

Bertie County Board of Commissioners



June 1, 2021
6:00 PM

	Ronald "Ron" Wesson	District I
	Greg Atkins	District II
Chair	Tammy A. Lee	District III
Vice Chair	John Trent	District IV
	Ron Roberson	District V



Bertie County is now utilizing Zoom during the COVID-19 pandemic.

Zoom is available to the public to participate during this meeting.

To call in to our meeting on the phone, use the following information:

Phone #: 1-301-715-8592

Meeting ID: 723 391 6141

To listen to our meeting online, click or copy and paste this link into your browser:

<https://us02web.zoom.us/j/7233916141>

Questions? Call the County Manager's Office at 794-5300.

BERTIE COUNTY BOARD OF COMMISSIONERS

June 1, 2021

Meeting Agenda

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended, or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

6:00 PM Welcome and Call to Order by Board Chair Tammy Lee, Commissioners Room, Windsor

Invocation and Pledge of Allegiance by Commissioner Ron Wesson

Public Comments *(3-minute limit per speaker)*

(A)

***** REPORTS & APPOINTMENTS *****

- (1) Public Hearing for Closing a Portion of SR 1123 (Billip Club Rd)
- (2) NC Hope Program Presentation - Chris Nelson, Laura Hogshead, Nimasheena Burns, NCORR
- (3) Windsor, NC Conference Presentation – Bernice Loman, CEO Loman Creative Services
- (4) State of COVID-19 & Vaccinations in Bertie County – Albemarle Regional Health Services
- (5) Presentation of Proposed Budget FY 2021-2022 by County Manager Juan Vaughan, II

Board Appointments (B)

There are no appointments at this time.

Consent Agenda (C)

1. Approve Minutes for Regular Meeting 1-4-2021
2. Budget Amendments
3. Project Ordinance – American Rescue Plan: Coronavirus State & Local Fiscal Recovery Fund
4. Approve Interlocal Agreement with Washington County for Inspection Services

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Designation of Voting Delegate for NCACC Annual Conference
2. Discussion of Pandemic Leave Assistance Program and Mask Requirement for Bertie County Facilities
3. Update on Ribbon Cutting Planning
 - a. Library/NC Cooperative Extension Facility
 - b. Blue Jays Rec Center
4. Discussion of 2021 Bertie River Fest
5. Confirmation of Budget Work Session – June 3rd – COA Gym

Commissioners’ Reports (E)

County Manager’s Reports (F)

County Attorney’s Reports (G)

Public Comments

(3 minutes per speaker)

Recess



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: June 1, 2021

SECTION: Appointments & Reports (A-1 to A-5)

DEPARTMENT: Governing Body

TOPICS:

- (1) Public Hearing for Closing a Portion of SR 1123 (Billip Club Rd)
- (2) NC Hope Program Presentation-Chris Nelson, Laura Hogshead, Nimasheena Burns, NCORR
- (3) Windsor, NC Conference Presentation-Bernice Loman, CEO Loman Creative Services
- (4) State of COVID-19 & Vaccinations in Bertie County - Albemarle Regional Health Services
- (5) Presentation of Proposed Budget FY 2021-2022 by County Manager Juan Vaughan, II

COUNTY MANAGER RECOMMENDATION OR COMMENTS: --

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



A-1

ORDER CLOSING A PORTION OF BILLIP CLUB ROAD (S.R. 1123)

This matter coming on to be heard by the Bertie County Board of Commissioners on Tuesday, June 1, 2021, pursuant to Section 153A-241 of the North Carolina General Statutes regarding a petition that was filed to close a portion of Billip Club Road (S.R. 1123), and after opportunity for interested persons to be heard, the Board of Commissioners makes the following findings of fact:

1. Upon the petition of Wild Hog Plantation, LLC (hereinafter "the Petitioner"), the Bertie County Board of Commissioners resolved on June 1, 2020, pursuant to NCGS 136-63 to request that the North Carolina Department of Transportation abandon the terminal 0.96 miles of S.R. 1123 (Billip Club Road) from the State road maintenance system, and pursuant to NCGS 153A-241 the Commissioners declared their intent to close that section of road if NCDOT granted the County's request.

2. Billip Club Road (S.R. 1123) (hereinafter "the Road") is located in Woodville Township, Bertie County, North Carolina and was at the time of the County's Resolution in the State's secondary road system.

3. The terminal end of the Road is located entirely within property that is owned by the Petitioner.

4. There are no other landowners who use the terminal end of the Road to gain access to their property.

5. The Petitioner desires to close the terminal end of the Road because of illegal dumping, parking, littering, trespassing and poaching in the vicinity of the end of the Road.

6. The portion of the Road that the Petitioner has asked to be closed, which is referred to at times in this Order as "the terminal end", is located to the South of GPS coordinates 36 degrees, 1 minute, 2 seconds North; 77 degrees, 10 minutes, 37 seconds West, which point is shown with a yellow line on a photograph and on a tax map that are attached to the County's Resolution. This portion of the Road is approximately one mile in length.

7. On September 3, 2020, the North Carolina Department of Transportation granted the County's request and abandoned the subject 0.96 miles of SR 1123 from the road maintenance system. Pursuant to the Resolution, the County then proceeded to follow the steps set out in Section 153A-241 of the North Carolina General Statutes to permanently close the subject portion of the Road to the public.

8. The County caused a notice of public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks and to be posted on the Road.

9. The public hearing was conducted on June 1, 2021, and after said the hearing the Commissioners are satisfied that closing the subject portion of the Road is not contrary to the public interest and that no individual owning property in the vicinity of the subject portion of the Road would thereby be deprived of a reasonable means of ingress and egress to his or her property.

NOW, THEREFORE, based upon the foregoing findings of fact, the Bertie County Board of Commissioners does hereby order the closure of the terminal end of Billip Club Road (SR 1123), which section of Road is approximately 0.96 miles in length and is more particularly described in paragraphs 6 and 7 above.

Upon motion duly made and seconded, the above Order was unanimously adopted by the Bertie County Board of Commissioners at their regularly scheduled meeting held on the 1st day of June, 2021.

BERTIE COUNTY

Tammy Lee, Chairman
Bertie County Board of Commissioners

ATTEST:

Clerk to the Board of Commissioners



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 11, 2020

MEMORANDUM TO: Patrick Norman, PE
Director of Highway Operations

FROM: Sterling D. Baker, P.E. 
Division Engineer

SUBJECT: Request for the Abandonment of part of SR1123 (Billip Club Road)
Bertie County

Attached for further handling is a road abandonment package for part of SR1123 (Billip Club Road) in the Woodville Township in Bertie County. This package contains the Road Abandonment Investigation Report (Form SR-5), Abandonment Petition (Form SR-3), and other supporting documentation.

If you need additional information, please let us know.

SDB/nc

Atta.


cc: Allen Moran-Board of Transportation (w/attachment)
Michael R. Hill, PE-District Engineer (w/attachment)
File (w/attachment)



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

DATE: August 7, 2020
TO: Sterling D. Baker, PE
FROM: Michael R. Hill, PE ^{DS}
SUBJECT: Abandonment of Part of SR 1123 (Billip Club Road)

Please find attached for further handling forms SR-5, SR-3 and other supporting documentation recommending the abandonment of 5065 feet of SR 1123 (Billip Club Road) from the state system.

Should you find the package to be complete, please place this request on the next available Board Agenda. Should you require additional information on this matter, please let me know.

MRH

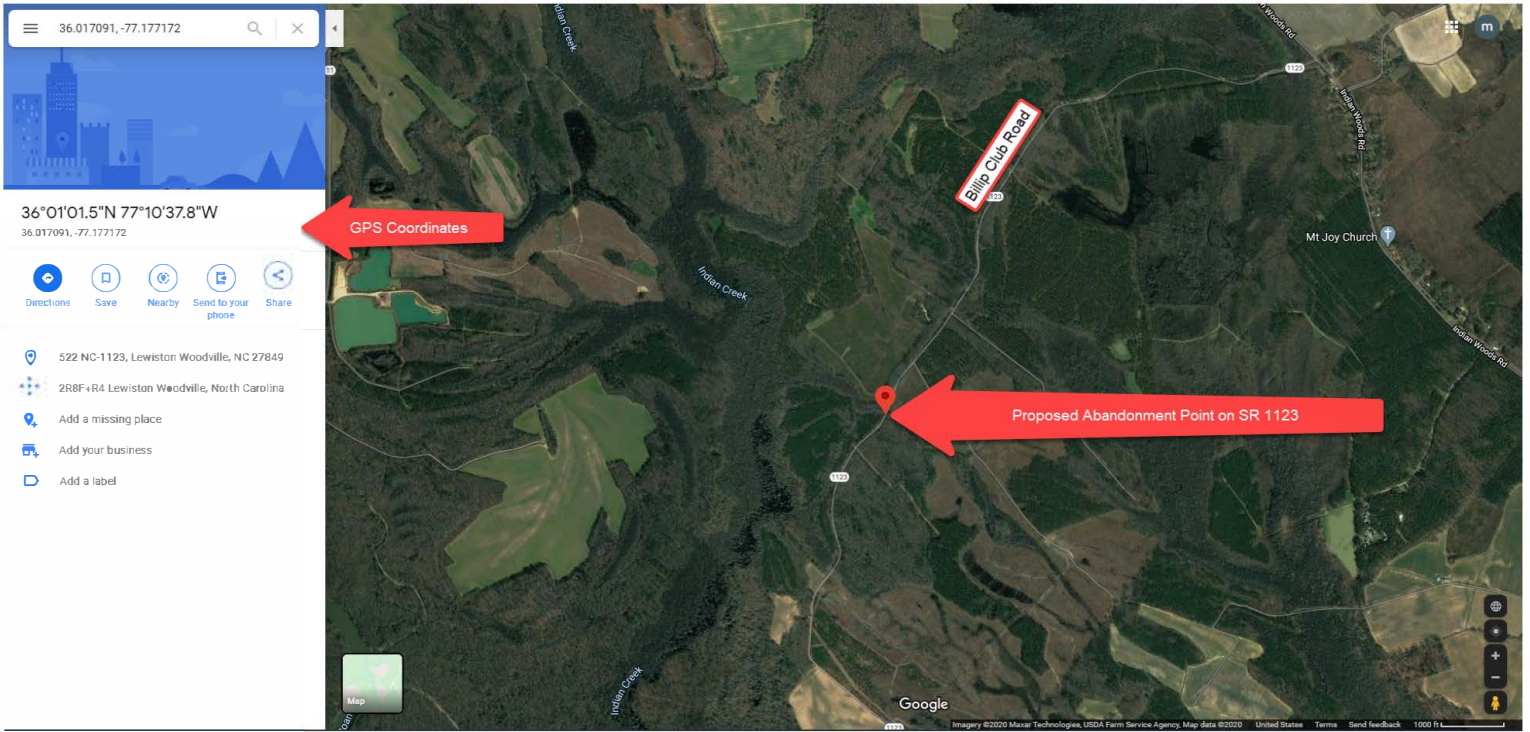
Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION ONE – DISTRICT TWO
230 NC 42 WEST
AHOSKIE, NC 27910

