

Bertie County Board of Commissioners



April 26, 2021
6:00 PM

	Ronald "Ron" Wesson	District I
	Greg Atkins	District II
Chair	Tammy A. Lee	District III
Vice Chair	John Trent	District IV
	Ron Roberson	District V



Bertie County is now utilizing Zoom during the COVID-19 pandemic.

Zoom is available to the public to participate during this meeting.

To call in to our meeting on the phone, use the following information:

Phone #: 1-301-715-8592

Meeting ID: 723 391 6141

To listen to our meeting online, click or copy and paste this link into your browser:

<https://us02web.zoom.us/j/7233916141>

Questions? Call the County Manager's Office at 794-5300.

BERTIE COUNTY BOARD OF COMMISSIONERS

**April 26, 2021
Meeting Agenda**

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended, or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

- 6:00 PM** Welcome and Call to Order by Board Chair Tammy Lee, Commissioners Room, Windsor
- Invocation and Pledge of Allegiance by Commissioner Ron Roberson
- Public Comments (*3-minute limit per speaker*)

**(A)
*** REPORTS & APPOINTMENTS *****

- (1) Swearing in of LaShonda Cartwright as Clerk to the Board of Commissioners effective March 2, 2021
- (2) Swearing in of Commissioner Roberson and Commissioner Atkins on Board of Equalization and Review
- (3) Convene as Board of Equalization & Review, Tax Administrator Jodie Rhea
- (4) Library & Cooperative Extension Construction Project Update by MHA Works Project Architects Amber Idol & Dani Hoff

Board Appointments (B)

1. Vidant Bertie Hospital Director's Council

Consent Agenda (C)

1. Approve Register of Deeds Fees Report – March 2021
2. Approve Tax Release Journal – March 2021
3. Budget Amendments
4. Approve Council on Aging's Annual Agreement for Transportation Services with Choanoke Public Transportation Authority

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Department of Social Services Medicaid Transformation Update, Action Plan for Audit Findings by DSS Director Cindy Perry

2. Schedule Date for Public Hearing to Consider an Order to Close the Abandoned Portion of Billip Club Road (SR 1123)
3. Discuss Request to Abandonment – SR 1368 Powellsville
4. Discuss Request to Abandon a Portion of Grabtown Rd (SR 1100) Windsor
5. Discussion of Permit & Inspection fees for Tornado Victims
6. Discuss Plans for Board of Elections Voting Equipment Requests
7. Continuation of Water Rate Study and Proposed Rates by Water Superintendent Ricky Spivey
8. Discuss Tentative Dates for Ribbon Cutting
 - A. Library & NC Cooperative Extension Facility
 - B. Blue Jay Recreation Center

Commissioners' Reports (E)

County Manager's Reports (F)

County Attorney's Reports (G)

Public Comments
(3 minutes per speaker)

Closed Session

Pursuant to NCGS § 143-318.11(a)(6) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Pursuant to NCGS § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Adjourn



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 26, 2021

SECTION: Appointments & Reports (A-1 to A-4)

DEPARTMENT: Governing Body

TOPICS:

- (1) Swearing in of LaShonda Cartwright as Clerk to the Board of Commissioners effective March 2,'2021
- (2) Swearing in of Commissioner Roberson and Commissioner Atkins on Board of Equalization and Review
- (3) Convene as Board of Equalization & Review, Tax Administrator Jodie Rhea
- (4) Library & Cooperative Extension Construction Project Update by MHA Works Project Architects Amber Idol & Dani Hoff

COUNTY MANAGER RECOMMENDATION OR COMMENTS: --

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



A-1

OATH OF OFFICE

Clerk to the Board of Bertie County Commissioners

LaShonda Cartwright

April 26, 2021

I, LaShonda Cartwright, do solemnly and sincerely swear that I will support the Constitution of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities that are or may be established for the government thereof; and that I will endeavor to support, maintain, and defend the Constitution of said state, not inconsistent with the Constitution of the United States, to the best of my knowledge, skill and ability, so help me God.

I, LaShonda Cartwright, do swear that I will well and truly execute the duties of the Clerk to the Board of Bertie County Commissioners according to the best of my skill and ability, according to the law; so help me God.

LaShonda Cartwright, Clerk to the Board

Oath Administered by: _____
Vasti F. James, Bertie County Clerk of Superior Court

Date: 4/26/2021

Attest:

Juan Vaughan, II, County Manager



A-2



Jodie Rhea, Tax Administrator
Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

I, Greg Atkins, do solemnly swear that I will support and maintain the Constitution and laws of the United State, and the Constitution and Laws of North Carolina not inconsistent, therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Bertie County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligation, so help me God.

Signature: _____

Date: April 26, 2021

Sworn to and Subscribed to before me this the 26th day of April, 2021.

Vasti F. James, Clerk of Superior Court



Jodie Rhea, Tax Administrator
Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

I, Ronald Roberson, do solemnly swear that I will support and maintain the Constitution and laws of the United State, and the Constitution and Laws of North Carolina not inconsistent, therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Bertie County, North Carolina, and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligation, so help me God.

Signature: _____

Date: April 26, 2021

Sworn to and Subscribed to before me this the 26th day of April, 2021.

Vasti F. James, Clerk of Superior Court



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 26, 2021

SECTION: Board Appointments

DEPARTMENT: Governing Body

TOPICS:

1. Vidant Bertie Hospital Directors Council- Dr. Otis Smallwood

COUNTY MANAGER RECOMMENDATION OR COMMENTS:

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S)

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



VIDANT HEALTH™

April 22, 2021

Mr. Juan Vaughan
County Manager
County of Bertie
Post Office Box 530
Windsor, North Carolina 27983

Dear Mr. Vaughan:

The Vidant Bertie Hospital Directors Council approved the recommendation of Dr. Otis Smallwood to the Council.

In accordance with the lease agreement, this recommendation will require a nomination from the Bertie County Commissioners to the Vidant Community Hospitals Board. I would like to request that this item of business be placed on the commissioners' agenda for action at their next meeting on April 26, 2021. Dr. Smallwood's biography is attached for review. Thank you for your assistance in this matter.

Sincerely,

Brian J. Harvill
President

cc: Cathy Wilson, Chairperson
Jay Briley

Otis L. Smallwood

1649 Indian Woods Rd. Windsor, North Carolina 27983 | (252) 267-5926 | OSmallwood@hotmail.com

Statement of Purpose

I possess the initiative and intelligence to serve Bertie County Public Schools as a professional leader and spokesperson in the pursuit of excellence. I will utilize the knowledge, skills and abilities acquired while establishing a distinguished track record of leadership and innovation to pioneer new ideas, generate results, increase engagement and build strategic alliances and systemic processes in the role of Superintendent of Schools. I am highly skilled in operations management and I have a history of producing positive academic outcomes for all students beginning with my teaching career, and progressing through leadership. I have experience in program development, accountability systems, focusing on counseling and human development. I am equipped and anxious to effect positive change for all students enrolled in Bertie County Public Schools.

Experience

SUPERINTENDENT | BERTIE COUNTY PUBLIC SCHOOLS |

JULY 2019-PRESENT

- Follow all rules, policies, and procedures of Bertie County Public Schools, along with state and federal regulations pertaining to school issues
- Conceptualize the broad goals of the school system and translate goals into plans. Assess the degree to which policies are attained and plan responses to assessed needs
- Assure that the system's goals are represented by the educational goals in a manner consistent with legal, fiscal and organization and community demands
- Organize and implement an appropriate instructional program, evaluate the program, communicate support systems needs to the board; maintain appropriate working relationships with the board, staff, and community.
- Assure that the system's goals are represented by the infrastructure objective pertaining to facilities, personnel, support services, and information management. Translate board goals into plans that are implemented with information collected, maintained and communicated in an effective manner
- Create the administrative procedures necessary for implementing personnel and fiscal policies consistent with: system policies; assessed needs; and applicable laws, rules and regulations. Implement appropriate administrative procedures.
- Assume leadership role on the senior staff; assume leadership role with long-range strategic planning, developing system-wide budget, plans, policies and activities; and perform various duties as directed by the Board
- Maintain directly or through delegation such personnel records, pupil accounting records, business records, and other records which are required by law and Board policy
- Prepare and deliver written and oral presentations/reports/recommendations on personnel and management issues to the Board of Education, principals, teachers, parents and community groups; attend all Board meetings; conduct staff meetings, attend other related meetings
- Supervise and conduct personnel administration duties for direct report subordinates, including hiring and firing, evaluating, assigning special projects, monitoring attendance and travel reports and granting leave
- Perform other duties and responsibilities as requested by the Board.

ASSISTANT SUPERINTENDENT, HUMAN RESOURCES/ACCOUNTABILITY | JONES COUNTY SCHOOLS |

2008-PRESENT

- Member of Superintendent's Leadership Cabinet
- Engage parents, School Board members, community leaders, college and university staff to further the mission of Jones County Schools
- Create and execute plan for talent management and organizational development in alignment with the district's strategic plan and financial resources.
- Responsible for strategic planning for human resources and organizational development; Assists with developing system-wide budget, plans, policies and activities

- Direct the planning, development, coordination, and evaluation of operations of the human resources department including establishing department goals and objectives; supervise the constituent departments and offices of the Accountability Division
- Establish professional development priorities aligned to student achievement and talent development goals, promote and provide professional learning opportunities to build capacity and support district goals, initiatives and priorities for all employees of Jones County Schools
- Lead the administration of the school system's compensation and performance evaluation programs, including job descriptions, salary surveys and position reclassifications
- Supervise and conduct personnel administration duties for direct report subordinates, including hiring and terminating, evaluating, assigning special projects, monitoring attendance and travel reports, and granting leave
- Direct department's advice, support, and assistance functions in interpreting policies and procedures and in counseling directors, officers, employees and other government agencies on employment, record keeping, retirement, grievance and other personnel matters and procedures
- Lead succession planning for the District in partnership with the Office of the Superintendent
- Ensure compliance with reporting requirements of the US Department of Education, North Carolina Education Department, Jones County School Board, and other agencies and governing bodies.
- Establish and maintain liaison with other school districts, the State Education Department, colleges and universities, and the U.S. Department of Education

