	12,542.66		.00	.00	.00	.00
Encumbrances	.00		.00	.00	.00	.00
Requisitions	.00		.00	.00	.00	.00
Available	12,542.66		.00	.00	.00	.00
Percent used	49.83		.00	.00	.00	.00

14 4 101 of 110 Attachments (0)

Display detail information for current account.



Account

Fund: 10 GENERAL FU  
 Org: 106130 PARKS/RECR  
 Object: 539915 D VIOL/CHI  
 Project: ...

Acct: 10 -6120-539915  
 Acct name: SENIORS ON THE MOVE GRANT  
 Type: Expense  
 Status: Active  
 Rollup: ...  
 Sub-Rollup: ...

MultYr Fund

4 Year Comparison	Current Year		History	
	Yr 2020/01	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018
Original Budget	.00	.00	.00	148.00
Transfers In	148.00	148.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	148.00	148.00	148.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	148.00	148.00	148.00	148.00
Percent used	.00	.00	.00	.00

Display detail information for current account.

**From:** Pam Perry <pperry@choanokepta.org>  
**Sent:** Thursday, April 30, 2020 11:10 AM  
**To:** 'Juan Vaughan'  
**Cc:** William Roberson  
**Subject:** [External] FW: ROAP-SMAP Unspent Funds Extension Policy  
**Attachments:** ROAP-SMAP Unspent Funds Policy 20200428.pdf

CAUTION: External email. Do not click links or open attachments unless you verify. Send all suspicious email as an attachment to [report\\_spam@nc.gov](mailto:report_spam@nc.gov).

Good Morning Mr. Vaughan and Mr. Roberson,

Please see the email below from NCDOT on the FY2020 ROAP or SMAP Funds - Each County will be allowed to keep their unspent funds to use until June 30, 2021 or to return unspent funds at the end of the fiscal year.

In my opinion, I would like for us to keep the unspent funds – Normally every year when the ROAP Grant is submitted it takes 3 months or longer to receive any of the money. This will allow services not to be cut waiting to see if the money is going to be funded. (Just my thoughts)

I have attached the document in which requires two signatures and will be due by May 29, 2020 to NCDOT.

Please call me or send me an email if you have any questions.

Thank you and stay safe,

Pamela Perry, Executive Director  
Choanoke Public Transportation Authority  
P. O. Box 320, 505 N. Main Street  
Rich Square, NC 27869  
Tel: (252) 539-2022 Ext. 226  
Fax: (252) 539-2533

Please visit our website [@choanokepta.org](http://choanokepta.org)

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**From:** NCDOT Public Transportation - CTP [mailto:ctptransportation@ncdot.gov]  
**Sent:** Wednesday, April 29, 2020 6:27 PM  
**Cc:** NCDOT - Integrated Mobility Division  
**Subject:** ROAP-SMAP Unspent Funds Extension Policy

Good afternoon. This e-mail is to notify County Managers, Finance Directors, and our transportation partners of the Integrated Mobility Division's (IMD) new policy to allow counties to choose to extend unspent ROAP or SMAP funds

from their FY 2020 allocation. Due to the delay in disbursing the funds and the new funding through the CARES Act, systems may not have the opportunity to spend their allocated funding. In order to maximize all funds available, IMD has developed a new policy (COVID19-001) which will allow each county to choose to keep their unspent funds to use until June 30, 2021 or to return unspent funds at the end of the current fiscal year.

Attached to this e-mail is the policy which must be signed by both the County Manager and either the Transit Director or Authority's Executive Director. The signed policy must be returned to your Mobility Development Specialist no later than May 29, 2020.

If you have any questions, please contact your Mobility Development Specialist or e-mail me at [cmfreitag@ncdot.gov](mailto:cmfreitag@ncdot.gov).

**Remember, replying directly to this e-mail will not reach your MDS or me. It will go to a generic e-mail which may delay receiving a response. You must respond to directly to your MDS or to me if you have questions.**

Thank you.

Carolyn Freitag  
Grants Administrator

Integrated Mobility Division  
North Carolina Department of Transportation  
Mail Service Center 1550  
1 South Wilmington Street  
Raleigh, NC 27601-1550

[cmfreitag@ncdot.gov](mailto:cmfreitag@ncdot.gov)

*Bicycle, Pedestrian and Public Transportation Programs*



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*Email correspondence to and from this number is subject to the N.C. Public Records Law and may be disclosed to third parties.*



**NCDOT ROAP Report**  
**Rural Operating Assistance Program (ROAP)**  
**FY20: July 1, 2019 - June 30, 2020**

Bertie 08

**81 Reconciliation of FY20 ROAP funds for County or Eligible Authority**

	ROAP Funds disbursed to County	Amount Transferred From	Amount Transferred To	Amount Transferred to Non-ROAP	Net ROAP Allocation	Unexpended ROAP Funds
EDTAP	\$ 64,400.00	\$ -	\$ -		\$ 64,400.00	\$ 32,577.76
EMPL	\$ 8,632.00	\$ -	\$ -		\$ 8,632.00	\$ 8,632.00
RGP	\$ 66,532.00	\$ -	\$ -		\$ 66,532.00	\$ 22,829.13
<b>Total</b>	<b>\$ 139,564.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 139,564.00</b>	<b>\$ 64,038.89</b>

**82 Elderly and Disabled Transportation Assistance Program**

Total Available EDTAP Funds	\$ 64,400.00	Total Expended Funds	\$ 31,822.24
Expended EDTAP Funds	\$ -	Number of EDTAP funded trips provided	3,264
Additional Local Contribution	\$ -	Additional EDTAP Trips not Funded by ROAP	-
Unexpended EDTAP Funds	\$ 32,577.76	% of EDTAP funded trips provided by the transit system	41%

**83 Employment Transportation Program**

Total Available EMPL Funds	\$ 8,632.00	Total Expended Funds	\$ -
Expended EMPL Funds	\$ -	Number of EMPL funded trips provided	-
Additional Local Contribution	\$ -	Additional EMPL Trips not Funded by ROAP	-
Unexpended EMPL Funds	\$ 8,632.00	% of EMPL funded trips provided by the transit system	0%

**84 Rural General Public Transportation Program**

Total Available RGP Funds (not include 10% local match)	\$ 66,532.00	Total Expended Funds	\$ 48,558.75
State Share	\$ 43,702.88		
10% Local Share	\$ 4,855.88	Number of RGP funded trips provided	2,875
Additional Local Contribution	\$ -	Additional RGP Trips not Funded by ROAP	-
Unexpended RGP Funds	\$ 22,829.13	% of RGP funded trips provided by the transit system	100%

I hereby certify, to the best of my knowledge, the following information is accurate and complete for each reporting period.  
 I further certify that all funds were expended in accordance with applicable federal, state and local guidelines.  
 I understand that any unexpended funds from the total FY20 ROAP allocation will be invoiced by NCDOT.  
 I also understand that future disbursements will not be made until the invoice has been paid.

**85** \_\_\_\_\_  
 Signature of County Finance Officer or Authority Executive Director Date

**86** Unexpended ROAP funds (over \$50.00) will be returned to the NCDOT Integrated Mobility Division. Do not send a check with the ROAP Report. Checks will be returned if received. After an NCDOT review of this report, an invoice will be sent for the unspent funds from the FY20 ROAP allocation.

**\$ 64,038.89**

**87a** In the space below, provide a detailed explanation if 10% or more of the EDTAP funds allocated to the county are being returned to NCDOT

**87b** In the space below, provide a detailed explanation if 10% or more of the EMPL funds allocated to the county are being returned to NCDOT

**87c** In the space below, provide a detailed explanation if 10% or more of the RGP funds allocated to the county are being returned to NCDOT



Account

Detail

Fund 10 GENERAL FU  
 Org 106360 COVID  
 Object 512100 SAL\_WAGER  
 Project

Acct 10-6360-512100  
 Acct name SALARIES & WAGES - REGULAR  
 Type Expense  
 Rollup  
 Sub-Rollup  
 Status Active  
 Account Notes

User Defined Fields

MultiYr Fund

4 Year Comparison Current Year History

Yr Per 2020/01	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Original Budget	.00	.00	.00	251,000.00
Transfers In	25,000.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	25,000.00	.00	.00	251,000.00
Actual (Memo)	.00	.00	.00	1,372.46
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	25,000.00	.00	.00	249,627.54
Percent used	.00	.00	.00	.55

1 of 10 Attachments (0)

Display detail information for current account.





Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund: 10 GENERAL FU  
 Org: 106360 COVID  
 Object: 518100 FICA  
 Project: [dropdown]

Acct: 10 -6360-518100  
 Acct name: FICA MATCHING EXPENSE  
 Type: Expense  
 Rollup: [dropdown]  
 Sub-Rollup: [dropdown]  
 Status: Active  
 Account Notes: [icon]

Multity Fund

4 Year Comparison

Yr. Per	Current Year	History
2020/01	Fiscal Year 2020	
Original Budget	.00	.00
Transfers In	3,000.00	.00
Transfers Out	.00	.00
Revised Budget	3,000.00	.00
Actual (Memo)	.00	.00
Encumbrances	.00	.00
Requisitions	.00	.00
Available	3,000.00	.00
Percent used	.00	.00

	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Original Budget	.00	.00	19,202.00
Transfers In	.00	.00	.00
Transfers Out	.00	.00	.00
Revised Budget	.00	.00	19,202.00
Actual (Memo)	.00	.00	165.15
Encumbrances	.00	.00	.00
Requisitions	.00	.00	.00
Available	.00	.00	19,036.85
Percent used	.00	.00	.86

Display detail information for current account.



Account

Fund: 10 GENERAL FU  
 Org: 106360 COVID  
 Object: 518200 RETIREMENT  
 Project:

Acct: 10 -6360-518200  
 Acct name: RETIREMENT MATCHING EXPENSE  
 Type: Expense  
 Rollup:

Status: Active  
 Sub-Rollup:

Account Notes

Multity Fund

4 Year Comparison	Current Year	History
Yr Per 2020/01	Fiscal Year 2020	
Original Budget	.00	.00
Transfers In	4,000.00	
Transfers Out	.00	.00
Revised Budget	4,000.00	
Actual (Memo)	.00	.00
Encumbrances	.00	.00
Requisitions	.00	.00
Available	4,000.00	
Percent used	.00	.00

Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
.00	.00	33,007.00
.00	.00	.00
.00	.00	.00
.00	.00	33,007.00
.00	.00	287.52
.00	.00	.00
.00	.00	.00
.00	.00	32,719.48
.00	.00	.87

Display detail information for current account.



Account

Fund: 10  
 Org: 106360  
 Object: 518300  
 Project:

Acct: 10 - 6360-518300  
 Acct name: GROUP INSURANCE EXPENSES  
 Type: Expense  
 Rollup:

Status: Active  
 Account Notes:

MultiYr Fund:

4 Year Comparison	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr Per 2020/01				
Original Budget	.00	.00	.00	.00
Transfers In	5,000.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	5,000.00	.00	.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	128.35
Requisitions	.00	.00	.00	.00
Available	5,000.00	.00	.00	.00
Percent used	.00	.00	.00	-128.35

Display detail information for current account.



Account

Fund: 10  
 Org: 106360  
 Object: 529002  
 Project:

Acct: 10-6360-529002  
 Acct name: DEPARTMENTAL SUPPLIES  
 Type: Expense  
 Status: Active  
 Rollup:

GENERAL FU  
 COVID  
 DEPT SUPPL

MultYr Fund

4 Year Comparison	Current Year		History	
	Yr/Per 2020/01	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018
Original Budget	.00	.00	.00	14,950.00
Transfers In	10,000.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	10,000.00	.00	.00	14,950.00
Actual (Memo)	.00	.00	.00	6,093.53
Encumbrances	.00	.00	.00	157.98
Requisitions	.00	.00	.00	1,371.90
Available	10,000.00	.00	.00	7,325.59
Percent used	.00	.00	.00	51.00

Display detail information for current account.



Account

Fund: 10  
 Org: 106360  
 Object: 539900  
 Project:

Acct: 10 -6360-539900  
 Acct name: CONTRACTED SERVICES  
 Type: Expense  
 Rollup:

Account Notes:

Status: Active  
 MultYr Fund:

4 Year Comparison

	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr/Per 2020/01	.00	.00	.00	.00
Original Budget	14,447.00	.00	.00	3,875.00
Transfers In	.00	.00	.00	-3,875.00
Transfers Out	14,447.00	.00	.00	.00
Revised Budget	5,100.52	.00	.00	.00
Actual (Memo)	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	9,346.48	.00	.00	.00
Percent used	35.31	.00	.00	.00

Page: 7 of 10  
 Attachments: (0)

Display detail information for current account.



Account

Fund: 10 GENERAL FU  
 Org: 106360 COVID  
 Object: 549906 CF-COVID19  
 Project:

Acct: 10-6360-549906  
 Acct name: CONW. FEES : COVID-19  
 Type: Expense  
 Rollup:

Status: Active  
 Account Notes:

Sub-Rollup:

MultiYr Fund:

4 Year Comparison	Current Year		History	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Yr Per 2020/01				
Original Budget	.00	.00	.00	.00
Transfers In	10,000.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	10,000.00	.00	.00	.00
Actual (Memo)	7,770.39	.00	.00	4,520.89
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	2,229.71	.00	.00	.00
Percent used	77.70	.00	.00	.00

Display detail information for current account.



Account

Fund: 10  
 Drg: 106360  
 Object: 549990  
 Project:

Acct: 10 -6360-549990  
 Acct name: EQUIP-UNDER \$5000  
 Type: Expense  
 Status: Active  
 Rollup:

Account Notes

GENERAL FU  
 COVID  
 EQPT-NON C

MultYr Fund

4 Year Comparison Yr Per 2020/01	Current Year History		Fiscal Year 2018		Fiscal Year 2021	
	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021	Fiscal Year 2021	Fiscal Year 2021
Original Budget	.00	.00	.00	.00	62,115.00	.00
Transfers In	5,000.00	.00	.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00	.00	.00
Revised Budget	5,000.00	.00	.00	.00	62,115.00	.00
Actual (Memo)	3,110.00	.00	.00	.00	.00	.00
Encumbrances	.00	.00	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00	.00	.00
Available	1,890.00	.00	.00	.00	62,115.00	.00
Percent used	62.20	.00	.00	.00	.00	.00

Display detail information for current account.