Telephone: (252) 332-4514
Fax: (252) 332-3040
Customer Service: 1-877-368-4968

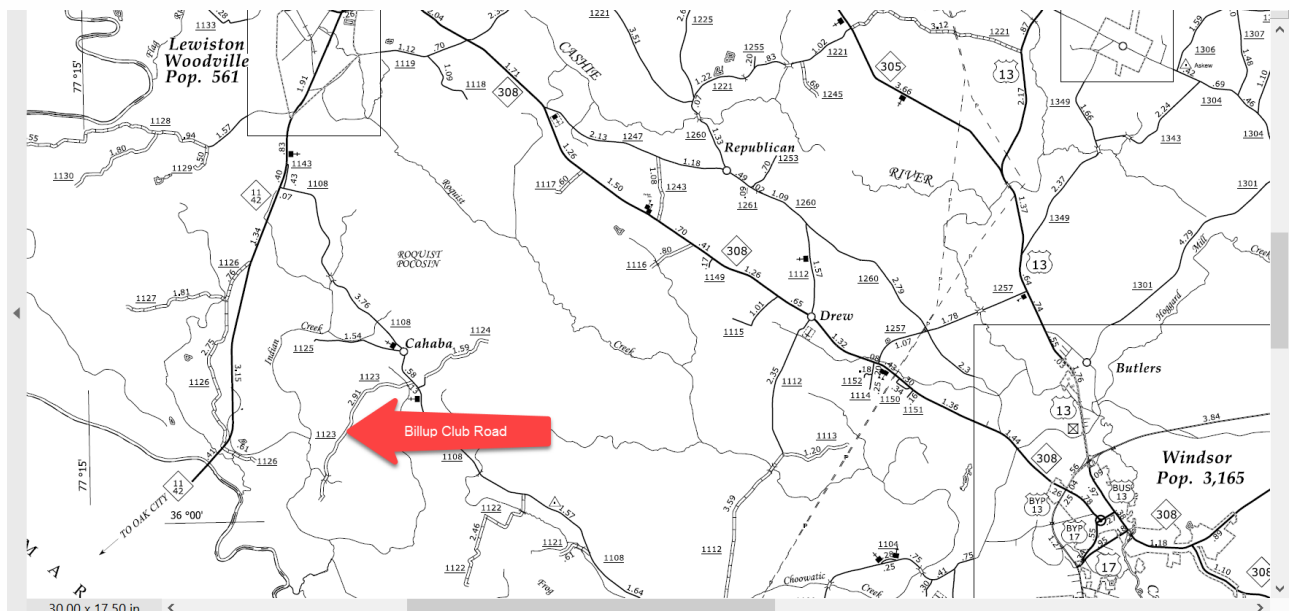
Location:
230 NC 42 WEST
AHOSKIE, NC 27910

Website: www.ncdot.gov

ABANDONMENT POINT MAP



VICINITY MAP



North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of

Bertie

Petition request for the abandonment of Secondary Road

Billip Club RD from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road

Billip Club RD

in Bertie County do hereby request the Division of Highways of the Department of

Transportation to abandon the road from the State Maintained System.

PROPERTY OWNERS

Name

Address

Wild Hog Plantation LLC.

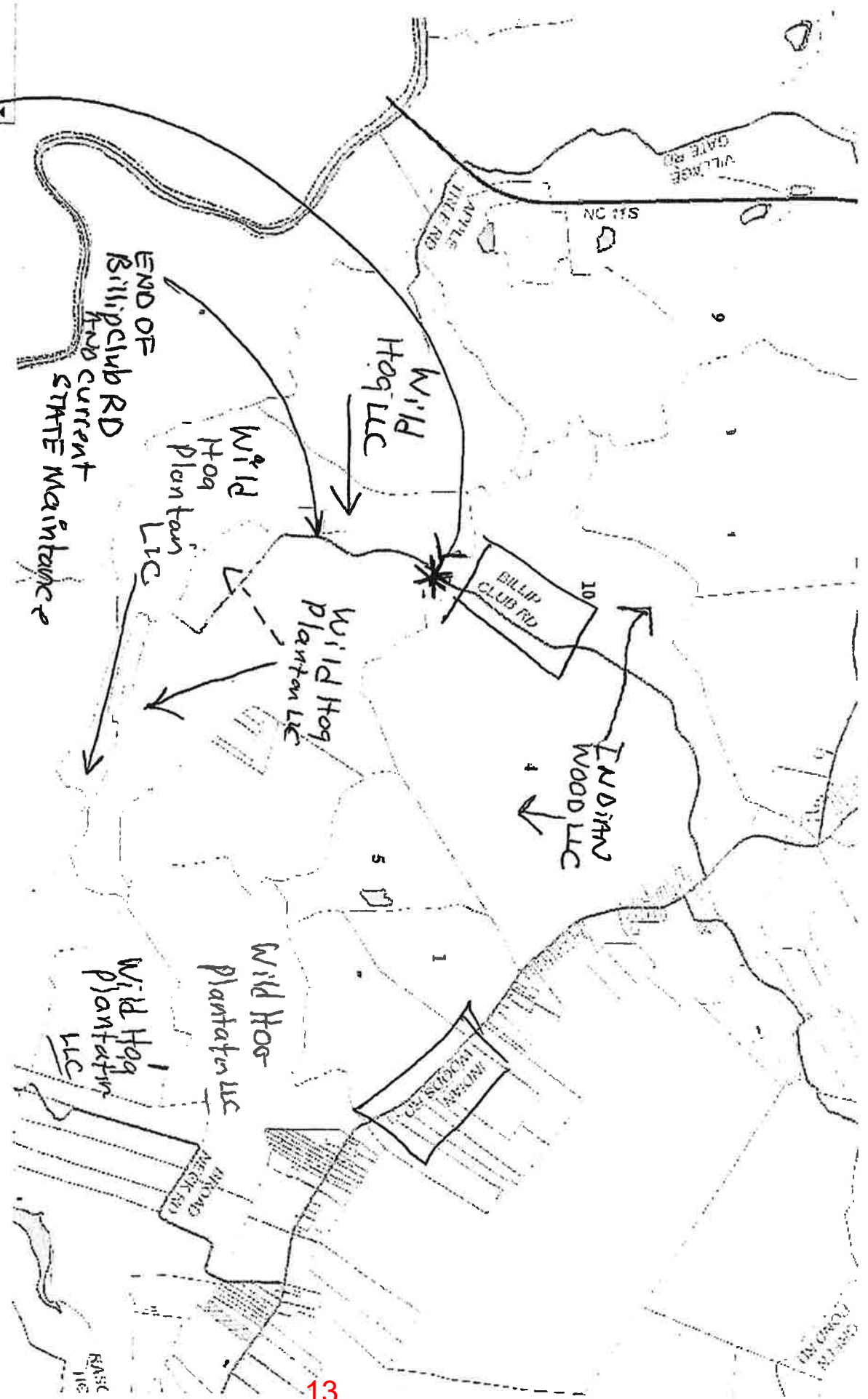
3600 STARHILL

FARM RD

Greenville NC. 278

Cell-(252) 341-0149 34

* PROPOSED AREA TO END STATE MAINTENANCE
 APPROX SOYRD INSIDE PROPERTY BOUNDARY TRACTS
 FAST CULVERT THAT CROSSED SWEET WILLIAMS DITCH



**A RESOLUTION TO REQUEST NCDOT TO ABANDON A PORTION OF
BILLIP CLUB ROAD (S.R. 1123)
FROM THE STATE SECONDARY ROAD SYSTEM AND
TO DECLARE THE INTENT OF THE BERTIE COUNTY BOARD OF
COMMISSIONERS TO CLOSE THE SAME UPON NCDOT ABANDONMENT**

WHEREAS, pursuant to N.C.G.S. 136-63, a Board of County Commissioners may request the North Carolina Board of Transportation to abandon any road in the secondary system when the best interest of the people of the county will be served thereby;

WHEREAS, once a road is removed from the State's secondary road system and is no longer under the control and supervision of the State, a County Board of Commissioners may adopt a resolution declaring its intent to close the public road and then follow the procedure set out in N.C.G.S. 153A-241 to close the road;

WHEREAS, Billip Club Road (S.R. 1123) is located in Woodville Township, Bertie County, North Carolina and is in the State's secondary road system;

WHEREAS, the terminal end of Billip Club Road is located entirely within property that is owned by Wild Hog Plantation, LLC (hereinafter "the Petitioner");

WHEREAS, there are no other landowners who use the terminal end of Billip Club Road to gain access to their property;

WHEREAS, the Petitioner desires to close the terminal end of the road because of illegal dumping, parking, littering, trespassing and poaching in the vicinity of the road;

WHEREAS, the Petitioner has submitted an Abandonment Petition to NCDOT asking that it abandon the portion of Billip Club Road that is located inside the boundaries of the Petitioner's property. This portion is located to the South of GPS coordinates 36 degrees, 1 minute, 2 seconds North; 77 degrees, 10 minutes, 37 seconds West, which point is shown with a yellow line on the attached photograph, in the Petitioner's attached Petition, and on the attached tax map. This portion of the road is approximately one mile in length;

WHEREAS, the Bertie County Board of Commissioners is in favor of the Petitioner's request;

WHEREAS, when the Board of Transportation removes the subject portion of Billip Club Road from its secondary road system, it is the intent of the Bertie

County Board of Commissioners to follow the procedures set out in N.C.G.S. 153A-241 to close it and to call a public hearing on the question.