ACCOUNTABILITY/TECHNOLOGY/SIMS DIRECTOR | BERTIE COUNTY SCHOOLS | 2001-2008

- Provided direction in the coordination, implementation and management of multiple projects including accountability and technology services
- Member of Superintendent's Advisory Council
- Supervised the administration and implementation of the district-wide technology plan; Administered the financial management plan to address short and long term technology needs; evaluated hardware, software and new technology to make purchase recommendations
- Developed system-wide programs and schedules for annual testing
- Supervised the administration and scoring of system-wide achievement testing
- Conducted statistical analyses of test results for all schools and the district
- Served as the district's state report card coordinator
- Maintained library of best practices and research in educational testing, technology and SIMS
- Served as the E-Rate grant coordinator

VICE PRINCIPAL | SOUTHWESTERN MIDDLE SCHOOL | 2000-2001

- Curriculum and Instructional Specialist
- Planned and presented staff development and consultation with school improvement team
- Coordinated discipline, after-school tutoring program, transportation services, and textbooks
- Managed relevant project/program budgets
- Grant writer

PROJECT DIRECTOR | ROANOKE RIVER VALLEY CONSORTIUM (RRVC)

PARTNERSHIP TO ENHANCE STUDENT ACHIEVEMENT (PESA) | 1999-2000

- Coordinated a 5 year Comprehensive Partnership for Math and Science Achievement (CPMSA) funded by the National Science Foundation (NSF) for 5 school districts
- Managed a \$2.9 million budget to fulfill grant obligations
- Supervised lead teachers
- Planned and provided staff development for teachers and administrators as required by the grant or as determined by the superintendents or instructional contacts
- Served as a liaison and effectively communicated with instructional contacts and superintendents in each school system to institute the programs as outlined in the grant

- Coordinated academic enrichment programs that are standards based in math, science and technology
- Developed curriculum and program enhancements along with long range planning for future programs
- Ensured compliance with policies and procedures; collected and communicated relevant data to NSF concerning success of grant implementation

Prior Teaching Positions

- **LEAD MATHEMATICS AND SCIENCE TEACHER, | (RRVC) |1998-1999**

Provided education for other teachers through staff development, demonstrations and follow-up; Conducted math and science demonstration lessons; Served as facilitator in math competitions; Served as facilitator in state math fair; Assisted first-year teachers in implementing quality work; Aided in the development and implementation of pacing guides in Mathematics and Science; Established classroom demonstration centers; Coordinated SET-M, Saturday Seminars, Summer Enrichment Institute, SET-M; Leadership Conference, Super Stars, Student Challenge, Math Counts, and the implementation of Family Math/Science; Coordinated the student enrichment programs and field trips in conjunction with the community/school coordinator, a mentorship program; Served as a disciplinary counselor; Assisted with the formation of memorandums of partnership with business/industry; Served as a member on the RRVC advisory committee; Refurbished science kits (included distributing, retrieving, and replenishing kits); Worked closely with the district superintendent and district PESA contact person implementing the goals and objectives of this project

- **MATHEMATICS TEACHER, | Bertie County Schools | 1993-1994; 1996-1998**

Taught Calculus, Advanced Mathematics, Algebra 1, Pre-Algebra and General Mathematics; Ensured that every child spent quality time on task; Ensured the delivery of instruction is presented and executed in a proper manner; Used a variety of instructional methods to promote student learning; Enforced discipline policies in the classroom and on other duty stations; Taught citizenship, social skills, and respect for others; Maintained good public relations; Interacted with parents on a regular basis to discuss students' status in the class; Attended workshops on critical thinking, computer skills, and different teaching techniques to enhance instructional practice

- **PRE-COLLEGE AWARDS FOR EXCELLENCE IN MATH, SCIENCE, ENGINEERING AND TECHNOLOGY (PACE/MSET)**

- **MASTER TEACHER, | 1996-1997**

Instructed approximately twenty students on Saturdays and after school in the areas of Mathematics, Science Engineering, and Technology for enrichment; Coordinated field trips; Established parental and business partnerships

- **TEACHER ASSISTANT, ELIZABETH CITY – PASQUOTANK COUNTY PUBLIC SCHOOLS| 1995-1996**

Provided group and individualized instruction to students as prescribed by the state of North Carolina; Demonstrated computerized instructional activities in the areas of reading and mathematics; Kept students on task; Maintained good public relations; Enforced discipline policies in the classroom and on other duty stations; Served as a substitute teacher and bus driver; Attended workshops; Provided tutorial assistance in various computer programs to colleagues; Taught citizenship, social skills, and respect for others

Education

- **Ed.D., EDUCATION LEADERSHIP |2015| NOVA SOUTHEASTERN UNIVERSITY**

Dissertation: An Investigation of the Dropout Rate of Caucasian High School Students in a Rural North Carolina High School

- **MASTER OF SCHOOL ADMINISTRATION | 2001 | EAST CAROLINA UNIVERSITY**

BACHELOR OF SCIENCE | 1993 | ELIZABETH CITY STATE UNIVERSITY

- Major: Mathematics Education

PRINCIPAL'S EXECUTIVE PROGRAM (DEVELOPING FUTURE LEADERS) | 2000 | UNIVERSITY OF NORTH CAROLINA-CHAPEL HILL

Selected Career Highlights

- North Carolina Incentive Scholarship
- NC Certified Teacher of Mathematics (grades 6-12)
- Academically Gifted Training
- Bertie County First Year Teacher of the Year (1996-97)
- Southwestern Middle School SGA Teacher of the Year (1996-97)
- Highest test scores for EOG in Mathematics (1997-98 and Summer 1998)
- Extra Effort Award for student success in Mathematics (1998-99)
- Recognized for dual positions as Lead Teacher and Classroom Teacher (1998-99)
- Recognized for conducting and creating National Teachers Exam (NTE)/Praxis Workshop (1998-99)
- Jones County Administrator of the Year (2013-2014), (2014-15), (2015-16), (2016-17)
- Sam Houston Leadership Award (2018) for Aspiring Superintendent's Cohort (State-wide Cohort)

Professional Memberships

- North Carolina Association of School Administrators
- North Carolina Council Teacher of Mathematics
- National Council of Teacher of Mathematics
- North Carolina Association of Education
- National Education Association
- North Carolina Science Teacher Association
- Association of Supervision and Curriculum Development
- Kappa Alpha Psi Fraternity, Inc.

Professional Presentations

- Program Effectiveness Review (National Science Foundation, January 2000)
- PESA Exhibit, (Community Summit in Bertie County, April 1999)
- PESA Exhibit, (Bertie Convocation August 1999)
- PD/PI Conference (Crystal City, VA October 1999)
- Regional CPMSA Conference (1998, Newport News, VA)
- NC Science K-8 Science Infrastructure Meeting
- NTE/Praxis 11 Workshop (Bertie High School)
- District math fair judge
- Facilitator in state math fair
- Local, district, state science fair judge



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 26, 2021

SECTION: Consent (C-1 to C-4)

DEPARTMENT: Governing Body

TOPICS:

1. Approve Register of Deeds Fees Report-March 2021
2. Approve Tax Release Journal-March 2021
3. Budget Amendments
4. Approve Council on Aging's Annual Agreement for Transportation Services with Choanoke Public Transportation Authority

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes, see each particular agenda item.

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



C-1



Bertie County Register of Deeds

Annie F. Wilson
Register of Deeds

P.O. Box 340
Windsor, NC 27983
252-794-5309
www.bertie-live.inttek.net

NORTH CAROLINA
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of MARCH 2021 and for an itemized statement thereof, I respectfully refer you to the following books in my office.

AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----	\$4,700.20
10-0030-4344-03	VITAL STATISTICS-----	\$1,262.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----	\$228.20
10-0030-4344-04	NO. MARRIAGE LICENSE----- <u>9</u> @60.00	\$540.00
		<u>\$6,730.40</u>
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----	\$12,946.00
10-0030-4344-10	STATE TREASURER FEE----- <u>134</u> @\$6.20-----	\$830.80
	STATE VITAL RECORDS----- <u>3</u> @14.00	\$42.00
		<u>\$20,549.20</u>
10-0000-1251-00	A/R IN/OUT(REFUND)-----	
		<u>\$20,549.20</u>

Annie F. Wilson

REGISTER OF DEEDS - BERTIE COUNTY

By: *Shakecha K. Williams, Asst.*

FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	<u>38</u> @\$6.20=	<u>\$235.60</u>
ADDITIONAL PAGES-----	@\$0.40=	
DEEDS & OTHER INSTRUMENTS-----	<u>105</u> @\$1.94=	<u>\$203.70</u>



C-2



Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

April 06, 2020

William Roberson
Bertie County Finance Officer
Windsor, NC 27983

Dear Mr. Roberson:

Attached you will find a (1) Computer Printout and, (2) Copies of the appropriate pages of the "Tax Release Journal" (Ledger) manually maintained in the tax office, both relative to Tax Releases which are now ready for your approval.

The releases herein are for the month of **March** and this request for your approval is made pursuant to a "Resolution of the Board of Commissioners" dated August 5, 1985. This may also serve as your report to the Board of Commissioners required by the same "Resolution."

Respectfully Submitted,



Tax Administrator

Approved on _____ 20 _____

=====

Balance a Group

=====

Group: RLS*20*90
Type: A Abatement/Relea
Status: O Open

Group Total:	\$783.58-	Group Transaction Count:	13
Transactions Total:	\$783.58-	Transaction File Count:	13
Difference:	\$0.00	Difference:	0

=====

Enter certify batch as balanced(B) or cancel(XX)