C-5



**BERTIE COUNTY ONLINE AUCTION - REAL PROPERTY**

<b>Lot Name</b>	<b>2020 Taxes</b>	<b>Value</b>	<b>Deposit Received</b>	<b>Winning Bid</b>
Parcel Number: 6800-57-5311: 104 North Clay Street, Windsor, NC 27983	\$12.98	\$1,501.00	\$0.00	\$2,580.00
Parcel Number: 6910-16-3024: 107 Garrett Street, Colerain, NC 27924	\$83.22	\$6,328.00	\$325.00	\$1,625.00
Parcel Number: 5836-88-5393: 106 Hoggard Street, Lewiston-Woodville, NC 27849	\$9.94	\$679.00	\$300.00	\$590.00
Parcel Number: 6801-38-7512: 120 New Hope Road, Windsor, NC 27983	\$24.83	\$2,870.00	\$300.00	\$1,125.00
Parcel Number: 6809-06-9555: 150 Hexlena Road, Ahoskie, NC 27910	\$64.24	\$7,427.00	\$600.00	\$3,000.00
Parcel Number: 6802-42-7948: 202 H Bond Street, Windsor, NC 27983	\$59.65	\$5,906.00	\$510.00	\$2,550.00
Parcel Number: 6719-07-9171: 315B Cedar Landing Road, Windsor, NC 27983	\$68.08	\$7,871.00	\$770.00	\$3,850.00
Parcel Number: 6930-37-4221: 403 Quebec Road, Colerain, NC 27924	\$19.38	\$2,240.00	\$300.00	\$410.00
Parcel Number: 6930-37-8341: 411 Quebec Road, Colerain, NC 27924	\$13.70	\$1,584.00	\$0.00	\$230.00
Parcel Number: 5829-50-5296: 413B Front Street, Roxobel, NC 27872	\$35.23	\$3,159.00	\$300.00	\$525.00
Parcel Number: 6810-23-4624: 532 Woodard Road, Windsor, NC 27983	\$124.59	\$14,404.00	\$3,000.00	\$15,000.00
Parcel Number: 6810-23-8257: 542 Woodard Road, Windsor, NC 27983	\$81.84	\$9,473.00	\$500.00	\$2,250.00
Parcel Number: 5883-95-0688: 723 Governors Road, Windsor, NC 27983	\$16.95	\$1,959.00	\$300.00	\$1,425.00
Parcel Number: 5883-95-0751: 725 Governors Road, Windsor, NC 27983	\$16.95	\$1,959.00	\$320.00	\$1,600.00
Parcel Number: 6828-09-0637: 810 Meadow Road, Colerain, NC 27924	\$92.96	\$10,747.00	\$1,620.00	\$8,100.00
Parcel Number: 5883-56-2279: 849D Governors Road, Windsor, NC 27983	\$64.06	\$7,406.00	\$300.00	\$925.00
Parcel Number: 6859-87-1576: 2533 NC 45N, Colerain, NC 27924	\$96.83	\$11,194.00	\$700.00	\$3,500.00
		<b>TOTAL</b>	<b>\$10,145.00</b>	<b>\$49,285.00</b>



# Bertie County

Board of Commissioners

## ITEM ABSTRACT

**MEETING DATE:** December 7, 2020

**SECTION:** Discussion (D-1 to D-2)

**DEPARTMENT:** Governing Body

**TOPIC(S):**

1. Recommendation of Debt Write-Off Schedule for Bertie County Emergency Services, Emergency Management Director Mitch Cooper
2. Looking Ahead: State of the County amid COVID-19

**COUNTY MANAGER RECOMMENDATION OR COMMENTS:** Discussion requested.

**SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S):** --

**ATTACHMENTS:** Yes

**LEGAL REVIEW PENDING:** N/A

**ITEM HISTORY:** ---



D-1

## Juan Vaughan II

---

**From:** Mitch Cooper  
**Sent:** Monday, November 30, 2020 2:27 PM  
**To:** Juan Vaughan II  
**Cc:** William Roberson  
**Subject:** Debt write off Schedule for Bertie County Emergency Services  
**Attachments:** Sbems11p20120103360.pdf; 20 Sliding Fee Scale.pdf

Below is the request for the next commissioners meeting, please let me know if you have any input or questions.

Emergency Services is currently working on debt set off and are requesting a write off schedule for outstanding Emergency medical Service Bills. Recommendation for write offs are as follows.

- Deceased (After Insurance)
- First Responder (After Insurance)
- County Employee (After Insurance)

For patients that do not have insurance and request hardship consideration we recommend using the Sliding Fee scale provided by the N.C Division of Public Health.

Please see attached

Mitch Cooper

N. C. Division of Public Health  
 Women's and Children's Health Section  
 Women's Health Branch, Family Planning & Reproductive Health Unit  
 Annual Gross Family Income  
 Sliding Fee Scale --101% to 250% of Poverty  
**Be Smart Family Planning Eligibility Included**

Effective 2/2020

**Be Smart Family Planning  
 Eligibility\***

Family Size	Federal Poverty	Partial-Pay Bracket Twenty Percent		Partial-Pay Bracket Forty Percent		Partial-Pay Bracket Sixty Percent		Partial-Pay Bracket Eighty Percent		Full Pay	
		From	To	From	To	From	To	From	To		
1	\$12,760	\$12,761	\$17,545	\$17,546	\$22,330	\$22,331	<b>\$24,882</b>	\$27,115	\$27,116	\$31,899	\$31,900
2	\$17,240	\$17,241	\$23,705	\$23,706	\$30,170	\$30,171	<b>\$33,618</b>	\$36,635	\$36,636	\$43,099	\$43,100
3	\$21,720	\$21,721	\$29,865	\$29,866	\$38,010	\$38,011	<b>\$42,354</b>	\$46,155	\$46,156	\$54,299	\$54,300
4	\$26,200	\$26,201	\$36,025	\$36,026	\$45,850	\$45,851	<b>\$51,090</b>	\$55,675	\$55,676	\$65,499	\$65,500
5	\$30,680	\$30,681	\$42,185	\$42,186	\$53,690	\$53,691	<b>\$59,826</b>	\$65,195	\$65,196	\$76,699	\$76,700
6	\$35,160	\$35,161	\$48,345	\$48,346	\$61,530	\$61,531	<b>\$68,562</b>	\$74,715	\$74,716	\$87,899	\$87,900
7	\$39,640	\$39,641	\$54,505	\$54,506	\$69,370	\$69,371	<b>\$77,298</b>	\$84,235	\$84,236	\$99,099	\$99,100
8	\$44,120	\$44,121	\$60,665	\$60,666	\$77,210	\$77,211	<b>\$86,034</b>	\$93,755	\$93,756	\$110,299	\$110,300
9	\$48,600	\$48,601	\$66,825	\$66,826	\$85,050	\$85,051	<b>\$94,770</b>	\$103,275	\$103,276	\$121,499	\$121,500
10	\$53,080	\$53,081	\$72,985	\$72,986	\$92,890	\$92,891	<b>\$103,506</b>	\$112,795	\$112,796	\$132,699	\$132,700
11	\$57,560	\$57,561	\$79,145	\$79,146	\$100,730	\$100,731	<b>\$112,242</b>	\$122,315	\$122,316	\$143,899	\$143,900
12	\$62,040	\$62,041	\$85,305	\$85,306	\$108,570	\$108,571	<b>\$120,978</b>	\$131,835	\$131,836	\$155,099	\$155,100

*\* at or below  
 195% of federal  
 poverty level*



D-2

## INCIDENT OBJECTIVES (ICS 202)

<b>1. Incident Name:</b> ARHS COVID-19	<b>2. Operational Period:</b> Date From: 12/3/20 Time From: 0800	Date To: 12/3/20 Time To: 1700
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### 3. Objective(s):

#### Overarching

- Protect the Public's Health
- Protect the health of the most vulnerable populations identified during this response
- Minimize public disruption to the extent possible while also preventing future spread of COVID-19
- Continue to provide essential public health services
- Continue to provide essential governmental services

### 4. Operational Period Command Emphasis:

Focus on internal and external communication with stakeholders and community members to enhance education.  
 Conduct case investigations and contact tracing for lab confirmed cases.  
 Expand surveillance capacity to determine local activity in comparison other epi data at the local, state and federal level.  
 Review studies and guidance to better understand COVID-19 impact and transmission.  
 Expanded COVID testing throughout the region.

