

Bertie County Board of Commissioners



January 4, 2021
6:00 PM

	Ronald "Ron" Wesson	District I
	Greg Atkins	District II
Chair	Tammy A. Lee	District III
Vice Chair	John Trent	District IV



Bertie County is now utilizing Zoom during the COVID-19 pandemic.

Zoom is available to the public to participate during this meeting.

To call in to our meeting on the phone, use the following information:

Phone #: 1-301-715-8592

Meeting ID: 723 391 6141

To listen to our meeting online, click or copy and paste this link into your browser:

<https://us02web.zoom.us/j/7233916141>

Questions? Call the County Manager's Office at 794-5300.

BERTIE COUNTY BOARD OF COMMISSIONERS

January 4, 2021

Meeting Agenda

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended, or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

6:00 PM Welcome and Call to Order by Board Chair Tammy Lee, Commissioners Room, Windsor

Invocation and Pledge of Allegiance by Commissioner Ron Wesson

Public Comments (*3-minute limite per speaker*)

(A)

***** APPOINTMENTS *****

- (1) 2021 Crossroads Magazine by Anna Phipps of the Roanoke-Chowan News Herald
- (2) Library & Cooperative Extension Construction Project Update by MHA Works Project Architects Amber Idol & Dani Hoff
- (3) Emergency Management Financial Update by Colleton Software Senior Vice President Dave Pickren
- (4) Appointment of Bertie County Commissioner Representing District V

Board Appointments (B)

TBD

Consent Agenda (C)

1. Approve Minutes for Work Session 10-19-20
2. Approve Minutes for Regular Meeting 11-2-20
3. Approve Minutes for Closed Session 11-2-20
4. Approve Minutes for Regular Meeting 12-7-20
5. Approve Minutes for Closed Session 12-7-20
6. Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Update on Joint Meeting with Martin County and Chowan County Managers and Commissioners regarding Regional Jail Project
2. Confirm Work Session on 1/20/21 and Swearing-In of Newly Appointed Commissioner
3. Calendar Review:
 - January 14-15th - Legislative Goals Conference (Virtual)
 - January 22nd - Essentials of County Government, Session 1: County Government Roles and Responsibilities (Virtual)
 - February 25th - Essentials of County Government, Session 2: Budgets, Audit & Fiduciary Duty (Virtual)

Commissioners' Reports (E)

County Manager's Reports (F)

County Attorney's Reports (G)

Public Comments

(3 minutes per speaker)

Closed Session, if needed

Adjourn



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: January 4, 2021

SECTION: Appointments & Reports (A-1 to A-4)

DEPARTMENT: Governing Body

TOPICS:

- (1) 2021 Crossroads Magazine by Anna Phipps of the Roanoke-Chowan News Herald
- (2) New Library & Cooperative Extension Facility Update – MHA Works Project Architects Amber Idol & Dani Hoff
- (3) Emergency Management Financial Update by Colleton Software Senior Vice President Dave Pickren
- (4) Appointment of Bertie County Commissioner Representing District V

COUNTY MANAGER RECOMMENDATION OR COMMENTS: --

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



A-2

CONSTRUCTION OBSERVATION DECEMBER 8TH, 2020

REPORT NO. 068

Project:	Bertie County Library & Coop. Ext.	MHA #:	17154
NTP Date:	August 5 th , 2019	No. of Days:	481 (PER CO 006)
End Date:	November 28 th , 2020 (PER CO 006)	Liq. Damages:	\$500.00

Distribution List By MHAworks (Attendees Marked with X):

Scott Sauer, Bertie County	X	Will Gautier, A. R. Chesson
Scott Pearce, Bertie County		Katherine Roberson, A. R. Chesson
Anthony Rascoe, Bertie County	X	Steve Richards, A. R. Chesson (Site Only)
Juan Vaughan, Bertie County		Wilson Pou, Engineering Source
Allen Castelloe, Town of Windsor		Alex Casey, Engineering Source
William Roberson, Bertie County		Scott Anderson, ARK Consulting
Hugh Davis, Albemarle Regional Library		Adam Tysinger, ARK Consulting (Site Only)
Billy Barrow, Cooperative Extension		Mark Roy, RPA Engineering
Nancy Hughes, Bertie County Library	X	Dani Hoff, MHAworks
Carl Bonner, Terracon	X	Matt Johnson, MHAworks
Luke Fenton, Terracon		Amber Idol, MHAworks

Progress of Work:	X	Behind (AR Chesson provided updated schedule during the monthly meeting on 11/18. But are now tracking December 29 th as the estimated end date. COVID delays were submitted and approved and more are proposed. Until days are requested and approved or official changes orders are processed, the project completion date is November 28, 2020 per Change Order 006.)
		On Schedule
		Ahead

Attachments:

12/07/2020	1	Field Report – Engineering Source
12/09/2020	2	Construction Observation Report – Ark Consulting Group
12/08/2020	3	Concrete Compressive Strength Test Report – Rev. 2
12/08/2020	4	Concrete Compressive Strength Test Report
12/09/2020	5	Concrete Compressive Strength Test Report – Rev. 2
12/09/2020	6	Concrete Compressive Strength Test Report

12/09/2020	7	Concrete Compressive Strength Test Report
12/11/2020	8	Concrete Sample Pick-Up

INFORMATION TRANSMISSION STATUS:

Note: All changes in contract scope require written sign-off by the architect and Owner prior to commencing any associated work.

Line #	Initiated By Owner/GC/ Designer	Date Initiated	Item Description	Action By Owner/GC / Designer	Date Due
1	D	4/3/20	Confirmation from County Building Inspector about roof installation. Email needed.	GC/O	5/4
2	D	6/17/20	MHAworks has requested that AR Chesson set up a meeting with the roof manufacturer inspector to review installation together on site. 9/9/2020 - There are roof leaks noted within the roof area of concern. Manufacturer review with architect is required as soon as possible. 9/16 – Roof repairs are complete. See notes within this report. Meeting still required.	GC	8/17
3	GC	6/17/20	GC to formalize delays due to Covid-19 labor and material shortages into a change request for review by designer and owner. 10/7/2020 - COVID delay request related to light gauge metal trusses received and under review by design team. Intended to approve and include within upcoming CO. GC shall submit additional COVID delays.	GC	7/10
4	D	5/20/20	GC Shall submit all remaining submittals.	GC	6/20
5	O	11/3/20	Branded signage for NC State is typically used for the Cooperative Extension identification. Current building signage does not meet these requirements. Bertie County would like to move forward with the addition. MHAworks will include within the upcoming Change Order #007.		CLOSED

Tuesday, December 8th, 2020

MHA Observers:	Dani & Matt	Date:	12/08/2020
Bertie Site Observers:	N/A	Time:	9:00 AM – 9:45 AM
Weather:	Clear	Meeting Duration:	45 Minutes
Humidity:	65%	Temperature:	36 Degrees

Trades on Site:	Company Name (Quantity)		
General:	A. R. Chesson (2)	Electrical:	Taylor Electric Co. (2)
ACT & Grid:	Southeastern Interiors (-)	Doors & Hardware:	East Coast Access (-)
Signage:	AOA Signs (-)	Flooring:	Full Service Flooring (-)
Tile:	J. Morgan Design (-)	Plumbing:	J.R. Plumbing Inc. (2)
Paint/Drywall:	Villeda's Drywall (2)	Cabinets/Counters:	Swain Builders (-)
Landscaping:	Peaden & Son (-)	Soil Poisoning:	Arrow Exterminators (-)
HVAC:	Performance HVAC (-)	Site Work:	Boyd Copeland Contract. (1)
Structural Steel:	Struct. Steel of Car. (-)	Wood Decking:	Timber Systems (-)
Joint Sealant:	ABG Caulking & WTPF. (-)	Insulation:	Brabble Insulation (-)
Insulation:	Tailored Foam (-)	Roofing:	Bardi Davis (4)
Glazing:	MSJ Glass & Glazing (-)	Signs:	AOA Signs (-)
Toilet Partitions:	Partition Plus (-)	Canopy:	Resolute Fabricators (-)
Doors & Other:	Construction Specialties (-)	Blinds:	Commonwealth B & S (-)
Concrete:	Gennarelli Concrete (18)	Masonry:	Jack Harris Masonry (-)

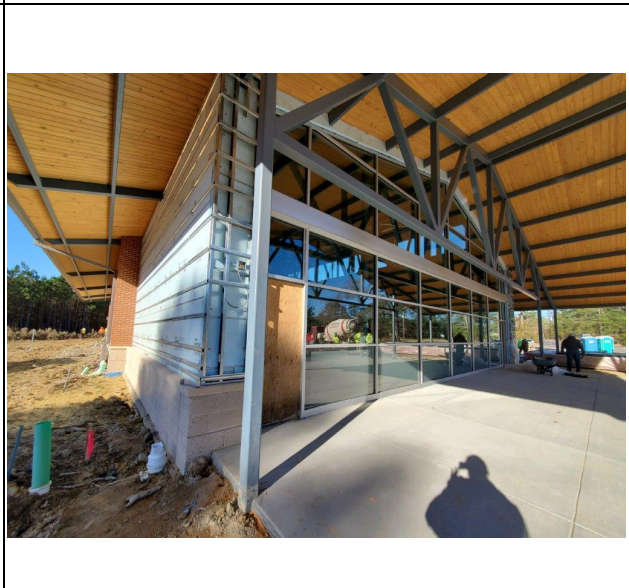
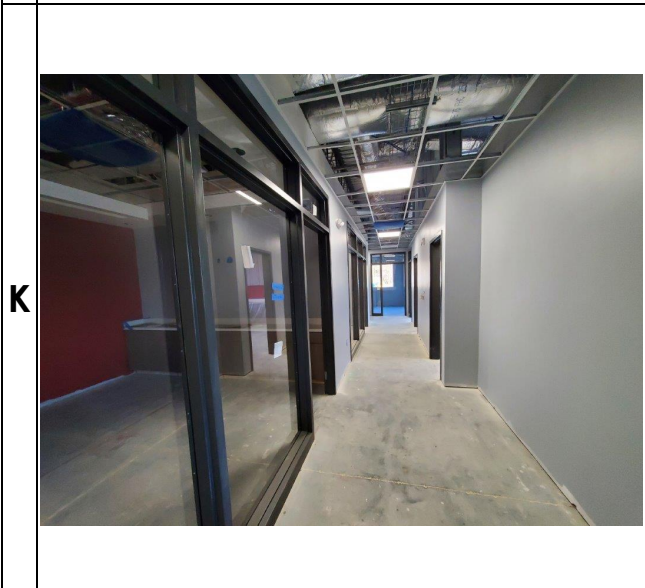
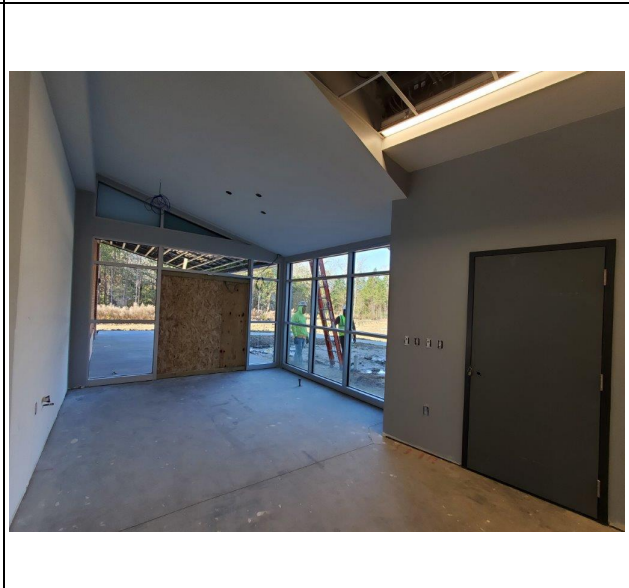
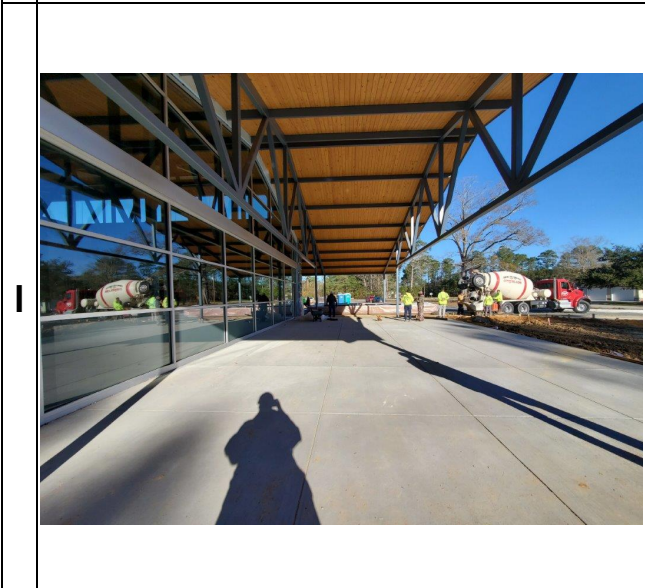
FIELD OBSERVATIONS (QUALITY OF WORK IN PROGRESS):

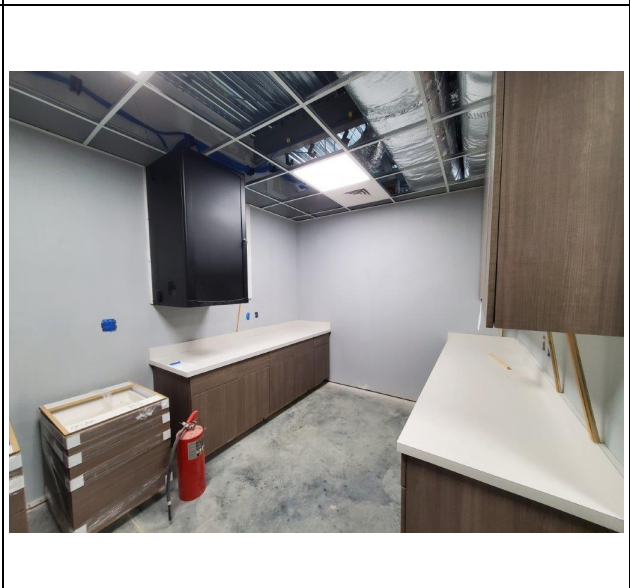
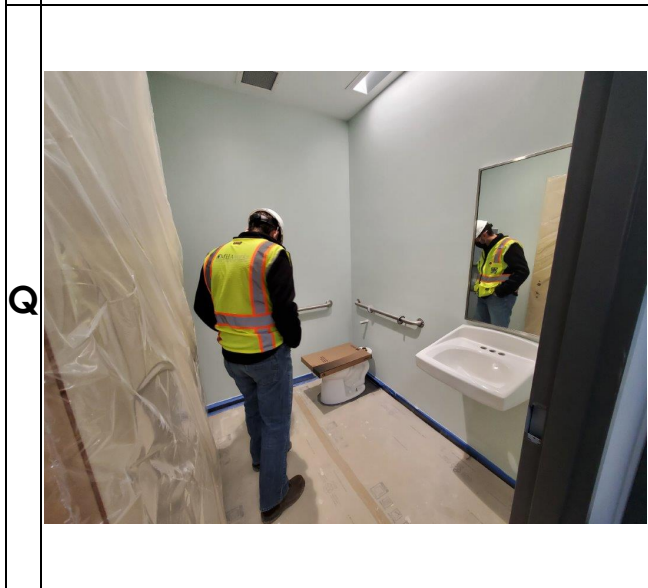
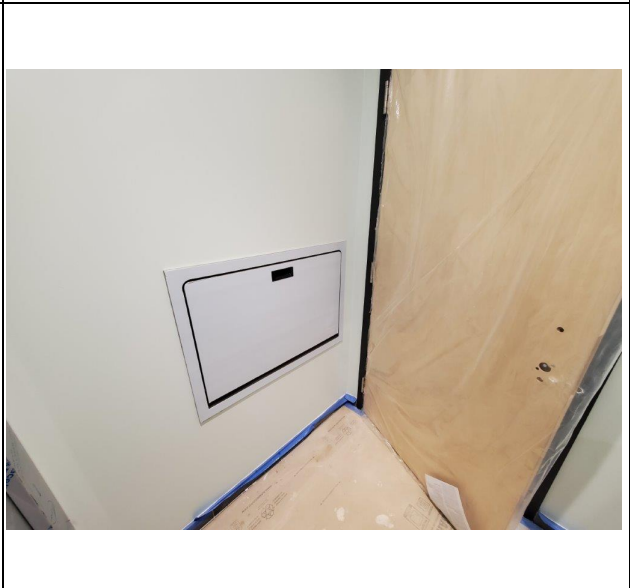
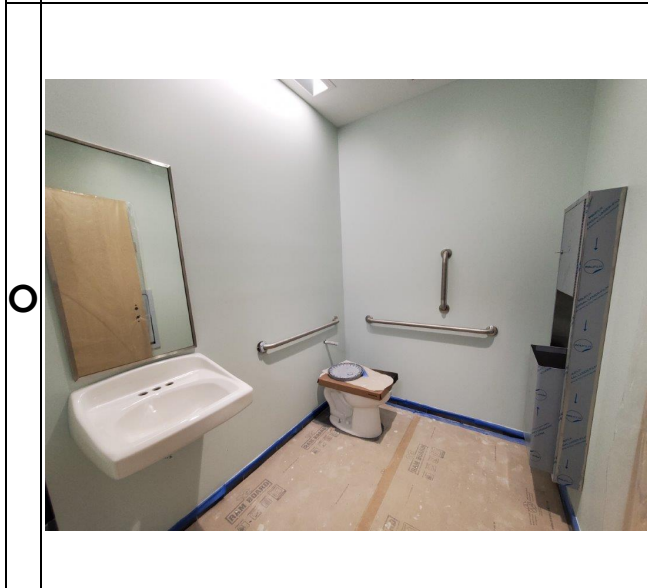
1. The site was wet and muddy with standing water in the low-lying areas. The Catch basin was around two thirds full at the time of MHA's site visit. (Photos A - D)
2. Additional stone for the parking lot had been delivered but spreading and grading is still required. (Photos E - G)
3. The front sidewalk was being poured during the site visit. Blankets will be used to cover the sidewalks after the concrete pour to ensure the cold-weather requirements are met. (Photos H & I)