Group Number	RLS*20*90	Abatement								Effective Date 03/09/21			
Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
1	03/09/21	34223	20A34223.80	G01 C08	10.86- 1.82-	10.49- 1.76-	0.37- 0.06-		0.00 0.00				
***		BROOKS, THOMAS ALTON, JR			12.68-	12.25-	0.43-	0.00	0.00	0.00	R	PG125	
2	03/09/21	25450	19A6825755571	G01	368.47-	368.47-	0.00		0.00				
***		WHITE, CECIL D			368.47-	368.47-	0.00	0.00	0.00	0.00	R	PG289	
3	03/09/21	25450	20A6825755571	G01	255.31-	255.31-	0.00		0.00				
***		WHITE, CECIL D			255.31-	255.31-	0.00	0.00	0.00	0.00	R	PG125	
4	03/22/21	28949	16A28949.10	G01 C06	9.13- 3.63-	8.30- 3.30-	0.83- 0.33-		0.00 0.00				
***		TANN, JEANNETTA			12.76-	11.60-	1.16-	0.00	0.00	0.00	R	PG187	
5	03/22/21	28949	17A28949.10	G01 C06	9.13- 3.63-	8.30- 3.30-	0.83- 0.33-		0.00 0.00				
***		TANN, JEANNETTA			12.76-	11.60-	1.16-	0.00	0.00	0.00	R	PG247	
6	03/22/21	28949	18A28949.10	G01 C06	9.13- 3.63-	8.30- 3.30-	0.83- 0.33-		0.00 0.00				
***		TANN, JEANNETTA			12.76-	11.60-	1.16-	0.00	0.00	0.00	R	PG261	
7	03/22/21	28949	19A28949.10	G01 C06	9.52- 3.63-	8.65- 3.30-	0.87- 0.33-		0.00 0.00				
***		TANN, JEANNETTA			13.15-	11.95-	1.20-	0.00	0.00	0.00	R	PG289	
8	03/22/21	28949	20A28949.10	G01 C06	9.52- 3.63-	8.65- 3.30-	0.87- 0.33-		0.00 0.00				
***		TANN, JEANNETTA			13.15-	11.95-	1.20-	0.00	0.00	0.00	R	PG125	
9	03/23/21	32591	16A32591.90	C05	18.72-	18.72-	0.00		0.00				
***		B W AND SONS TRUCKING			18.72-	18.72-	0.00	0.00	0.00	0.00	R	PG187	
10	03/23/21	32591	17A32591.90	C05	17.49-	15.90-	1.59-		0.00				
***		B W AND SONS TRUCKING			17.49-	15.90-	1.59-	0.00	0.00	0.00	R	PG247	
11	03/23/21	32591	18A32591.90	C05	16.30-	14.82-	1.48-		0.00				
***		B W AND SONS TRUCKING			16.30-	14.82-	1.48-	0.00	0.00	0.00	R	PG261	
12	03/23/21	32591	19A32591.90	C05	15.44-	14.04-	1.40-		0.00				

Group Number	RLS*20*90	Abatement								Effective Date 03/09/21			
Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
***		B W AND SONS TRUCKING			15.44-	14.04-	1.40-	0.00	0.00	0.00	R	PG289	
13	03/23/21	32591	20A32591.90	C05	14.59-	13.26-	1.33-		0.00				
***		B W AND SONS TRUCKING			14.59-	13.26-	1.33-	0.00	0.00	0.00	R	PG125	
Tax Code Totals													
C05*16- LEWISTON					18.72-	18.72-	0.00	0.00	0.00	0.00			
C05*17- LEWISTON					17.49-	15.90-	1.59-	0.00	0.00	0.00			
C05*18- LEWISTON					16.30-	14.82-	1.48-	0.00	0.00	0.00			

C05*19- LEWISTON	15.44-	14.04-	1.40-	0.00	0.00	0.00
C05*20- LEWISTON	14.59-	13.26-	1.33-	0.00	0.00	0.00
C06*16- PVILLE	3.63-	3.30-	0.33-	0.00	0.00	0.00
C06*17- PVILLE	3.63-	3.30-	0.33-	0.00	0.00	0.00
C06*18- PVILLE	3.63-	3.30-	0.33-	0.00	0.00	0.00
C06*19- PVILLE	3.63-	3.30-	0.33-	0.00	0.00	0.00
C06*20- PVILLE	3.63-	3.30-	0.33-	0.00	0.00	0.00
C08*20- WINDSOR	1.82-	1.76-	0.06-	0.00	0.00	0.00
G01*16- BRT TAX	9.13-	8.30-	0.83-	0.00	0.00	0.00
G01*17- BRT TAX	9.13-	8.30-	0.83-	0.00	0.00	0.00
G01*18- BRT TAX	9.13-	8.30-	0.83-	0.00	0.00	0.00
G01*19- BRT TAX	377.99-	377.12-	0.87-	0.00	0.00	0.00
G01*20- BRT TAX	275.69-	274.45-	1.24-	0.00	0.00	0.00

Total for Group 783.58- 771.47- 12.11- 0.00 0.00 0.00
 RLS*20*90

***** Totals By Tax Cycle *****
 Cycle Current Delinquent
 A 0.00 783.58-

RLS*20*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2016	3/22/2021	Taxx, Jeannetta 16A28949.10	G01	\$8.30		\$0.83		\$9.13
		Double listed w/# 35294	C06	\$3.30		\$0.33		\$3.63
	3/22/2021	B W & Sons 16A32591.90	C05	\$18.72		\$0.00		\$18.72
		Not in town limits						
								<u>\$31.48</u>

RLS*20*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2017	3/22/2021	Taxx, Jeannetta 17A28949.10	G01	\$8.30		\$0.83		\$9.13
		Double listed w/# 35294	C06	\$3.30		\$0.33		\$3.63
	3/22/2021	B W & Sons 17A32591.90	C05	\$15.90		\$1.59		\$17.49
		Not in town limits						
								<u>\$30.25</u>

RLS*20*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2018	3/22/2021	Taxx, Jeannetta 18A28949.10	G01	\$8.30		\$0.83		\$9.13
		Double listed w/# 35294	C06	\$3.30		\$0.33		\$3.63
	3/22/2021	B W & Sons 18A32591.90	C05	\$14.82		\$1.48		\$16.30
		Not in town limits						
								<u>\$29.06</u>

RLS*20*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2019	3/9/2021	White, Cecil 19A6825755571	G01	\$368.47				\$368.47
		Double listed w/# 35320						
	3/22/2021	Taxx, Jeannetta 19A28949.10	G01	\$8.65		\$0.87		\$9.52
		Double listed w/# 35294	C06	\$3.30		\$0.33		\$3.63
	3/22/2021	B W & Sons 19A32591.90	C05	\$14.04		\$1.40		\$15.44
		Not in town limits						
								\$397.06

RLS*20*90	DATE	NAME	CODE	LEVY	ADV	PEN	INT	TOTAL
2020	3/9/2021	Brooks, Thomas 20A34223.80	G01	\$10.49		\$0.37		\$10.86
		Listed in error	C08	\$1.76		\$0.06		\$1.82
	3/9/2021	White, Cecil 20A6825755571	G01	\$255.31				\$255.31
		Double listed w/# 35320						
	3/22/2021	Taxx, Jeannetta 20A28949.10	G01	\$8.65		\$0.87		\$9.52
		Double listed w/# 35294	C06	\$3.30		\$0.33		\$3.63
	3/22/2021	B W & Sons 20A32591.90	C05	\$13.26		\$1.33		\$14.59
		Not in town limits						
								\$295.73



C-3

BUDGET AMENDMENT

		# 21-04		
	INCREASE			INCREASE
10-0011-4111-35	\$ 1,600		10-4140-5399-01	\$ 1,600
INCREASE BUD FOR CONTRACT SERVICES - AUDITS TO PAY COUNTY TAX SERVICE (CTS)				
	INCREASE			INCREASE
10-0050-4839-04	\$ 2,962		10-4190-5353-00	\$ 2,962
ALLOCATE INSURANCE PROCEEDS TO MAINTENANCE DEPARTMENT TO HELP REPAIR VEHICLE (SHERIFF VEHICLE TRANSFERRED TO MAINTENANCE)				
	INCREASE			INCREASE
27-0025-4849-32	\$ 190,147		27-6305-5399-01	\$ 190,147
SETUP BUDGET FOR TORNADO RELIEF FUND				
APPROVED ___ / ___ /2021				

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-04		
		INCREASE		INCREASE
10-0011-4111-35	\$	1,600	10-4140-5399-01	\$ 1,600
INCREASE BUD FOR CONTRACT SERVICES - AUDITS TO PAY COUNTY TAX SERVICE (CTS)				

From: Jodi Rhea
Sent: Monday, April 12, 2021 9:29 AM
To: William Roberson
Subject: Invoice

I have a \$1,600.00 invoice for County Tax Services.

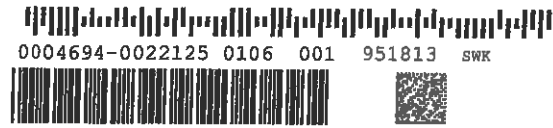
Jodie Rhea
Tax Administrator
Bertie County
252-794-6152
Jodi.rhea@bertie.nc.gov

BUDGET AMENDMENT

		# 21-04	
	INCREASE		INCREASE
10-0050-4839-04	\$ 2,962		10-4190-5353-00 \$ 2,962
ALLOCATE INSURANCE PROCEEDS TO MAINTENANCE DEPARTMENT TO HELP REPAIR VEHICLE (SHERIFF VEHICLE TRANSFERRED TO MAINTENANCE)			

Sedgwick Claims Management Services, Inc
 P O Box 14436
 Lexington, KY 40512-4436

DATE	CHECK AMOUNT	CHECK NUMBER
12/28/2020	2,962.23	122117241
PAYEE	TAX ID	
BERTIE COUNTY	None	
SCMS UNIT	PAGE	
184 Sedgwick Claims Management Services, Inc	01 of 01	



BERTIE COUNTY
 PO BOX 530
 WINDSOR NC 27983

Claimant Name	Loss Date	Claim Number
BERTIE COUNTY	11/25/2020	4020113F636-0001
Amt Paid: 2,962.23	Description: Miscellaneous CM/PI	
Dates: 11/25/2020 - 12/28/2020	Comment: Settlement -2013 ford Explorer, Vin 0909	

SWIK:RM.SIDM.00.NP



THE FACE OF THIS CHECK IS PRINTED BLUE - THE BACK CONTAINS A SIMULATED WATERMARK - SEE BACK FOR DETAILS

Sedgwick Claims Management Services, Inc
 On behalf of
 NCACC Liability and Property Pool

ORIGIN Wells Fargo Bank, N.A.
 1841278

VOID AFTER 60 DAYS

DATE: 12/28/2020

122117241

62-22
311

PAY: *****TWO THOUSAND NINE HUNDRED SIXTY TWO AND 23/100 DOLLARS

\$2,962.23

PAY TO THE ORDER OF
 BERTIE COUNTY
 ATTN: CORTNEY WARD

Bob Blankenship

JJA

936717339

MEMO: _____ *MP*

NC Counties of Liability and P, Principal
 Sedgwick Claims Management Services, Inc., Agent By:

⑈ 1 2 2 1 1 7 2 4 1 ⑈ 1 0 3 1 1 0 0 2 2 5 ⑈ 3 4 2 0 7 9 9 5 0 0 5 9 7 0 3 ⑈

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-04		
	INCREASE			INCREASE
27-0025-4849-32	\$ 190,147		27-6305-5399-01	\$ 190,147
SETUP BUDGET FOR TORNADO RELIEF FUND				