### Data Update: **Web-reported data and local investigation data as of 12/3/20 at 3:00 pm**

	Lab Confirmed Case Count	Active (Lab Confirmed)	Recovered (Lab Confirmed)	Deaths	Additional Info
<b>United States</b> (pm update)	13,822,249	---	---	272,525	<a href="https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html">https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html</a>
<b>Virginia</b> (10 am update)	244,503	---	---	4,147	15,014 hospitalizations <a href="http://www.vdh.virginia.gov/coronavirus/">http://www.vdh.virginia.gov/coronavirus/</a>
<b>North Carolina</b> (noon update)	377,231	---	---	5,410	2,101 hospitalizations <a href="https://www.ncdhhs.gov/covid-19-case-count-nc">https://www.ncdhhs.gov/covid-19-case-count-nc</a>
-----	-----	-----	-----	-----	-----
<b>Bertie</b>	925	105	795	25	
<b>Camden</b>	191	21	166	4	
<b>Chowan</b>	655	92	544	19	
<b>Currituck</b>	343	70	268	5	
<b>Gates</b>	224	13	203	8	
<b>Hertford</b>	1005	49	914	42	
<b>Pasquotank</b>	1129	158	936	35	
<b>Perquimans</b>	357	36	317	4	
<b>ARHS – Region Total</b>	<b>4829</b>	<b>544</b>	<b>4143</b>	<b>142</b>	

*Please keep in mind positive lab confirmed case counts DO NOT represent the true burden of illness.*

### Congregate Care Outbreak Info:

Outbreaks	County	Staff	Residents	Inmates	Total	Recovered *May be included in Cty # not here	Deaths
Bertie Correctional	Bertie	30		33	63		0
Brian Center Windsor (2nd Event)	Bertie	10	23		33		2
Three Rivers LTCF (3rd event)	Bertie	19	34		53		4
Currituck Health & Rehab (2nd event)	Currituck	8	35		43		0
Accordius Health LTCF	Gates	18	48		66		2
Ahoskie Assisted Living	Hertford	2			2		0
Creek Side LTCF Ahoskie	Hertford	38	89		127	57	17
Rivers Correctional	Hertford	2		2	4		
Brookedale Assisted Living	Pasquotank	2	6		8		0
Citadel of EC	Pasquotank	4			4		

1. Incident Name: ARHS COVID-19

2. Operational Period:

Date From: 12/3/20

Date To: 12/3/20

Time From: 0800

Time To: 1700

General Situational Awareness/ Updates:

## VACCINE DISTRIBUTION PRIORITIZATION FRAMEWORK

Risk-based prioritization based on National Academy of Medicine Framework for Equitable Allocation of COVID-19 and CDC Advisory Committee Immunization Practice. Refined by input by North Carolina Institute of Medicine Vaccine Advisory Committee. May be revised based on Phase III clinical trial safety and efficacy data and further federal guidance

Phase 1	Phase 2	Phase 3	Phase 4
<p><b>Phase 1a:</b></p> <ul style="list-style-type: none"> <li><b>Health care workers at high risk</b> for COVID-19 exposure based on work duties or vital to the initial COVID vaccine response               <ul style="list-style-type: none"> <li>High risk of exposure is defined as those caring for COVID-19 patients, cleaning areas where COVID-19 patients are admitted, performing procedures at high risk of aerosolization (e.g., intubation, bronchoscopy, suctioning, invasive dental procedures, invasive specimen collection, CPR), handling decedents with COVID, administering vaccine in initial closed or targeted vaccination clinics.</li> <li>Population includes: nurses, physicians, respiratory techs, dentists, hygienists, nursing assistants, environmental services staff, EMT/paramedics, home health workers, personal care aides, community health workers, health care trainees(e.g., medical students, pharmacy students, nursing students, etc.), morticians/funeral home staff, pharmacists, public health nurses, public health and emergency preparedness workers who meet the above definition of "high risk of exposure."</li> </ul> </li> <li><b>Long Term Care staff and Residents</b> (e.g., Skilled Nursing Facilities, adult care homes, family care homes, and group homes; individuals with intellectual and developmental disabilities who receive home and community-based services and the workers directly providing those services)</li> </ul> <p><b>Phase 1b:</b></p> <ul style="list-style-type: none"> <li><b>Adults with high risk of complications</b> per CDC and staff of congregate living settings <u>Operationally prioritize settings based on risk of exposure</u></li> <li><b>Migrant farm and fisheries workers</b> in congregate housing with 2+ Chronic Conditions* or ≥ age 65</li> <li><b>Incarcerated individuals</b> with 2+ Chronic Conditions* or ≥ age 65 and jail and prison staff</li> <li><b>Homeless shelter residents</b> with 2+ Chronic Conditions* ≥ 65 and homeless shelter staff</li> <li><b>Health care workers</b> not included in Phase 1A with 2+ Chronic Conditions</li> <li><b>Frontline workers</b> with 2+ Chronic Conditions at high risk of exposure (e.g., firefighters, police, workers in meat packing plants, seafood and poultry not in congregate housing, food processing, preparation workers and servers, manufacturing, construction, funeral attendants and undertakers not included in Phase 1A, transportation workers, retail workers (including grocery store workers), membership associations/org staff (e.g., religious orgs), education staff (e.g., child care, K-12 or IHE) and workers in government, public health, emergency management and public safety whose functioning is imperative to the COVID-19 response)</li> <li><b>Other Adults</b> with 2+ Chronic Conditions*:</li> </ul> <p>* Defined by CDC as increased risk for COVID</p>	<ul style="list-style-type: none"> <li>Migrant Farm/fishery workers in congregate living without 2+ Chronic Conditions</li> <li>Incarcerated individuals without 2+ Chronic Conditions</li> <li>Homeless shelter residents without 2+ Chronic Conditions</li> <li>Frontline workers at high or moderate risk of exposure without 2+ Chronic Conditions</li> <li>All other Health Care Workers not included in Phase 1A or 1B</li> <li>Education staff (Child Care, K-12, IHE) without 2+ Chronic Conditions</li> <li>Other adults age 18-64 with one chronic condition*</li> <li>65+ year olds with one or no chronic conditions*</li> </ul>	<ul style="list-style-type: none"> <li>Workers in industries critical to the functioning of society and at increased risk of exposure who are not included in Phase 1 or Phase 2</li> <li>K-12 students (if data from clinical trials), college students</li> </ul>	<ul style="list-style-type: none"> <li>Remaining population</li> </ul>

ERO Meeting

### COVID-19 Vaccine Updates

- Pfizer Vaccine Timeline
  - VRBPAC meeting 12/10
  - If EUA granted, 1<sup>st</sup> shipments expected to arrive week of 12/14
- Moderna Vaccine Timeline
  - VRBPAC meeting 12/17 (est.)
  - If EUA granted, 1<sup>st</sup> shipments expected to arrive week of 12/21
- Week 1 allocation estimate for NC = ~85,000 doses of Pfizer candidate
  - Minimum ship quantity 975 doses = ~88 individual shipments
- ACIP met to discuss vaccine prioritization on 12/1
- CVMS development and rollout continues
- Provider enrollment continues
- Federal LTC-retail pharmacy partnership program
- Note – likely to only have 88 shipments in first round so not everyone will get vaccine
- Expect chosen sites to get advance notice over next week
- See prioritization of vaccine based on ACIP above – big change was move of LTC Residents from 1B to 1A



1. Incident Name: ARHS COVID-19

2. Operational Period:

Date From: 12/3/20

Date To: 12/3/20

Time From: 0800

Time To: 1700

### COVID-19 Therapeutics – Monoclonal Antibodies

- Two products currently available via EUA
  - Bamlanivimab – 11/9/20
  - Casirivimab + Imdevimab – 11/21/20
- Both products authorized for patients age 12+ who weigh at least 40 kg and are at high risk of progressing to severe COVID-19
- Patients must have COVID (+) test result, be within 10 days of symptom onset and have at least 1 high risk factor listed in the EUA to be eligible for treatment
- Both products are one-time IV infusions given over one hour, followed by a one hour observation period.
- May only be administered in settings in which health care providers have immediate access to medications to treat severe infusion reaction, and the ability to activate the emergency medical system, as necessary.

### Monoclonal Antibody Allocation Process

- Phased process determined by HHS/ASPR
  - Phase 1 - States can only allocate to hospitals or hospital affiliated locations
  - Phase 2 - States can allocate to non-hospital affiliated providers
- Allocations occur weekly, product is direct shipped to end users
  - Product currently provided FREE by Federal Government
- Casirivimab + imdevimab – Currently in phase 1
  - To date NC has been allocated 696 patient courses
- Bamlanivimab – Transitioning to phase 2 this week
  - To date NC has been allocated 3,400 patient courses
  - Beginning to allocate to interested LTC pharmacies this week
  - Other non-hospital provider types are encouraged to work with their local hospitals for access for their patients

- Providers should expect about a 24 hour notice of vaccine shipment (will arrive via commercial partners)
- Even if you get the vaccine, social distancing, mask wearing, etc. would still be needed. The 95% efficacy/protection is after 2 doses – not 1 dose.