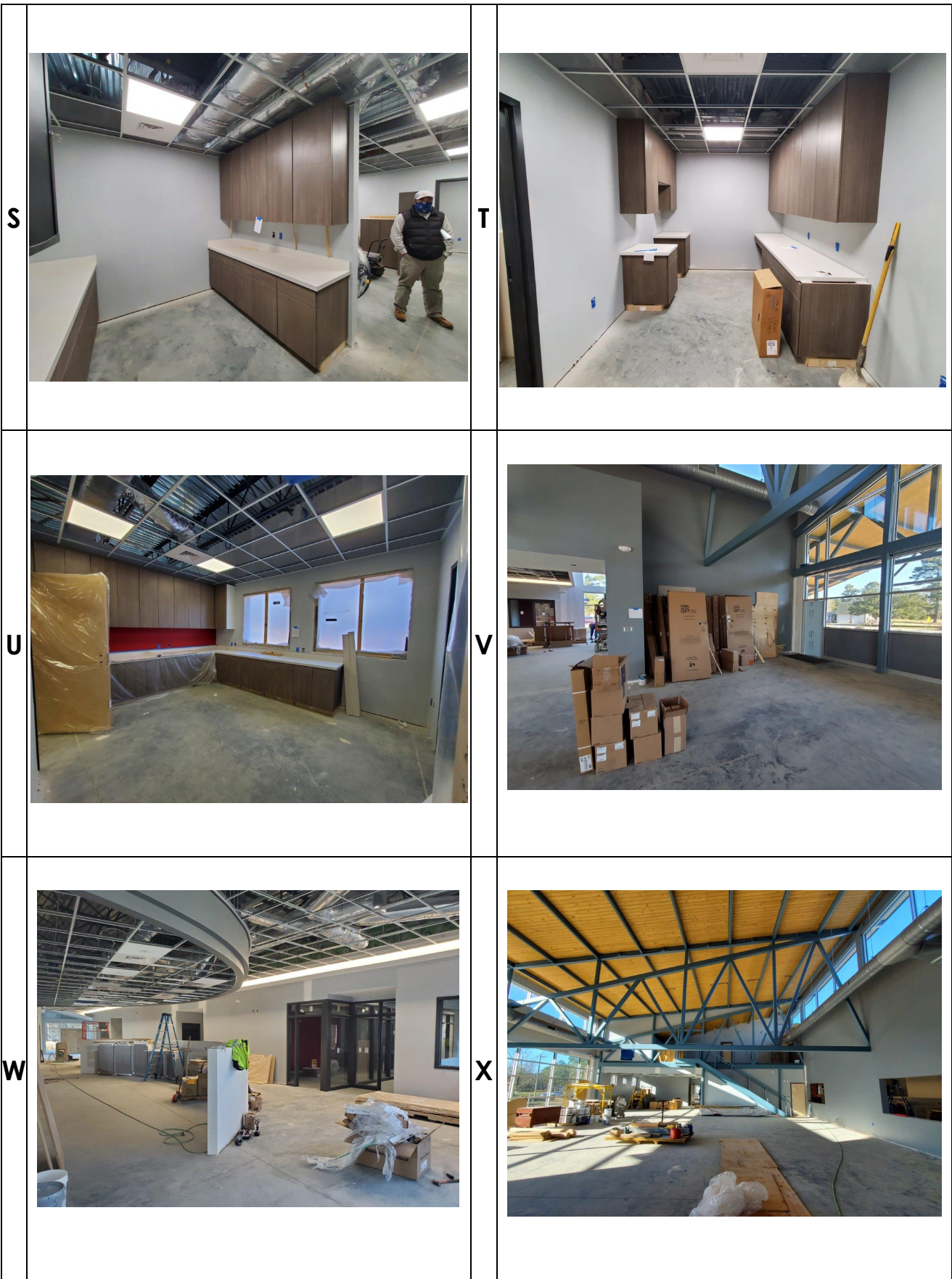
4. Coping cap on the flat portion of the roof is complete. (Photo E)
5. The scupper covers matching the coping cap have also been installed. (Photo E)
6. Storefront and glazing have been installed in nearly the entire building. Storefront is still expected to be installed in the window boxes. Window boxes shall match the color of the blue metal wall panels. The Architect has sent the contractor a photo of the front and back of the sample chip to color match. Final submittal related to the window boxes will be sent back and approved on 12/8. There should be no more follow up questions by the design team regarding these boxes. (Photos J – N).
7. Storefront doors are on site and ready for installation. Hinges are going to arrive on site soon so that the door installation can begin. (Photo V)
8. The bathroom fixtures have been installed. (Photos O – Q)
 - Wall hung sinks in the single user restrooms (129 & 130) are 11" from the door swing. The architect will review for ADA compliance.
 - The paper towel dispenser/trash receptacle in the single user restroom, 127, is within required ADA door clearance and will need to be moved closer to the corner of the wall.
 - The architect will issue further direction regarding the above items.
9. No work on casework has occurred since last weeks site visit. The superintendent has indicated that the sub-contractor will be onsite this week to continue work. (Photos R – U).
10. Solid wood core doors continue to be installed throughout the building. (Photo P)
11. Items discussed while on-site:
 - The casework in the library work room, 105, was not installed per issued RFP and subsequent accepted change order. However, due to the IT storage rack having been installed in the incorrect location by the County's contractor, revisions will be required.
 - ASI is to be issued related the revised casework in the library work room to accommodate the now existing IT storage rack.

PROJECT PHOTOGRAPHS:











Please report any discrepancies to this office within (7) days of receipt otherwise it shall become a matter of record. If no discrepancies are reported, please distribute this document to all appropriate parties.

- END OF REPORT -



Field Report

Firm License: C-1973

Project: Bertie Library

Project No.: ES18096

Date: 12/7/2020 Time: 12:30PM

Observations:

Plumbing:

1. Work room in corner above ceiling, insulation elbow missing from cold water pipe.
2. Label all hot and cold water piping with ID and flow direction.
3. Finish installation of all plumbing fixtures, drain covers, and water heaters.

Mechanical:

1. Fur-1 on platform, insulate condensate pipe running on platform floor and turn down above 1st floor ceiling grid.
2. Fur-1 refrigerant pipe hangers are compressing insulation. Add saddles to pipe hangers.
3. Fur-1 motor rated switch and service receptacle not yet installed.
4. Platform seal all exterior wall penetrations.
5. Roof top units control wiring needs to be organized and secured.
6. Label all hvac units and associated disconnect switches with phenolic labels.
7. Patch torn duct work in northwest 3rd small office & in corridor in front of small offices.

Electrical:

1. Provide phenolic labels to all panels and disconnect switches. Provide accurate printed panel directory cards.
2. Junction boxes on platform missing labels.
3. Small office in northeast corner rear 2x2 light is damaged and needs to be replaced or repaired.
4. Downlight in conference room adjacent to glass wall is dead.
5. Baffles/trim lens not installed on downlights in conference, corridor entries, and community room.
6. Break room 2x2 lights not supported by wire at corners.
7. Lights not yet installed in library, lobby b1 fixtures, and exterior canopy lights.
8. Finish installation of all receptables, switches, cover plates, kitchen equipment, lighting etc.

Construction Observation Report

09 Dec 2020

Complete

Site	Bertie County Library, NENC, Bertie County
Project Name	Bertie County Library
Date and Time	9th Dec, 2020 3:55 PM EST
Prepared by	Adam Tysinger
Location	1520 S King St, Windsor, NC 27983, USA (35.9927492, -76.9185474)
General Contractor	AR Chesson
Purpose of Site Visit	Construction Observation
Daily Summary	Construction Observation post concrete inspection and drone flight
Items to Note	Concrete is pretty flat no reading more than 2% in any direction. Last of concrete to be poured next week and asphalt paving expected to be complete prior to Christmas.

Site Conditions

Weather Information

Condition Outside

Party Cloudy



Photo 1

Winds (MPH)

12

Air Quality

Good

Precipitation

None

Project Description

Type of Construction Project

New County Library Construction

Job Name

Bertie County Library

General Contractor

Company Name

AR Chesson

Approximate number of persons on site

15

Companies on site

ARK and AR Chesson

Site Noise

Is the site Generating Noise?

No

Site Security

Is the Project site secure?

Yes

Construction Entrance/Exit

Is the Construction Entrance/Exit Functional?

Yes



Photo 2



Photo 3

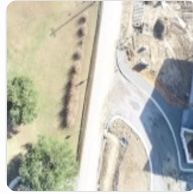


Photo 4

Erosion and Sediment Control Measures

Are all Erosion and Sediment Control Measures Functioning Properly?

Yes



Photo 5



Photo 6

Material Delivered

Deliveries Today

No

Material Type

Stored Materials

Material Stored on Site

Yes

Type of Material Stored on Site

Glass, concrete block, brick and misc building materials

Method of stored materials

Pallets, skids and surface

Unknown Existing Conditions

Findings

No

Subgrade Condition

Do we have any issues with Subgrade conditions

No

Current Activities

Work in Progress

Interior finishing, exterior grading and concrete prep work for pour next week

Upcoming Activities

Scheduled upcoming work

Concrete, Terracon Testing and
Parking lot paving

Test and Inspections

Scheduled Test and Inspections

No

Type of Test and/or Inspection

Date and Time of Inspection

Progress Meeting

Next Scheduled Progress Meeting

16th Dec, 2020 2:00 PM EST

Complete

Yes



Photo 7



Photo 8



Photo 9

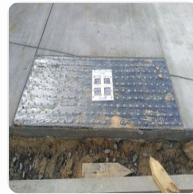


Photo 10

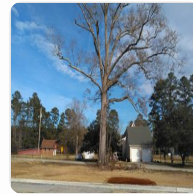


Photo 11



Photo 12

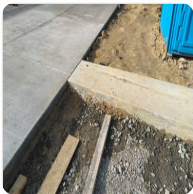


Photo 13

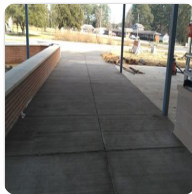


Photo 14



Photo 15

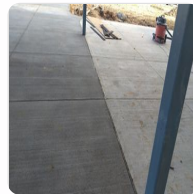


Photo 16

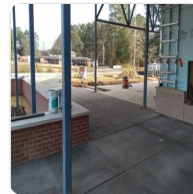


Photo 17

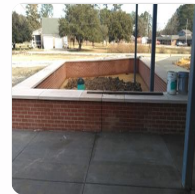


Photo 18



Photo 19

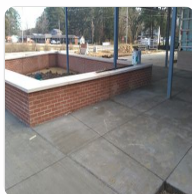


Photo 20



Photo 21



Photo 22

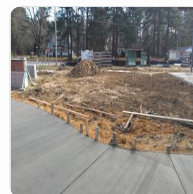


Photo 23



Photo 24



Photo 25



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30

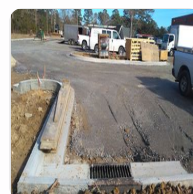
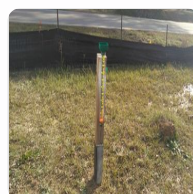
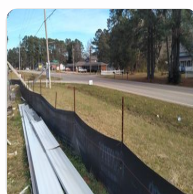
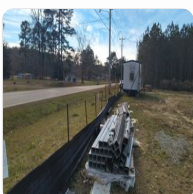


Photo 31

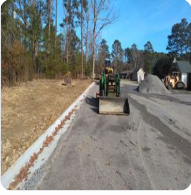


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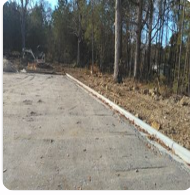


Photo 33



Photo 34

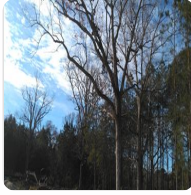


Photo 35

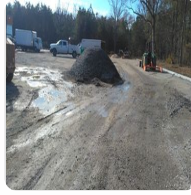


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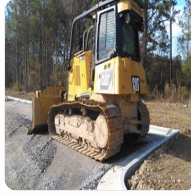


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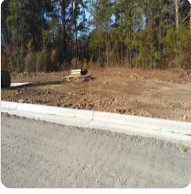


Photo 38

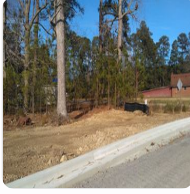


Photo 39



Photo 40



Photo 41



Photo 42



Photo 43



Photo 44



Photo 45



Photo 46



Photo 47



Photo 48



Photo 49

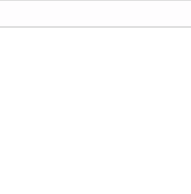


Photo 50

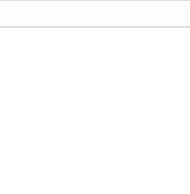


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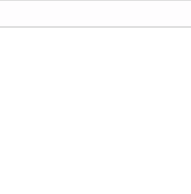
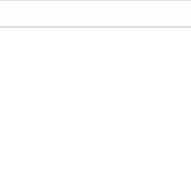


Photo 52



Appendix



Photo 1



Photo 2



Photo 3

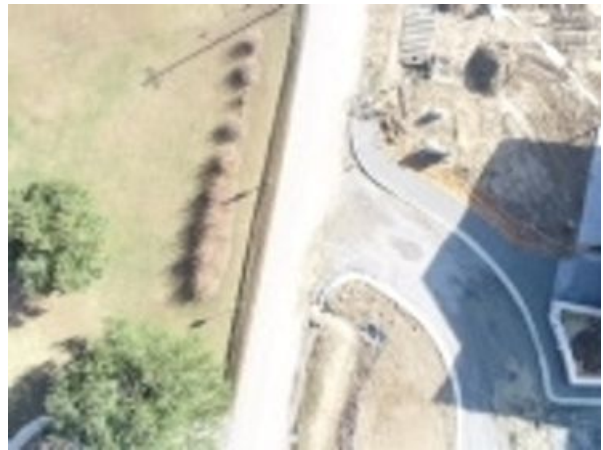


Photo 4



Photo 5



Photo 6



Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12



Photo 13



Photo 14



Photo 15



Photo 16



Photo 17



Photo 18

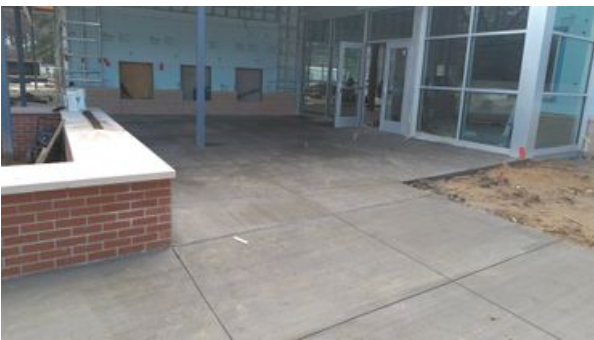


Photo 19



Photo 20



Photo 21



Photo 22



Photo 23



Photo 24



Photo 25



Photo 26



Photo 27



Photo 28



Photo 29



Photo 30



Photo 31



Photo 32



Photo 33



Photo 34



Photo 35



Photo 36



Photo 37



Photo 38



Photo 39



Photo 40



Photo 41



Photo 42



Photo 43



Photo 44



Photo 45



Photo 46



Photo 47



Photo 48



Photo 49



Photo 50



Photo 51



Photo 52

CONCRETE COMPRESSIVE STRENGTH TEST REPORT

Terracon

Report Number: 72191109.0031

Service Date: 12/08/20

Report Date: 12/08/20

Task:

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Material Information

Specified Strength: 3,000 psi @ 28 days

Mix ID: 3050 AP-1

Supplier: CRMP Inc.