BERTIE COUNTY
MORNING ROAD TORNADO RELIEF FUND

DATE	DEPOSITS	WITHDRAWALS	NET	COMMENTS
8/6/2020	\$ 500.00		\$ 500.00	
8/7/2020	\$ 100.00		\$ 600.00	
	\$ 500.00		\$ 1,100.00	
	\$ 5,000.00		\$ 6,100.00	
	\$ 50.00		\$ 6,150.00	
	\$ 1,425.00		\$ 7,575.00	
	\$ 150.00		\$ 7,725.00	
8/10/2020	\$ 4,947.28		\$ 12,672.28	
	\$ 100.00		\$ 12,772.28	
	\$ 150.00		\$ 12,922.28	
	\$ 25.00		\$ 12,947.28	
	\$ 8,370.00		\$ 21,317.28	
8/11/2020	\$ 500.00		\$ 21,817.28	
	\$ 3,800.00		\$ 25,617.28	
	\$ -	\$ (17,476.00)	\$ 8,141.28	Gift cards - 30@500, 8@300, 38@2.00 = 17,476
	\$ 2,866.01		\$ 11,007.29	
	\$ 100.00		\$ 11,107.29	
8/12/2020	\$ 100.00		\$ 11,207.29	
8/13/2020	\$ 7,075.00		\$ 18,282.29	
	\$ 1,898.10		\$ 20,180.39	
	\$ 75.00		\$ 20,255.39	
	\$ 15,000.00		\$ 35,255.39	
	\$ -	\$ (9,886.00)	\$ 25,369.39	Gift cards - 92@100, 1@500, 93@2.00 = 9,886
	\$ 10,829.00		\$ 36,198.39	
	\$ 2,000.00		\$ 38,198.39	
8/14/2020	\$ 500.00		\$ 38,698.39	
	\$ 20.00		\$ 38,718.39	
	\$ 20.00		\$ 38,738.39	
	\$ 725.00		\$ 39,463.39	
	\$ 50.00		\$ 39,513.39	
	\$ 100.00		\$ 39,613.39	
	\$ 1,805.34		\$ 41,418.73	
	\$ 10,430.00		\$ 51,848.73	
8/17/2020	\$ 100.00		\$ 51,948.73	
	\$ 100.00		\$ 52,048.73	
	\$ 500.00		\$ 52,548.73	
	\$ 100.00		\$ 52,648.73	
	\$ 3,100.99		\$ 55,749.72	
	\$ 15,181.00		\$ 70,930.72	
8/18/2020	\$ 2,000.00		\$ 72,930.72	
	\$ 600.00		\$ 73,530.72	
	\$ -	\$ (24,904.00)	\$ 48,626.72	Gift cards - 23@500, 9@300, 70@150, 102@2.00 = 24,904
8/19/2020	\$ 250.00		\$ 48,876.72	
	\$ 3,945.00		\$ 52,821.72	
	\$ 3,855.00		\$ 56,676.72	
	\$ 200.00		\$ 56,876.72	
	\$ 100.00		\$ 56,976.72	
8/19/2020	\$ 50.00		\$ 57,026.72	
8/20/2020	\$ 500.00		\$ 57,526.72	
	\$ 300.00		\$ 57,826.72	

BERTIE COUNTY
MORNING ROAD TORNADO RELIEF FUND

DATE	DEPOSITS	WITHDRAWALS	NET	COMMENTS
	\$ 12,935.00		\$ 70,761.72	
	\$ 677.71		\$ 71,439.43	
8/21/2020	\$ 100.00		\$ 71,539.43	
	\$ 1,000.00		\$ 72,539.43	
	\$ 200.00		\$ 72,739.43	
	\$ 2,475.00		\$ 75,214.43	
	\$ 500.00		\$ 75,714.43	
8/24/2020	\$ 3,925.00		\$ 79,639.43	
	\$ 531.96		\$ 80,171.39	
8/25/2020	\$ 100.00		\$ 80,271.39	
	\$ 20.00		\$ 80,291.39	
	\$ 25.00		\$ 80,316.39	
	\$ 500.00		\$ 80,816.39	
8/26/2020	\$ 2,927.20		\$ 83,743.59	
	\$ 200.00		\$ 83,943.59	
	\$ 568.00		\$ 84,511.59	
	\$ 3,690.00		\$ 88,201.59	
8/27/2020	\$ 2,250.00		\$ 90,451.59	
8/28/2020	\$ 120.00		\$ 90,571.59	
8/31/2020	\$ 293.60		\$ 90,865.19	
	\$ 2,600.00		\$ 93,465.19	
	\$ -	\$ (875.00)	\$ 92,590.19	Sept rent for 7 lots @ 125/lot
	\$ 3.97		\$ 92,594.16	Interest
	\$ -	\$ (15.00)	\$ 92,579.16	Bank Fee
9/1/2020	\$ 100.00		\$ 92,679.16	
	\$ 150.00		\$ 92,829.16	
9/2/2020	\$ 1,400.00		\$ 94,229.16	
9/3/2020	\$ 1,600.00		\$ 95,829.16	
9/4/2020	\$ 1,480.00		\$ 97,309.16	
	\$ 200.00		\$ 97,509.16	
9/8/2020	\$ 5,975.00		\$ 103,484.16	
9/9/2020	\$ 500.00		\$ 103,984.16	
9/10/2020	\$ 870.00		\$ 104,854.16	
9/14/2020	\$ 256.55		\$ 105,110.71	
	\$ 2,295.00		\$ 107,405.71	
	\$ 5,000.00		\$ 112,405.71	
	\$ 500.00		\$ 112,905.71	
	\$ 200.00		\$ 113,105.71	
9/15/2020	\$ 2,551.95		\$ 115,657.66	
9/16/2020	\$ 680.00		\$ 116,337.66	
9/17/2020	\$ 96.49		\$ 116,434.15	
	\$ 92.00		\$ 116,526.15	
	\$ 960.00		\$ 117,486.15	
9/21/2020	\$ 5,100.00		\$ 122,586.15	
9/22/2020	\$ 1,018.95		\$ 123,605.10	
9/23/2020	\$ 425.00		\$ 124,030.10	
9/24/2020	\$ 700.00		\$ 124,730.10	
9/25/2020	\$ 500.00		\$ 125,230.10	
9/28/2020	\$ 250.00		\$ 125,480.10	
9/29/2020	\$ 100.00		\$ 125,580.10	

BERTIE COUNTY
MORNING ROAD TORNADO RELIEF FUND

DATE	DEPOSITS	WITHDRAWALS	NET	COMMENTS
		\$ (21,050.00)	\$ 104,530.10	Checks written - 26@2,105, 10@1,565, 23@600 = 84,180
		\$ (23,155.00)	\$ 81,375.10	
		\$ (18,350.00)	\$ 63,025.10	
		\$ (7,825.00)	\$ 55,200.10	
		\$ (3,000.00)	\$ 52,200.10	
		\$ (3,000.00)	\$ 49,200.10	
		\$ (3,000.00)	\$ 46,200.10	
		\$ (4,800.00)	\$ 41,400.10	
		\$ (1,250.00)	\$ 40,150.10	Oct rent for 9 lots @ 125/lot 1 late Sept rent. (10 Total)
9/30/2020	\$ 8.74		\$ 40,158.84	Interest
		\$ (15.00)	\$ 40,143.84	Bank Fee
10/1/2020	\$ 200.00		\$ 40,343.84	
10/2/2020	\$ 100.00		\$ 40,443.84	
10/6/2020	\$ 193.90		\$ 40,637.74	
	\$ 500.00		\$ 41,137.74	
10/9/2020	\$ 1,360.00		\$ 42,497.74	
10/13/2020	\$ 70.00		\$ 42,567.74	
10/19/2020	\$ 200.00		\$ 42,767.74	
10/20/2020	\$ 405.00		\$ 43,172.74	
10/30/2020	\$ 3,500.00		\$ 46,672.74	
10/31/2020	\$ 3.61		\$ 46,676.35	Interest
		\$ (15.00)	\$ 46,661.35	Bank Fee
11/3/2020		\$ (1,125.00)	\$ 45,536.35	Nov rent for 9 lots @ 125/lot
11/6/2020	\$ 150.00		\$ 45,686.35	
11/25/2020	\$ 150.00		\$ 45,836.35	
11/30/2020	\$ 3.76		\$ 45,840.11	Interest
		\$ (15.00)	\$ 45,825.11	Bank Fee
12/1/2020		\$ (1,125.00)	\$ 44,700.11	Dec rent for 9 lots @ 125/lot
12/7/2020	\$ 25.00		\$ 44,725.11	
12/15/2020	\$ 1.72		\$ 44,726.83	Interest
12/16/2020	\$ 50.00		\$ 44,776.83	
12/18/2020	\$ 1,000.00		\$ 45,776.83	
12/29/2020	\$ 1,000.00		\$ 46,776.83	
	\$ 2,370.00		\$ 49,146.83	
1/8/2021		\$ (1,125.00)	\$ 48,021.83	Jan. rent for 9 lots @ 125/lot - #196975
2/2/2021	\$ 69.00		\$ 48,090.83	
2/9/2021		\$ (1,125.00)	\$ 46,965.83	Feb. rent for 9 lots @ 125/lot - #197465
3/3/2021		\$ (1,125.00)	\$ 45,840.83	Mar. rent for 9 lots @ 125/lot - #197795
3/8/2021	\$ 50.00		\$ 45,890.83	
3/22/2021		\$ (1,125.00)	\$ 44,765.83	Apr. rent for 9 lots @ 125/lot - #198200
	\$ 190,146.83	\$ (145,381.00)	\$ 44,765.83	

BERTIE COUNTY
MORNING ROAD TORNADO RELIEF FUND

DATE	DEPOSITS	WITHDRAWALS	NET	COMMENTS
10/2/2020	\$ 2,105.00			Deposit check
		\$ (2,105.00)		Check reissued
10/7/2020	\$ 2,105.00			Deposit check
		\$ (2,105.00)		Check reissued
12/15/2020		\$ (44,726.83)		Withdrawn from Self Help Credit Union
12/15/2020	\$ 44,726.83			Deposit into Bertie County - Fund 27



Account

Fund: 27
 Org: 270000
 Object: 110100
 Project:

Acct: 27-0000-110100
 Acct name: CASH ON DEPOSIT IN C/D
 Type:

TORNADO LO
 BAL SHEET
 CASH IN CD

Status: Active
 Rollup:

Sub-Rollup:

4 Year Comparison History

Yr Per	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2018	Fiscal Year 2021
Original Budget	.00	.00	.00	.00
Transfers In	.00	.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	.00	.00	.00	.00
Actual (Memo)	.00	.00	.00	44,765.83
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	.00	.00	.00	.00
Percent used	.00	.00	.00	.00

Display detail information for current account.
You are currently at the beginning of the record set.