### ARHS Update

- Services are resuming.
- Still continuing to do case investigation and contact tracing.
- Still working with Congregate facilities on outbreaks, these are beginning to pick up once again, but still seeing community spread and community clusters, particularly with gatherings.
- Testing Updates
  - Optum Serve has begun Testing Clinics in Bertie, Chowan, Gates, & Hertford County.

<p>Hertford County - Government Complex 115 Justice Dr. Winton, NC 27986</p> <p>Testing available: Monday, Thursday, &amp; Saturday – 10 a.m. – 2 p.m. Tuesday &amp; Friday 3 - 7 p.m.</p>	<p>Bertie County – Bertie Early College 819 Governor's Rd. Windsor, NC 27983</p> <p>Testing available: Monday, Thursday, &amp; Saturday – 10 a.m. – 2 p.m. Tuesday &amp; Friday 3 - 7 p.m.</p>	<p>Gates County - New Hope Missionary Baptist Church, 94 NC-37, Gates, NC 27937</p> <p>Testing available: Monday, Thursday, &amp; Saturday – 10 a.m. – 2 p.m. Tuesday &amp; Friday 3 - 7 p.m.</p>	<p>Chowan County – American Legion, 1317 W Queen St, Edenton, NC 27932</p> <p>Testing available: Monday, Thursday, &amp; Saturday – 10 a.m. – 2 p.m. Tuesday &amp; Friday 3 - 7 p.m.</p>
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- Clinics are being offered in each county at the Health Dept each week. 1:30-3:30 pm, Call for apptmt.
  - Monday – Gates (357-1380)/ Chowan (482-6003)
  - Tuesday – Hertford (862-4054)/ Perquimans (426-2100)
  - Wednesday – Bertie (794-5322)/ Currituck (232-2271)
  - Thursday – Pasquotank (338-4400)/ Camden (338-4460)

<b>1. Incident Name:</b> ARHS COVID-19	<b>2. Operational Period:</b> Date From: 12/3/20    Date To: 12/3/20 Time From: 0800                      Time To: 1700															
<ul style="list-style-type: none"> <li>○ ECSU received a grant to do PCR community testing in 21 counties and aims to do 1 event per county by December 18. This will be no cost, 18 and older, no insurance required. They are processing on campus.</li> </ul> <p><b>Communication Updates</b>          Releases Issued: <b>Chowan &amp; Hertford Deaths</b></p>																
<b>5. Site Safety Plan Required?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>Approved Site Safety Plan(s) Located at:</b>																
<b>6. Incident Action Plan</b> (the items checked below are included in this Incident Action Plan): <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> ICS 203</td> <td style="width: 33%;"><input type="checkbox"/> Map/Chart</td> <td style="width: 33%;"><u>Other Attachments:</u></td> </tr> <tr> <td><input type="checkbox"/> ICS 204</td> <td><input type="checkbox"/> Weather Forecast/Tides/Currents</td> <td><input checked="" type="checkbox"/> ARHS COVID-19 Regional Resp Framework</td> </tr> <tr> <td><input type="checkbox"/> ICS 205</td> <td></td> <td><input type="checkbox"/> _____</td> </tr> <tr> <td><input type="checkbox"/> ICS 206</td> <td></td> <td><input type="checkbox"/> _____</td> </tr> <tr> <td><input type="checkbox"/> ICS 208</td> <td></td> <td><input type="checkbox"/> _____</td> </tr> </table>		<input type="checkbox"/> ICS 203	<input type="checkbox"/> Map/Chart	<u>Other Attachments:</u>	<input type="checkbox"/> ICS 204	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input checked="" type="checkbox"/> ARHS COVID-19 Regional Resp Framework	<input type="checkbox"/> ICS 205		<input type="checkbox"/> _____	<input type="checkbox"/> ICS 206		<input type="checkbox"/> _____	<input type="checkbox"/> ICS 208		<input type="checkbox"/> _____
<input type="checkbox"/> ICS 203	<input type="checkbox"/> Map/Chart	<u>Other Attachments:</u>														
<input type="checkbox"/> ICS 204	<input type="checkbox"/> Weather Forecast/Tides/Currents	<input checked="" type="checkbox"/> ARHS COVID-19 Regional Resp Framework														
<input type="checkbox"/> ICS 205		<input type="checkbox"/> _____														
<input type="checkbox"/> ICS 206		<input type="checkbox"/> _____														
<input type="checkbox"/> ICS 208		<input type="checkbox"/> _____														
<b>7. Prepared by:</b> Name: <u>Ashley Stoop</u> Position/Title: <u>IC/Liaison/Planning</u> Signature: <u>AHS</u>																
<b>8. Approved by Incident Commander:</b> Name: <u>Ashley Stoop</u> Signature: <u>AHS</u>																
<b>ICS 202</b>	<b>IAP Page</b> _____ <b>Date/Time:</b> 12/3/2020 1700															



## COVID-19 County Alert System

*Updated November 23, 2020*

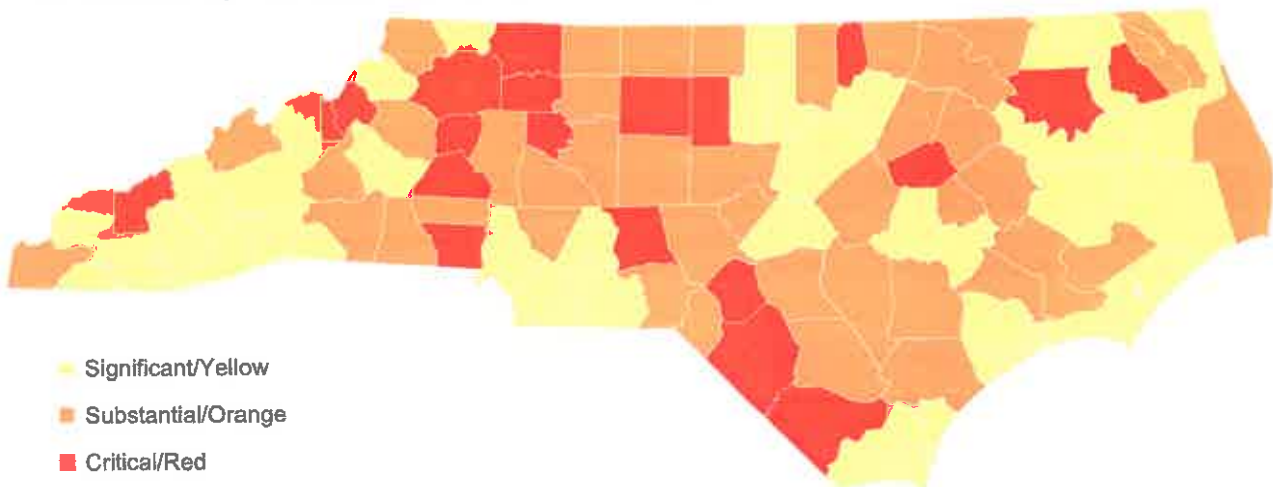
### Introduction

North Carolina is experiencing high levels of community transmission of COVID-19 statewide, but the virus is impacting some counties particularly hard. The State has established a COVID-19 County Alert System to give individuals, businesses, community organizations, and public officials another tool to understand how their county is faring and to make decisions about actions to slow the spread of the virus. The COVID-19 County Alert System uses metrics informed by the White House Coronavirus Task Force and North Carolina's key metrics to categorize counties into three tiers:

1. **Yellow:** Significant Community Spread
2. **Orange:** Substantial Community Spread
3. **Red:** Critical Community Spread

Because no one metric provides a complete picture, the COVID-19 County Alert System uses a combination of three metrics: case rate, the percent of tests that are positive, and hospital impact within the county.

### NC Counties by Tier: Data from November 6 through November 19, 2020



A complete list of counties and their metrics is listed at the end of the report.

### County Metrics

The COVID-19 County Alert System uses a combination of metrics to determine whether a county meets criteria to be in the red or orange tier. These metrics provide information about the amount of viral spread and hospital impact in the county.

**How Tiers are Determined:**

To be assigned to the red or orange tier, a county must meet the threshold for case rate for that tier **AND** the threshold for either percent positive OR hospital impact.