Batch Time: 0838

Truck No.: 125

Plant: 20

Ticket No.: 20091435

Sample Information

Sample Date: 12/08/20 Sample Time: 0932

Sampled By: Clark Stallings

Weather Conditions: Cold and Sunny

Accumulative Yards: 5/30 Batch Size (cy): 10

Placement Method: Buggy

Water Added Before (gal): 5

Water Added After (gal): 0

Sample Location: North east end of sidewalk.

Placement Location: Front entry way and front sidewalk.

Field Test Data

Test	Result	Specification
Slump (in):	4 1/4	
Air Content (%):	4.1	
Concrete Temp. (F):	52	
Ambient Temp. (F):	34	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A	4.00	12.57		12/15/20	7				
1	B	4.00	12.57		12/15/20	7				
1	C	4.00	12.57		01/05/21	28				
1	D	4.00	12.57		01/05/21	28				
1	E	4.00	12.57		01/05/21	28				

Initial Cure: Outside

Final Cure: Moist Room

Comments: Not tested for plastic unit weight.

Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Clark Stallings

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

See attached distribution list.

Reviewed By:


Mike Stout
Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

Distribution Page

Report Number: 72191109.0031

Service Date: 12/08/20

Report Date: 12/08/20

Task:

Terracon

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Distribution List

- (1) AR Chesson Construction Company, Inc., Katherine Roberson
- (1) AR Chesson Construction Company, Inc., Steve Richards
- (1) AR Chesson Construction Company, Inc., Will Gautier
- (1) ARK Consulting Group PLLC, Adam Tysinger
- (1) ARK Consulting Group PLLC, Scott Anderson
- (1) Bertie County NC, Chris Surgeon
- (1) Bertie County NC, Juan Vaughn II
- (1) Bertie County NC, Scott Sauer
- (1) MHAworks, P.A., Ally Gagliardo
- (1) MHAworks, P.A., Amber Idol
- (1) MHAworks, P.A., Dani Hoff
- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy

CONCRETE COMPRESSIVE STRENGTH TEST REPORT

Terracon

Report Number: 72191109.0032

Service Date: 12/09/20

Report Date: 12/09/20

Task:

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Material Information

Specified Strength: 3,000 psi @ 28 days

Mix ID: 3050AP-1

Supplier: CRMP Inc.

Batch Time: 0827

Truck No.: 198

Plant: 30

Ticket No.: 30056805

Sample Information

Sample Date: 12/09/20 Sample Time: 0913

Sampled By: Clark Stallings

Weather Conditions: Cold and Overcast

Accumulative Yards: 4/13 Batch Size (cy): 10

Placement Method: Direct Discharge

Water Added Before (gal): 0

Water Added After (gal): 0

Sample Location: North end of sidewalk.

Placement Location: Front sidewalk at roll curb.

Field Test Data

Test	Result	Specification
Slump (in):	4 1/2	
Air Content (%):	4.5	
Concrete Temp. (F):	59	
Ambient Temp. (F):	37	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A				12/16/20	7				
1	B				12/16/20	7				
1	C				01/06/21	28				
1	D				01/06/21	28				
1	E				01/06/21	28				

Initial Cure:

Final Cure:

Comments: Not tested for plastic unit weight.

Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Clark Stallings

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

See attached distribution list.

Reviewed By:


Mike Stout

Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

Distribution Page

Report Number: 72191109.0032

Service Date: 12/09/20

Report Date: 12/09/20

Task:

Terracon

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

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- (1) MHAworks, P.A., Dani Hoff
- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy

CONCRETE COMPRESSIVE STRENGTH TEST REPORT

Terracon

Report Number: 72191109.0032A

Service Date: 12/09/20

Report Date: 12/09/20

Task:

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Material Information

Specified Strength: 4,000 psi @ 28 days

Mix ID: 4006M

Supplier: CRMP Inc.

Batch Time: 1027

Truck No.: 126

Plant: 30

Ticket No.: 30056810

Sample Information

Sample Date: 12/09/20 Sample Time: 1119

Sampled By: Clark Stallings

Weather Conditions: Cold and Overcast

Accumulative Yards: 4/10 Batch Size (cy): 10

Placement Method: Direct Discharge

Water Added Before (gal): 0

Water Added After (gal): 0

Sample Location: Next to sidewalk for handicap parking.

Placement Location: Handicap parking on North west corner of building.

Field Test Data

Test	Result	Specification
Slump (in):	4 1/4	
Air Content (%):	3.7	
Concrete Temp. (F):	62	
Ambient Temp. (F):	41	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A				12/16/20	7				
1	B				12/16/20	7				
1	C				01/06/21	28				
1	D				01/06/21	28				
1	E				01/06/21	28				

Initial Cure:

Final Cure:

Comments: Not tested for plastic unit weight.

Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Clark Stallings

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

See attached distribution list.

Reviewed By:


Mike Stout

Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

Distribution Page

Report Number: 72191109.0032A

Service Date: 12/09/20

Report Date: 12/09/20

Task:

Terracon

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Distribution List

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- (1) MHAworks, P.A., Dani Hoff
- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy

CONCRETE SAMPLE PICK-UP REPORT

Report Number: 72191109.0033
Service Date: 12/10/20
Report Date: 12/11/20

Terracon

314 Beacon Dr
Winterville, NC 28590-7956
252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

SAMPLE TYPE: 4" by 8" concrete cylinders

DATE CAST: 12/9/2020

Two sets of five test cylinders per set was retrieved, transported to the laboratory and placed in a temperature and humidity-controlled environment for compressive strength testing.

Services:

Terracon Rep.: Linn Heverley
Reported To: Mr. Steve Richards
Contractor:
Report Distribution:

See attached distribution list.

Reviewed By:


Mike Stout

Assistant Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

Distribution Page

Report Number: 72191109.0033

Service Date: 12/10/20

Report Date: 12/11/20

Task:

Terracon

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Distribution List

- (1) AR Chesson Construction Company, Inc., Katherine Roberson
- (1) AR Chesson Construction Company, Inc., Steve Richards
- (1) AR Chesson Construction Company, Inc., Will Gautier
- (1) ARK Consulting Group PLLC, Adam Tysinger
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- (1) Bertie County NC, Juan Vaughn II
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- (1) MHAworks, P.A., Amber Idol
- (1) MHAworks, P.A., Dani Hoff
- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy

CONCRETE COMPRESSIVE STRENGTH TEST REPORT



Report Number: 72191109.0023
Service Date: 11/10/20
Report Date: 12/08/20 Revision 2 - 28-day results
Task:

314 Beacon Dr
Winterville, NC 28590-7956
252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Material Information

Specified Strength: 3,000 psi @ 28 days
Mix ID: 3050NF3001
Supplier: CRMP
Batch Time: 0744 Plant: 20
Truck No.: 0152 Ticket No.: 20091349

Sample Information

Sample Date: 11/10/20 Sample Time: 0910
Sampled By: Brandon Norris
Weather Conditions: Sunny and warm
Accumulative Yards: 3/14.0 Batch Size (cy): 10
Placement Method: Direct Discharge
Water Added Before (gal): 25
Water Added After (gal): 0
Sample Location: Please see attached drawing.
Placement Location: Please see attached drawing.

Field Test Data

Test	Result	Specification
Slump (in):	4	
Air Content (%):	5.2	
Concrete Temp. (F):	76	
Ambient Temp. (F):	73	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A	4.00	12.57	11/11/20	11/17/20	7	40,305	3,210	2	CDS
1	B	4.00	12.57	11/11/20	11/17/20	7	41,190	3,280	2	CDS
Average (7 days)								3,240		
1	C	4.00	12.57	11/11/20	12/08/20	28	51,155	4,070	2	HTE
1	D	4.00	12.57	11/11/20	12/08/20	28	52,450	4,170	2	HTE
1	E	4.00	12.57	11/11/20	12/08/20	28	51,880	4,130	2	HTE
Average (28 days)								4,120		

Initial Cure: Outside

Final Cure: Moist Room

Comments: Average compressive strength of 28 day cylinders complies with the specified strength. Not tested for plastic unit weight.

Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Brandon Norris

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

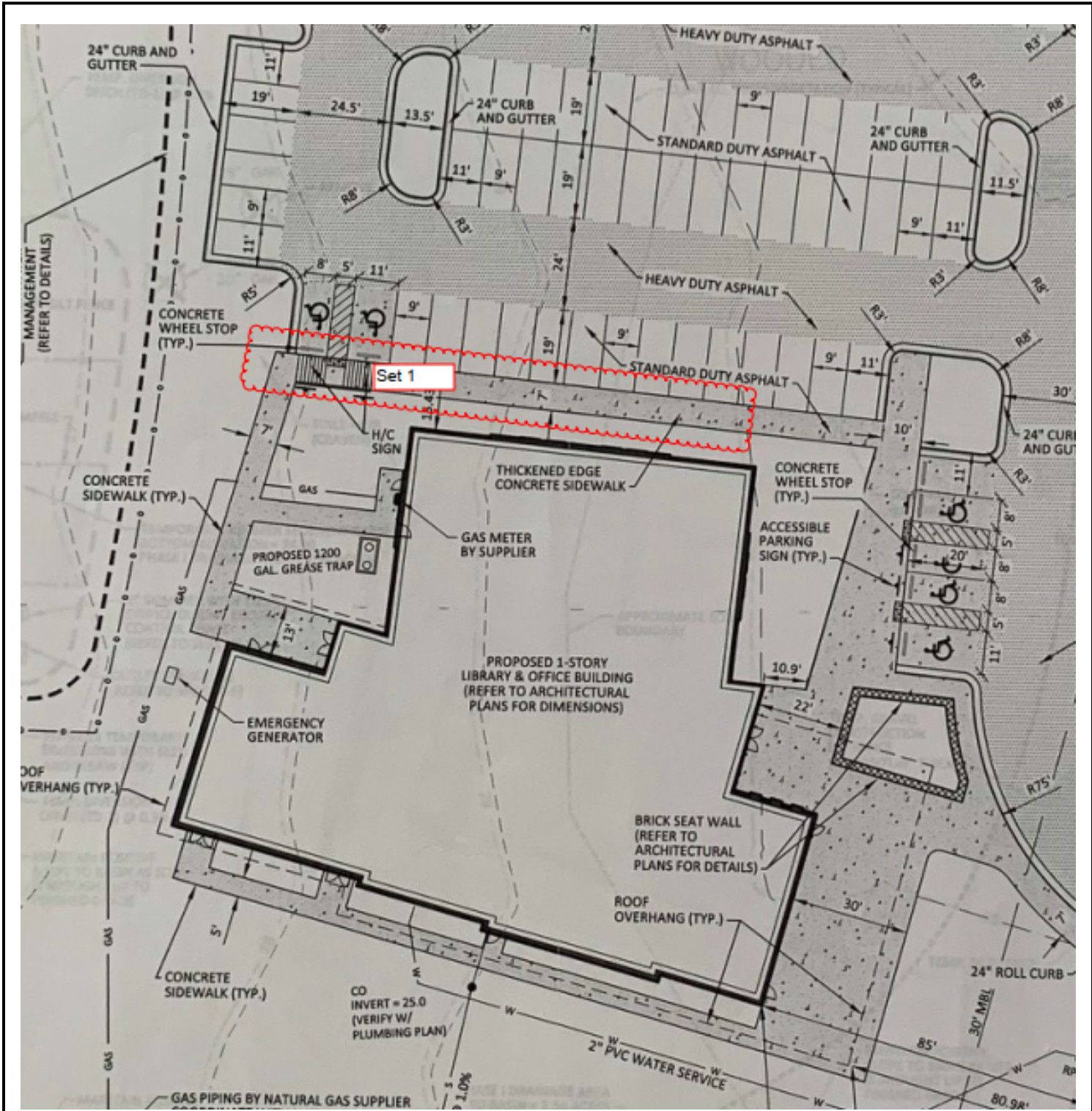
See attached distribution list.


Reviewed By:

Mike Stout
Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



Bertie County Library & Cooperative Extension Offices	Site Plan:	
	Report Number: 72191109.0023	
NC-17 & Lancaster Ave	Technician: Brandon Norris	314 Beacon Dr
Windsor, NC	Date: 11/10/20	Winterville, NC 28590-7956
	Scale: Not to Scale	252-353-1600

Distribution Page

Report Number: 72191109.0023

Service Date: 11/10/20

Report Date: 12/08/20 Revision 2 - 28-day results

Task:

The logo for Terracon, featuring the word "Terracon" in a bold, dark red, sans-serif font. The letter "T" is significantly larger and more stylized than the other letters, with a white negative space cutout in its upper right portion.

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

Distribution List

- (1) AR Chesson Construction Company, Inc., Katherine Roberson
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- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy

CONCRETE COMPRESSIVE STRENGTH TEST REPORT



Report Number: 72191109.0024
Service Date: 11/11/20
Report Date: 12/09/20 Revision 2 - 28-day results
Task:

314 Beacon Dr
Winterville, NC 28590-7956
252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Material Information

Specified Strength: 3,000 psi @ 28 days
Mix ID: 3001
Supplier: CRMP
Batch Time: 0736 Plant: 20
Truck No.: 52 Ticket No.: 20091357

Sample Information

Sample Date: 11/11/20 Sample Time: 0920
Sampled By: Linn Heverley
Weather Conditions: Partly cloudy and cool.
Accumulative Yards: 7/9 Batch Size (cy): 10
Placement Method: Direct Discharge
Water Added Before (gal):
Water Added After (gal):
Sample Location: Number 1, as indicated.
Placement Location: Sidewalk and curb. See the attached drawing for locations

Field Test Data

Test	Result	Specification
Slump (in):	2 1/2	
Air Content (%):	4.5	
Concrete Temp. (F):	79	
Ambient Temp. (F):	76	
Plastic Unit Wt. (pcf):		
Yield (Cu. Yds.):		

Laboratory Test Data

Set No.	Specimen ID	Avg Diam. (in)	Area (sq in)	Date Received	Date Tested	Age at Test (days)	Maximum Load (lbs)	Compressive Strength (psi)	Fracture Type	Tested By
1	A	4.00	12.57	11/12/20	11/18/20	7	42,685	3,400	2	BPN
1	B	4.00	12.57	11/12/20	11/18/20	7	39,990	3,180	2	BPN
Average (7 days)								3,290		
1	C	4.00	12.57	11/12/20	12/09/20	28	52,180	4,150	3	LLH
1	D	4.00	12.57	11/12/20	12/09/20	28	52,210	4,150	2	LLH
1	E	4.00	12.57	11/12/20	12/09/20	28	52,250	4,160	2	LLH
Average (28 days)								4,160		

Initial Cure: Outside

Final Cure: Moist Room

Comments: Average compressive strength of 28 day cylinders complies with the specified strength. Not tested for plastic unit weight.

The concrete pour started before the technician had arrived. The sample was taken upon arrival.

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

CONCRETE COMPRESSIVE STRENGTH TEST REPORT

Terracon

Report Number: 72191109.0024
Service Date: 11/11/20
Report Date: 12/09/20 Revision 2 - 28-day results
Task:

314 Beacon Dr
Winterville, NC 28590-7956
252-353-1600

Client

MHAworks, P.A.
Attn: Albrecht McLawhorn
409 Evans St Ste C
Greenville, NC 27858-1854

Project

Bertie County Library & Cooperative Extension Offices
NC-17 & Lancaster Ave
Windsor, NC

Project Number: 72191109

Samples Made By: Terracon

Services: Obtain samples of fresh concrete at the placement locations from point of discharge, perform required field tests and cast compressive strength samples. Samples cured in accordance with ASTM C31 (Min/Max temperatures were not measured)

Terracon Rep.: Linn Heverley

Reported To: Mr. Steve Richards

Contractor:

Report Distribution:

See attached distribution list.