NOW, THEREFORE, BE IT RESOLVED, by the Bertie County Board of Commissioners that:

1. Pursuant to N.C.G.S. 136-63, the Bertie County Board of Commissioners requests that the North Carolina Board of Transportation abandon the portion of Billip Club Road that is located to the South of GPS coordinates 36 degrees, 1 minute, 2 seconds North; 77 degrees, 10 minutes, 37 seconds West from the State's secondary road system. The proposed new end of state maintenance is shown with a yellow line on the attached photograph, in the Petitioner's attached Petition, and on the attached tax map.

2. Pursuant to N.C.G.S. 153A-241, the Bertie County Board of Commissioners declares its intent to close the subject portion of Billip Club Road when the North Carolina Board of Transportation removes it from the State's secondary road system. When the subject portion of the road is dropped from the State system, a public hearing will be held by the Bertie County Board of Commissioners to consider an order closing the subject portion of the road. The County Manager is directed to publish at that time a notice of the public hearing once a week for three successive weeks before the hearing and to post the notice in at least two places along the subject portion of the road.

Upon motion duly made and seconded, the above Resolution was unanimously adopted by the Bertie County Board of Commissioners at their regularly scheduled meeting held on the 1st day of June, 2020.

BERTIE COUNTY



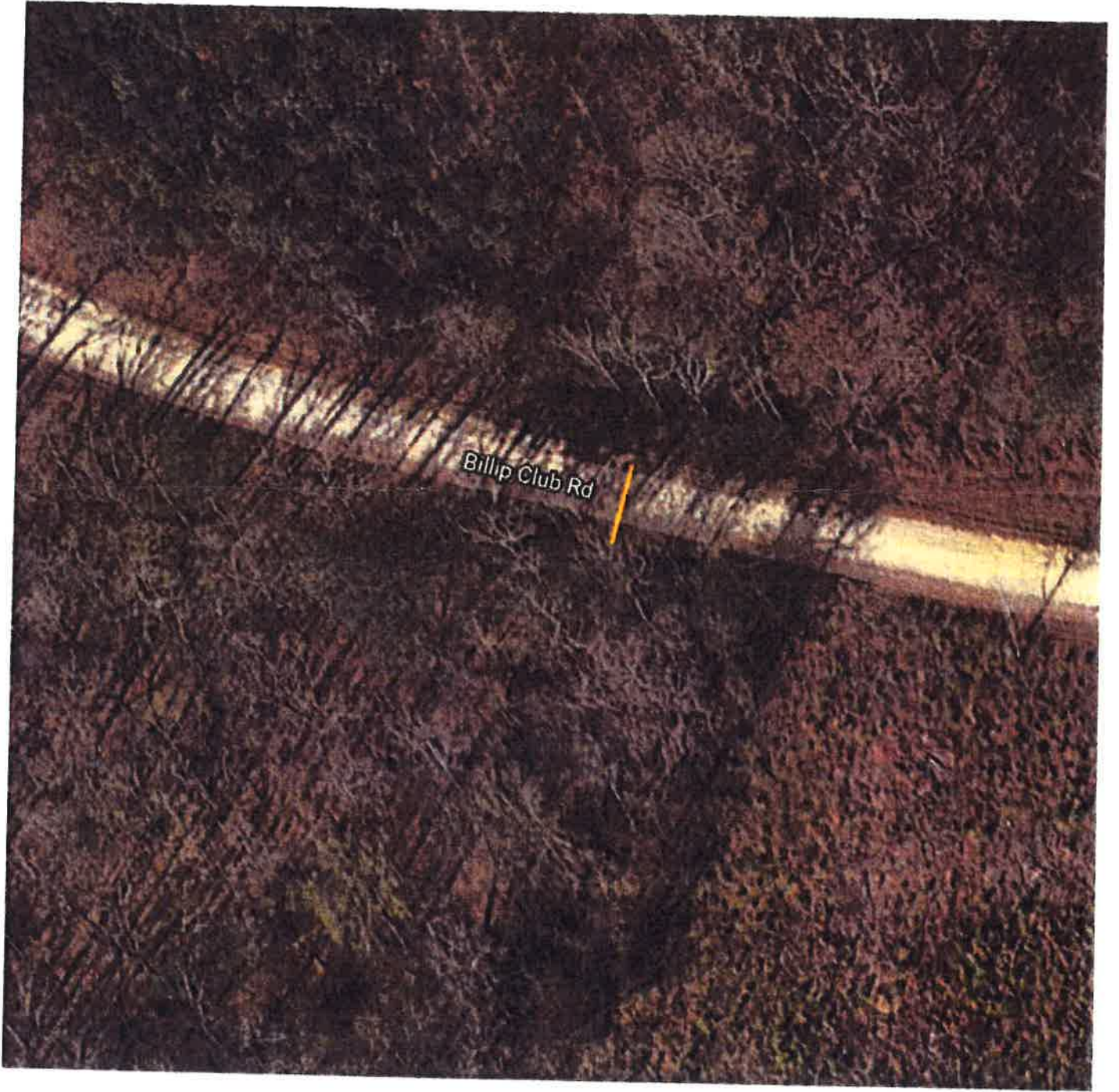
Ronald D. Wesson, Chairman
Bertie County Board of Commissioners

ATTEST:



Sarah S. Tinkham,
Clerk to the Board of Commissioners

36 01 02 n 77 10 37w





STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 5, 2020

STATE PROJECT: 1.1008RW
COUNTY: Bertie
DESCRIPTION: SR 1123 – Billip Club Road
SUBJECT: Abandonment/Deletion of end portion of road from State System

MEMORANDUM TO: Michael Hill
District Engineer

FROM: Michelle A. Pittman
Division Right of Way Agent

Per your request, this office has investigated the request to abandon/delete the end portion (+/- 5065') of the above mentioned state maintained road. There should be no issue of access as the petitioner is the only property owner on both sides of the road to the end, and the only one using this section for access.

Should you need additional information, please advise.

MAP/map

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
RIGHT OF WAY – DIVISION 1
230 NC 42 WEST
AHOSKIE, NC 27910

Telephone: (252) 332-8182
Fax: (252) 332-3040
Customer Service: 1-877-368-4968

Location:
230 NC 42 WEST
AHOSKIE, NC 27910

Website: www.ncdot.gov



A-2

HOPE PROGRAM OVERVIEW

HOPE Program Applications Reopening

The NC Housing Opportunities and Prevention of Evictions (HOPE) Program is reopening applications soon. The HOPE Program provides rent and utility bill assistance to renters who have been financially impacted by the COVID-19 pandemic. The HOPE Program has been updated since the first open application period. This fact sheet is intended to inform tenants, landlords and utility providers about how the new program works.

AREAS SERVED

The HOPE Program will serve very low-income renters in 88 North Carolina counties. Very low income is defined as earning less than or equal to 50% of the area median income for the county where the renter lives. The 12 counties listed below received direct federal funding for rent and utility assistance programs. If you live in the one of these counties, you should apply to your local rent and utility assistance program instead of the HOPE Program:

[Buncombe](#)
[Cabarrus](#)
[Cumberland](#)
[Durham](#)

[Forsyth](#)
[Gaston](#)
[Guilford](#)
[Johnston](#)

[Mecklenburg](#)
[New Hanover](#)
[Union](#)
[Wake](#)

Native American tribes also received direct federal funding for rent and utility assistance programs. Recognized members of the following tribes will be served by programs managed by their tribal governments: Eastern Band of Cherokee Indians, Coharie Tribe, Haliwa-Saponi Indian Tribe, Lumbee Tribe of North Carolina and Waccamaw-Siouan Tribe.

ELIGIBILITY

Very low-income renters are eligible for rent and utility assistance from the HOPE Program. To qualify for assistance, you must meet all of the following requirements:

- You rent your place of residence.
- You have missed rent or utility payment(s) sometime since April 1, 2020, or been faced with homelessness or possible eviction.
 - You do not have to be late on your rent when you apply in order to qualify for assistance.
 - Being late on an essential utility sometime since April 1, 2020 qualifies as being at risk of eviction or homelessness.
- You have lost income or been unemployed due to the COVID-19 pandemic, or experienced significant costs or financial hardship from the pandemic.
- You have a household income that is less than 50 percent of the area median income for the county where they live. You can check your county's area median income using the [HUD 2021 Income Limits Documentation System](#) calculation tool.
- You live in one of the 88 counties that the HOPE Program serves. However, if you live in one of the 88 counties and are a recognized member of one of the tribes listed above, you will be served by your

tribal government's rent and utility assistance program.

BENEFITS

Rent Assistance

The new phase of the HOPE Program will pay the monthly rent you owe to your landlord, up to the fair market rent for a 2-bedroom unit in your county. You can find the county fair market rent limits using the [2021 HUD Fair Market Rent Documentation System](#). Rent limits are rounded down to the nearest \$5 for easier calculation.

Eligible applicants may receive up to 12 months of rent assistance, which may include up to nine months of past due rent. Rent assistance provided during the first phase of the HOPE Program counts towards the nine months of past due rent assistance that an applicant can receive.

The program also pays three months of future rent at a time, with 12 months being the maximum amount of assistance the program can provide in total. If the applicant has not exhausted 12 months of rent assistance, and funds are available, then an applicant may apply for additional rounds rent assistance if they still require rent assistance. Federal grant guidance requires that applicants re-apply and re-qualify every three months to ensure that the applicant continues to qualify for assistance.