- **Case Rate:** The number of new cases in 14 days per 100,000 people
- **Percent Positive:** The percent of tests that are positive over 14 days
- **Hospital Impact:** A composite score based on the impact that COVID-19 has had on hospitals including percent of COVID-19 hospitalizations, COVID-19 related visits to the Emergency Department, staffed open hospital beds, and critical staffing shortages over 14 days

	Counties must meet:	And meet one of these:	
	Case rate	Percent positive	Hospital Impact within the county*
<b>Critical (Red)</b>	>200/100,000 new cases in 14 days with at least 42 cases in 14 days.	>10%	<b>High Impact on county hospital(s)</b>
<b>Substantial (Orange)</b>	101-200/100,000 new cases in 14 days with at least 21 cases in 14 days.	8-10%	<b>Moderate Impact on county hospital(s)</b>

\*Counties without a hospital are assigned the average hospital impact score from the county where the highest percentage of their inpatient hospital admissions occurred.

Counties that do not meet criteria for the red or orange tier are categorized as being in the yellow tier (significant community spread) and should continue to be vigilant to prevent further spread of COVID-19.

## Recommended Actions for Individuals, Businesses and Community Organizations, and Public Officials

There are critical actions we can all take to slow the spread of COVID-19, regardless of whether your county is currently in the yellow, orange, or red tier. Individuals, businesses, community organizations, and public officials all have a responsibility to take these recommended actions, in addition to following the requirements in existing [Executive Orders](#) and [NCDHHS guidance](#). Red and orange counties need to do even more to slow the spread of COVID-19 in their communities; it is strongly recommended these counties go further and build upon current requirements as outlined in the recommendations below.

**Note:** If more than 25% of cases are linked to outbreaks in congregate living settings, different and additional outbreak mitigation steps may be recommended. Congregate living setting outbreaks are often linked to spread in the community through staff who are exposed in the community and bring the virus into the setting or vice versa.



### Individual Actions

#### ALL INDIVIDUALS

- Wear a mask at all times outside the home and maintain physical distance from people who do not live in your household
- Download the [SlowCOVIDNC app](#) and share with friends and family; if you test positive, enter your pin into the app to notify close contacts to get tested
- Get a flu shot
- Get [tested](#) if [symptomatic](#) or if you think you have been exposed to COVID-19
- Answer the call and participate in contact tracing
- Avoid large gatherings and crowds
- If you must host or attend a gathering, limit attendance to 10 or fewer, host outdoors, and ventilate indoor spaces as much as possible (e.g., keep windows open) (resources: [Guidance for Private Social Gatherings](#))
- Avoid non-essential travel

#### INDIVIDUALS IN RED AND ORANGE COUNTIES

Individuals in red and orange counties should take the actions listed for All Individuals AND the actions below to slow the spread of COVID-19 in their community.

- Limit mixing between households and minimize the number of people in your social circle
- Avoid settings where people congregate, like outdoor bars and night clubs (in NC, indoor bars remain closed and indoor night clubs must remain below indoor mass gathering limits)
- if patronizing restaurants, consider ordering take out from restaurants and/or eating outdoors socially distanced
- Individuals who are [high-risk for developing serious illness](#) should consider staying at home as much as possible
- Reduce your public interactions to mainly essential activities like going to work or school, caring for family members, buying food, getting health care or picking up medications



## Businesses & Community Organization Actions

### ALL BUSINESSES AND COMMUNITY ORGANIZATIONS

- Share messages about the importance of wearing a mask and [practicing the 3Ws](#)
- Post [signs about 3Ws at entrances in accordance with executive order](#)
- Provide face coverings to employees and patrons (resources: certain organizations can [request PPE](#))
- Support employees to stay home when sick (resources: [Check My Symptoms](#))
- Strongly encourage all employees download and use the [SlowCOVIDNC app](#)
- Follow [general guidance for businesses and organizations](#) as well as [industry-specific guidance](#)
- Take actions from the [business toolkit](#)
- Community and religious organizations are strongly encouraged to:
  - Hold meetings, events, and/or services online/virtually, or
  - Limit occupancy at indoor meetings, events, or services to ensure social distancing and require face coverings
- Follow guidance in [Places of Worship Guidance](#) and [Faith Leaders Toolkit](#)

### BUSINESSES AND COMMUNITY ORGANIZATIONS IN RED AND ORANGE COUNTIES

Businesses and community organizations in red and orange counties should take actions listed for All Businesses and Community Organizations AND actions below to slow the spread of COVID-19 in their community.

- All businesses are strongly encouraged to implement teleworking the greatest extent possible and cancel any non-essential work travel
- Promote [Find My Testing Place](#) website to employees
- Require all employees to participate in [Count on Me NC training](#)
- Manufacturing, construction, food processing, farms – request a consultation from NCDHHS on reducing workplace transmission (919-707-5900)
- [Institutes of Higher Education](#)
  - Adopt strict restrictions on student gatherings and events on-campus and off-campus
  - Close indoor dining and move to grab and go
  - Consider moving to single occupancy dorms or other single occupancy living arrangements
- Community and religious organizations should avoid any in-person indoor meetings, events, worship services, or other gatherings above the indoor mass gathering limit



## PUBLIC OFFICIALS IN ALL COUNTIES

- Role model and actively [promote 3Ws](#). Always wear a mask when you are with people you do not live with
- Post [signs about the 3Ws](#) in all public buildings
- Work with local media to share messages about the importance of wearing a mask and [practicing the 3Ws](#)
- Have all public employees download and use the [SlowCOVIDNC app](#)

## PUBLIC OFFICIALS IN RED AND ORANGE COUNTIES

Public officials in red and orange counties should take actions listed for **Public Officials in All Counties** AND actions below to slow the spread of COVID-19 in their community.

- Meet with State officials to discuss plans for mitigating spread
- Work with the state to expand availability of [no-cost testing](#) to residents, especially prior to holiday travel
- Work with the state to increase availability of non-congregate housing
- Increase messaging on the risk of serious disease for older individuals and individuals in all age groups with certain underlying medical conditions [identified by CDC](#), and recommend those individuals stay at home as much as possible
- Adopt ordinances that allow for the use of civil penalties for enforcement of the statewide restrictions
- Increase enforcement of mass gathering limits and masks with local law enforcement or other local regulators or inspectors, such as the fire marshal
- Consider adopting local ordinances to end alcohol sales for onsite consumption at an earlier time
- Consider adopting local ordinances with additional restrictions for public facing businesses

## State Resources for Counties

The State can provide additional resources to support counties. Public officials from counties that are in the red or orange tier, in coordination with their local health departments, should contact the State to meet to discuss plans for mitigating spread. Our intent is to prioritize resources for counties in red and orange tiers as we make resource allocation decisions.



### Prevention communications

- Targeted promotion of prevention campaigns/communications, including to specific sub-populations in the county
- Direct outreach to stakeholder groups through webinars, presentations, or town halls
- NCDHHS leadership can speak on local media outlets about prevention



### Enforcement

- Department of Public Safety outreach to local law enforcement
- NCDHHS to issue warning letters to establishments not complying with the Governor's Executive Order
- NCDHHS Secretary to issue imminent hazard abatement orders to establishments where there is an imminent threat to the public health
- Increased communications to Alcohol Law Enforcement (ALE)/Alcoholic Beverage Control (ABC) Commission, and other regulatory groups to enforce



### Ramp up testing

- Deploy state and/or federally sponsored testing vendors, if not already present in county, to host community testing events
- Deploy rapid, point-of-care antigen tests for targeted testing
- Assist in identifying additional capacity for specimen processing
- Help county plan local testing event(s), including finding additional local partners to engage



### Ramp up support to Local Health Departments

- Surge staff for data entry, case investigation, and contact tracing
- Provide technical assistance on case investigation and contact tracing
- Provide technical assistance on reducing workplace transmission at manufacturing, construction, food processing plants, and farms



### Wrap-around services

- Provide technical assistance on setup, funding, and reimbursement for non-congregate sheltering
- Help promote Support Services program (relief payments, food assistance, COVID-19 supplies, transportation, and medication delivery) in counties with services available



## Frequently Asked Questions

### If my county is in the red or orange tier, what can I do to help my county move out of the red or orange tier?

Individuals, business leaders, community leaders, and public officials all have actions they can take to help slow the spread of COVID-19 in their community (outlined on page 3 of this report).