C-4

AGREEMENT FOR TRANSPORTATION SERVICES

This agreement, made and entered into by and between Choanoke Public Transportation Authority, hereafter called Provider; and THE COUNTY OF BERTIE, hereafter called Contractor;

WITNESSETH:

WHEREAS, the Provider is a body corporate and politic created by the joint resolution of the Boards of Commissioners of the counties of Bertie, Halifax, Hertford and Northampton, North Carolina, for the purpose of meeting the Public Transportation needs in the four-county area; and

WHEREAS, the Contractor is desirous of the transportation services provided by the Provider; and

WHEREAS, the Provider and the Contractor have negotiated the terms of understanding whereby the Provider agrees to provide the needed transportation services to the Contractor upon the compensation basis set forth below; and

WHEREAS, the Provider and the Contractor acknowledge that it is in the best interests of each that they make and enter into this agreement.

NOW, THEREFORE, in consideration of the premises and in further consideration of the terms and provisions set forth below, the receipt and sufficiency of which is hereby respectively acknowledged, the Provider and the Contractor agree as follows:

1. PERIOD. The period of performance of this agreement shall begin on JULY 1, 2021 and shall terminate automatically on JUNE 30, 2022.
2. PROVIDER'S RESPONSIBILITIES.
 - A. Provide transportation services for Older Americans 60 years of age and older who reside in Bertie County, to the Nutrition Sites and to other destinations as specified by the County.
 - B. Notify the Contractor immediately of emergencies that may interrupt the transportation schedule.

- C. The Provider reserves the right to refuse transportation of a Contractor's client when it has been determined by the Provider that to do so would endanger the driver and other passengers being transported.
- D. The Provider's liability shall end when passengers leave the Provider's vehicles. At no time shall employees of the Provider enter the Contractor's premises escorting the Contractor's clients.
- E. Maximize its efforts to deliver Older Americans to the Aulander, Windsor, and Colerain Nutrition Sites by 10:30 a.m.
- F. Call the Nutrition Site no later than 11:00 a.m. if there will be a delay in delivering the participants on time.
- G. Provide special trips for the Contractor within the Provider's limitation. All trips must be requested at least one week prior to delivery date.
- H. Notify the Contractor immediately of any condition that affects the transportation schedule. When conditions, such as ice and snow occur, the provider will make announcements through local radio stations concerning the transportation schedule.

3. **CONTRACTOR'S RESPONSIBILITIES.**

- A. To fax or email names, addresses, destinations and changes in schedules to the Provider by 10:00 a.m. the day before transportation is to be provided.
- B. The Contractor will notify the Provider of any cancellations by 4:00 p.m. on the day before. Failure to meet this deadline will result in the Contractor being charged with one-way trips.
- C. Notify the Provider concerning holidays or closings at least one week in advance. Except in cases of emergencies the Provider shall be notified as soon as possible.
- D. Provide emergency information on all agency clients scheduled for transportation. Such information shall include: parent or guardian's name and address, phone number, family physician and any special medical and/or physical conditions or special

needs. Such information shall be kept in strict confidence by the Provider.

- E. The Contractor shall be responsible for escorting passengers needing assistance to and from the Provider's vehicles. In addition, the Contractor shall be responsible for arranging for caretakers once the Provider returns their clients to the final destination.
- F. To reimburse the Provider at a rate of \$27.30 per round trip or \$13.65 per unit of service in the agreement by the 25th day of the month.
- G. The Contractor will supply any special equipment needed by its clients.
- H. The Contractor will provide chaperones or escorts for any of its clients needing such services while such clients are being transported by the Provider.
- I. Notify the Provider of any special trip needs at least one week in advance.

4. SPECIAL CONDITIONS.

PROVIDER: The following holidays will be observed by the Provider.

Independence Day	---	JULY 5, 2021
Labor Day	---	SEPTEMBER 6, 2021
Thanksgiving Days	---	NOVEMBER 25 & 26, 2021
Christmas Days	---	DECEMBER 24 & 25, 2021
New Year's Day	---	DECEMBER 31, 2021
Dr. King's Birthday	---	JANUARY 17, 2022
Easter	---	APRIL 15, 2022
Memorial Day	---	MAY 30, 2022

In order to better communicate with you during inclement weather conditions you may call (252) 539-2022 Ext. 222 to be able to hear our schedule. We also have announcements on the following television stations:

WITN (Channel 7) Washington, NC
WRAL (Channel 5) Raleigh, NC

If you should see (**Severe Weather Plan**) this message means that Driver's do not operate and office staff more than likely will have a delayed time.

5. **COMPENSATION.** The Contractor agrees to pay the Provider for its transportation services, upon invoice, at the following rates and terms:

\$13.65 per unit of service (Unit of Service meaning one-way trip).

1 1/2% service charge will be added for all past due accounts beyond 60 days.

Checks shall be made payable to: Choanoke Public Transportation Authority.

6. **RATE INCREASES.** Rate increases will be based on several factors such as the cost of fuel, operating expenses, local support, etc. The provider will notify the contractor immediately of any rate increase. All increases shall take affect within ten (10) days of such notification.
7. **RELATIONSHIP.** The Provider is an independent contractor and no employee-employer or agency relationship exists between the Provider and the Contractor. Drivers and other employees of the Provider are not subject to the control or supervision of the Contractor.
8. **INDEMNITY.** To the extent of its liability insurance coverage, the Provider agrees to indemnify the Contractor of and from any and all personal injury and property damage claims which may result from the Provider's operation of its motor vehicles. The Provider shall provide the contractor proof of insurance upon request.
9. **SAFETY POLICIES.** To ensure the safe transportation of passengers, the motor vehicles of the Provider shall be operated in a careful and prudent manner and in compliance with the motor vehicle and highways laws of the State of North Carolina. Each driver shall hold a current North Carolina Drivers License issued by the Division of Motor Vehicles. The Provider maintains a statement of safety policies for the protection of its passengers and drivers, a copy of which has been provided to the Contractor, and the Contractor agrees to use its best efforts to encourage passengers to honor these policies.

10. **EARLY TERMINATION.** This agreement may be terminated at anytime with the mutual consent of the Provider and the Contractor, and it may be terminated unilaterally by either party upon thirty (30) days written notice to the other.
11. **AMENDMENTS.** This agreement may be amended or modified anytime with the mutual consent of the Provider and the Contractor. Amendments shall be in writing and in an instrument or equal dignity with this agreement.
12. **COMMUNICATIONS.** The mailing address of the Provider is **CHOANOKE PUBLIC TRANSPORTATION AUTHORITY, PO BOX 320, RICH SQUARE, NC 27869** and its telephone number is **(252) 539-2022**. The contact person is **PAMELA PERRY, EXECUTIVE DIRECTOR**. The mailing address of the Contractor is **103 WEST SCHOOL STREET WINDSOR, NC 27983** and its telephone number is **(252) 794-5315**. The contact person for the Contractor is **VENITA THOMPSON**.
13. **INTERPRETATION.** This agreement shall be interpreted in accordance with the laws of the State of North Carolina.
14. **CAPTIONS.** The captions in this agreement are for convenience only, and they shall not be interpreted to diminish or amplify the terms hereof.
15. **ENTIRE AGREEMENT.** These terms of this agreement constitute the entire agreement between the Provider and the Contractor, and there are no contemporaneous oral agreements contrary hereto.

IN WITNESS WHEREOF, the Provider, by its Executive Director and by Authority duly given by its Board of Directors, and the Contractor, by its Board and by Authority duly given, hereby execute this agreement in duplicate originals, one of which is retained by each, this the 22nd day of February, 2021.

CHOANOKE PUBLIC TRANSPORTATION AUTHORITY

Shonda Williams BY Pamela Perry
 WITNESS

THE COUNTY OF BERTIE

BY _____
 WITNESS



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: April 26, 2021

SECTION: Discussion

DEPARTMENT: Governing Body

TOPIC(S):

1. Department of Social Services Medicaid Transformation Update, Action Plan for Audit Findings by DSS Director Cindy Perry
2. Schedule Date for Public Hearing to Consider an Order to Close the Abandoned Portion of Billip Club Road (SR 1123)
3. Discuss Request to Abandonment- SR 1368 Powellsville
4. Discuss Request to Abandon a Portion of Grabtown Rd, SR 1100
5. Discussion of Permit & Inspection fees for Tornado Victims
6. Discuss Plans for Board of Elections Voting Equipment Requests
7. Continuation of Water Rate Study and Proposed Rates by Water Superintendent Ricky Spivey
8. Discuss Tentative Dates for Ribbon Cutting
 - A. Library & NC Cooperative Extension Facility
 - B. Blue Jay Recreation Center

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Discussion requested.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



D-2



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 11, 2020

MEMORANDUM TO: Patrick Norman, PE
Director of Highway Operations

FROM: Sterling D. Baker, P.E. 
Division Engineer

SUBJECT: Request for the Abandonment of part of SR1123 (Billip Club
Road)
Bertie County

Attached for further handling is a road abandonment package for part of SR1123 (Billip Club Road) in the Woodville Township in Bertie County. This package contains the Road Abandonment Investigation Report (Form SR-5), Abandonment Petition (Form SR-3), and other supporting documentation.

If you need additional information, please let us know.

SDB/nc

Atta.

cc: Allen Moran-Board of Transportation (w/attachment)
Michael R. Hill, PE-District Engineer (w/attachment)
File (w/attachment)

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION ONE
113 AIRPORT DRIVE, SUITE 100
EDENTON, NC 27932

Telephone: (252) 482-1850
Fax: (252) 482-8722
Customer Service: 1-877-368-4968

Location:
113 AIRPORT DRIVE, SUITE 100
EDENTON, NC 27932


Website: ncdot.gov



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

DATE: August 7, 2020
TO: Sterling D. Baker, PE
FROM: Michael R. Hill, PE ^{DS}
SUBJECT: Abandonment of Part of SR 1123 (Billip Club Road)

Please find attached for further handling forms SR-5, SR-3 and other supporting documentation recommending the abandonment of 5065 feet of SR 1123 (Billip Club Road) from the state system.