Rent assistance is paid to the landlord on behalf of the eligible applicant. Landlords that accept this phase of HOPE funds agree to not evict the applicant for non-payment of rent during the period of assistance and for at least 60 days after that period ends.

Utility Assistance

Utility assistance is available to applicants that apply and qualify for rent assistance. Utility-only applications will not be accepted in this phase of the HOPE Program.

The program covers essential utilities, up to a maximum amount. Those utilities and the maximum assistance amounts are as follows:

- Electricity: up to \$510
- Natural gas, propane or heating oil: up to \$135
- Water: up to \$105
- Wastewater: up to \$120

Applicants who reapply for rent assistance may also reapply for utility assistance. Utility assistance will be paid directly to the utility provider on behalf of the applicant. Utility assistance provided during the first phase of the HOPE Program counts towards the 12 months of past due utility assistance that an applicant can receive.

Rent and utility assistance is provided based on the availability of funding.

HOPE PROGRAM APPLICANT FREQUENTLY ASKED QUESTIONS

How do I qualify for rent and utility assistance from the HOPE Program?

Very low-income renters are eligible for rent and utility assistance from the HOPE Program. To qualify for assistance, you must meet all of the following requirements:

- You rent your place of residence.
- You have missed rent payment(s) sometime since April 1, 2020, or been faced with homelessness or possible eviction,
- You have lost income or been unemployed due to the COVID-19 pandemic, or experienced significant costs or financial hardship from the pandemic,
- You have a household income that is less than 50 percent of the area median income for the county where they live. You can check your county's area median income using the [HUD 2021 Income Limits Documentation System](#) calculation tool.
- You live in one of the 88 counties that the HOPE Program serves.
 - If you live in the following counties, you will need to apply to your local program: Buncombe, Cabarrus, Cumberland, Durham, Forsyth, Gaston, Guilford, Johnston, Mecklenburg, New Hanover, Union, and Wake. You can find contact information on [HOPE Program website](#) or by calling 2-1-1.
 - If you are a recognized member of one of the following tribes, you will be served by your tribal government's rent and utility assistance program: Eastern Band of the Cherokee Indians, Coharie Tribe, Haliwa-Saponi Tribe, Lumbee Tribe of North Carolina and Waccamaw-Siouan Tribe.

How do I apply? What if I don't have access to the internet?

You can apply online by going to hope.nc.gov. You can use your smartphone, tablet or computer. If you don't have access to the internet, you can contact the HOPE Program Call Center at **(888) 9ASK-HOPE or (888) 927-5467** to apply by phone. You can also contact the Call Center if you have questions about completing your online application.

What do I need to apply?

A head of household must apply for assistance from the HOPE Program. A head of household is defined as a person that can make decisions on behalf of the entire household. That person needs to gather the following information in order to complete the application:

- household income, including all income from all members of your household,
- lease or other proof of a rental relationship between the household and a landlord to show that you are a renter. If you do not have a lease, you may instead submit:

- A completed [Lease Summary form](#), which must be signed by your landlord, or
 - A written statement from your landlord with your name, explaining how much your lease is a month, your rent address, how many months late you are, and when the lease ends, or
 - Proof of payment such as a check or bank statement showing a deposit to your landlord for the amount of the rent.
- your landlord's name, e-mail address and other contact information. Having your landlord's e-mail address is essential to providing rent assistance,
 - the most recent utility bill for any essential utility (electricity, water, wastewater/sewer, or natural gas/heating fuel) for which you need assistance,
 - HOPE applicant ID number if you received assistance from the HOPE Program previously

Can I apply for more HOPE benefits if I received rent and/or utility assistance from the HOPE Program before? What if I received assistance from another program?

You can receive assistance from the HOPE Program if you received assistance in the first phase of the program as long as you continue to need assistance and otherwise qualify according to the eligibility requirements. You should be aware that the assistance you received from the previous phase of the program will count toward the 12-month maximum assistance that you may receive.

You may be eligible for assistance from the HOPE Program if you received assistance from another source, but you must disclose that assistance to your assigned HOPE Specialist, since the HOPE Program may not duplicate other assistance that you have already received.

My family has lost income due to the pandemic and we have fallen behind on utilities, but we have kept up with rent. Can my family still qualify for rent and utility assistance?

Yes, being late on an essential utility (electricity, water, wastewater/sewer, or natural gas/heating fuel) is enough to qualify for rent and utility assistance if you meet the other eligibility criteria. For this phase of the HOPE Program, you do not have to be behind on your rent to qualify for rent assistance but you must request and be eligible for rent assistance to also receive utility assistance. Utility assistance is not offered as a standalone award.

How much of my rent will the HOPE Program pay?

The new phase of the HOPE Program will pay the monthly rent you owe to your landlord, up to the fair market rent for a 2-bedroom apartment in your county. You can find the county fair market rent limits using the [2021 HUD Fair Market Rent Documentation System](#). Eligible applicants can receive up to 12 months of rent assistance, which includes up to nine months of past due rent. Rent assistance provided during the first phase of the HOPE Program counts towards the total 12 months of total rent assistance that an applicant can receive.

The program also pays three months of future rent at a time, with 12 months being the maximum

amount assistance the program can provide in total. If the applicant has not exhausted 12 months of rent assistance, and funds are available, then an applicant may apply for additional rounds of rent assistance if they still require rent assistance. Federal grant guidance requires that applicants re-apply and re-qualify every three months to ensure that the applicant continues to qualify for assistance.

What kind of utilities can I get help to pay? How much will the HOPE Program pay?

The HOPE Program provides utility assistance for electricity, water, sewer/wastewater, natural gas and heating fuel. You will need to upload your most recent utility bill for any utility that you need help paying. Assistance is available for past due essential utilities, which may not exceed the following amounts:

- Electricity: up to \$510
- Natural gas, propane or heating oil: up to \$135
- Water: up to \$105
- Wastewater: up to \$120

Applicants that continue to have a rent and utility assistance need may reapply to receive utility assistance at a later date, if program funds remain. Utility assistance will be paid directly to the utility provider on behalf of the applicant.

What are the steps for getting assistance?

These are steps for getting assistance from the HOPE Program:

1. Application

You should complete the online application and upload all required documents or apply by phone and provide documents as instructed by the HOPE Program helpline.

2. Eligibility Review

Your application and documents will be reviewed by the HOPE Program to determine if your household is eligible for assistance. If your household is not eligible, you will be informed by the program the reason that you are not eligible.

3. Award

If you are found to be eligible, the amount of your award will be calculated and you will be notified of the amount and types of awards that your household can receive.

4. Agreements

In order to receive assistance, you and your landlord must enter into an agreement in order for the awards to be paid. Both you and your landlord must sign the Landlord and Tenant Agreement and your landlord must provide a W-9 for the award to move to payment. All of these documents will be provided through e-mail and are signed electronically.

5. Payment

Once all required agreements and W-9s are signed and provided to the HOPE Program, the award will move to payment. Failure to respond and complete the required documents within 21 days of receiving them will result in your award being canceled. Therefore, it is important that you check your e-mail frequently and respond quickly in order to obtain assistance.

I would like someone I trust to help me apply for the HOPE Program. Is that permitted?

Yes, you may allow someone who you trust to help you with your application process. In order for the HOPE Program to be able to share sensitive information with the person that you would like to help you, you should complete the [Communication Designee Form](#) and upload the form with your application.

If you would like for someone to be able to act on your behalf, you should upload a signed [Power of Attorney Form](#) that names the person that is authorized to act on your behalf.

You can designate a co-applicant (co-head of household) that lives in the household with you to make decisions on behalf of the household when you apply or reapply for assistance without needing a communication designee form.



A-3

MEETING OUTLINE

WINDSOR, NC 2021 CONFERENCE

Prayer

Partner Introductions

Conference Vision

How you can be a part

Q & A



PRAYER

Pastor Gregory Gilliam



Melvin Raynell Rascoe

Partner

Melvin Raynell Rascoe, the eldest child of Margaret Whitehead-Wiggins and Ret. MSGT Melvin D. Rascoe, was born on December 24, 1975 in (Martin County) Williamston, North Carolina. A native of Windsor, North Carolina, Reverend Rascoe was educated through the North Carolina public school system. He graduated from Bertie High School in June of 1994. Upon graduation, he furthered his education at ECPI College of Technology in Virginia Beach, VA where he majored in Office Technology and Computer Science.

He received Christ as his Savior at age 11 at Emmanuel Baptist Church in Laurel, Maryland. Upon moving to Windsor, North Carolina in 1987, he joined Zion Bethlehem Missionary Baptist Church where he served on several ministries.

Reverend Rascoe has studied at the Baltimore School of the Bible, and Charles H. Mason Seminary School in Baltimore. Reverend Rascoe has earned a Bachelor of Arts Degree in Theology from Eastern Theological Seminary, Lynchburg, Virginia and he has earned his second Bachelor's Degree from Lancaster Bible College in Greenbelt, Maryland on Saturday, May 13, 2017. Currently, he is a dual major student at Capital Bible Seminary in Greenbelt, Maryland, where he is working on a Master's of Divinity Degree and a Master's of Arts in Ministry with a concentration in Pastoral Studies, which he will complete in the winter of 2018.

Reverend Rascoe is currently employed by the United States Government, Social Security Administration in Baltimore, Maryland.

In March of 2011, Reverend Rascoe organized his church ministry, The Carpenter's Shop Ministries, where he served as Senior Pastor for nearly 5 years. He served as Executive Director of Protocol and Pastoral Care at New Second Baptist Church in Baltimore for several months until he was called to the office of Senior Pastor. On Thursday, June 21, 2018, Reverend Rascoe was elected as the fifth Pastor of New Cornerstone Baptist Church, Baltimore, Maryland.

Reverend Rascoe earthly blessing is his son Christian.

Pastor Melvin Rascoe graduated from Lancaster Bible College & Capital Seminary in 2020 with a Masters Degree in Ministry with a concentration in Pastoral Leadership. He will graduate in 2022 with A second Masters of Divinity from same school.