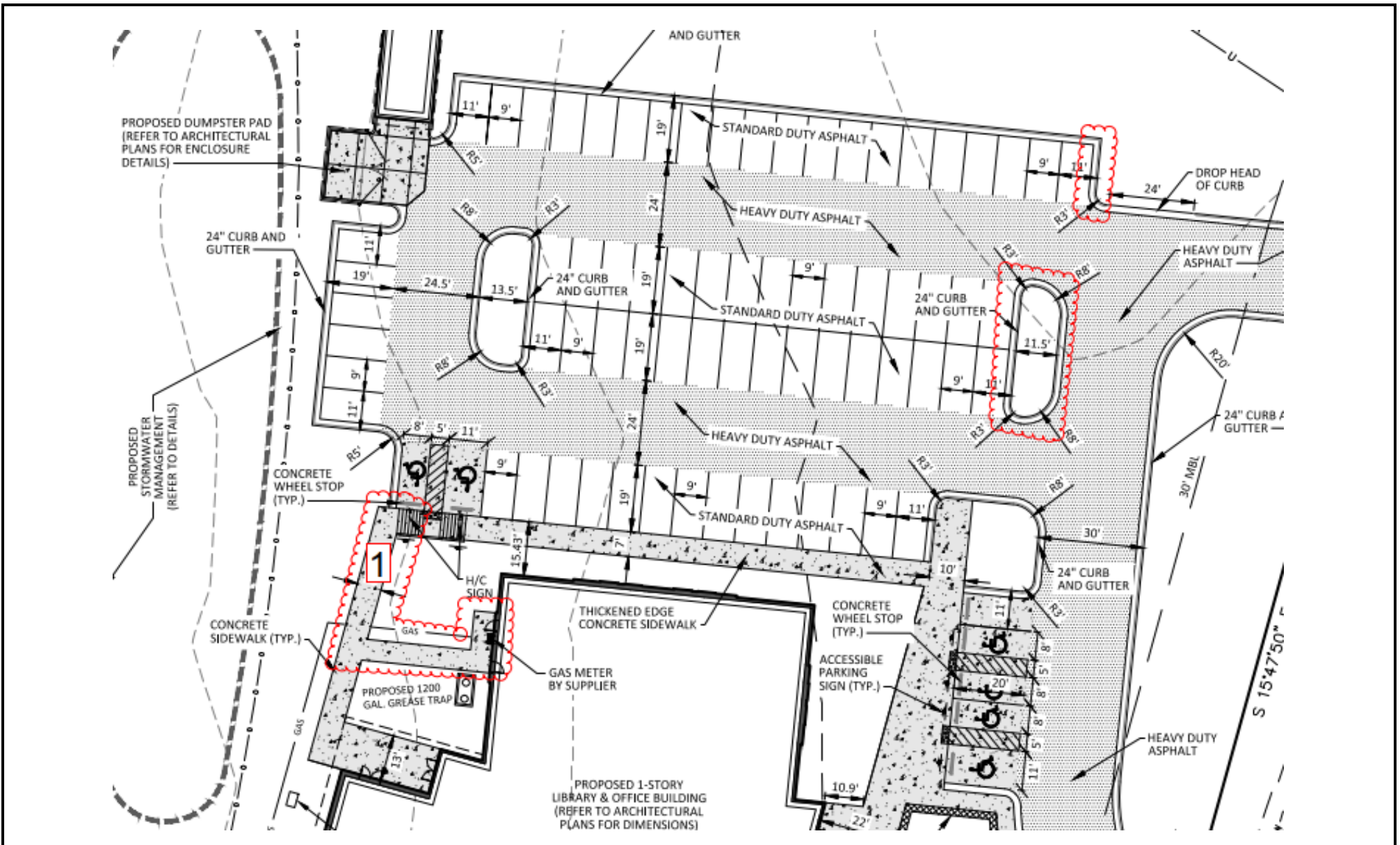
Reviewed By:



Mike Stout

Assistant Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



MHAworks, P.A.	Site Plan:	 314 Beacon Dr Winterville, NC 28590-7956 252-353-1600
Attn: Albrecht McLawhorn	Report Number: 72191109.0024	
409 Evans St Ste C	Technician: Linn Heverley	
Greenville, NC 27858-1854	Date: 11/11/20	
	Scale: Not to Scale	

Distribution Page

Report Number: 72191109.0024

Service Date: 11/11/20

Report Date: 12/09/20 Revision 2 - 28-day results

Task:

Terracon

314 Beacon Dr

Winterville, NC 28590-7956

252-353-1600

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- (1) MHAworks, P.A., Matthew Johnson
- (1) RPA Engineering, PA, Mark Roy



A-4

§ 153A-27. Vacancies on the board of commissioners.

(a) If a vacancy occurs on the board of commissioners, the remaining members of the board shall appoint a qualified person to fill the vacancy. If the number of vacancies on the board is such that a quorum of the board cannot be obtained, the chairman of the board shall appoint enough members to make up a quorum, and the board shall then proceed to fill the remaining vacancies. If the number of vacancies on the board is such that a quorum of the board cannot be obtained and the office of chairman is vacant, the clerk of superior court of the county shall fill the vacancies upon the request of any remaining member of the board or upon the petition of any five registered voters of the county. If for any other reason the remaining members of the board do not fill a vacancy within 60 days after the day the vacancy occurs, the clerk shall immediately report the vacancy to the clerk of superior court of the county. The clerk of superior court shall, within 10 days after the day the vacancy is reported to him, fill the vacancy.

(b) If the member being replaced was serving a two-year term, or if the member was serving a four-year term and the vacancy occurs later than 60 days before the general election for county commissioner held after the first two years of the term, the appointment to fill the vacancy is for the remainder of the unexpired term. Otherwise, the term of the person appointed to fill the vacancy extends to the first Monday in December next following the first general election for county commissioner held more than 60 days after the day the vacancy occurs; at that general election, a person shall be elected to the seat vacated, either to the remainder of the unexpired term or, if the term has expired, to a full term.

(c) To be eligible for appointment to fill a vacancy, a person must (i) be a member of the same political party as the member being replaced, if that member was elected as the nominee of a political party, and (ii) be a resident of the same district as the member being replaced, if the county is divided into electoral districts. The board of commissioners or the clerk of superior court, as the case may be, shall consult the county executive committee of the appropriate political party before filling a vacancy, but neither the board nor the clerk of the superior court is bound by the committee's recommendation. (Code, s. 719; 1895, c. 135, s. 7; Rev., s. 1314; 1909, c. 490, s. 1; C.S., s. 1294; 1959, c. 1325; 1965, cc. 239, 382; 1967, cc. 7, 424, 439, 1022; 1969, cc. 82, 222; 1971, c. 743, s. 1; 1973, c. 822, s. 1; 1985, c. 563, ss. 7.3, 7.4; 2017-2, s. 1.)



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: January 4, 2021

SECTION: Consent (C-1 to C-6)

DEPARTMENT: Governing Body

TOPICS:

1. Approve Minutes for Work Session 10-19-20
2. Approve Minutes for Regular Meeting 11-2-20
3. Approve Minutes for Closed Session 11-2-20
4. Approve Minutes for Regular Meeting 12-7-20
5. Approve Minutes for Closed Session 12-7-20
6. Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes, see each particular agenda item.

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



C-1

Windsor, North Carolina
October 19, 2020
WORK SESSION

The Bertie County Board of Commissioners met for a work session at the Council on Aging Gymnasium, 103 West School Street, Windsor, NC. Due to the COVID-19 pandemic, this meeting was hosted partially in person, and partially via Zoom (conference call). The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
Greg Atkins, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V (**Zoom**)

Absent: None

Staff Present: County Manager Juan Vaughan, II.
Assistant County Attorney Jonathan Huddleston
Finance Director William Roberson
Economic Development Director Steve Biggs
Emergency Management Director Mitch Cooper
Information Technology Director Scott Pearce

Staff Present (Zoom): Human Resources & Risk Mgmt. Director Cortney Ward

CALL TO ORDER

Chair Wesson called the meeting to order.

INVOCATION & PLEDGE OF ALLEGIANCE

Chair Wesson gave the Invocation and led the Pledge of Allegiance.

CONSENT AGENDA

Budget Amendments

Vice Chair Lee made a **MOTION** to approve the budget amendments in the agenda packet presented by Finance Director William Roberson. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

BUDGET AMENDMENT

# 20-13				
INCREASE			INCREASE	
10-0025-4586-21	\$ 1,278		10-5860-5400-15	\$ 1,278
TO SETUP BUDGET FOR MIPPA GRANT - MONEY REC'D 5-28-20				
INCREASE			INCREASE	
10-0050-4852-13	\$ 36,228	Overtime	10-6360-5126-02	\$ 32,273
		Dept Supplies	10-6360-5290-02	\$ 3,955
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE				
INCREASE			INCREASE	
10-0050-4852-13	\$ 60,230	Overtime	10-6360-5126-02	\$ 47,713
		Dept Supplies	10-6360-5290-02	\$ 11,192
		Cont. Services	10-6360-5399-00	\$ 1,325
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE				
INCREASE			INCREASE	
10-0050-4852-13	\$ 16,043	Salaries	10-6360-5121-00	\$ 438
		Dept Supplies	10-6360-5290-02	\$ 15,605
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE				
APPROVED ___ / ___ /2020				

BUDGET AMENDMENT

# 20-13			
	INCREASE		INCREASE
10-0025-4586-21	\$ 1,278	10-5860-5400-15	\$ 1,278
TO SETUP BUDGET FOR MIPPA GRANT - MONEY REC'D 5-28-20			
APPROVED ___ / ___ /2020			

Project Ordinances

Vice Chair Lee made a **MOTION** to approve the budget amendments in the agenda packet presented by Finance Director William Roberson. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

PROJECT ORDINANCE

		# PROJ 21-01	
	INCREASE		INCREASE
34-6360-5121-00	\$ 162,820	34-0025-4587-50	\$ 367,722
34-6360-5181-00	\$ 21,254		
34-6360-5182-00	\$ 71,983		
34-6360-5183-00	\$ 40,098		
34-6360-5695-81	\$ 1,418	AULANDER	
34-6360-5695-83	\$ 949	KELFORD	
34-6360-5695-87	\$ 69,200	WINDSOR	
TO SETUP BUDGET FOR CORONAVIRUS RELIEF FUND - CRF			
ADDITIONAL FUNDS			
APPROVED ___ / ___ /2020			

Local Government Coronavirus Relief Fund County Allocations (S.L. 2020-80)

	Round 1 Allocation	Round 2 Allocation	Total Allocation	Municipal Distribution		Round 1 Allocation	Round 2 Allocation	Total Allocation	Municipal Distribution		Round 1 Allocation	Round 2 Allocation	Total Allocation	Municipal Distribution
Alamance	3,007,967	3,289,822	6,297,789	1,574,447	Franklin	1,383,798	1,352,448	2,736,246	684,060	Orange	2,665,753	2,881,614	5,547,368	1,386,842
Alexander	860,088.5	727,740	1,587,828	396,957	Gaston	3,903,161	4,357,647	8,260,807	2,065,202	Pamlico	457,056	246,986	704,042	1,76,010
Alleghany	431,202.6	216,146	647,349	161,837	Gates	438,118	224,395	662,512	165,628	Pasquotank	897,950	772,902	1,670,852	417,713
Anson	647,744.4	474,447	1,122,191	280,548	Graham	387,338	163,822	551,160	137,790	Pender	1,276,007	1,233,865	2,499,872	624,968
Ashe	692,601.7	527,954	1,220,556	305,139	Granville	1,233,427	1,173,075	2,406,502	601,625	Perquimans	469,047	261,289	730,337	182,584
Avery	535,658.2	340,745	876,403	219,101	Greene	592,800	408,906	1,001,706	250,426	Person	892,515	766,420	1,658,935	414,734
Beaufort	1,014,607.8	912,057	1,926,665	481,666	Guilford*	1,063,679	970,591	2,034,271	508,568	Pitt	3,190,732	3,507,881	6,698,563	1,674,641
Bertie	588,397.7	635,067	1,417,465	231,499	Halifax	2,462,374	2,639,015	5,101,389	1,275,347	Polk	587,186	402,210	989,397	247,349
Bladen	2,573,728.3	2,771,843	5,345,571	1,336,393	Harnett	1,263,918	1,209,445	2,473,363	618,341	Randolph	2,597,509	2,788,281	5,375,791	1,343,948
Brunswick	4,499,663.3	5,069,181	9,568,844	2,392,211	Haywood	2,160,413	2,278,823	4,439,236	1,109,809	Richmond	979,383	870,039	1,849,421	462,355
Burcombe	1,722,220.7	1,756,128	3,478,349	869,587	Henderson	635,233	459,522	1,094,755	279,689	Robeson	2,375,312	2,535,163	4,910,475	1,227,619
Burke	3,771,761.4	4,200,908	7,972,670	1,993,167	Hertford	1,148,675	1,071,979	2,220,654	555,163	Rockingham	1,730,763	1,766,317	3,497,080	874,270
Cabarrus	1,587,063.0	1,594,906	3,181,969	795,492	Hoke	330,327	95,817	426,144	106,536	Rowan	2,561,818	2,757,636	5,319,455	1,329,864
Caldwell	426,809.7	210,906	637,716	159,429	Hyde	3,208,043	3,528,481	6,736,524	1,684,131	Rutherford	1,340,584	1,300,895	2,641,479	660,370
Camden	1,380,348.5	1,348,328	2,728,677	682,169	Iredell	964,886	852,746	1,817,632	454,408	Sampson	1,283,670	1,233,006	2,516,676	629,169
Carroll	617,774.5	438,697	1,056,472	264,118	Jackson	3,656,014	4,062,840	7,718,854	1,929,714	Scotland	816,582	675,843	1,492,425	379,106
Catawba	2,845,947.2	3,096,557	5,942,504	1,485,626	Johnston	403,250	182,803	586,054	146,513	Stanly	1,271,874	1,218,985	2,490,810	622,702
Chatham	1,461,651.4	1,445,310	2,906,961	726,740	Jones	1,255,165	1,199,004	2,454,169	613,542	Stokes	991,781	884,828	1,876,608	469,152
Cherokee	715,526.6	555,300	1,270,827	317,707	Lee	1,160,309	1,085,855	2,246,164	561,541	Swain	482,194	276,971	759,165	189,791
Chowan	476,857.2	270,605	747,462	186,866	Lenoir	1,651,054	1,671,238	3,322,292	830,573	Transylvania	839,455	667,342	1,476,797	369,199
Clay	432,732.1	217,971	650,703	162,676	Lincoln	833,421	696,990	1,529,352	382,338	Tyrrell	315,342	77,942	393,284	98,321
Cleveland	1,843,629.9	1,900,980	3,744,580	996,145	Macon	603,361	422,220	1,025,581	256,545	Union	4,152,585	4,665,171	8,807,755	2,201,939
Columbus	1,153,133.4	1,077,296	2,230,430	557,607	Madison	615,106	435,514	1,050,620	262,685	Vance	574,599	864,333	1,438,932	469,733
Craven	1,911,835.1	1,982,308	3,894,143	973,556	Mecklenburg*	994,465	888,030	1,882,495	470,624	Warren	571,030	382,938	953,968	238,492
Cumberland	5,708,841.6	6,511,541	12,220,382	3,055,096	Mitchell	493,469	290,421	783,890	195,972	Washington	438,410	224,744	663,154	165,789
Currituck	701,713.1	538,823	1,240,536	310,134	Montgomery	692,114	527,372	1,219,486	304,871	Watauga	1,164,018	1,090,280	2,254,298	563,575
Dare	852,148.6	718,269	1,570,417	392,604	Moore	1,891,351	1,957,874	3,849,224	962,306	Wayne	2,253,382	2,389,720	4,643,102	1,160,775
Davidson	2,977,953.5	3,252,946	6,230,900	1,557,500	Nash	1,784,259	1,830,131	3,614,390	903,597	Wilkes	1,365,086	1,327,736	2,692,822	672,706
Deale	947,118.5	831,553	1,778,671	444,668	New Hanover	4,054,953	4,550,639	8,605,592	2,153,898	Wilson	1,580,929	1,587,589	3,168,519	792,130
Duplin	1,205,735.4	1,140,042	2,345,778	586,444	Northampton	566,995	378,125	945,120	236,226	Yadkin	862,854	731,039	1,593,894	398,473
Durham	5,480,715.3	6,239,422	11,720,137	2,930,034	Onslow	3,470,516	3,841,570	7,312,086	1,828,022	Yancey	549,989	350,682	894,671	223,668
Edgecombe	1,087,466.3	998,966	2,086,432	521,608										
Forsyth	6,470,065.2	7,419,561	13,889,626	3,472,407										

Tax Release Journals (August & September)

Commissioner Bazemore made a **MOTION** to approve the Tax Release Journals for August and September. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

September 09, 2020

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **August** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20____

RLS*20*244	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	8/10/2020	Town of Windsor	G01	\$2.50	\$0.00			\$2.50
		Flood Buyout	C08	\$0.42				\$0.42
	8/10/2020	Hoggard, Darryl 20A24001.80	C01	\$2.18	\$0.00	\$0.22		\$2.40
		Not in town limits						
	8/10/2020	Askew, Lynn 20A282.10	C03	\$99.91	\$0.00			\$99.91
		Not in town limits						
	8/10/2020	Mizelle, Joseph 20A33681.10	C01	3.78	0			\$3.78
		Not in town limits						
	8/10/2020	Baskin, Gary 20A6859884943	G01	231.55	0			\$231.55
		Value appealed, was not updated	C03	120.46				\$120.46
	8/10/2020	Wilson, Milton 20A5846443963	G01	210.47	0			\$210.47
		Commercial, should be residential						
	8/17/2020	Ansell, David 20A6874345962	G01	263.51	0			\$263.51
		size adjustment left off by reval						
	8/17/2020	Bryan, Barbara 20A5828486781	G01	0.31	0			\$0.31
		Less than \$1.00	C04	0.13				\$0.13
	8/18/2020	Hardy, Jerry 20A5424.70	G01	66.61	0	10.89		\$77.50
		Boat overvalued						
	8/18/2020	Boyd, Kevin 20A6868279643	G01	437.5	0			\$437.50
		Incorrect lot size						
	8/24/2020	Harden, Charles 20A6820788739	G01	165.69	0			\$165.69
		Use value left off						\$0.00