Should you find the package to be complete, please place this request on the next available Board Agenda. Should you require additional information on this matter, please let me know.

MRH

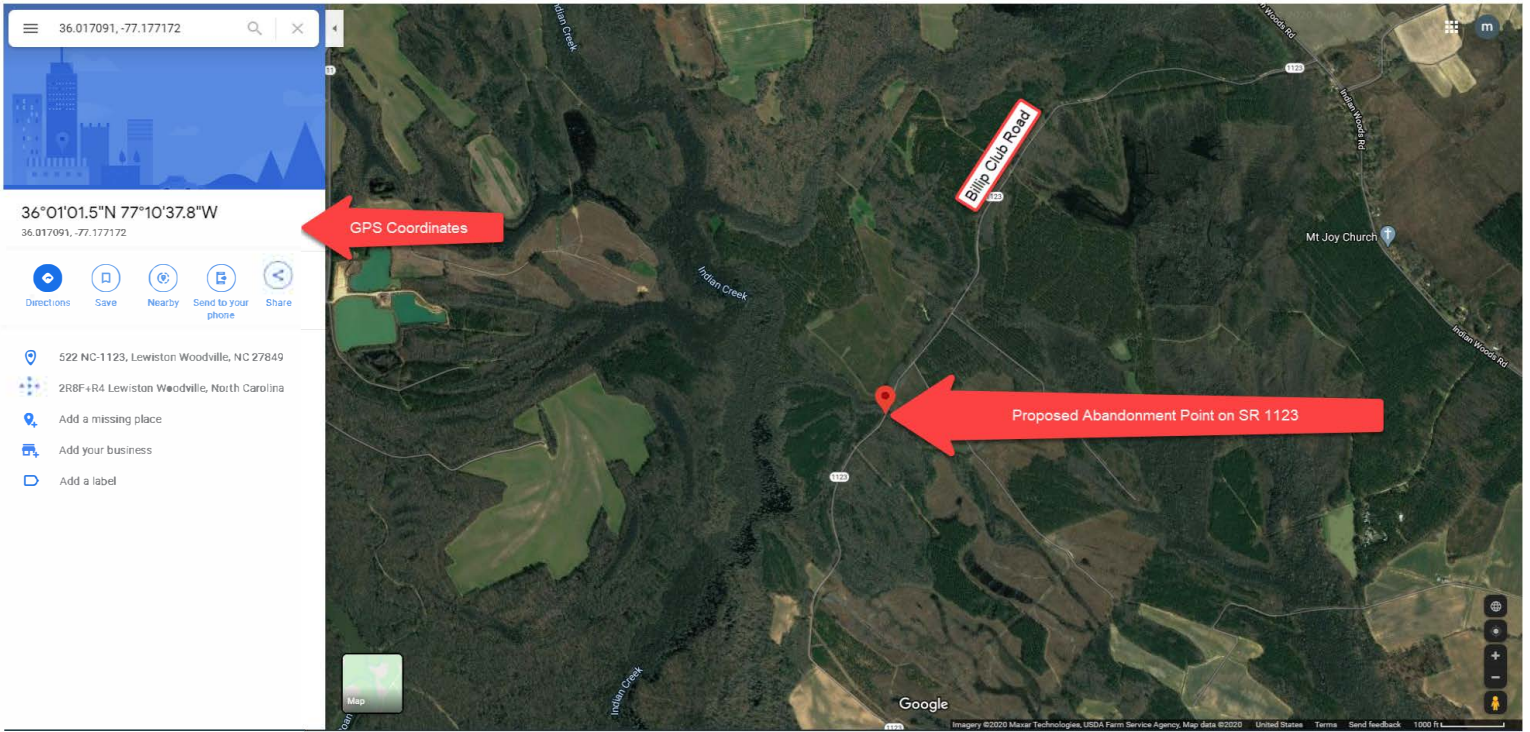
Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION ONE – DISTRICT TWO
230 NC 42 WEST
AHOSKIE, NC 27910

Telephone: (252) 332-4514
Fax: (252) 332-3040
Customer Service: 1-877-368-4968

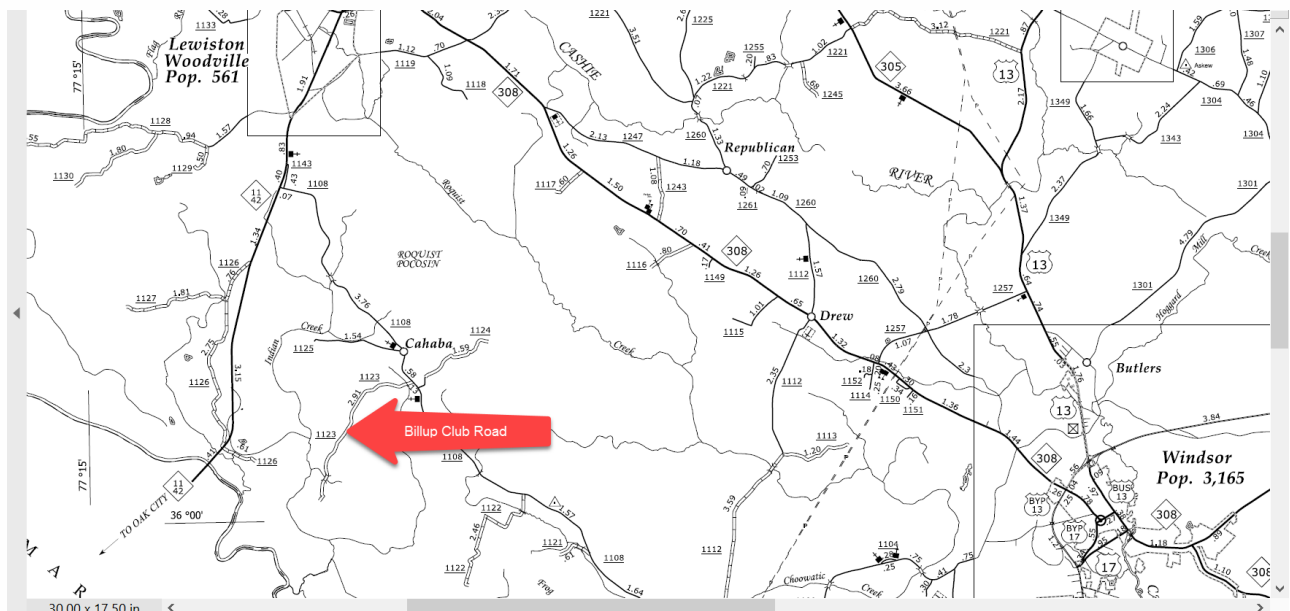
Location:
230 NC 42 WEST
AHOSKIE, NC 27910

Website: www.ncdot.gov

ABANDONMENT POINT MAP



VICINITY MAP



North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of

Bertie

Petition request for the abandonment of Secondary Road

Billip Club RD from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road

Billip Club RD

in Bertie County do hereby request the Division of Highways of the Department of

Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

Wild Hog Plantation LLC.

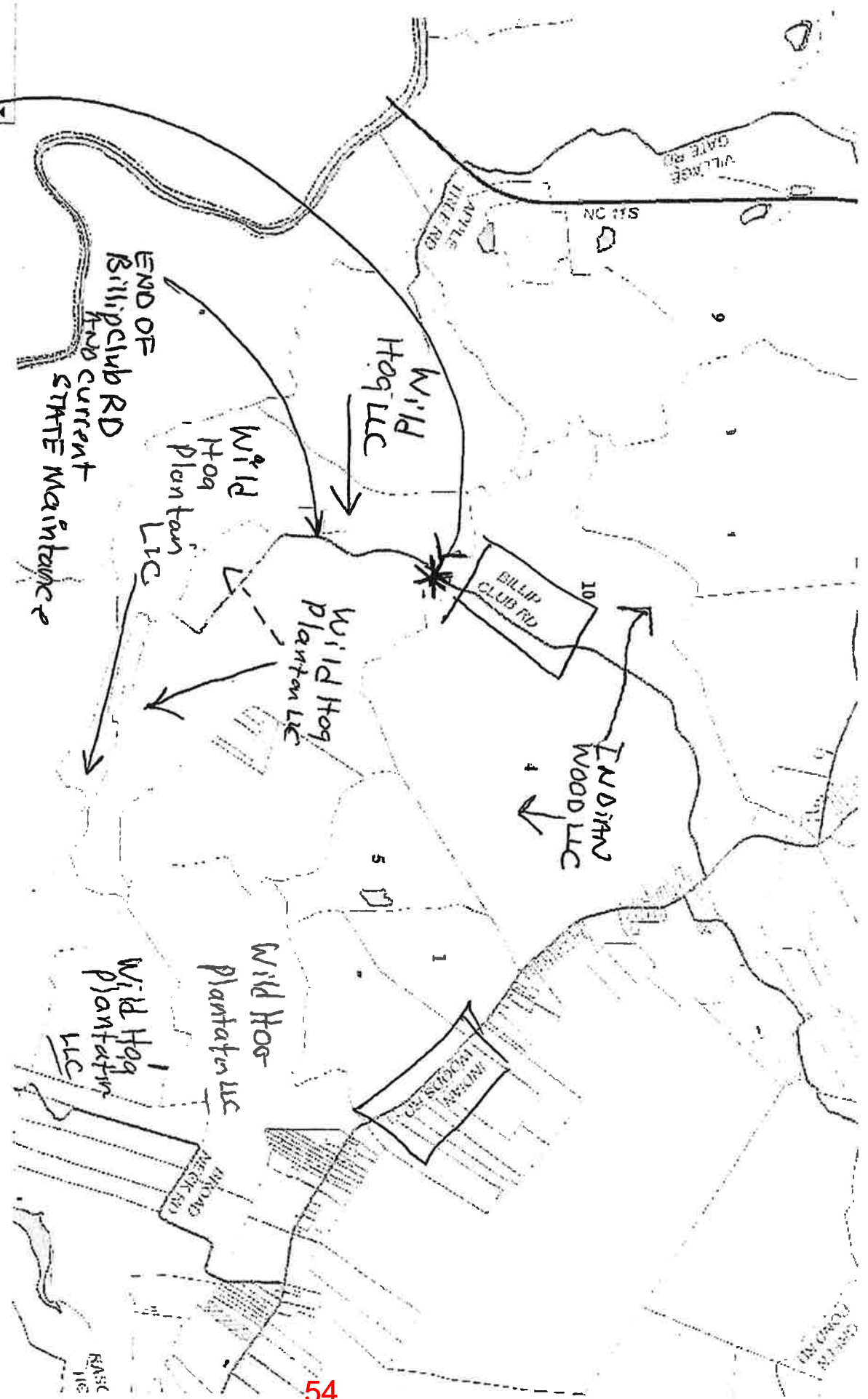
3600 STARHILL

FARM RD

Greenville NC. 278

Cell-(252) 341-0149 34

* PROPOSED AREA TO END STATE MAINTENANCE
 APPROX SOYRD INSIDE PROPERTY BOUNDARY TRACTS
 EAST CULVERT THAT CROSSED SWEET WILLIAM DITCH