Gregory Gilliam

Partner

Gregory Style Gilliam, was born on October 2, 1967 to Helen and Leslie Gilliam Jr. Pastor Gilliam is a native of Bertie County N.C. He graduated from Bertie High School in June 1985.

Upon graduation, He joined the U.S. Army. There he served for 8 years as a Multichannel Communication Equipment Operator(31M) His tours of duties were Ft. Jackson S.C (boot camp) Ft. Gordon Georgia (A.I.T), Ft. Polk Louisiana, Kaiserslautern Germany and Ft. Riley Kansas. Pastor Gilliam is a Gulf War Veteran.

Pastor Gilliam is married to Joyce A Gilliam, they have been married since December 10, 1992. They have three children and two grandchildren. Kevona Holley(daughter) Isaac and Jeremiah Gilliam (sons) Elijah White(grandson) Kassidee Bond(granddaughter).

Pastor Gilliam was called to preach the gospel November 1995. During this time he was a member of the Ashland Missionary Baptist Church, Merry Hill NC. In March 1996 he became the pastor of Emmanuel Full Gospel Church. There he served as pastor for 12 years. In 2008 he founded World Harvest Christian Church. His wife Joyce Gilliam serves as the Co-Pastor.

Pastor Gilliam holds a Bachelor Degree in Divinity and a Master Degree in Theology from Roanoke Theological Seminary in Elizabeth City NC. He is also a graduate from Martin Community College in Williamston NC with a CNA 1&2 licenses.

Pastor Gilliam greatest desire is to advance the kingdom of God while building people of faith to impact the world.



Bernice Loman **Partner**

Bernice, born and raised in Windsor, NC, is a woman of Faith, Business Coach, Marketing Campaign Specialist, Author and has plenty of titles. She has a Master's and Bachelor's in Business Administration and Management and serves as the overseer, visionary and designer for Loman Creative Services, Loman Creative Marketing and MoTalents: It's definitely possible through God's grace. She has a passion for marketing campaigns, business development, economic growth, as well as developing inspiring business owners, entrepreneurs and spiritual leaders. She is a Certified Solution Provider of Constant Contact, Certified Executive Business Coach, Zoom Partner & Zoom Certified in Zoom Rooms, Meetings, Webinars & Phone Systems and Google Certified for Mobile Websites. She also hosts an annual Christian Business Owners Business Summit for Christian business owners, entrepreneurs and ministries. She enjoys traveling and educating with her fun-filled workshops and webinars. In her spare time, she enjoys youth & music ministry, serving as a Chairperson for Kimtech Training College in Africa, composing music and spending time with family & friends.

VISION OF CONFERENCE

AUGUST 13 & 14, 2021
IN WINDSOR, NC.

World Harvest Christian Center
10am - 5pm
7pm-9pm

Mission: To bring economical & spiritual growth to the
people in or near Windsor, NC. for no charge.

Friday.

Prayer, Praise,
Business Workshops
& Revival

Saturday.

Prayer, Praise,
Business Workshops
& Revival

Business
workshops
from 10am -
4pm

Vendors from
4pm-5pm

Revival 7pm

BRIEF SCHEDULE

BUSINESS WORKSHOPS

Educational resources, Credit restoration, business start-ups, resume building, business marketing, book publishing, life Insurance, health/fitness, youth empowerment, etc.

VENDORS

Educational resources, FREE vendors.

REVIVAL

Nightly revival, Getting back to our first love, Repentance, Refilling, and Restoration.

PRAISE & WORSHIP

Adoration, Giving Praises to God.

HOW YOU CAN BE A PART



PRAY

Add the 2021 Windsor, NC. Conference to your prayer list.



PARTNER

Consider sharing your talents, gifts & resources with the 2021 Windsor, NC. Conference team.



SHARE

Share with your contacts through text, social media, word-of-mouth and all other media outlets. Share flyer & website.

WHAT WE NEED

**WORKSHOP
PRESENTERS**
Business Experts

MUSIC BAND
Singers &
Musicians

**MINISTRY
PARTNERS**
Pastors &
Outreach Team

**BUSINESS
PARTNERS**
Workshop
Facilitators &
Vendors

MEDIA TEAM
Event
photographers,
videographers and
flyer distributors.

CLERGY TEAM
2 Revivalists
Prayer Team

WORKSHOPS

TOTAL OF 14

1. Credit restoration
2. Business start up
3. Church planting
4. Resume Building
5. Media Ministry
6. Branding & Marketing Your business
7. Book Publishing
8. Life Insurance
9. Health/Nutrition
10. Grant Writing
11. Youth Empowerment
12. The Legal System
13. Employment
14. Home Ownership



WEBSITE

www.wncconference.com



WINDSOR, NC CONFERENCE

EMAIL ADDRESSES

Pastor Melvin Rascoe

Volunteers & Planning

melvin@wncconference.com

Pastor Gregory Gilliam

Vendors & Pastoral Partnerships

gregory@wncconference.com

Bernice Loman, MBA

General Info & Registration

Info@wncconference.com

CONTACT INFO



Q & A



A-4



ALBEMARLE REGIONAL HEALTH SERVICES
Partners in Public Health

711 Roanoke Ave. Elizabeth City, NC 27909

NEWS RELEASE #182

May 28, 2021

FOR IMMEDIATE RELEASE

Contact Information:

Amy Underhill, Public Information Officer

Phone: 252-338-4448

Email: aunderhill@arhs-nc.org

ALBEMARLE REGIONAL HEALTH SERVICES PROVIDES UPDATE ON REGIONAL VACCINE CLINICS

Updated COVID-19 vaccine counts, cases, and outbreaks

Elizabeth City, NC – Albemarle Regional Health Services (ARHS) is providing updated information on COVID-19 vaccines, lab confirmed positive COVID-19 cases, and facility outbreaks as of 1 p.m. Friday, May 28, 2021 in addition to the weekly surveillance report (attached). Please note, our vaccination percentages on the surveillance report are now based on the regional 12 and older population. Vaccine partner estimates are based on vaccines allocated to partners in the eight-county region and federal vaccine allocation to pharmacies in the region.

ARHS is accepting vaccine appointments for first and second dose Moderna and Johnson and Johnson at each of our local health departments. Appointments will be available to residents of the eight county region who are 18 and older. Individuals, who received their first dose of Moderna at any of our eight locations and are in need of their second dose, can also schedule an appointment.

ARHS is continuing to accept appointments for youth ages 12-17 living in the eight-county region for the Pfizer vaccine. If your child is between the ages of 12 to 17 and you would like for them to receive the Pfizer vaccine, please call your local health department to schedule an appointment.

Pasquotank County Health Department 252-338-4400	Perquimans County Health Department 252-426-2100	Camden County Health Department 252-338-4460	Chowan County Health Department 252-482-6003
Currituck County Health Department 252-232-2271	Bertie County Health Department 252-794-5322	Gates County Health Department 252-357-1380	Hertford County Health Department 252-862-4054

“We continue to see our active COVID-19 cases decline across the region due to vaccination efforts and our community’s willingness to help fight this pandemic,” states R. Battle Betts, Jr., MPA, ARHS Health Director. “We look forward to cases continuing to decline as more and more community members make the decision to receive their vaccine. While restrictions and mandates have been lifted, it is still important to mask up if you have not been fully vaccinated. As we enter into the Memorial Day holiday, I wish everyone a safe and healthy weekend spending time with family and friends.”

-more-

Total First Doses of ARHS Vaccine Administered – 44,188

County	Vaccine Administered	County	Vaccine Administered
Pasquotank	10,776	Currituck	8,162
Perquimans	4,334	Bertie	5,356
Camden	3,207	Gates	3,121
Chowan	4,542	Hertford	4,690

Total Second Doses of ARHS Vaccine Administered – 41,183

County	Vaccine Administered	County	Vaccine Administered
Pasquotank	9,498	Currituck	7,726
Perquimans	3,821	Bertie	5,079
Camden	3,124	Gates	3,262
Chowan	4,130	Hertford	4,543

ARHS COVID-19 Cases

County	# Lab Confirmed Cases	# Active Cases	# Recovered Cases	Total # of Deaths
Pasquotank	3,413	9	3,320	84
Perquimans	1,023	2	1,010	11
Camden	680	6	669	5
Chowan	1,480	7	1,443	30
Currituck	1,574	5	1,553	16
Bertie	1,782	3	1,733	46
Gates	745	7	725	13
Hertford	2,109	1	2,044	64
Totals	12,806	40	12,497	269

-more-

ARHS is continuing to monitor the facility outbreak at Chowan River Rehabilitation and Nursing. Currently there is one resident and one staff member with lab-confirmed positive results.

ARHS is reporting additional COVID-19 related deaths in Bertie and Hertford County residents. These individuals were both over the age 65 and succumbed to complications from the virus. In addition, ARHS is reporting one COVID-19 related death in a Pasquotank County resident. This individual was in the 18-24 year age range and succumbed to complications from the virus. These deaths are not related to a facility outbreak.

Although we are in the vaccine phase of the pandemic, COVID-19 testing is still available for those meeting criteria by appointment only at the local health departments across the region. ARHS encourages residents to call their primary care provider for an assessment or information on testing availability before calling the local health department. If someone does not have a primary care home, ARHS does offer primary care services. All tests will be completed through a curbside screening clinic at the local health department. For more information on criteria for COVID-19 testing or appointments, call 252-338-WELL/9355 or your local health department directly.

ARHS is collaborating with OptumServe to provide additional, no-cost COVID-19 testing sites in Bertie, Hertford, Gates, and Chowan counties. Typically testing is available Monday, Thursday, and Saturday from 10 a.m. to 2 p.m. and Tuesday and Friday from 1 – 5 p.m. You may check availability and register to make an appointment for testing by visiting <https://lhi.care/covidtesting> or by calling (877) – 562-4850.