8/24/2020	US Bank 20A27864.80	G01	111.36	0			\$111.36
	Correct depreciation schedule	C08	18.67				\$18.67
8/24/2020	US Bank 20A27864.70	G01	18.93	0			\$18.93
	Correct depreciation schedule						
8/24/2020	US Bank 20A27864.50	G01	3.54				\$3.54
	Correct depreciation schedule						
8/24/2020	US Bank 20A27864.40	G01	6.66				\$6.66
	Correct depreciation schedule	C02	5.85				\$5.85
8/24/2020	US Bank 20A27864.30	G01	4.84				\$4.84
	Correct depreciation schedule						
8/24/2020	US Bank 20A27864.20	G01	6.7				\$6.70
	Correct depreciation schedule						
8/24/2020	US Bank 20A27864.10	G01	15.89				\$15.89
	Correct depreciation schedule	C03	8.27				\$8.27
8/24/2020	Ward, Shelton 20A6800652779	G01	129.88				\$129.88
	Correct effective year						
8/24/2020	Roll, Thomas 20A6872279421	G01	8.65				\$8.65
	2 piers on wrong parcel						
							\$1,955.37

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Balance a Group

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Group: RLS*20*244
Type: A Abatement/Relea
Status: O Open

Group Total:	\$1,955.37-	Group Transaction Count:	20
Transactions Total:	\$1,955.37-	Transaction File Count:	20
Difference:	\$0.00	Difference:	0

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Enter certify batch as balanced(B) or cancel(XX)

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev	Descriptn
1	08/11/20	13154	20A6802730791	G01 C08	2.50- 0.42-	2.50- 0.42-	0.00 0.00	0.00	0.00	0.00				
***			TOWN OF WINDSOR											
2	08/11/20	24001	20A24001.80	C01	2.40-	2.92-	0.00	0.00	0.00	0.00	R	PG121		
***			HOGGARD, DARRYL L											
3	08/11/20	282	20A282.10	C03	2.40-	2.18-	0.22-	0.00	0.00	0.00	R	PG121		
***			ASKEW, LYNN M											
4	08/11/20	33681	20A33681.10	C01	99.91-	99.91-	0.00	0.00	0.00	0.00	R	PG121		
***			MIZELLE, JOSEPH LEE											
5	08/11/20	23335	20A6859884943	G01 C03	3.78- 3.78-	3.78- 3.78-	0.00 0.00	0.00	0.00	0.00	R	PG121		
***			BASKIN, GARY A											
6	08/11/20	15069	20A5846443963	G01	231.55- 120.46-	231.55- 120.46-	0.00 0.00	0.00	0.00	0.00	R	PG121		
***			WILSON, MILTON D											
7	08/17/20	29855	20A6874345962	G01	263.51-	263.51-	0.00	0.00	0.00	0.00	R	PG121		
***			ANSELL, DAVID											
8	08/17/20	20847	20A5828486781	G01 C04	263.51- 0.31- 0.13-	263.51- 0.31- 0.13-	0.00 0.00 0.00	0.00	0.00	0.00	R	PG121		
***			BRYAN, BARBARA ANN											
9	08/18/20	5424	20A5424.70	G01	77.50-	66.61-	10.89-	0.00	0.00	0.00	R	PG121		
***			HARDY, JERRY											
10	08/18/20	31778	20A6868279643	G01	77.50-	66.61-	10.89-	0.00	0.00	0.00	R	PG121		
***			BOYD, KEVIN E											
11	08/24/20	5357	20A6820788739	G01	437.50-	437.50-	0.00	0.00	0.00	0.00	R	PG121		
***			HARDEN, CHARLES M											
12	08/24/20	27846	20A27846.80	G01 C08	165.69- 165.69- 111.36- 18.67-	165.69- 165.69- 111.36- 18.67-	0.00 0.00 0.00 0.00	0.00	0.00	0.00	R	PG121		

Detail Transactions by Group

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discont Amount	Trn Cde	Check Number	Trans Rev	Effective Date	Description
***		US BANK NATIONAL ASSOC			130.03-	130.03-	0.00	0.00	0.00	0.00	R	PG121		08/11/20	
13	08/24/20	27846	20A27846.70	G01	18.93-	18.93-	0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			18.93-	18.93-	0.00	0.00	0.00	0.00	R	PG121			
14	08/24/20	27846	20A27846.50	G01	3.54-	3.54-	0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			3.54-	3.54-	0.00	0.00	0.00	0.00	R	PG121			
15	08/24/20	27846	20A27846.40	G01 C02	6.66- 5.85-	6.66- 5.85-	0.00 0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			12.51-	12.51-	0.00	0.00	0.00	0.00	R	PG121			
16	08/24/20	27846	20A27846.30	G01	4.84-	4.84-	0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			4.84-	4.84-	0.00	0.00	0.00	0.00	R	PG121			
17	08/24/20	27846	20A27846.20	G01	6.70-	6.70-	0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			6.70-	6.70-	0.00	0.00	0.00	0.00	R	PG121			
18	08/24/20	27846	20A27846.10	G01 C03	15.89- 8.27-	15.89- 8.27-	0.00 0.00	0.00	0.00	0.00	R	PG121			
***		US BANK NATIONAL ASSOC			24.16-	24.16-	0.00	0.00	0.00	0.00	R	PG121			
19	08/24/20	24409	20A6800652779	G01	129.88-	129.88-	0.00	0.00	0.00	0.00	R	PG121			
***		WARD, SHELTON			129.88-	129.88-	0.00	0.00	0.00	0.00	R	PG121			
20	08/24/20	34385	20A6872279421	G01	8.65-	8.65-	0.00	0.00	0.00	0.00	R	PG121			
***		ROLL, THOMAS J			8.65-	8.65-	0.00	0.00	0.00	0.00	R	PG122			



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

October 09, 2020

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **September** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20____

Tax Collections													
10/09/20													
Group Number RLS*20*274													
Detail Transactions by Group													
Abatement													
Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discent Amount	Txn Cde	Check Number	Trans Rev Descriptn
Effective Date 09/02/20													
1	09/02/20	33902	20A6738133810	G01	819.65-	819.65-	0.00	0.00	0.00	0.00	R	PG122	
***		MURPHY, SHAWN RAY			819.65-	819.65-	0.00	0.00	0.00	0.00	R	PG122	
2	09/02/20	34589	20A6868275721	G01	194.24-	194.24-	0.00	0.00	0.00	0.00	R	PG122	
***		ELVIS, BRANDON			194.24-	194.24-	0.00	0.00	0.00	0.00	R	PG122	
3	09/02/20	34781	20A34781.10	G01	74.46-	74.46-	0.00	0.00	0.00	0.00	R	PG122	
***		ENGS COMMERCIAL FINANCE CO			74.46-	74.46-	0.00	0.00	0.00	0.00	R	PG122	
4	09/03/20	504	20A5950655555	G01 C02	216.25- 190.00-	216.25- 190.00-	0.00 0.00	0.00	0.00	0.00	R	PG122	
***		BALLANCE, ETHEL MARIE			406.25-	406.25-	0.00	0.00	0.00	0.00	R	PG122	
5	09/03/20	34959	20A34959.40	G01	312.48-	284.07-	28.41-	0.00	0.00	0.00	R	PG122	
***		ASKEW, BOBBY JEAN			312.48-	284.07-	28.41-	0.00	0.00	0.00	R	PG122	
6	09/03/20	33229	20A33229.80	G01	2.38-	2.16-	0.22-	0.00	0.00	0.00	R	PG122	
***		LANG, MATTHEW HUNTER			2.38-	2.16-	0.22-	0.00	0.00	0.00	R	PG122	
7	09/03/20	33229	19A33229.80	G01	2.38-	2.16-	0.22-	0.00	0.00	0.00	R	PG122	
***		LANG, MATTHEW HUNTER			2.38-	2.16-	0.22-	0.00	0.00	0.00	R	PG122	
8	09/03/20	24619	20A5883617699	G01	352.87-	352.87-	0.00	0.00	0.00	0.00	R	PG288	
***		COULBOURN REAL ESTATE LLC			352.87-	352.87-	0.00	0.00	0.00	0.00	R	PG288	
9	09/03/20	10252	20A6832786952	G01	90.00-	90.00-	0.00	0.00	0.00	0.00	R	PG122	
***		PHELPS, CHARLES GARY			90.00-	90.00-	0.00	0.00	0.00	0.00	R	PG122	
10	09/03/20	10255	20A6832794795	G01	39.37-	39.37-	0.00	0.00	0.00	0.00	R	PG122	
***		PHELPS, CHARLIE J			39.37-	39.37-	0.00	0.00	0.00	0.00	R	PG122	
11	09/03/20	10255	20A6842291571	G01	74.56-	74.56-	0.00	0.00	0.00	0.00	R	PG122	
***		PHELPS, CHARLIE J			74.56-	74.56-	0.00	0.00	0.00	0.00	R	PG122	
12	09/04/20	8635	20A5920685370	G01	171.75-	171.75-	0.00	0.00	0.00	0.00	R	PG122	
***		MINTON, STEPHEN CARROLL			171.75-	171.75-	0.00	0.00	0.00	0.00	R	PG122	
13	09/08/20	24462	18A24462.10	G01	9.17-	8.34-	0.83-	0.00	0.00	0.00	R	PG122	
***					9.17-	8.34-	0.83-	0.00	0.00	0.00	R	PG122	

Detail Transactions by Group

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Abatement	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discont Amount	Trn Cde	Check Number	Trans Rev	Description
***		ROBERSON, LAFAYETTE DEMETRIUS			9.17-	8.34-	0.83-	0.00	0.00	0.00	R	PG260		
14	09/08/20	24462	19A24462.10	G01	8.70-	7.91-	0.79-		0.00					
***		ROBERSON, LAFAYETTE DEMETRIUS			8.70-	7.91-	0.79-	0.00	0.00	0.00	R	PG288		
15	09/08/20	24462	20A24462.10	G01	7.93-	7.21-	0.72-		0.00					
***		ROBERSON, LAFAYETTE DEMETRIUS			7.93-	7.21-	0.72-	0.00	0.00	0.00	R	PG123		
16	09/08/20	8363	20A5858485953	G01	117.49-	117.49-	0.00		0.00					
***		MATTHEWS, NANCY ARLENE ROSE			117.49-	117.49-	0.00	0.00	0.00	0.00	R	PG123		
17	09/11/20	32376	20A32376.80	G02 C05	2268.96-	2268.96-	0.00		0.00					
***		USCOC OF GREATER NORTH CAROLIN			1573.85-	1573.85-	0.00		0.00					
18	09/24/20	28164	20A5829072825	G01 C07	3842.81-	3842.81-	0.00	0.00	0.00	0.00	R	PG123		
***		POWELL, DENENE WILDER			475.36-	475.36-	0.00		0.00					
					137.40-	137.40-	0.00		0.00					
					612.76-	612.76-	0.00	0.00	0.00	0.00	R	PG123		
					190.00-	190.00-	0.00	0.00	0.00	0.00				
					1573.85-	1573.85-	0.00	0.00	0.00	0.00				
					137.40-	137.40-	0.00	0.00	0.00	0.00				
					9.17-	8.34-	0.83-	0.00	0.00	0.00				
					11.08-	10.07-	1.01-	0.00	0.00	0.00				
					2948.79-	2919.44-	29.35-	0.00	0.00	0.00				
					2268.96-	2268.96-	0.00	0.00	0.00	0.00				
					7139.25-	7108.06-	31.19-	0.00	0.00	0.00				
								0.00						

Tax Code Totals
 C02*20- AULANDER 190.00-
 C05*20- LEWISTON 1573.85-
 C07*20- ROKOBEL 137.40-
 G01*18- BRT TAX 8.34-
 G01*19- BRT TAX 11.08-
 G01*20- BRT TAX 2948.79-
 G02*20- PUB UTIL 2268.96-
 Total for Group RLS*20*274 7139.25-

***** Totals By Tax Cycle *****
 Cycle Current Delinquent
 A 0.00 7139.25-

=====

Balance a Group

=====

Group: RLS*20*274
Type: A Abatement/Relea
Status: O Open

Group Total:	\$7,139.25-	Group Transaction Count:	18
Transactions Total:	\$7,139.25-	Transaction File Count:	18
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)

RLS*20*274	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	9/2/2020	Shawn, Murphy 20A6738133810 Use Value left off	G01	819.65	0.00			\$819.65
	9/2/2020	Elvis, Brandon 20A6868275721 Corrected acerage	G01	194.24	0.00			\$194.24
	9/2/2020	ENGS Commercial 20A34781.10 Adjusted depreciation	G01	74.46	0.00			\$74.46
	9/3/2020	Balance, Ethel 20A5950655555 Elderly Exemption left off	G01 C08	216.25 190.00	0.00			\$216.25 \$190.00
	9/3/2020	Askew, Bobby 20A34959.40 Moved out of county 2019	G01	284.07	0.00	28.41		\$312.48
	9/3/2020	Lang, Matthew 20A33229.80 Junked in 2018	G01	2.16	0.00	0.22		\$2.38
	9/3/2020	Coulbourn, R.E. 20A 5883617699 Use Value left off	G01	352.87	0.00			\$352.87
	9/3/2020	Phelps, Charles 20A6832786952 Use Value left off	G01	90.00	0.00			\$90.00
	9/3/2020	Phelps, Charles 20A6832794795 Use Value left off	G01	39.37	0.00			\$39.37
	9/3/2020	Phelps, Charles 20A6842291571 Use Value left off	G01	74.56	0.00			\$74.56
	9/3/2020	Minton, Stephen 20A5920685370 Adjusted for condition	G01	171.75	0.00			\$171.75
				0.00				\$0.00

9/8/2020	Roberson, Lafayette 20A24462.10 Junked 2019	G01	7.21	0.00	0.72	\$7.93
9/8/2020	Matthews, Nancy 20A5858485953 Asjusted for condition	G01	117.49	0.00		\$117.49
9/11/2020	USCOC of Greater NC 20A32376.80 Corrected value Pub. Utility per D.O.R.	G01 C05	2268.96 1573.85			\$2,268.96 \$1,573.85
9/24/2020	Powell, Denene 20A5829072825 Seized by U.S. Government	G01 C07	475.36 137.40			\$475.36 \$137.40
						\$7,119.00

RLS*20*274	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2019	9/3/2020	Lang, Matthew 19A33229.80 Junked in 2018	G01	2.16	0.00	0.22		\$2.38
	9/8/2020	Roberson, Lafayette 19A24462.10 Junked 2017	G01	7.91	0.00	0.79		\$8.70
								<u>\$11.08</u>

RLS*20*274	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2018	9/8/2020	Roberson, Lafayette 18A2462.10	G01	8.34	0.00	0.83		\$9.17
		Junked 2017						
								\$9.17

Audit Contract

Commissioner Trent made a **MOTION** to approve the audit contract. Commissioner Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

Resolution Adopting the Northeastern NC Regional Hazard Mitigation Plan

Vice Chair Lee made a **MOTION** to approve the Resolution Adopting the Northeastern NC Regional Hazard Mitigation Plan. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

PUBLIC COMMENTS

Chair Wesson asked if any public comments had been received for tonight's meeting.

Manager Vaughan explained that the public is allowed to make comments via Zoom, our Facebook page, and email at commissioners@bertie.nc.gov.

One public comment was received in the Zoom Chat and shared by Cortney Ward: "No comments here. Keep up the great work!"

NON-EMERGENCY TRANSPORT FINANCIAL UPDATE – DAVE PICKREN

Chair Wesson welcomed Dave Pickren, Senior Vice President of Colleton Software, and commended the Colleton Software team for the service provided to Bertie County thus far. Brian Gerkin, President, and Thomas Smith in NET Compliance were in attendance with Mr. Pickren.

Mr. Pickren discussed the financial status of 911 Service as well as Non-Emergency Transport (NET). He noted that for 911, the collections are great and are about as high as he has ever seen it at approximately 85%.

However, NET has been challenging because doctors aren't seeing patients. There is still a significant amount of calls that haven't been paid. Bertie County usually collects 90-95% for NET, but is currently at approximately 84.5%.

Mr. Pickren stated that he recently met with Director Cooper to devise a plan for collecting as much of the outstanding balance as possible. Mr. Pickren will continue to send monthly reports to Director Cooper and Director Roberson.

The Board emphasized its desire to stay abreast and monitor the progress of collections.

DISASTER RECOVERY UPDATE

Emergency Management Director Mitch Cooper shared that Bertie County received a federal declaration for Public Assistance. Bertie County plans to submit a request for reimbursement in the amount of \$192,000 for emergency response.

Sixteen trailer campers were donated to the County. We are also using 2 campers loaned by the Methodist Men.

Seven families are still living in hotels and the Department of Social Services is conducting case management and working with each family daily to discuss their needs and locate more permanent housing.