**A RESOLUTION TO REQUEST NCDOT TO ABANDON A PORTION OF
BILLIP CLUB ROAD (S.R. 1123)
FROM THE STATE SECONDARY ROAD SYSTEM AND
TO DECLARE THE INTENT OF THE BERTIE COUNTY BOARD OF
COMMISSIONERS TO CLOSE THE SAME UPON NCDOT ABANDONMENT**

WHEREAS, pursuant to N.C.G.S. 136-63, a Board of County Commissioners may request the North Carolina Board of Transportation to abandon any road in the secondary system when the best interest of the people of the county will be served thereby;

WHEREAS, once a road is removed from the State's secondary road system and is no longer under the control and supervision of the State, a County Board of Commissioners may adopt a resolution declaring its intent to close the public road and then follow the procedure set out in N.C.G.S. 153A-241 to close the road;

WHEREAS, Billip Club Road (S.R. 1123) is located in Woodville Township, Bertie County, North Carolina and is in the State's secondary road system;

WHEREAS, the terminal end of Billip Club Road is located entirely within property that is owned by Wild Hog Plantation, LLC (hereinafter "the Petitioner");

WHEREAS, there are no other landowners who use the terminal end of Billip Club Road to gain access to their property;

WHEREAS, the Petitioner desires to close the terminal end of the road because of illegal dumping, parking, littering, trespassing and poaching in the vicinity of the road;

WHEREAS, the Petitioner has submitted an Abandonment Petition to NCDOT asking that it abandon the portion of Billip Club Road that is located inside the boundaries of the Petitioner's property. This portion is located to the South of GPS coordinates 36 degrees, 1 minute, 2 seconds North; 77 degrees, 10 minutes, 37 seconds West, which point is shown with a yellow line on the attached photograph, in the Petitioner's attached Petition, and on the attached tax map. This portion of the road is approximately one mile in length;

WHEREAS, the Bertie County Board of Commissioners is in favor of the Petitioner's request;

WHEREAS, when the Board of Transportation removes the subject portion of Billip Club Road from its secondary road system, it is the intent of the Bertie

County Board of Commissioners to follow the procedures set out in N.C.G.S. 153A-241 to close it and to call a public hearing on the question.

NOW, THEREFORE, BE IT RESOLVED, by the Bertie County Board of Commissioners that:

1. Pursuant to N.C.G.S. 136-63, the Bertie County Board of Commissioners requests that the North Carolina Board of Transportation abandon the portion of Billip Club Road that is located to the South of GPS coordinates 36 degrees, 1 minute, 2 seconds North; 77 degrees, 10 minutes, 37 seconds West from the State's secondary road system. The proposed new end of state maintenance is shown with a yellow line on the attached photograph, in the Petitioner's attached Petition, and on the attached tax map.

2. Pursuant to N.C.G.S. 153A-241, the Bertie County Board of Commissioners declares its intent to close the subject portion of Billip Club Road when the North Carolina Board of Transportation removes it from the State's secondary road system. When the subject portion of the road is dropped from the State system, a public hearing will be held by the Bertie County Board of Commissioners to consider an order closing the subject portion of the road. The County Manager is directed to publish at that time a notice of the public hearing once a week for three successive weeks before the hearing and to post the notice in at least two places along the subject portion of the road.

Upon motion duly made and seconded, the above Resolution was unanimously adopted by the Bertie County Board of Commissioners at their regularly scheduled meeting held on the 1st day of June, 2020.

BERTIE COUNTY



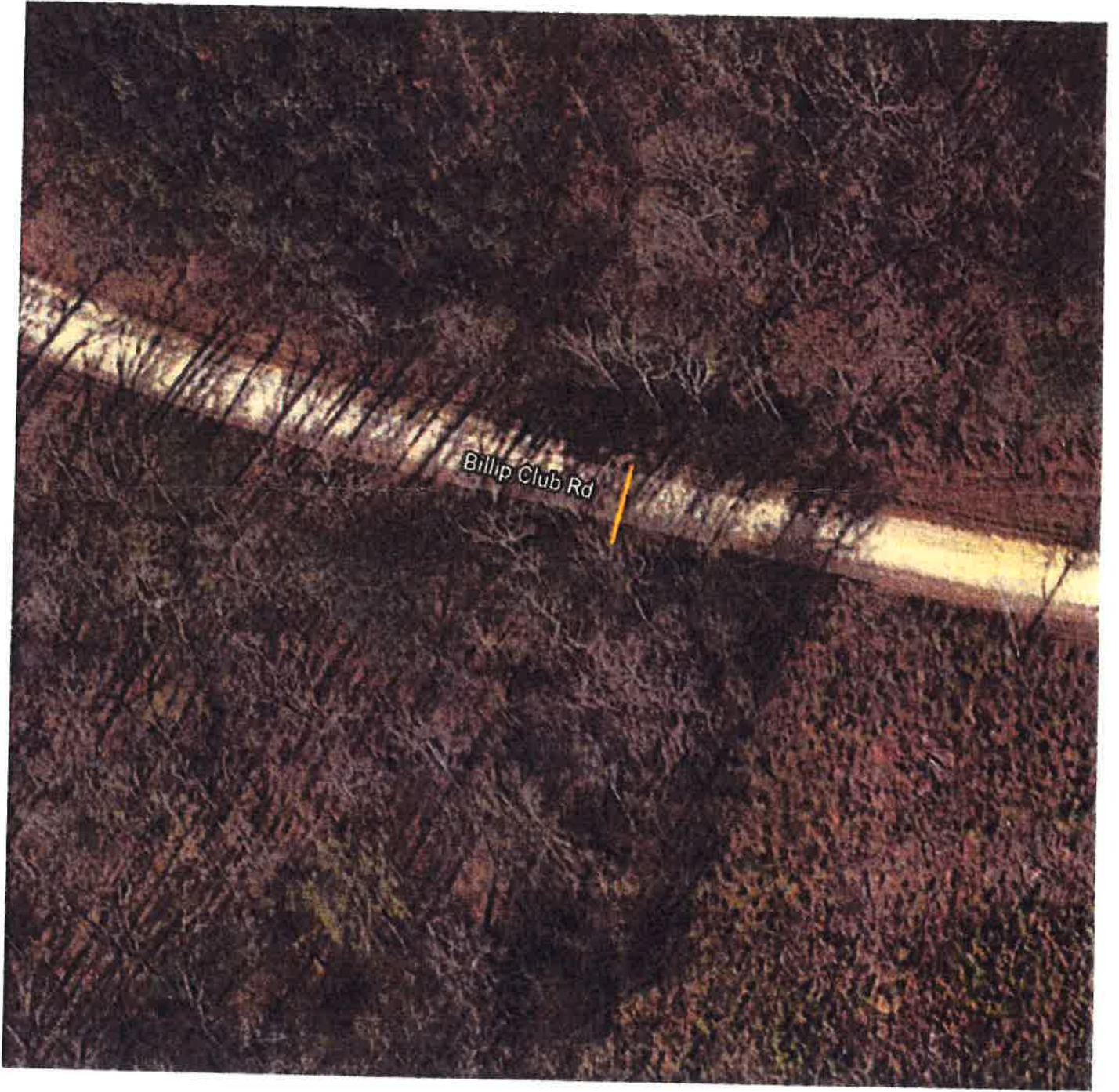
Ronald D. Wesson, Chairman
Bertie County Board of Commissioners

ATTEST:



Sarah S. Tinkham,
Clerk to the Board of Commissioners

36 01 02 n 77 10 37w





STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 5, 2020

STATE PROJECT: 1.1008RW
COUNTY: Bertie
DESCRIPTION: SR 1123 – Billip Club Road
SUBJECT: Abandonment/Deletion of end portion of road from State System

MEMORANDUM TO: Michael Hill
District Engineer

FROM: Michelle A. Pittman
Division Right of Way Agent

Per your request, this office has investigated the request to abandon/delete the end portion (+/- 5065') of the above mentioned state maintained road. There should be no issue of access as the petitioner is the only property owner on both sides of the road to the end, and the only one using this section for access.

Should you need additional information, please advise.

MAP/map

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
RIGHT OF WAY – DIVISION 1
230 NC 42 WEST
AHOSKIE, NC 27910

Telephone: (252) 332-8182
Fax: (252) 332-3040
Customer Service: 1-877-368-4968

Location:
230 NC 42 WEST
AHOSKIE, NC 27910

Website: www.ncdot.gov



D-3



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

October 29, 2020

Robert Allen Castelloe
P.O. Box 264
Powellsville, NC 27967

Dear Mr. Castelloe:

This is a follow-up to our conversation regarding your request for the NCDOT to abandon SR 1368 in Powellsville in Bertie County. Please fill out the attached Abandonment Petition. Also, please include a map that identifies the road that is to be abandoned. Send this petition and map to the Interim County Manager, Juan Vaughan II. His contact information is as follows:

Juan Vaughan II
Interim County Manager
juan.vaughan@bertie.nc.gov
PO Box 530
Windsor, NC 27983

You want the County Commissioners to pass a resolution requesting for the road to be abandoned from the State Maintained System. Request the County to forward the resolution to the NCDOT for our handling. If you have any questions, please let me know.

If you need anything else or if you have any questions, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Michael R. Hill".

Michael R. Hill, PE
District Engineer

Attachments

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION ONE – DISTRICT TWO
230 NC 42 WEST
AHOSKIE, NC 27910

Telephone: (252) 332-4514
Fax: (252) 332-3040
Customer Service: 1-877-368-4968

Location:
230 NC 42 WEST
AHOSKIE, NC 27910

Website: www.ncdot.gov





D-4

March 15, 2021

Dear Mr. Vaughan,

This is a request to have the County Commissioners pass a resolution to abandon the section of Grabtown Road, SR 1100, marked on the map, from the State Maintained System. Could you please forward this to the NCDOT for them to handle?