ARHS is continuing to ask our community citizens to be mindful in practicing preventive and safety measures to prevent the spread of COVID-19. Please remember these precautions:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Practice social distancing; stay at least six feet away from others, avoid unnecessary travel, avoid handshakes, hugs and other close contact.
- Wear a cloth face covering in public when not fully vaccinated.

For more information about COVID-19, visit these sites:

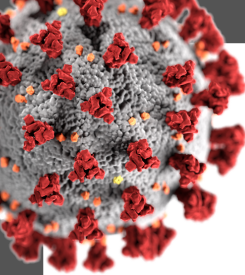
Albemarle Regional Health Services - <http://www.arhs-nc.org/> or call **252-338-WELL** or **1-833-640-SHOT**

North Carolina Department of Health and Human Services - <https://www.ncdhhs.gov/>

Center for Disease Control - <https://www.cdc.gov/>

For more information, please contact Amy Underhill, ARHS Public Information Officer at 252-338-4448 or aunderhill@arhs-nc.org. Albemarle Regional Health Services is dedicated to disease prevention and the promotion of a healthy environment to reduce morbidity, mortality, and disability through quality service, education, and advocacy.

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ALBEMARLE REGIONAL HEALTH SERVICES

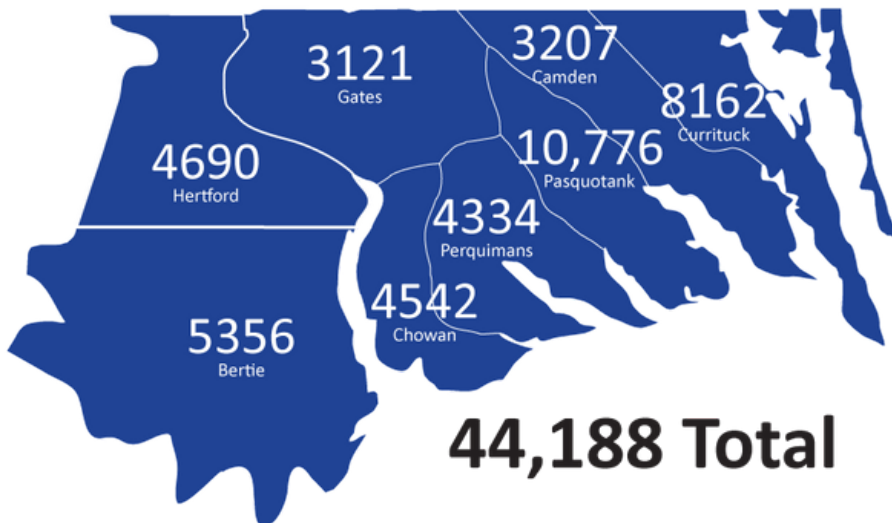
Partners in Public Health: Inspiring people to lead healthy lives.

Pasquotank • Perquimans • Camden • Chowan • Currituck • Bertie • Gates • Hertford

COVID-19 Vaccine Report

May 28, 2021

ARHS: COVID-19 First Dose Administrations by County



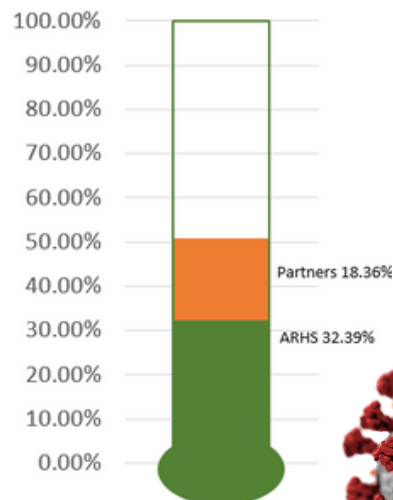
44,188 Total

Partners administered 25,050 for a grand total of 69,238

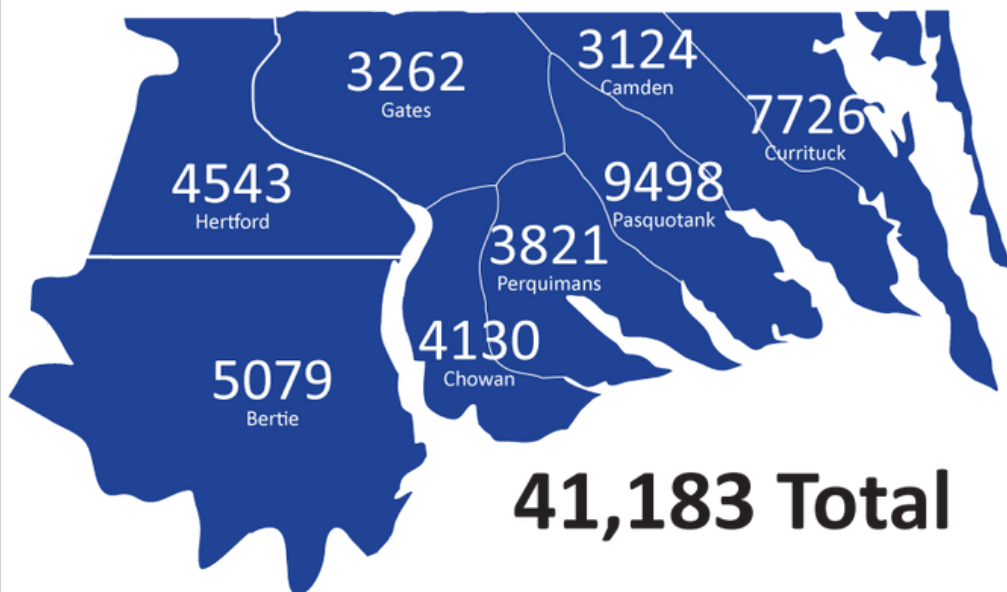
Please note: Friday and weekend events will be included in next week's totals

Percentage of Population 12 and older Partially Vaccinated:

50.74%



ARHS: COVID-19 Second Dose & One Dose Administrations by County



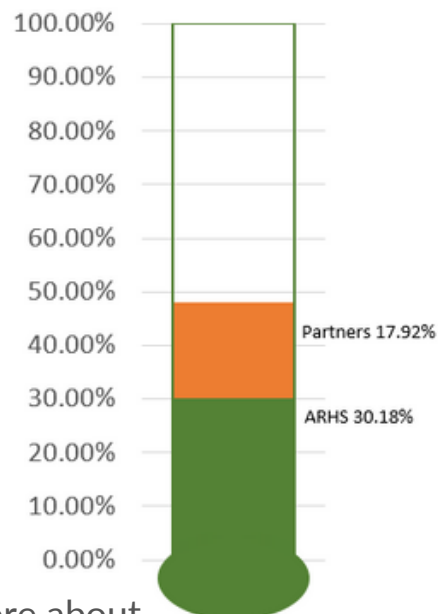
41,183 Total

Partners administered 24,450 for a grand total of 65,633

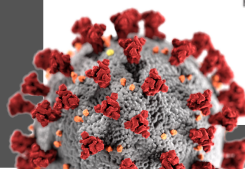
Please note: Friday and weekend events will be included in next week's totals

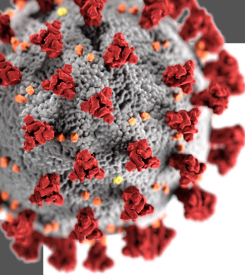
Percentage of Population 12 and older Fully Vaccinated:

48.10%



Please visit www.arhs-nc.org to learn more about vaccine clinics in the ARHS region.





ALBEMARLE REGIONAL HEALTH SERVICES

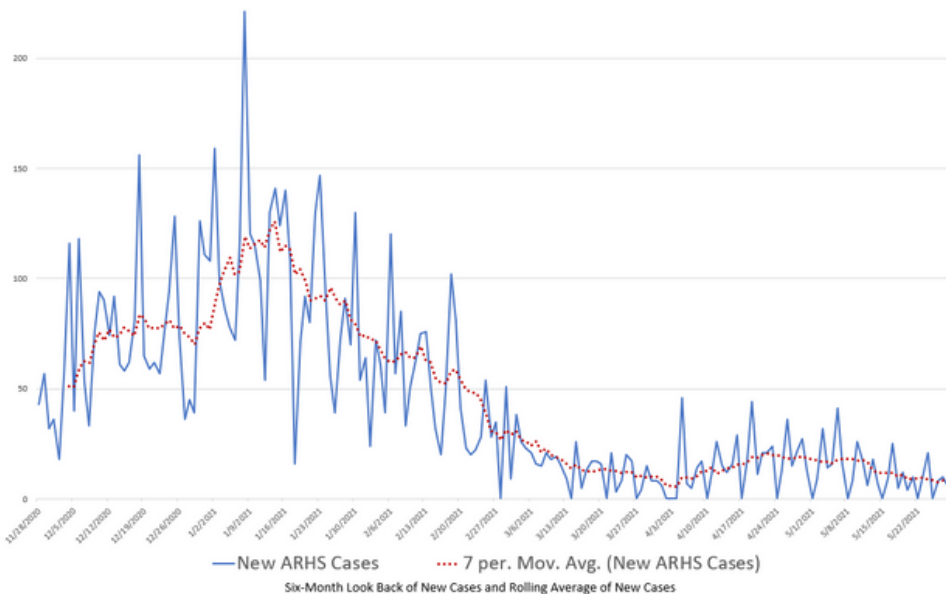
Partners in Public Health: Inspiring people to lead healthy lives.