Economic Development Director Steve Biggs shared that construction and demolition debris has been removed from the areas affected by the tornado. However, there are places in the affected area on certain lanes that are not maintained by the Department of Transportation (DOT) that still contain some debris. Director Biggs stated that he would continue talking to DOT in hopes of them returning to pick up the leftover debris in the locations mentioned.

Finance Director William Roberson shared that after three different distributions of funds to the tornado survivors, the Bertie County Morning Road Tornado Relief Fund has a balance of \$42,567. It was the consensus of the Board to keep these funds for emergency situations, such as trailer camper repair.

COVID-19 UPDATE & LOOKING FORWARD

Manager Vaughan presented the latest COVID-19 data for the county.

Director Cooper discussed the need to control the traffic in our County facilities, especially the courthouse, with the flu season approaching.

Director Cooper and Manager Vaughan confirmed that the County has the necessary materials and equipment and safety measures are in place in preparation for a new wave of COVID-19 cases.

Manager Vaughan stated that things have worked well with our facilities being open by appointment. In the event that business can't be conducted online, over the phone, or via drop box, the public can be granted access to our facilities by making an appointment.

NCGROWTH-SMART UP REPORT

Austin Amandolia, Tatiana Height, Nicole Outlaw Stanton, and Carolyn Ferberger virtually presented the report entitled Increasing Prosperity Through Environmental Spaces.

This report included a discussion of the market analysis, projection of job opportunities, revenue potential, and suggested uses of the Tall Glass of Water site.

Director Steve Biggs took a moment to highlight the portion of the report that showed how many visitors Sylvan Heights had last year and mentioned that we could one day experience similar results with the current plans for TGOW.

Project Consultant Robin Payne stated how great the report was and how helpful it will be when applying for grants as it provides numbers and details to our goals.

TGOW UPDATES

Project Consultant Robin Payne requested the Board's support in pursuing the Community Progress Initiative and creating a website for outreach through a 2-year Z. Smith Reynolds grant.

The Board engaged in lengthy discussion about moving forward with the construction of structures at the TGOW site, particularly a multi-purpose pavilion. However, as the PARTF Grant was written, the construction of structures will not begin right away with PARTF funds. There was consensus among the Board for Consultant Payne to move forward with pursuing the Z. Smith Reynolds' grant and others for the construction of structures.

The Board emphasized the importance of having the pavilion and some revenue generating opportunities at TGOW as soon as possible.

Attorney Jonathan Huddleston spoke about basic premises liability for landowners and governmental sovereign immunity. Landowners have the duty of taking reasonable care of the property owned and to warn the public of any hidden dangers on that property. With the geological changes that will continue to take place, Attorney Huddleston concluded that the site was worthy of some signage to warn visitors of potential danger.

Consultant Payne mentioned the five options that can be chosen to help with shoreline stabilization. The Board plans to explore these options in depth in the near future to decide on how to best protect the shoreline from future erosion.

RECESS

The Board took a brief 10-minute recess before returning to work through lunch.

RIVERS EAST WORKFORCE DEVELOPMENT BOARD UPDATE

Jennie Bowen, Workforce Development Director, presented an update to the Board, including the number of citizens served at the NC Works Career Center. The Workforce Development Board changed our consortium's name from Region Q to Rivers East.

Vice Chair made a **MOTION** to approve the Resolution Approving Articles of Association and Agreement for Rivers East Workforce Investment Consortium. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Vice Chair Lee made a **MOTION** to appoint Manager Juan Vaughan the Chief Elected Official for the Consortium. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

TEACHER HOUSING INITIATIVE UPDATE

Chair Wesson shared that he has been in communication with Scott Southern, Director of the State Employees Credit Union Foundation, regarding how to move forward with the teaching housing initiative. Director Southern informed Chair Wesson that another 501(c)(3) and a new financial plan should be formed. The funds that were previously approved by SECU are still available and Golden Leaf will consider making their portion available again if the new financial plan is approved.

Chair Wesson stated that he is planning to form the 501(c)(3) and will remain in communication with the public school system, the Town of Windsor, and the Board of Commissioners.

BERTIE MARTIN REGIONAL JAIL EXPANSION DISCUSSION

Manager Vaughan stated that he has been in communication with Chowan County Manager Kevin Howard, who has confirmed Chowan County's desire to be a part of our regional jail, as well as Martin County Manager David Bone, who has confirmed Martin County's desire to move forward if there are funds available to assist with this endeavor.

Manager Bone confirmed that Martin County is interested in the potential partnership with Bertie and Chowan County. However, the Martin County Board of Commissioners is not interested in moving forward with the plan as presented if the funding will solely be between the three counties.

Commissioner Trent made a **MOTION** not to move forward with jail expansion unless additional funding from the state is available and once funding is made available, the Bertie County Board of Commissioners will reevaluate options for moving forward. Vice Chair Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

WATER DEPARTMENT UPDATE

Manager Vaughan shared that the Governor's Executive Order requiring a moratorium on utility shutoffs has expired. The County is required to set up payment plans for customers for at least six months.

Water Superintendent Ricky Spivey explained that letters have been sent to customers who are delinquent.

The County will seek to inform water customers that water shutoffs will begin in the month of November by several methods, including additional letters requesting a call from customers and messages on Facebook, the County website, and the robocall system.

Additional information regarding the water rates in surrounding counties will be gathered before recommending an increase in water rates for 2021 for Bertie County.

There was consensus of the Board to no longer cover the convenience fees for paying water bills online.

SCHEDULE PUBLIC HEARING FOR ORDINANCE AMENDMENTS

Manager Vaughan stated that due to changes in North Carolina General Statute (NCGS), some of the County ordinances will have to be updated to reflect this change, which will require a public hearing.

Planning Director Traci White stated that Article 153A will change to 160D in NCGS effective January 1, 2021. Language in the Bertie County Subdivision Ordinance, Bertie County Planning Board Ordinance, Flood Damage Prevention Ordinance, and the Tri-County Airport Height Restriction Ordinance will need to be changed to comply with the North Carolina General Statute 160D.

Vice Chair Lee made a **MOTION** to move forward with necessary changes and to hold the public hearing to take comments on text amendments to these Bertie County ordinances on Monday, November 2, 2020 at 6:00 PM. Commissioner Atkins **SECONDED** the motion. The **MOTION PASSED** unanimously.

BUDGET UPDATES

Finance Director William Roberson began budget updates by reiterating his projection of ending last fiscal with a deficit of approximately \$500,000.

Director Roberson distributed a financial summary showing the percentages of each line item expended or collected to date. Since we're near the end of the first quarter of the fiscal year, nearly all percentages are approximately 25%.

OTHER ITEMS AS NEEDED

County Manager Vaughan stated that we have received about 7 applications for Clerk to the Board and 5 for Assistant County Manager that will be screened soon to move forward with interviewing.

Vice Chair Lee stated all furniture for the new airport has been ordered. Each room in the airport was sponsored by a local company. Construction is currently about a month behind.

Commissioner Atkins inquired about the fire study and Manager Vaughan stated the Board would have further discussion about this at an upcoming work session. Vice Chair Lee stated that the Association should soon have a recommendation regarding this soon. Commissioner Atkins also mentioned the need for succession planning within the organization and the importance of knowing the costs of the trailer camper stations at TGOW.

Chair Wesson stated that he was sworn in as a member of the Board of Directors of the NCACC and will be chairing the General Government Committee.

Commissioner Bazemore mentioned her desire to have a marker on the Blue Jay Recreation Center.

ADJOURNMENT

Commissioner Bazemore made a **MOTION** to adjourn the meeting at approximately 2:40 PM. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.



C-2

**Windsor, North Carolina
November 2, 2020
REGULAR MEETING**

The Bertie County Board of Commissioners met for a regularly scheduled meeting today inside the Commissioners Room, 106 Dundee Street, Windsor, NC. Because of the COVID-19 pandemic, this meeting was hosted partially in person, and partially via Zoom (conference call). The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
Greg Atkins, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V (Zoom)

Absent: None

Staff Present: County Manager Juan Vaughan, II.
Finance Director William Roberson
County Attorney Lloyd C. Smith, Jr.

Staff Present (Zoom): HR/Risk Management Director Cortney Ward
Maintenance Superintendent Anthony Rascoe
Water Superintendent Ricky Spivey
Planning Director Traci White

CALL TO ORDER

Chair Wesson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE

Vice Chair Lee gave the Invocation and led the Pledge of Allegiance.

APPOINTMENTS & REPORTS

Public Hearing for Bertie County Ordinance Amendments for NCGS 160D Local Planning & Development Regulation – Planning Director Traci White

Vice Chair Lee made a **MOTION** to begin the public hearing. Commissioner Trent **SECONDED** the motion. The **MOTION** passed unanimously.

Planning Director Traci White mentioned the need to update the following ordinances to reflect the changes made to Article 18 of NCGS 153A: Flood Damage Prevention Ordinance, Tri-County Airport Height Restriction Ordinance, Planning Board Ordinance, Development Agreement Ordinance, and Subdivision Ordinance.

Vice Chair made a **MOTION** to adopt the changes presented effective January 1, 2021. Commissioner Trent **SECONDED** the motion. The **MOTION** passed unanimously.

Commissioner Trent made a **MOTION** to close the public hearing. Vice Chair Lee **SECONDED** the motion. The **MOTION** passed unanimously.

Solar Operations & Maintenance/Roanoke Connect Project – Roanoke Electric Cooperative CEO Curtis Wynn

Roanoke Electric Cooperative CEO Curtis Wynn made a presentation via Zoom to summarize the services that Roanoke Electric is able to provide regarding the operations and maintenance of solar facilities.

CEO Wynn also highlighted the broadband initiative called the Roanoke Connect Project. He explained that this project has been time consuming; however, the plan is for this project to be far-reaching. There are currently 600 subscribers to this broadband service and the goal is to gain thousands.

The Board thanked CEO Wynn and his team for their virtual presence at the meeting and the work they're doing to service Bertie County residents.

Manager Vaughan thanked CEO Wynn and his staff for the assistance provided to the tornado survivors and the services being provided to the County's trailer campers used as temporary housing for displaced families.

**Library & Cooperative Extension construction project update - MHAworks Project
Architects Dani Hoff and Amber Idol**

MHAworks Project Architect Amber Idol summarized the latest construction activities and provided an overview of the updated schedule. Architect Idol stated there have been COVID-related delays. Based on the schedule provided by AR Chesson, the expected date of completion is approximately December 11th, with the exception of special glazing that won't be completed until January. However, temporary walls will be put in place so that furniture can be moved in before the glazing is complete.

Chair Wesson mentioned that the COVID-related delays are understandable and how exciting the completion of this project is for the Board as well as the citizens of Bertie County.

**Introduction of newly hired Albemarle Regional Library Executive Director Hugh
Davis**

Albemarle Regional Library Executive Director Hugh Davis stated that he came on board March 25th and COVID has prevented him from getting around to meet the various funding agencies, but Bertie County is the first. He mentioned the Library's virtual programming that is currently taking place due to COVID.

Vice Chair Lee mentioned that her recent visit to the Library was very pleasant and commended the staff on being helpful and maintaining a safe environment.

Chair Wesson mentioned his desire to have a grand opening of the new library facility for our citizens. Director Davis agreed to remain in communication to coordinate this event.

CONSENT AGENDA

1. Approve Minutes for Regular Meeting 9-8-20
2. Approve Minutes for Closed Session 9-8-20
3. Approve Minutes for Joint Meeting 9-29-20
4. Approve Minutes for Regular Meeting 10-5-20

Commissioner Trent made a **MOTION** to approve Consent Agenda Items #1-4. Vice Chair Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

5. Budget Amendments

After brief discussion by Finance Director William Roberson, Vice Chair Lee made a **MOTION** to accept and approve the budget amendments presented. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

BUDGET AMENDMENT

# 20-14					
INCREASE			INCREASE		
10-0050-4852-13	\$	48,996	Overtime	10-6360-5126-02	\$ 48,914
			Dept Supplies	10-6360-5290-02	\$ 82
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE					
INCREASE			INCREASE		
10-0050-4852-13	\$	20,065	Overtime	10-6360-5126-02	\$ 20,065
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE					
APPROVED ___ / ___ /2020					

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Project #	148712	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures	Applicant	Bertie County (015-99015-00)
Project Title	Covid-19 Expenses for County 5-31 to 7-4	Event	4487DR-NC (4487DR)

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between 01/20/2020 and , caused:

Damage #398699; Damage for Project [148712] Covid-19 Expenses for County 5-31 to 7-4

This DDD is unfinished

Final Scope

398699 Damage for Project [148712] Covid-19 Expenses for County 5-31 to 7-4

- Dashboard**

- My Organization** ▼
Bertie County (015-99015-00)

- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Exploratory Calls
- Recovery Scoping
- Meetings
- Projects
- Damages
- Work Order Requests
- Work Orders

- My Tasks** ▼

- Calendar**

- Utilities** ▼

- Intelligence** ▼

- «

Project

OPTIONS ▼

REPORTS ▼

4487DR-NC (4487DR)
 / Bertie County (015-99015-00)
 / [148712] Covid-19 Expenses for County 5-31 to 7-4

- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- Exploratory Calls
- Recovery Scoping
- Meetings
- Projects
- Damages
- Work Order Requests
- Work Orders

Stats / Summary ▼

Project Brief Description

This is for overtime work for Bertie County EMS system has accrued due to Covid-19 . Having additional man power and having staff out for exposer has increased the amount of overtime the system has had to use. Also this medical supplies and PPE have increased greatly to help fight Covid-19. Providers are having to wear additional PPE for safety and the amount of medical supplies has gone up due to calls for Covid. Materials used for cleaning and disinfection of county buildings and employee use.

Project Summary

Cost Summary

Process Summary

	# DAMAGES	APPROX. COST	SENT TO APPL. DATE
1		\$51,898.57	--
	# RFIS	CRC GROSS COST	APPL. SIGNED DATE
0		--	--

Budget Estimate

Over time - 48913.78 (JUNE)

Supplies for Cleaning and medical - 2984.79

$$F1 20 - 81.97 + OT = 48,995.75$$

$$F1 21 - 2,902.82 = 2,902.82$$

$$\hline 51,898.57$$

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Project #	155117	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures	Applicant	Bertie County (015-99015-00)
Project Title	Covid-19 Expenses for County 3-8 to 3-21	Event	4487DR-NC (4487DR)

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between 01/20/2020 and , caused:

Damage # 407135; Emergency Protective Measures (Damage for Project [155117] Covid-19 Expenses for County 3-8 to 3-21)

During the incident period of 1/20/2020 through [End Date], COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided management, control, and reduction of immediate threats to public health and safety for Emergency Medical Services Truck Units disinfection for employees and community, during the COVID-19 pandemic response at 106 Dundee St Windor, North Carolina 27983 (35.997102, -76.946437) from 3/8/2020 to 3/21/2020.

Final Scope

407135 Damage for Project [155117] Covid-19 Expenses for County 3-8 to 3-21

Work Completed

In response to the COVID-19 Public Health Emergency, the applicant utilized force account labor in taking the Emergency Protective Measures of Bertie County.

The cost share of this version is 75%. All works and costs in the project fall between 3/08/2020 and 3/21/2020.

Bertie County:

- A. Provided management, control, and reduction of immediate threats to public health and safety for sanitizing of Emergency Medical Service Truck units.

Work Completed Totals

1. Force Account Labor: \$20,064.76

Work Completed Total: \$20,064.76

Project Notes:

Date Downloaded: 10/29/20 11:59am EDT

1 of 5

William Roberson

From: Victoria Hoggard
Sent: Friday, October 23, 2020 10:14 AM
To: William Roberson
Subject: Covid money

We are going to get back another \$20,064.70 for over time for ems for 3/8/20 to 3/21/20. I know you are trying to wrap up last year and this 20k will help some more.

Victoria Hoggard
Bertie County Emergency Services
Administrative Assistant
252-794-5302
Victoria.Hoggard@bertie.nc.gov

6. Approve Register of Deeds Fees Report – September 2020

Commissioner Bazemore made a **MOTION** to approve the Register of Deeds Fees Report for September 2020. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.



Bertie County Register of Deeds

Annie F. Wilson
Register of Deeds

P.O. Box 340
Windsor, NC 27983
252-794-5309
www.bertie-live.inttek.net

NORTH CAROLINA
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of **SEPTEMBER 2020** and for an itemized statement thereof, I respectfully refer you to the following books in my office.

AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----		\$4,404.20
10-0030-4344-03	VITAL STATISTICS-----		\$1,091.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----		\$86.35
10-0030-4344-04	NO. MARRIAGE LICENSE-----	7 @60.00	\$420.00
			\$6,001.55
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----		\$12,605.00
10-0030-4344-10	STATE TREASURER FEE-----	134 @\$6.20	\$830.80
	STATE VITAL RECORDS-----	5 @14.00	\$70.00
			\$19,507.35
10-0000-1251-00	A/R IN/OUT(REFUND)-----		
			\$19,507.35

Annie F. Wilson
REGISTER OF DEEDS - BERTIE COUNTY
By: *Shamedia R. Williams, Asst.*

FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	28 @\$6.20=	\$173.60
ADDITIONAL PAGES-----	@\$0.40=	
DEEDS & OTHER INSTRUMENTS-----	125 @\$1.94=	\$242.50

7. Approve and authorize the sale by public auction of additional personal property for online

After Manager Vaughan summarized the additions of personal property, Commissioner Bazemore made a **MOTION** to approve and authorize the sale of the additional personal property mentioned for the online auction scheduled for November 14, 2020. Vice Chair Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.

8. North Carolina Community College System College Budget FY 2020-21 for Roanoke-Chowan Community College

Commissioner Bazemore made a **MOTION** to approve the North Carolina Community College System Budget FY 2020-21 for Roanoke-Cowan Community College. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

DISCUSSION

Update on Water Customer outreach regarding disconnections resuming November 2020 by Water Superintendent Ricky Spivey

Water Superintendent highlighted the steps taken to inform water customers of the County's intent to continue water disconnections during the month of November. Communications were made via US mail, Facebook, County website, Bertie Ledger, and robocalls.

The Board expressed its appreciation for the Water Department's effort to reach citizens and asked water customers to contact the Water Department to arrange payment plans so their water services would not be interrupted.

Maintenance Updates & Animal Shelter Upgrade Plans – Maintenance Director Anthony Rascoe

Maintenance Director Anthony Rascoe provided some maintenance updates, including the upcoming completion of repairs to four County buildings that experienced some damage from Hurricane Isaias. Bathroom renovations in the courthouse are complete and bathroom renovations in the administration building will begin in the coming weeks.

Director Rascoe also mentioned his recent conversations with the Humane Society President

regarding the winterizing of the open pens at the animal shelter. Director Rascoe has received two drawings of plans for upgrading the animal shelter.

Director Rascoe will follow up with the Humane Society President and County Manager Vaughan to discuss next steps.

**Early Voting & Absentee Ballot Update for General Election 2020 by Board of Elections
Director Sheila Holloman**

Board of Elections Director Sheila Holloman was not able to join the meeting. Chair Wesson mentioned his observation of a huge turnout thus for early voting and encouraged citizens to continue using their voices to vote.

Confirmation of Plans for Employee Appreciation 2020

Manager Vaughan stated we would have a drive through luncheon for our employees on Thursday, December 3rd. The 2020 Windsor Christmas Parade has not been confirmed or cancelled as of yet.

We will have door prizes to give away as usual and we will recognize our employees reaching new tiers of service years.

Commissioners' Reports (E)

Commissioner Bazemore

Commissioner Bazemore noted the need for the Board to consult with the Democratic Party regarding the recommendation of a Commissioner to fill her seat if she wins the Senator seat for our district. The candidate must be a Democrat and live in District V.

Commissioner Atkins

Commissioner Atkins gave no remarks at this time.

Vice Chair Lee

Vice Chair Lee mentioned the similarity of schedules between the Library/Cooperative Extension facility and the Tri-County Airport, both with anticipated completion dates of mid-December. There have also been COVID related delays in the airport construction. The furniture has begun arriving for the new airport. Vice Chair Lee expressed her excitement and how proud she believes our citizens will be of the finished product.

Commissioner Trent

Commissioner Trent stated that he was asked to be on the Legislative Goals Committee, which consists of about 22 members throughout the state. The Lewiston Community Center passed its inspection and has electricity. A certificate of occupancy is expected soon. COVID related issues have also caused delays with this project.

Chair Wesson

Chair Wesson mentioned that Martin Community College has just implemented a lineman training program and there are some slots available for interested citizens. Chair Wesson again encouraged citizens to exercise their right to vote.

County Manager's Reports (F)

County Manager Juan Vaughan thanked County employees for continuing to serve the citizens of Bertie County. He also thanked the citizens for showing up in such big numbers thus far to cast their votes in the 2020 General Election.

County Attorney's Reports (G)

County Attorney Lloyd Smith stated that the courts have reopened and if the Board is ready, Mr. Cherry can be served as mentioned previously for violation of the County's Road Safety and Maintenance Ordinance. There has been tremendous difficulty serving the other individual who lives out of the County.

Chair Wesson confirmed the Board's desire for Mr. Cherry to be served as previously discussed.

Public Comments

Chair Wesson presented another opportunity for the public to provide comments. Director Courtney Ward confirmed there were no additional comments.

CLOSED SESSION

Vice Chair Lee made a **MOTION** to go into Closed Session pursuant to N.C.G.S. § 143-318.11(a)(3). Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

OPEN SESSION

Vice Chair Lee made a **MOTION** to return to Open Session. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

ADJOURN

Commissioner Trent made a **MOTION** to adjourn the meeting at 8:20 PM. Vice Chair Lee **SECONDED** the motion. The **MOTION PASSED** unanimously.



C-4

**Windsor, North Carolina
December 7, 2020
REGULAR MEETING**

The Bertie County Board of Commissioners met for a regularly scheduled meeting today inside the Commissioners Room, 106 Dundee Street, Windsor, NC. Due to the COVID-19 pandemic, this meeting was hosted partially in person, and partially via Zoom (conference call). The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
Greg Atkins, District II
Tammy A. Lee, District III
John Trent, District IV
Ernestine (Byrd) Bazemore, District V (Zoom)

Absent: None

Staff Present: County Manager Juan Vaughan, II
Assistant County Attorney Jonathan Huddleston
Finance Director William Roberson

Staff Present (Zoom): HR/Risk Management Director Cortney Ward
Emergency Management Director Mitch Cooper

CALL TO ORDER

Chair Wesson called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Bazemore gave the Invocation and led the Pledge of Allegiance.

OATHS OF OFFICE

Annie Wilson, Bertie County Register of Deeds, was present to administer the oaths of office to Commissioner Ron Wesson and Commissioner John Trent.

ELECTION OF CHAIR & VICE CHAIR PRESIDED BY COUNTY MANAGER VAUGHAN

County Manager Juan Vaughan presided over the election of the 2021 Chair of the Bertie County Board of Commissioners. This process was completed in accordance with NCGS § 153A-39.

The full statute is listed below:

NCGS § 153A-39

Selection of chairman and vice-chairman; powers and duties. [During] its first regular meeting in December of each odd-numbered year, the board of commissioners shall choose one of its members as chairman for the ensuing year, unless the chairman is elected as such by the people or otherwise designated by law.

The board shall also at that time choose a vice-chairman to act in the absence or disability of the chairman. If the chairman and the vice-chairman are both absent from a meeting of the board, the members present may choose a temporary chairman. The chairman is the presiding officer of the board of commissioners. Unless excused by rule of the board, the presiding officer has the duty to vote on any question before the board.

The floor was opened for nominations for the 2021 Board Chair.

Commissioner Trent made a **MOTION** to nominate Tammy Lee as the 2021 Chair of the Bertie County Board of Commissioners. Commissioner Atkins **SECONDED** the motion.

Commissioner Bazemore made a **MOTION** to nominate Commissioner Wesson as the 2021 Chair of the Bertie Board of Commissioners. Commissioner Wesson **SECONDED** the motion.

At this time, Manager Vaughan asked for a roll call vote for the first motion on the floor, which was the nomination of Commissioner Lee as Chair. Commissioner Trent, Commissioner Lee, and Commissioner Atkins voted in the affirmative. Commissioner Wesson and Commissioner Bazemore cast dissenting votes. The **MOTION PASSED** with a 3-2 vote.

The floor was opened for nominations for the 2021 Vice Chair.

Commissioner Wesson made a **MOTION** to nominate Commissioner Atkins as 2021 Vice Chair.

Commissioner Lee made a **MOTION** to nominate Commissioner Trent as the 2021 Vice Chair. Commissioner Trent **SECONDED** the motion.

At this time, Commissioner Atkins thanked Commissioner Wesson for the nomination, but respectfully declined.

With no further nominations for Vice Chair, Manager Vaughan asked for a roll call vote for the motion and second of Commissioner Trent being the 2021 Vice Chair. Commissioner Trent, Commissioner Wesson, Commissioner Lee, and Commissioner Atkins voted in the affirmative. Commissioner Bazemore cast the dissenting vote. The **MOTION PASSED** with a 4-1 vote.

5-MINUTE RECESS

The meeting was recessed for 5 minutes. Name plates were changed and Commissioners switched seats per the restructure.

COMMENTS FROM THE COMMISSIONERS

Chair Lee thanked Commissioner Wesson for his service and leadership and the Board for their vote of confidence and support.

Vice Chair Trent thanked Commissioner Wesson for his service to the Board and community.

Commissioner Wesson thanked the Board for the second opportunity to serve as Chair. He also thanked the citizens for their vote and electing him for another 4-year term even though he ran unopposed. He announced that this term will be his last term as he does not plan to seek re-election after serving for 12 years.

PUBLIC COMMENTS

Chair Lee asked Director Cortney Ward if there were any public comments. Director Ward shared a comment from Andy White, who stated, "A progressive agenda is a good thing moving Bertie County forward."

APPOINTMENTS & REPORTS

Bertie County Democratic Party Recommendation – Chair Wesley Dudley

On behalf of the Bertie County Democratic Party, Chair Wesley Dudley thanked the Board for inviting him and stated, in accordance with NCGS, the Democratic Party met to provide a recommendation to the Board of Commissioners to fill the anticipated vacancy.

The process began by asking citizens in District V to submit a letter of interest to the Democratic Party followed by a fair and impartial interview via Zoom. Each precinct was then charged to deliberate and speak with constituents in the community. Chair Dudley stated that after votes were cast, James Lee received 76% of the votes and is the individual the Democratic Party would like to recommend for appointment.

Chair Dudley mentioned that he understood the Democratic Party's role to provide a recommendation and the decision of whom is appointed rests with the Board of Commissioners. He further stated that he hoped the Board would acknowledge the voice of the people since the process included the precincts of the county and was conducted in a fair and impartial manner.

The four candidates who submitted letters of interest and were interviewed included Carl Bond, Ron Roberson, Michael Williams, and James Lee.

New Library & Cooperative Extension Facility Update – MHA Works Project Architects Amber Idol & Dani Hoff

Project Architect Amber Idol began with an overview of construction activity. She also stated that all of the furniture has been ordered and should begin being delivered by January 11th.

Project Architect Dani Hoff mentioned that the completion date of this project was November 27th, so we are behind schedule. She further explained that biweekly meetings have begun with the contractor, Manager Vaughan, and Director Roberson. The contractors have confirmed that the building will be ready for furniture delivery on January 11th.

Some material deliveries could further extend the date of completion.

First Colony Foundation Archaeological Research Results & Recommendations – Nicholas Lucchetti, Principal Investigator

Principal Investigator Nicholas Lucchetti, along with Phil Evans and Clay Swindell, made a presentation to share some of the findings on Site Y. Investigator Lucchetti stated 72 5-foot squares have been excavated and revealed some artifacts associated with a small group of Roanoke Colonist settlers.

Commissioner Wesson inquired of the next step moving forward to continue leveraging this in a positive way. Phil Evans stated that more archaeological work is needed because there is more to be learned from TGOW, also called Site Y, and Salmon Creek area. He further stated that merging the interests of the County, State, and Town of Windsor would make this story far-reaching and compelling.

Presentation to Commissioner Ernestine Bazemore, Senator- Elect

On behalf of the Board, Chair Lee congratulated Commissioner Bazemore on winning the Senate seat in our district and presented a plaque honoring her commitment to public service to the citizens of Bertie County.

Commissioner Trent thanked Commissioner Bazemore for her service and congratulated her on winning the Senate race.

Commissioner Wesson mentioned how deserving Commissioner Bazemore is of the beautiful plaque and expressed his excitement for her continuing to serve the citizens of Bertie County and neighboring counties.

Commissioner Atkins thanked Commissioner Bazemore for her service.

Commissioner Bazemore thanked everyone for their kind words and for the service provided as members of the Board.

CONSENT AGENDA

1. Approve Register of Deeds Fees Report – November 2020
2. Approve Tax Release Journal – October 2020
3. Approve Tax Release Journal – November 2020

Commissioner Trent made a **MOTION** to approve Consent Agenda Items #1-3. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.



Bertie County Register of Deeds

Annie F. Wilson
Register of Deeds

P.O. Box 340
Windsor, NC 27983
252-794-5309
www.bertie-live.inttek.net

NORTH CAROLINA
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of **NOVEMBER 2020** and for an itemized statement thereof, I respectfully refer you to the following books in my office.

AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----	\$3,116.00
10-0030-4344-03	VITAL STATISTICS-----	\$930.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----	\$163.55
10-0030-4344-04	NO. MARRIAGE LICENSE----- 8 @60.00	\$480.00
		<u>\$4,689.55</u>
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----	\$4,161.00
10-0030-4344-10	STATE TREASURER FEE----- 85 @\$6.20-----	\$527.00
	STATE VITAL RECORDS----- 2 @14.00	\$28.00
		<u>\$9,405.55</u>
10-0000-1251-00	A/R IN/OUT(REFUND)-----	
		<u>\$9,405.55</u>

Annie F. Wilson

REGISTER OF DEEDS - BERTIE COUNTY

By: *Shahedra L. Williams, Act.*

FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	21 @\$6.20=	\$130.20
ADDITIONAL PAGES-----	@\$0.40=	
DEEDS & OTHER INSTRUMENTS-----	79 @\$1.94=	\$153.26



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

December 01, 2020

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **November** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20____

Tax Collections

STC020301

=====

Balance a Group

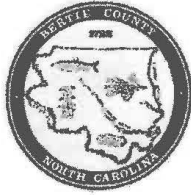
=====

Group: RLS*20*335
Type: A Abatement/Relea
Status: 0 Open

Group Total:	\$4,070.02-	Group Transaction Count:	23
Transactions Total:	\$4,070.02-	Transaction File Count:	23
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

November 12, 2020

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **October** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,


Tax Administrator

Approved on _____ 20____

RLS*20*289	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	10/15/2020	Daniels, Margaret 20A6874264340 Corrected acres	G01	\$6.32	\$0.00			\$6.32
	10/20/2020	Cherry, James 20A6801507313 Disabled Veteran Exp. Left off	G01	\$382.50	\$0.00			\$382.50
	10/26/2020	Forehand, Gail 20A6856273982 Use Value left off	G01	\$105.07	\$0.00			\$105.07
	10/26/2020	Forehand, Gail 20A6846962796 Use Value left off	G01	358.11	0			\$358.11
	10/26/2020	Forehand, Gail 20A6856378041 Use Value left off	G01	198.27	0			\$198.27
								\$1,050.27

4. Budget Amendments
 - a. BA #20-15
 - b. BA #21-01

Commissioner Wesson made a **MOTION** to approve Budget Amendment #20-15. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

After some discussion from Finance Director William Roberson, Commissioner Wesson made a **MOTION** to approve Budget Amendment #21-01. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously

BUDGET AMENDMENT				
		# 20-15		
	INCREASE			INCREASE
10-0025-4433-08	\$	7,000	10-4330-5399-57	\$ 7,000
HOMELAND SECURITY GRANT PROGRAM (HSGP) - HAZMAT 2020				
APPROVED / /2020				

BUDGET AMENDMENT				
		# 21-01		
	INCREASE			INCREASE
17-4327-5399-01	\$	62,113	911 FUNDS	17-0090-4991-99 \$ 62,113
IMPLEMENTATION OF EMD (EMERGENCY MEDICAL DISPATCH / 911 FUND BALANCE)				
APPROVED ON 7/13/2020, DID NOT TAKE PLACE UNTIL THIS YEAR - REALLOCATE FUNDS.				
	INCREASE			INCREASE
10-0025-4587-02	\$	2,000		10-4950-5399-33 \$ 2,000
TO SETUP BUDGET - FOOD AND NUTRITION GRANT (FOOD LION)				
	INCREASE			DECREASE
10-0025-4495-07	\$	15,750		10-0090-4991-99 \$ 14,154
				INCREASE
				10-4950-5399-30 \$ 1,596
TO SETUP BUDGET - EFNEP PROGRAM (GRANT AMOUNT RECEIVED)				
EXPANDED FOOD & NUTRITION				
	INCREASE			INCREASE
10-0025-4495-11	\$	750		10-4950-5399-37 \$ 750
TO SETUP BUDGET - 4-H COOKING CAMP (GRANT AMOUNT RECEIVED)				
	INCREASE			INCREASE
10-0025-4433-24	\$	8,235		10-4330-5433-24 \$ 8,235
TO SETUP BUDGET FOR HAZARDOUS MATERIAL EMERGENCY PREPAREDNESS GRANT				
HMEP - BRING OVER FROM LAST YEAR - REQUESTED EXTENDED TIME				
	INCREASE			INCREASE
10-0025-4433-26	\$	53,680		10-4170-5400-13 \$ 53,680
CARES ACT - ELECTIONS				
	INCREASE			INCREASE
10-0025-4417-01	\$	10,000		10-4170-5399-10 \$ 10,000
HAVA GRANT - ELECTIONS				
	INCREASE			INCREASE
10-0025-4417-10	\$	23,000		10-4170-5398-70 \$ 23,000
EAAF GRANT - ELECTIONS				
(ELECTION ADMINISTRATION ASSISTANCE FUND)				
	INCREASE			INCREASE
10-0025-4417-11	\$	19,000		10-4170-5400-14 \$ 19,000
2020 CARES ACT SUPPLEMENTAL FUNDS				
	INCREASE			INCREASE
10-0025-4586-55	\$	15,231		10-4310-5499-80 \$ 15,231
2020 CORONAVIRUS EMERGENCY GRANT FROM NCDPS - SHERIFF'S OFFICE				
	INCREASE			INCREASE
10-0025-4431-23	\$	24,500		10-4310-5499-97 \$ 24,500
SETUP BUDGET FOR 2020 GRANT FROM NCDPS (SHERIFF'S OFFICE - BODY CAMERAS)				