The land owners are concerned about the growing problem of trash, tires and debris being illegally dumped on their property.

Thank you for your consideration, if you have any questions please contact Joseph E. Leggett, 252-99-7595.

Sincerely,

Victoria G. Leggett

A handwritten signature in cursive script that reads "Victoria G. Leggett". The signature is written in black ink and is positioned below the typed name.

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Bertie

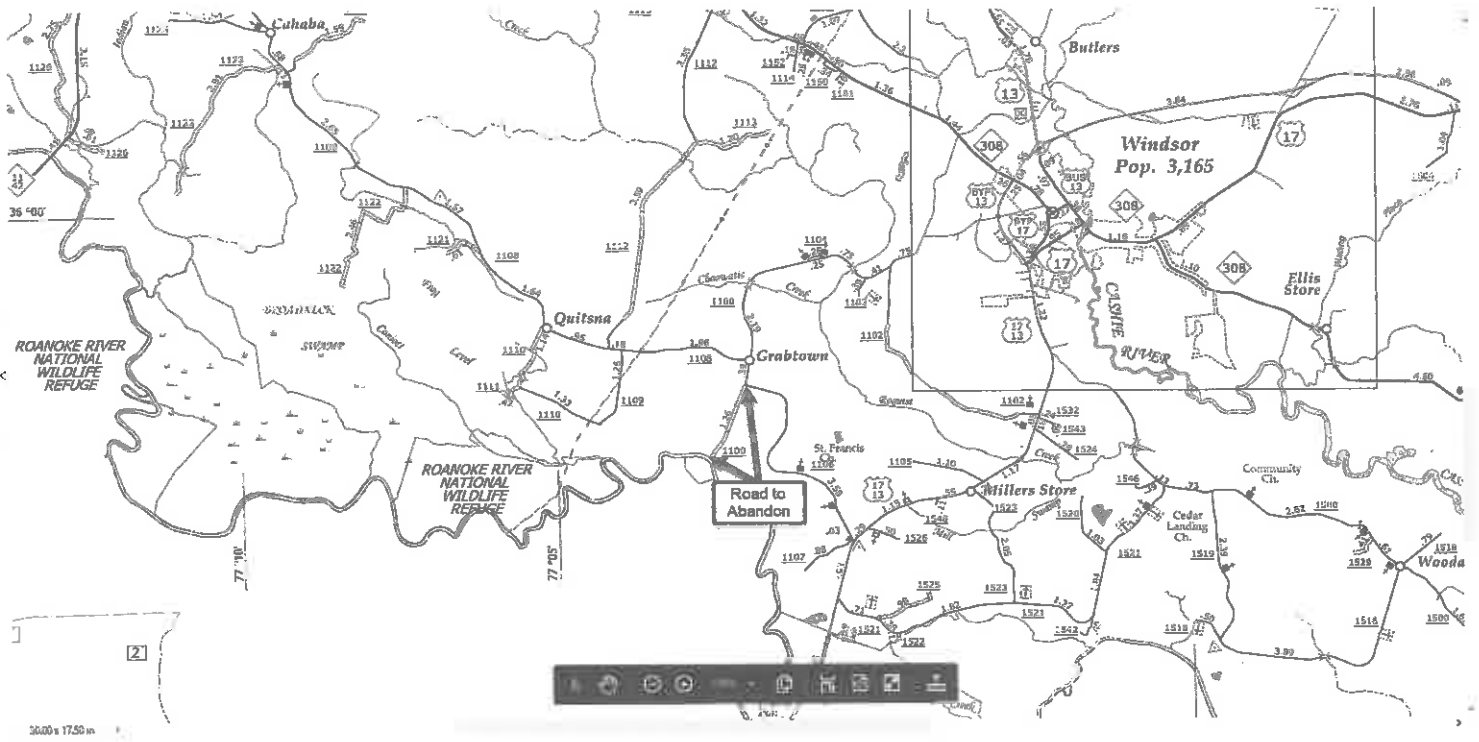
Petition request for the abandonment of Secondary Road 1100 from the State.
Maintained System

We the under signed, being all of the property owners on Secondary Road 1100
in Bertie County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

<u>Name</u>	<u>Address</u>
Margaret R. Worthington - President Worthington Lands, Inc.	1701 Chestnut St. Wilmington, NC 28405
Joseph E. Leggett Liberty Hall Farms LLC	2730 Indian Woods Rd. Windsor, NC 27983 252-799-7595
Victoria J. Leggett President Tullam - Outlaw Farms Inc	2730 Indian Woods Rd Windsor, NC 27983







D-6



Bertie County, North Carolina Purchase Proposal Quote Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Price
Tabulation Hardware		
Model DS200 Precinct Scanner:		
18	Model DS200 (Includes Scanner, Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll and One (1) Standard 4GB Memory Device)	\$103,500.00
50	Paper Roll (Additional)	\$87.50
18	Tote Bin	\$4,050.00
3	Standard 4GB Memory Device (Additional)	\$315.00
Software		
1	ElectionWare Software - Base Package - Reporting Only (ERM)	No Charge Upgrade
1	Media Burn Capability	No Charge Upgrade
Election Services		
2	Implementation Services (Does not include Coding, Voice Files or Ballots)	\$3,400.00
X	Equipment Operations Training	
X	Software Training	
1	Election On-Site Support	\$4,675.00
X	Equipment Installation	\$2,070.00
X	1 Year Hardware and Firmware Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$2,235.00
X	Customer Loyalty Discount and Trade-In Allowance. Equipment Being Traded-In by Customer Includes: 22-Model 100 Scanner 22-Model 100 Ballot Box	(\$14,792.50)
Total Purchase Solution		\$105,540.00

Payment Terms

Amount due within thirty (30) calendar days of contract execution:	\$52,770.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:	\$52,770.00

Lease/Purchase Financing Options:	Annual Pmt
Annual Payment for a Three (3) Year Term	\$37,752.65
Annual Payment for a Five (5) Year Term	\$24,265.83

Lease/Purchase Financing Notes:

- ES&S is able to provide direct financing for the Total Purchase Price through its affiliate, Nationwide Capital.
- First Payment due at contract execution and annually thereafter.
- Payments do not include Annual Post-Warranty License and Maintenance and Support Fees which will be invoiced separately.
- The Lease/Purchase Annual Payment amount is valid for thirty (30) days and subject to change thereafter.

Footnotes:

- This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
- Rates valid for 60 days and thereafter may change.
- Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
- The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
- Annual Software License, Maintenance and Support Services for the Electionware Software quoted above will be invoiced upon expiration of Customer's current Software License Maintenance and Support Services Agreement.
- ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. ES&S is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

”

”

”



”””

'F/9'

”””

”””

”””

BERTIE COUNTY WATER DEPARTMENT WATER RATES													
	1,000 gals	2,000 gals	3,000 gals	4,000 gals	5,000 gals	6,000 gals	7,000 gals	8,000 gals	9,000 gals	10,000 gals	11,000 gals	12,000 gals	
Residential													
15.50/flat rate	20.00	24.50	29.00	33.50	38.00	42.50	47.00	51.50	56.00	60.50	65.00	69.50	
4.50/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
2.00 Increase	240.00	294.00	348.00	402.00	456.00	510.00	564.00	618.00	672.00	726.00	780.00	834.00	
16.50/flat rate	22.00	27.50	33.00	38.50	44.00	49.50	55.00	60.50	66.00	71.50	77.00	82.50	
5.50/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
	264.00	330.00	396.00	462.00	528.00	594.00	660.00	726.00	792.00	858.00	924.00	990.00	
Commercial													
27.00/flat rate	31.75	36.50	41.25	46.00	50.75	55.50	60.25	65.00	69.75	74.50	79.25	84.00	
4.75/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
4.25 Increase	381.00	438.00	495.00	552.00	609.00	666.00	723.00	780.00	837.00	894.00	951.00	1008.00	
30.00/flat rate	36.00	42.00	48.00	54.00	60.00	66.00	72.00	78.00	84.00	90.00	96.00	102.00	
6.00/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
	432.00	504.00	576.00	648.00	720.00	792.00	864.00	936.00	1008.00	1080.00	1152.00	1224.00	
2" meter													
117.35/flat rate	122.10	126.85	131.60	136.35	141.10	145.85	150.60	155.35	160.10	164.85	169.60	174.35	
4.75/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
3.40 Increase	1465.20	1522.20	1579.20	1636.20	1693.20	1750.20	1807.20	1864.20	1921.20	1978.20	2035.20	2092.20	
120.00/1,000 gallons	125.50	131.00	136.50	142.00	147.50	153.00	158.50	164.00	169.50	175.00	180.50	186.00	
5.50/1,000 gallons	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	x 12	
	1506.00	1572.00	1638.00	1704.00	1770.00	1836.00	1902.00	1968.00	2034.00	2100.00	2166.00	2232.00	
Residential													
New rate/family/4													
5,000 gals month = 44.00													
12 months = 528.00													
528.00 x 5106 customers =													
\$2,695,968.00													
Residential													
Old rate/family/4													
5,000 gals month = 38.00													
12 months =456.00													
456.00 x 5106 customers =													
\$2,328,336.00													
Difference \$ 367,632.00													
New Rates													
Residential +Prison+Avoca	2,695,968.00	564,093.00	233,772.00	Total =	\$3,493,833.00								
Old Rates													
Residential+Prison+Avoca	2,328,336.00	458,934.62	185,667.30	Total =	\$2,972,937.92								
Difference					\$520,895.08								

	BERTIE COUNTY PRISON WATER RATES												
PRISON	4,565,000 gals	4,435,000 gals	4,666,000 gals	4,399,000 gals	4,538,000 gals	5,224,000 gals	5,338,000 gals	4,691,000 gals	4,920,000 gals	4,358,000 gals	4,543,000 gals	3,000,000 gals	TOTAL
5,301.66/flat rate	38,306.61	37,366.70	39,036.84	37,106.43	38,111.40	43,071.18	43,895.40	39,217.59	40,873.26	36,810.00	38,147.55	26,991.66	458,934.62
7.23/1,000 gals													
700.11 Increase													
6,000.00/flat rate	47,085.00	45,915.00	47,994.00	45,591.00	46,842.00	53,016.00	54,042.00	48,219.00	50,280.00	45,222.00	46,887.00	33,000.00	564,093.00
9.00/1,000 gals													
New rate amount	564,093.00												
Old rate amount	458,934.62												
Difference	105,158.38												