Pasquotank • Perquimans • Camden • Chowan • Currituck • Bertie • Gates • Hertford

COVID-19 Surveillance Report

May 28, 2021

New Daily Cases with Trendline



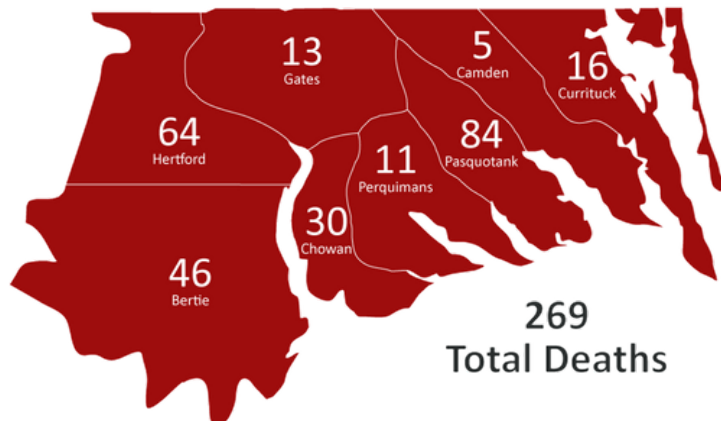
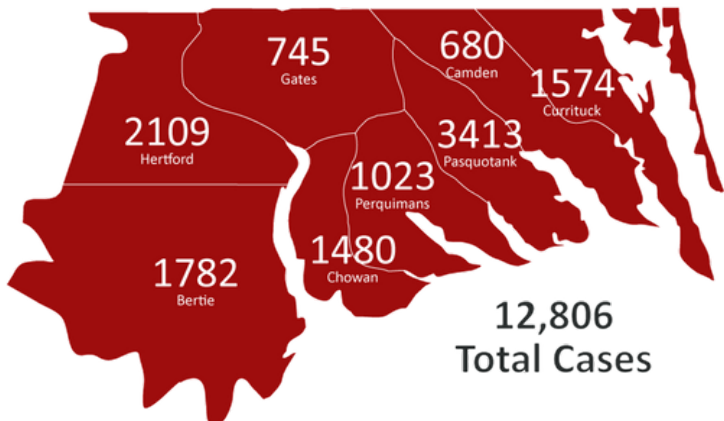
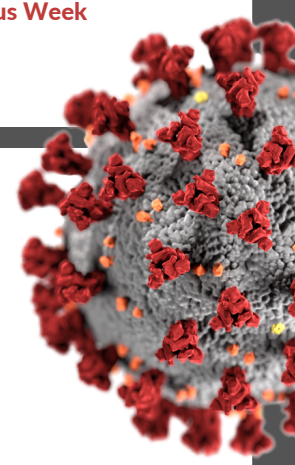
Total State Reported Lab Tests Week Ending 5/22/21

1553

Percent Positive

3.54%

Down by 0.83% from Previous Week





Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: June 1, 2021

SECTION: Consent (C-1 to C-4)

DEPARTMENT: Governing Body

TOPICS:

1. Approve Minutes for Regular Meeting 1-4-2021
2. Budget Amendments
3. Project Ordinance – American Rescue Plan: Coronavirus State & Local Fiscal Recovery Fund
4. Approve Interlocal Agreement with Washington County for Inspection Services

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Recommend approval.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): Recommend approval.

ATTACHMENTS: Yes, see each particular agenda item.

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



C-1

Windsor, North Carolina
January 4, 2021
REGULAR MEETING

The Bertie County Board of Commissioners met for a regularly scheduled meeting today inside the Commissioners Room, 106 Dundee Street, Windsor, NC. Due to the COVID-19 pandemic, this meeting was hosted partially in person and partially via Zoom (conference call). The following members were present or absent:

Present: Ronald “Ron” Wesson, District I
 Greg Atkins, District II
 Tammy A. Lee, District III
 John Trent, District IV

Absent: None

Staff Present: County Manager Juan Vaughan, II
 County Attorney Lloyd C. Smith, Jr.
 Finance Director William Roberson

Staff Present (Zoom): HR/Risk Management Director Cortney Ward

CALL TO ORDER

Chair Lee called the meeting to order.

INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Wesson gave the Invocation and led the Pledge of Allegiance.

PUBLIC COMMENTS

Chair Lee stated that there are rules for public comments that can be found on the Facebook page and the website. Chair Lee asked Director Cortney Ward if there were any public comments.

Director Cortney Ward began by providing a brief overview of the public comments’ rules and procedures.

Director Cortney Ward stated the first public comment to present was from Chair Wesley Dudley of the Bertie County Democratic Party: “The Bertie County Democratic Party would like to extend a warm appreciation for the consideration of their nominee Mr. James Lee for the vacated District V Commissioners seat in accordance with NCGS.”

Director Cortney Ward stated the next public comment was from Mr. James Pugh, who stated he was writing to ask the Board of Commissioners to please respect the nomination of the Bertie County Democratic Party for Mr. James Lee to fill the vacant seat, previously held by Mrs. Ernestine Bazemore.

Director Cortney Ward stated the next public comment was from Pastor Samuel Shaw of Mt. Olive Missionary Baptist Church in support of the Democratic nomination for Mr. James Lee to fill the vacant seat previously held by Mrs. Bazemore.

Director Cortney Ward stated the next public comment came from John Davis, whose letter stated that Mr. James Lee was fully qualified with a seventy-six percent vote from the Democratic Party Leadership to fill the vacant seat of Ms. Bazemore. As read by Director Cortney Ward, the letter further stated that Mr. Davis hopes the board would support the recommendation of the Democratic Party Leadership to allow Mr. James Lee to fill the vacant seat previously held by Mrs. Bazemore.

Director Cortney Ward stated the final comment was from Dr. Kenny Barber. Dr. Barber stated that his opinion was strictly nonpartisan and he presently speaks in a nonpartisan voice. Mr. Barber’s letter stated that any office of government that is fair and just should automatically govern according to the will of the people’s majority when logical and reasonable. If any elected official fails to do this simple task, they are saying to the people that their personal agenda is more important than your group agenda. The vacant position previously held by Senator-Elect Ernestine Bazemore is one of legacy and honor. Dr. Barber further stated it is his hope that due to the pain and suffering of this Tier 1 county that The Board of Commissioners have already decided to accept the people’s majority so that we can move on to greater accomplishments for the betterment of Bertie County and its citizens.

Chair Lee publicly thanked the citizens who came to the rescue and assisted the deputy whose car recently caught fire after an accident.

APPOINTMENTS & REPORTS

2021 Crossroads Magazine by Anna Phipps of the Roanoke-Chowan News Herald

Anna thanked everyone for allowing her to come and discuss the magazine. Anna stated that the Crossroads Magazine is one of the most important pieces they publish as it is a comprehensive look at the Roanoke-Chowan area. For the 2021 edition, the editorial staff will seek out the unique stories behind the historical markers that got the Roanoke-Chowan area landscaped. The Roanoke-Chowan News Herald will print 9,000 copies that will be inserted in their paid publications on February 24th and February 25th. The readership includes Bertie, Hertford, and Northampton counties. They will also distribute additional copies to the Chamber of Commerce offices, Economic Development government offices, and Welcome Centers. Anna requested support again this year.

Commissioner Wesson made a **MOTION** to purchase page three again and the add-on for one-hundred dollars. Commissioner Trent **SECONDED** the motion. The **MOTION PASSED** with a 5-0 vote.

Library & Cooperative Extension Construction Project Update by MHA Works Project Architects Amber Idol & Dani Hoff

Amber Idol provided a brief update beginning with the good news that this month's progress is on target. However, the site is still extremely wet, so the parking lot has not been paved yet. The two items mentioned in previous meetings that remain hold-ups are (1) the two-hour glazing that is along the library wall that separates the library faces and the gallery and (2) the other windows for the exterior, which will be on site next week.

Commissioner Wesson asked about the anticipated completion date at this point. Amber stated at this point, it really depends on the building inspector and whether he's going to allow people to move in, and having the parking lot paved. Amber stated they would know better in a couple of weeks when things progress. She stated the building will be ready, so we should still be able to have the ribbon cutting in March.

Emergency Management Financial Update by Colleton Software Senior Vice President Dave Pickren

Mr. Pickren stated Thomas Smith, who is in their Irwin, SC office and handles Non-Emergency Transport (NET), was also on the call. They followed up with some of items that came up in the October meeting. They reviewed figures for NET from calendar year 2020 and how they anticipate finishing 2021.

Mr. Smith stated things are going in the right direction. They completed the first wave up paperwork and billed roughly \$70,000 to \$80,000 worth of charges. On top of that, they have an additional \$70,000 to \$80,000 worth of charges pending, basically on the Medicare side. This month Medicare has finally loosened their requirements for paperwork, understanding we are in the midst of a pandemic.

Mr. Pickren added that it has been a collaborative effort with Director Mitch Cooper and Bertie County. Weekly calls have been held while working with Governor Cooper's staff to obtain the necessary information. The end goal is to get the County paid. Mr. Pickren stated they have cleared somewhere between \$55,000 to \$60,000 in the past 90 days. This is something they will continue to work on probably for years to come.

Commissioner Wesson asked how much of the gap has been closed regarding where we were when we last spoke in October compared to what you're now anticipating. Mr. Pickren stated he estimated about another \$100,000 to \$125,000 from calls in 2020 that they're working to receive.

Commissioner Trent asked Mr. Pickren what the collection rate is right now. Mr. Pickren stated the collection rate for the County is running about 72 to 73 percent and on the non-emergent it's about 78 to 80 percent. Mr. Pickren also stated it was actually a little bit ahead. On the 911 side,

we are ahead as well. Dave stated he likes to see the non-emergent side above 80. A goal of 80 percent has been set and they are working to get to that goal.

Chair Lee thanked Emergency Management and Colleton Software for their hard work.

Appointment of Bertie County Commissioner Representing District V

Chair Lee opened the floor for nominations. Commissioner Trent nominated Ron Roberson. Commissioner Atkins seconded this nomination.

Commissioner Wesson nominated the recommendation of the Democratic Party, Mr. James Lee.