### How were these metrics selected?

The selected metrics align with the White House Coronavirus Task Force for cases per 100,000 individuals and for percent positive. Hospital stakeholders were consulted on how to best measure the impact of the pandemic on individual hospitals.

### What is a case rate and how is it calculated?

To compare counties with different populations to one another, the COVID-19 County Alert System uses a case rate. This is the same case rate measure that the White House Coronavirus Task Force uses to compare counties and states. It shows how many new cases there are per 100,000 people in the county over a 14 day period.

### How is percent of tests that are positive determined?

The percent of tests that are positive is the number of positive COVID-19 molecular (PCR) test results divided by the total number of molecular (PCR) test results during the period of interest. This calculation only includes results from laboratories that electronically report both positive and negative results to NCDHHS. Antigen tests are excluded from percent positivity calculations to align with current CDC definitions used to calculate percent positivity.

### How is hospital impact measured?

Hospital impact is based on a composite score of four measures:

1. Percent of hospitalizations from COVID-19
2. COVID-19 related visits to the Emergency Department
3. Total number of open beds for which the hospital has people to staff\*
4. Critical Staffing Shortages

\*Patients cannot be placed in an open bed if there are not the necessary number of staff to provide support.

### What if my county doesn't have a hospital or has more than one hospital?

Counties without a hospital are assigned the average hospital impact score from the county where the highest percentage of their inpatient hospital admissions occurred. Counties with multiple hospitals received the average composite score from all the hospitals in the county.

### What happens if my county's case rate, percent positive, or hospital impact measures fall into different tiers?

A county must meet the criteria for case rate AND either percent positive or hospital impact to be in a red or orange tier. For example, if a county meets the orange tier criteria for case rate but meets the red tier criteria for percent positive and hospital impact, then the county will be assigned to the orange tier. Alternatively, if a county meets the red tier criteria for case rate, but meets the orange tier criteria for percent positive and hospital impact, then the county will be assigned to the orange tier.

## Frequently Asked Questions (CONTINUED)

### Why doesn't the COVID-19 County Alert System use Emergency Department visits for COVID-Like Illness?

Emergency department (ED) visits for COVID-Like Illness are closely tracked at the state and regional level, but are less useful at the county level particularly for counties with smaller populations and fewer ED visits. Instead, the COVID-19 County Alert System uses the numbers of COVID-19 -related ED visits that are directly reported daily by hospitals.

### What if my county's case rate is high, but there are only a small number of cases?

Many small counties may have a high case rate, but a relatively small number of cases because the county has a smaller population. To account for this, there is a minimum number of cases that counties must have to be categorized as red or orange (42 cases in 14 days for red tier; 21 cases in 14 days for orange tier).

### What if a large number of my county's cases are associated with a congregate living setting outbreak?

Congregate living setting outbreaks (including long-term care and correctional facilities) are often linked to spread in the community through staff who are exposed in the community and bring the virus into the setting or vice versa. Cases in congregate living settings are included in the case rate. Different response measures may be needed to mitigate the outbreaks in counties where a large proportion of cases are in congregate living settings.

### How often will the COVID-19 County Alert System be updated?

NCDHHS will publish this report every other week.

### How can I see how my county is doing after this report is published?

County metrics are published on the NCDHHS public dashboard. You can go to the [NCDHHS COVID-19 dashboard](#) to monitor your county's [case rate](#) and [percent positive](#). County officials can engage with their local hospitals to understand where and how they need support.

### What should schools/school districts do if they are in a county that is in the red or orange tier?

School leaders should continue to work with their local health departments to determine the best plan for their district and/or school. Schools may continue to stay open according to plans allowed by the State (as of November 17, elementary schools can open in Plan A and middle and high schools can open in Plan B). Strict adherence to the prevention strategies in the [StrongSchoolsNC Public Health Toolkit \(K-12\)](#) are critically important. Additional information on CDC Indicators for Dynamic School Decision-Making found at <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/indicators.html>.

### What should counties do if they are in the yellow tier?

All executive orders apply to all North Carolina counties and their residents. Individuals, businesses, community organizations, and public officials in counties in the yellow tier should:

- Follow Executive Orders
- Continue prevention messaging
- Take recommended actions outlined on pages 3-5

## Metrics by County

Metrics are based on data from November 6, 2020 to November 19, 2020.

\* Counties that did meet the case rate threshold, but did not meet the minimum number of cases for the red tier (42 cases) or orange tier (21 cases).

^ Percent Positivity estimates in this table are rounded to the nearest decimal place. Tiers are assigned based on unrounded percent positivity estimates.

County	Final Tier	14-day Case Rate Per 100,000	14-day Percent Positive <sup>^</sup>	Hospital Impact
Alamance County	Critical/Red	511.5	8.8%	High Impact
Alexander County	Critical/Red	954.7	16.4%	Low Impact
Alleghany County	Significant/Yellow	278.4*	5.8%	Low Impact
Anson County	Significant/Yellow	400.9	6.5%	Low Impact
Ashe County	Substantial/Orange	580.8	9.9%	Low Impact
Avery County	Critical/Red	871.4	13.5%	Low Impact
Beaufort County	Significant/Yellow	259.6	6.3%	Low Impact
Bertie County	Critical/Red	501.4	10.4%	Low Impact
Bladen County	Substantial/Orange	400.3	8.8%	Low Impact
Brunswick County	Significant/Yellow	270.3	7.0%	Low Impact
Buncombe County	Significant/Yellow	240.4	4.6%	Low Impact
Burke County	Significant/Yellow	529.4	6.2%	Low Impact
Cabarrus County	Substantial/Orange	438.0	9.5%	Low Impact
Caldwell County	Substantial/Orange	489.2	8.1%	Moderate Impact
Camden County	Substantial/Orange	220.9*	10.2%	Low Impact
Carteret County	Significant/Yellow	331.1	5.8%	Low Impact
Caswell County	Substantial/Orange	442.4	8.8%	Low Impact
Catawba County	Critical/Red	664.4	10.6%	Moderate Impact
Chatham County	Substantial/Orange	273.9	6.0%	Moderate Impact
Cherokee County	Substantial/Orange	269.1	8.1%	Low Impact
Chowan County	Significant/Yellow	279.7*	4.4%	Low Impact
Clay County	Significant/Yellow	160.3*	2.1%	Low Impact
Cleveland County	Substantial/Orange	476.8	9.5%	Low Impact
Columbus County	Critical/Red	983.6	18.1%	Moderate Impact
Craven County	Substantial/Orange	325.0	5.9%	Moderate Impact
Cumberland County	Substantial/Orange	322.8	9.2%	Low Impact