BUDGET AMENDMENT				
		# 21-01		
		INCREASE		INCREASE
10-0025-4586-50	\$	17,741	CONG	10-5860-5397-50 \$ 1,051
			HDM	10-5860-5397-51 \$ 8,872
			GEN P	10-5860-5397-52 \$ 7,818
2020 FAMILIES FIRST ACT - COA				
		INCREASE		INCREASE
12-0025-4586-30	\$	2,681	APS	12-5380-5411-53 \$ 2,681
COVID ADV STIPEND 2020 - ADULT PROTECTIVE SERVICES (NEW LINE ITEM)				
		INCREASE		INCREASE
12-0025-4586-35	\$	11,309	CPS	12-5380-5411-54 \$ 11,309
COVID ADV STIPEND 2020 - CHILD PROTECTIVE SERVICES (NEW LINE ITEM)				
		INCREASE		INCREASE
12-0025-4586-18	\$	152,785	PAN-LIEAP	12-5380-5411-50 \$ 152,785
LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP) - PANDEMIC LIEAP				
		INCREASE		INCREASE
10-0050-4839-04	\$	38,958		10-4190-5580-00 \$ 38,958
ALLOCATE INSURANCE CLAIM MONEY TO REPAIR ABC STORE AND LIGHT TOWER BUILDING HURRICANE ISAIAS DAMAGE ON 8/4/2020				
		INCREASE		INCREASE
10-0050-4839-04	\$	11,554		10-4190-5580-00 \$ 11,554
ALLOCATE INSURANCE CLAIM MONEY - REPAIR DETECTIVE'S BUILDING AND EMS ST #1 HURRICANE ISAIAS DAMAGE ON 8/4/2020				
		INCREASE		INCREASE
10-6320-5250-00	\$	2,000		10-0050-4852-14 \$ 104,000
10-6320-5260-05	\$	5,000		
10-6320-5290-00	\$	20,000		
10-6320-5352-00	\$	3,000		
10-6320-5399-00	\$	1,000		
10-6320-5399-04	\$	58,000		
10-6320-5399-50	\$	15,000		
SETUP BUDGET FOR HURRICANE ISAIAS RECOVERY				

BUDGET AMENDMENT

		# 21-01			
		INCREASE			INCREASE
10-4310-5499-97	\$	19,500	EQ GRANT	10-0090-4991-99	\$ 183,150
10-4950-5399-30	\$	1,904	EFNEP		
10-4950-5399-32	\$	3,236	ESMM		
10-4950-5399-37	\$	753	4H CAMP		
10-4950-5400-13	\$	2,500	COVID		
10-4950-5400-21	\$	1,449	L TO SWIM		
10-4950-5400-25	\$	3,383	AG CAR.		
10-4960-5400-05	\$	2,840	AQ. WEED		
10-5860-5399-05	\$	4,175	SHIIP		
10-5860-5399-50	\$	14	2HOT2TROT		
10-5860-5400-15	\$	3,643	MIPPA		
10-6100-5697-30	\$	12,543	BMRJ		
10-6120-5399-15	\$	148	SEN/MOVE		
10-5860-5399-95	\$	23,175	EDTAP	ROAP	
10-6100-5695-20	\$	22,830	RGP		
12-5380-5399-95	\$	9,402	EDTAP	12-0070-3981-10	\$ 18,034
12-5380-5399-94	\$	8,632	WF	10-9800-5980-12	\$ 18,034
10-6360-5121-00	\$	25,000	COVID	REM HHS FUNDS	\$ 63,023
10-6360-5181-00	\$	3,000	COVID		
10-6360-5182-00	\$	4,000	COVID		
10-6360-5183-00	\$	5,000	COVID		
10-6360-5290-02	\$	11,336	COVID		
10-6360-5399-00	\$	10,567	COVID		
10-6360-5499-06	\$	2,230	COVID		
10-6360-5499-90	\$	1,890	COVID		
TO ADJUST GRANT MONEY/ CARRY OVER PROJECTS FROM PREVIOUS YEAR:					
SHER - EQUIPMENT GRANT					
COOP - EXPANDED FOOD & NUTRITION					
COOP - EAT SMART-MOVE MORE					
COOP - 4H COOKING CAMP					
COOP - COVID RESPONSE GRANT					
COOP - LEARN TO SWIM					
COOP - AG CAROLINA - LIVESTOCK					
SOIL - AQUATIC WEED CONTROL					
COA - SHIIP					
COA - 2HOT2TROT					
COA - MIPPA					
BMRJ FEASIBILITY STUDY					
P/R - SENIORS ON THE MOVE					
ROAP CARRYOVER					
HHS FUNDS					
COVID - SALARIES					
COVID - FICA					
COVID - RETIREMENT					
COVID - INS					
COVID - SUPPLIES					
COVID - CONT SERVICES					
COVID - CONV. FEES					
COVID - EQUIP < 5,000					
APPROVED / /2020					

5. Approve Bids on Real Property from County Online Auction – November 14, 2020
 - a. 6800-57-5311
 - b. 6910-16-3024
 - c. 5836-88-5393
 - d. 6801-38-7512
 - e. 6809-06-9555
 - f. 6802-42-7948
 - g. 6719-07-9171
 - h. 6930-37-4221
 - i. 6930-37-8341
 - j. 5829-50-5296
 - k. 6810-23-4624
 - l. 6810-23-8257
 - m. 5883-95-0688
 - n. 5883-95-0751
 - o. 6828-09-0637
 - p. 5883-56-2279
 - q. 6859-87-1576

Manager Vaughan explained a document in the agenda packet that showed the winning bids for each property in addition to property values and the amount of taxes that would be paid on each property in the future.

Tax Administrator Jodie Rhea stated that the turnout for the auction was better than he expected and the bids are comparable to bids that have been accepted on auctioned properties in the past.

Commissioner Trent made a **MOTION** to approve all of the bids presented. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

Review of Public Officials' Bonds

Chair Lee stated that in accordance with NCGS 58-72-10, the Board is required to examine and approve the bonds of the Sheriff, Tax Administrator, Finance Director, and Register of Deeds.

Commissioner Trent made a **MOTION** to approve the bonds as presented. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

REQUEST FOR BOARD ACTION

Bertie County

Board of Commissioners

MEETING DATE: Monday, December 7, 2020

SUBJECT: Review of Public Officials' Bond

SUMMARY OF REQUEST:

Pursuant to N.C. General Statute §58-72-20 (and the Board's Rules of Procedure), the next order of business at the Board's annual organizational meeting is the annual review and approval of the size and issuer of the bonds for county public officials.

Under §58-72-20:

The bonds of the officers named in G.S. 58-72-10 shall be carefully examined on the first Monday in December of every year, and if it appears that the security has been impaired, or for any cause become insufficient to cover the amount of money or property or to secure the faithful performance of the duties of the office, then the bond shall be renewed or strengthened, the insufficient security increased within the limits prescribed by law, and the impaired security shall be made good; but no renewal, or strengthening, or additional security shall increase the penalty of said bond beyond the limits prescribed for the term of office.

The following are the current bond amounts:

PUBLIC OFFICIAL	BOND AMOUNT	BOND COMPANY
John Holley, Sheriff	\$25,000.00	R.L.I. Insurance Company
Tax Administrator (Position Bond)	\$50,000.00	Cooper Insurance Agency/CNA Surety
Finance Director (Position Bond)	\$50,000.00	Cooper Insurance Agency/CNA Surety
Annie Wilson, Register of Deeds	\$50,000.00	Cooper Insurance Agency/CNA Surety

BOARD ACTION REQUESTED:

It is requested that the Board approve the bonds.

If the Board is so inclined, the following motion is suggested:

"I move that the Board approve the public officials' bonds as proposed."

DISCUSSION

Recommendation of Debt Write-Off Schedule for Bertie County Emergency Services

Emergency Management Director Mitch Cooper stated that Emergency Services began debt setoff this year. With a number of unsettled accounts for 911 calls, we are recommending the use of a debt write-off schedule that can be used to settle the outstanding accounts. For patients without insurance who request hardship consideration, we recommend using the sliding fee scale provided by the NC Division of Public Health.

Commissioner Wesson made a **MOTION** to approve the debt write-off schedule as requested. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

Looking Ahead: State of the County Amid COVID-19

Manager Vaughan shared the latest COVID data for the county, including Bertie County being in the Red (Tier 3) meaning Critical Community Spread. As a result, Manager Vaughan shared his recommendation for the County to continue to operate by having its facilities open to the public by appointment only.

The Board expressed its consent and stated there have been no complaints with the current operations.

Commissioners' Reports (E)

Commissioner Trent

The Lewiston Community Center is close to completion. COVID related issues have continued to cause delays; however, it should be complete within the next 30 days.

Commissioner Wesson

Commissioner Wesson congratulated Chair Lee on her role as Chair. He also stated that he was appointed to the Board of Directors of the Albemarle Regional Alliance for Families and Children.

He thanked Commissioner Trent for his service on the NCACC Legislative Goals Committee.

Commissioner Wesson also took a moment to address rumors that he wanted to close businesses in response to COVID-19. He stated that he did not wish to close businesses, but strongly supports the wearing of masks for those who can, physical distancing where possible, and the washing of hands.

Commissioner Atkins

Commissioner Atkins expressed his desire to see the process of the election of Chair and Vice Chair change to a rotation system that is fair for everyone.

Commissioner Lee

Chair Lee thanked the Board for its confidence in her as Chair. The Airport is behind schedule, but is making progress. All of the furniture has been delivered.

County Manager's Reports (F)

Manager Vaughan congratulated Commissioner Bazemore on being elected Senator. He also congratulated the new Chair and Vice Chair of the Board.

Manager Vaughan stated that the County celebrated Employee Appreciation Week last week and County staff was very deserving of it.

Manager Vaughan stated that all of the personal property included in the online auction was bid on, and all but one item has been sold and removed from County property for a total profit of \$28,365.

Manager Vaughan stated that he and Water and Soil Conservation Director Vic Thompson were notified of the County's receipt of a grant from the Emergency Watershed Protection Program in the amount of approximately \$140,000. This grant requires a 10% match from the County that is reimbursable.

Commissioner Wesson made a **MOTION** to approve the acceptance of the grant with the 10% match required. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** unanimously.

County Attorney's Reports (G)

There was no report from Assistant County Attorney Huddleston.

Public Comments

Chair Lee asked Director Ward if there were any additional comments. Director Ward shared the following comments:

- (1) Dr. Barber, NAACP President, stated, “With no personal regard to Commissioner Lee, I do not feel, as a member of the public, that she yet has the experience needed to lead our Board in the way it should go. I will continue to support Bertie County as a community leader and offer prayers for the progression of Bertie County. I feel another term with Commissioner Wesson would have been more beneficial for Bertie County.”
- (2) Loletha Ward stated, “As we are all Democrats except Mr. Trent, I am asking that you respect our wishes for Ms. Bazemore’s replacement.
- (3) Andy White stated, “Bertie County could market this for tourism if it isn’t happening already. That would be part of a progressive agenda.”
- (4) Dr. Barber, NAACP President, stated, “Not quite sure of the First Colony Foundation briefing, but Bertie County does not need any reminders of slave quarters or anything that deals with slavery, including Confederate statues. If this proposal is towards an erected site of history, I believe the majority of citizens would agree items of this type of history should be placed in a museum or photos for those interested in such history. This type of tourism would not be good for our unified progression of tourism in Bertie County. Tourism should be pinpointed to the majority interests of the county citizens and visitors.”
- (5) Corey Ballance stated, “Thank you for your service, Commissioner Bazemore. May God continue to bless you on your new journey.
- (6) Andy White stated, “What source did Commissioner Lee hear that the vaccine is coming next week and what is considered radical action?”
- (7) J. Sharpe stated, “Unless the numbers have changed drastically since December 4th, Bertie County is in a lot worse condition than the 8 counties as reported by Albemarle Regional Health Services. The only two counties worse than Bertie were Pasquotank and Hertford on that day.
- (8) Andy White stated, “Sounds like the Board needs to change its policies and regulations to who becomes Chair and Co-Chair.
- (9) Corey Ballance stated, “I am in agreement with rotating Chair and Co-Chair annually.”
- (10) Andy White asked, “Does anyone know about the interstate that is to be coming through in the future.
- (11) Jody Sary stated, “There are proposal maps online on the DOT website. However, there is no timeline.”
- (12) Andy White stated, “I would like to thank the Board for the opportunity to speak tonight. I am coming back home to eastern NC from northern VA and it is nice to be home. Thank you all.”

Chair Lee stated that she serves on the Albemarle Regional Health Services Board and her comment about the vaccine coming next week came from Director Battle Betts.

Commissioner Wesson stated the interstate has been approved, but not funded. It's not likely that funding will occur unless there is some federal funding.

Commissioner Wesson further commented that the First Colony Foundation discussion doesn't have anything to do with slavery. It's an opportunity for us to show that Bertie County is a part of the Lost Colony history.

CLOSED SESSION

Commissioner Trent made a **MOTION** to go into Closed Session pursuant to N.C.G.S. § 143-318.11(a)(6). Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

OPEN SESSION

Commissioner Trent made a **MOTION** to return to Open Session. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.

Commissioner Trent made a **MOTION** to instruct the payment of \$70,000 pursuant to the terms of the settlement agreement in the case of Latria Norman vs. Bertie County Department of Social Services, File Number COA20-761. Commissioner Atkins **SECONDED** the motion. The **MOTION PASSED** unanimously.

Chair Lee thanked the attorneys for their assistance and Director Ward for serving as our Zoom Administrator.

ADJOURN

Commissioner Trent made a **MOTION** to adjourn the meeting at approximately 8:45 PM. Commissioner Wesson **SECONDED** the motion. The **MOTION PASSED** unanimously.



C-6

RESOLUTION in Support of NCACC Presidential Initiative to Promote Food System Resiliency

WHEREAS, access to food is a basic human need and is vital to the well-being of a community;

WHEREAS, all 100 North Carolina counties are committed to ensuring the needs of their citizens are met;

WHEREAS, food security, defined as reliable access to quality, affordable food, is vital to a thriving community and food insecurity threatens the fabric of a healthy society.

WHEREAS, According to Feeding America's annual Map the Meal Gap study, conducted to improve our understanding of food insecurity and food costs at the local level, the average food insecurity rate across North Carolina's counties is 14 percent. And Feeding America projects that the rate will rise to 19.3 percent due to the pandemic.

WHEREAS, Bertie County has a food insecurity rate of approximately 25 percent;

WHEREAS, the current pandemic is only further exacerbating the issue of food insecurity and families are facing difficult decisions about how to make ends meet, including whether they can afford the food they need;

WHEREAS, it is projected that the food insecurity rate in North Carolina will rise to 19.3 percent due to the pandemic and the child food insecurity rate is projected to rise from 19.3 percent to 28.6 percent;

WHEREAS, according to state officials, agriculture and agribusiness account for 17% of all jobs in the state and an annual economic impact of \$91.8 billion and is a vital aspect of the economy in North Carolina;

WHEREAS, county commissioners have a responsibility to ensure the basic needs of our citizens are met;

WHEREAS, the North Carolina Association of County Commissioners (NCACC), under the direction of President Ronnie Smith will be leading a task force to address food system resiliency to help counties take actions to ensure the resources we have are getting to the people in need;

WHEREAS, the NCACC Task Force will be meeting to examine the various issues that go into creating and sustaining a resilient food system for our residents;

WHEREAS, by supporting our farmers, supply chains, agribusiness, food industry, and hungry families, we can build resilient communities;

NOW, THEREFORE, LET IT BE RESOLVED, THAT THE Bertie County Board of Commissioners, do hereby resolve to support the work of the NCACC task force and will commit to examining the food system in Washington County and take steps to help strengthen the system in the service of sustaining a thriving community.

Adopted this 4th day of January, 2021.

(SEAL)

Juan Vaughan, II
County Manager/Acting Clerk

Tammy Lee, Chair
Bertie County Board of Commissioners