## Metrics by County (CONTINUED)

County	Final Tier	14-day Case Rate Per 100,000	14-day Percent Positive <sup>^</sup>	Hospital Impact
Currituck County	Significant/Yellow	223.3	8.0%	Low Impact
Dare County	Substantial/Orange	413.4	7.3%	Moderate Impact
Davidson County	Substantial/Orange	433.7	9.0%	Low Impact
Davie County	Critical/Red	609.2	12.2%	Low Impact
Duplin County	Substantial/Orange	434.1	6.6%	Moderate Impact
Durham County	Significant/Yellow	312.3	6.0%	Low Impact
Edgecombe County	Substantial/Orange	433.2	8.7%	Moderate Impact
Forsyth County	Substantial/Orange	573.4	9.6%	Low Impact
Franklin County	Significant/Yellow	337.2	7.1%	Low Impact
Gaston County	Critical/Red	532.7	9.5%	High Impact
Gates County	Significant/Yellow	216.2*	7.3%	Low Impact
Graham County	Significant/Yellow	130.3*	2.1%	Low Impact
Granville County	Substantial/Orange	395.4	4.7%	Moderate Impact
Greene County	Substantial/Orange	569.6	7.5%	Moderate Impact
Guilford County	Critical/Red	467.6	8.8%	High Impact
Halifax County	Substantial/Orange	501.9	9.8%	Moderate Impact
Harnett County	Significant/Yellow	335.4	7.8%	Low Impact
Haywood County	Significant/Yellow	279.2	7.9%	Low Impact
Henderson County	Significant/Yellow	242.7	4.8%	Low Impact
Hertford County	Significant/Yellow	215.4	7.6%	Low Impact
Hoke County	Critical/Red	374.8	14.2%	Low Impact
Hyde County	Significant/Yellow	60.8	1.8%	Moderate Impact
Iredell County	Substantial/Orange	390.0	8.8%	Moderate Impact
Jackson County	Significant/Yellow	348.2	7.0%	Low Impact
Johnston County	Substantial/Orange	404.6	9.5%	Low Impact
Jones County	Substantial/Orange	318.5*	4.1%	Moderate Impact
Lee County	Substantial/Orange	239.6	6.8%	Moderate Impact
Lenoir County	Significant/Yellow	541.6	6.2%	Low Impact
Lincoln County	Substantial/Orange	526.1	9.4%	Moderate Impact
Macon County	Significant/Yellow	295.6	6.7%	Low Impact

## Metrics by County (CONTINUED)

County	Final Tier	14-day Case Rate Per 100,000	14-day Percent Positive <sup>^</sup>	Hospital Impact
Madison County	Substantial/Orange	524.0	8.9%	Low Impact
Martin County	Significant/Yellow	311.9	5.2%	Low Impact
McDowell County	Substantial/Orange	548.6	7.4%	Moderate Impact
Mecklenburg County	Significant/Yellow	393.8	7.6%	Low Impact
Mitchell County	Critical/Red	895.5	12.8%	Low Impact
Montgomery County	Critical/Red	312.8	10.1%	Low Impact
Moore County	Substantial/Orange	304.3	7.2%	Moderate Impact
Nash County	Substantial/Orange	464.5	8.4%	Low Impact
New Hanover County	Significant/Yellow	350.1	7.1%	Low Impact
Northampton County	Substantial/Orange	626.2	9.8%	Moderate Impact
Onslow County	Significant/Yellow	450.6	7.0%	Low Impact
Orange County	Significant/Yellow	262.7	3.4%	Low Impact
Pamlico County	Substantial/Orange	275.0*	5.2%	Moderate Impact
Pasquotank County	Substantial/Orange	243.6	8.4%	Low Impact
Pender County	Substantial/Orange	328.3	9.0%	Low Impact
Perquimans County	Critical/Red	326.8	11.5%	Low Impact
Person County	Significant/Yellow	298.8	7.0%	Low Impact
Pitt County	Substantial/Orange	433.8	7.0%	Moderate Impact
Polk County	Significant/Yellow	164.1	4.6%	Low Impact
Randolph County	Substantial/Orange	518.6	10.0%	Moderate Impact
Richmond County	Substantial/Orange	508.6	8.9%	Low Impact
Robeson County	Critical/Red	422.6	10.3%	Low Impact
Rockingham County	Substantial/Orange	473.6	8.8%	Low Impact
Rowan County	Substantial/Orange	494.1	9.9%	Low Impact
Rutherford County	Substantial/Orange	432.6	8.5%	Moderate Impact
Sampson County	Substantial/Orange	574.5	9.5%	Low Impact
Scotland County	Substantial/Orange	413.5	9.0%	Moderate Impact
Stanly County	Significant/Yellow	383.7	7.2%	Low Impact

## Metrics by County (CONTINUED)

County	Final Tier	14-day Case Rate Per 100,000	14-day Percent Positive <sup>A</sup>	Hospital Impact
Stokes County	Substantial/Orange	517.6	8.4%	Moderate Impact
Surry County	Critical/Red	561.4	10.1%	Moderate Impact
Swain County	Critical/Red	336.3	14.2%	Low Impact
Transylvania County	Significant/Yellow	142.5	5.2%	Low Impact
Tyrrell County	Significant/Yellow	99.6	3.3%	Low Impact
Union County	Significant/Yellow	359.4	6.3%	Low Impact
Vance County	Critical/Red	577.1	10.4%	Moderate Impact
Wake County	Significant/Yellow	309.9	5.7%	Low Impact
Warren County	Substantial/Orange	304.1	7.0%	Moderate Impact
Washington County	Significant/Yellow	181.3	3.3%	Low Impact
Watauga County	Significant/Yellow	361.4	5.4%	Low Impact
Wayne County	Significant/Yellow	364.7	6.3%	Low Impact
Wilkes County	Critical/Red	638.8	10.7%	Low Impact
Wilson County	Critical/Red	501.2	7.9%	High Impact
Yadkin County	Critical/Red	568.1	10.2%	Low Impact
Yancey County	Significant/Yellow	619.8	7.4%	Low Impact



NC DEPARTMENT OF  
HEALTH AND HUMAN SERVICES

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<b>BERTIE COUNTY ONLINE AUCTION - PERSONAL PROPERTY</b>		
<b>Lot Name</b>	<b>Winning Bid</b>	<b>Payment Received</b>
1995 Ford, Vin# 1fmdu34x3sub50478, No Key	\$300.00	\$300.00
Renegade 50 Black Scooter, Vin# 1H1THBBN00B004309, N	\$90.00	\$0.00
2000 Yamaha YZFRI Motorcycle, Vin# NCMS72397, No Key	\$950.00	\$950.00
1995 Pontiac Trans Sport, Vin# 1GMDU06L4ST203249, No	\$210.00	\$210.00
1999 GMC TK, Vin# 1GKEK13R4XR905061, No Key	\$800.00	\$800.00
1995 Lincoln Town Car, Vin# 1LNLM82W6SY690161, No key	\$305.00	\$305.00
1994 Ford Thunderbird, Vin# 1FALP6248RH110388, No Key	\$300.00	\$300.00
1995 Ford Escort, Vin# 1FASP11J8SW384942, No Key	\$250.00	\$250.00
1987 Dodge TK, Vin# 1B7FD04T0HS471116, No Key, Recov	\$20.00	\$20.00
2018 Jeep, 4 door, Vin# 1C4HJXDGXJW121908, Burned, Sc	\$110.00	\$110.00
Unidentified Vehicle, Vin#: TBD by NCDMV, Burned, Scrap O	\$130.00	\$130.00
2016 Dodge Charger, Vin# 2C3CDXAT8GH146904, TAG# 8	\$3,730.00	\$3,730.00
Ambulance: 2002 F-450, Vin# 1FDXF46F72EA28900, Main t	\$3,005.00	\$3,005.00
Ambulance: 2006 E-350, Vin# 1FDSS34P86DA32476, EGR	\$385.00	\$385.00
Ambulance: 2005 E_350, Vin# 1FDWE35P34HA84093, EGR	\$505.00	\$505.00
Ambulance: 1999 F-450, Vin# 1FDXF46F3XED09017, Electri	\$3,410.00	\$3,410.00
Ambulance: 2006 E-350, Vin# 1FDSS34P15HA06812, ERG	\$385.00	\$385.00
Ambulance: 2002 F-450, Vin# 1FDXF46F42EA28899, Electi	\$3,250.00	\$3,250.00
Generator, Model# 100-0-DGDBL-U/5079A, Serial# G8709107	\$4,600.00	\$4,600.00
Generator, Model# 3116, Serial# 2SG00851, 100 Kilowatt Ca	\$2,450.00	\$2,450.00
2001 Dodge Van 3500, VIN# 2B5WB35Z21K525843	\$1,950.00	\$1,950.00
2002 Chevrolet Blazer, VIN# IGNDT13W92K203742	\$470.00	\$470.00
1988 Flatbed Truck, VIN# 1HTLAZPMGKH656	\$850.00	\$850.00
<b>TOTAL</b>	<b>\$28,455.00</b>	<b>\$28,365.00</b>