Commissioner Wesson then a called point of order and requested to read the following statement into record: “The citizens of this county have a right to know that this vote we are about to take has been rigged from the very start. These three Commissioners Mr. Trent, Mrs. Lee, and Mr. Atkins communicated together and decided to elect Mr. Roberson prior to the Democratic Party having a chance to interview and recommend a candidate from their party as required by General Statutes. Mr. Trent, an Independent, approached Mrs. Lee and she agreed to support Mr. Roberson and they both approached Mr. Atkins and sought his support. Mr. Wesson stated that Mr. Roberson called him directly and asked him if he would support him. Mr. Wesson stated he told Mr. Roberson clearly that he would support the nominee of the Democratic Party and if that turned out to be him, he would support that decision. Mr. Roberson then thanked him and stated that he already had the support of the other commissioners. Commissioner Wesson stated that he then called Commissioner Atkins and asked if this was true. Mr. Atkins confirmed that Mr. Trent had first gone to Mrs. Lee and they both encouraged him to support Mr. Roberson. He then told him that he was favoring Mr. Roberson but had not yet made up his mind and understands now that may have changed. But what now makes this now especially egregious is that the Democratic Party did things the right way. They sought all candidates who expressed interest and after interviewing all four candidates publicly, they asked the precinct chair, the vice chair, and the elected party officials to discuss the candidates with the citizens of their precinct across the county before voting. Mr. Lee received 76 percent of all the votes, more than three out of four of every vote casts. Mr. Roberson was one of the candidates interviewed, but was not selected. But, the fix was already in. These commissioners have in essence said the hell with the will of these citizens and they made that decision prior to ever starting. Didn’t anyone say we should listen to the recommendation of the Democratic Party as required statutorily before making any decisions as to who would fill this seat? That never happened. This is wrong and this is a perfect example of what is wrong with our government today. Those elected to listen to the citizens, all too often, decide what they want to do before they listen to the people. Thank you very much.”

Commissioner Atkins stated he takes issue with the term “rigged” being used.

Chair Lee also stated she did not appreciate the use of the term “rigged” because it was not rigged. She stated she received a call from Mr. Trent and she informed him she had not made up her mind about who to vote for to fill the current vacancy. However, after talking to others, including her husband, who holds Mr. Roberson in high regards, and after Mr. Roberson

contacted her and shared his qualifications and why he wanted to serve, she did agree to support Mr. Roberson.

Commissioner Wesson stated rigged was the correct word and a better word might be collusion because General Statute advises us to hear the recommendation. He stated that what he understands and what was just confirmed was that the decision was made prior to the Democratic Party being notified to provide a recommendation.

Commissioner Atkins asked Commissioner Wesson if he recalled calling him twice.

Commissioner Wesson confirmed that he did call to verify what he was told by Mr. Roberson and informed Commissioner Atkins that he would be supporting the recommendation of the Democratic Party.

Chair Lee and Commissioner Atkins stated they weren't asked by Commissioner Trent to vote for Mr. Roberson, but rather, Commissioner Trent informed them he was voting for Mr. Roberson.

Commissioner Wesson asked why he nor Ms. Bazemore were contacted since Commissioners Trent, Atkins, and Lee had been in communication.

Chair Lee stated Ms. Bazemore does not have a vote in this decision.

A vote was taken to appoint Ron Roberson to fill the remainder of Ms. Ernestine Bazemore's term. The **MOTION PASSED** with a 3-1 vote. The dissenting vote was cast by Commissioner Wesson.

CONSENT AGENDA

1. Approve Minutes for Work Session 10-19-20
2. Approve Minutes for Regular Meeting 11-2-20
3. Approve Minutes for Closed Session 11-2-20
4. Approve Minutes for Regular Meeting 12-7-20
5. Approve Minutes for Closed Session 12-7-20
6. Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency

A **MOTION** was made to accept Consent Agenda items 1-5 by Commissioner Trent. The **MOTION** was **SECONDED** by Commissioner Atkins. The **MOTION PASSED** with a 5-0 vote.

The Resolution in Support of NCACC Presidential Initiative to Promote Food System Resiliency was read by County Manager Juan Vaughan.

Commissioner Wesson made the **MOTION** to approve this resolution and the **MOTION** was **SECONDED** by Commissioner Trent. The **MOTION PASSED** with a 5-0 vote.

OTHER ITEMS
DISCUSSION AGEND (D)

Update on Joint Meeting with Martin County and Chowan County Managers and Commissioners regarding Regional Jail Project

County Manager Vaughan stated that he, Chair Lee, and Vice Chair Trent attended a meeting with the County Managers of Chowan County and Martin County along with two Commissioners from Martin County and one Commissioner from Chowan County to further discuss the funding of the Regional Jail project that has been presented to the Board. County Manager Vaughan stated that in the meeting, there was consensus for each board to approach each of their legislators to look for support/funding for that project. County Manager Vaughan stated that no decisions were made with regards to a commitment to the project. However, all Commissioners in attendance did agree to pursue funding and they were going to do that by approaching their legislators and each County Manager would come back and let each manager know exactly what was discussed and what progress has been made within each county.

Chair Lee stated that she had contacted Representative Goodwin and he likes the idea and was going to get with others who represent those three counties to see what could be done once they go back into session.

Commissioner Wesson stated that it would be a good idea to get Senator Bazemore involved as her assistance could certainly be used.

Confirm Work Session on 1/20/21 and Swearing-In of Newly Appointed Commissioner

Chair Lee stated the Work Session would be at 10:00 AM and asked the County Manager to ensure it ended by 2:00 or 2:30 PM. Chair Lee asked County Manager Vaughan if he would set up the swearing in and County Manager Vaughan confirmed he would so.

Calendar Review

- January 14-15th-Legislative Goals Conference (Virtual)
- January 22nd-Essentials of County Government Roles and Responsibilities (Virtual)
- February 25th-Essentials of County Government, Session 2: Budgets, Audit & Fiduciary Duty (Virtual)

COMMISSIONERS' REPORTS (E)

Vice Chair Trent

Vice Chair Trent stated that he had no report.

Commissioner Wesson

Commissioner Wesson stated he was contacted by a lot of residents in his district who are on Woodard Road and the area affected by the last tornado. Commissioner Wesson described some pictures he has of the flooding in the ditches and yards in that tornado-affected area. Commissioner Wesson stated that two weeks ago, DOT began some major work in that area. DOT stated that they are committed to coming back and paving on Woodard Road and Morning Road as soon as the weather permits. Commissioner Wesson announced that the County received a \$140,000-grant from the Emergency Watershed Protection Program. That money will be spent clearing ditches as soon as possible.

Commissioner Atkins

Commissioner Atkins stated he no report.

Chair Lee

Chair Lee stated that furniture would begin being moved in the Tri-County Airport next week. She further stated that there is still a water issue and a fire hydrant issue they are working to resolve. Chair Lee stated she received a picture from Mayor Harrell of the flooding in the Long Branch community. There is a beaver problem in that community and they also have some ditches that need cleaning. DOT is supposed to take a look at that as well. Chair Lee stated that she spoke to several people about paying to remove the beaver issue. There is a possibility of some of the residents sharing the costs of having the beaver dam removed.

COUNTY MANAGER'S REPORTS (F)

County Manger Vaughan stated that the Family's First Coronavirus Response Act, also known as FFCRA, required employers to provide employer-paid sick leave to employees affected by

COVID-19. This requirement expired on December 31st and has not been extended. We have contacted neighboring counties to learn what other local governments are providing. County Manager Vaughan stated that would be an agenda item for the upcoming work session on January 20th. Manager Vaughan stated determining the details of how the County would continue providing this leave for employees is important because without it, employees would be required to use their own leave.

COUNTY ATTORNEY'S REPORTS (G)

County Attorney Lloyd Smith, Jr. stated he would be emailing the Board of Commissioners a copy of the Ted Cherry complaint on tomorrow. He asked Chair Lee to come by his office to verify and sign the complaint. Attorney Smith stated he was unsure as to when court would reopen, but it is slated to reopen January 14th. However, as soon as the complaint is signed, Mr. Cherry will be served and the process will begin.

PUBLIC COMMENTS

Director Cortney Ward stated she had one comment come in the chat box. The comment was from Lalitha Ward. The comment stated, "As a citizen of Bertie County, I want to thank you for subverting the will of the people."

ADJOURN

A **MOTION** was made to adjourn by Commissioner Trent. The **MOTION** to adjourn was **SECONDED** by Commissioner Wesson. The **MOTION PASSED** unanimously.



C-2

BUDGET AMENDMENT

# 21-05				
INCREASE				
10-0025-4583-01	\$	8,700	CHILDREN MATTERS TEEN COURT	10-6100-5695-62 10-6100-5695-50
				\$ 4,700 \$ 4,000
TO INCREASE JCPC FUNDING TO MATCH DISCRETIONARY (EXPANSION) FUNDING AWARD				
INCREASE				
10-0018-4240-01	\$	14,000		10-4180-5399-14
				\$ 14,000
INCREASE REGISTER OF DEEDS-EXCISE TAX (REVENUE AND EXPENSE)				
INCREASE				
12-0025-4586-18	\$	42,619		12-5380-5411-50
				\$ 42,619
ADDITIONAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP)				
INCREASE				
10-0050-4852-13	\$	9,026	Overtime	10-6360-5126-02
				\$ 9,026
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 160 (OVERTIME 7/05/20 - 7/11/20)				
INCREASE				
10-0050-4852-13	\$	12,103	Overtime	10-6360-5126-02
				\$ 12,103
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 163 (OVERTIME 7/12/20 - 7/18/20)				
INCREASE				
10-0050-4852-13	\$	12,504	Dept Supplies	10-6360-5290-02
				\$ 12,504
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 167				
INCREASE				
10-0050-4852-13	\$	10,053	Dept Supplies	10-6360-5290-02
				\$ 10,053
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 169				
INCREASE				
10-0050-4852-13	\$	3,944	Dept Supplies	10-6360-5290-02
				\$ 3,944
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 174				
INCREASE				
10-0050-4852-13	\$	3,613	Dept Supplies	10-6360-5290-02
				\$ 3,613
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 175				
INCREASE				
10-0025-4431-01	\$	35,000		10-4310-5499-91
				\$ 35,000
TO SETUP BUDGET FOR SCHOOL SAFETY GRANT (NCDPS)				
INCREASE				
24-0025-4490-14	\$	10,000		24-8100-5399-19
				\$ 10,000
PURDUE GRANT TO ASSIST IN APPLIANCES FOR THE NEW TEACHING KITCHEN				
APPROVED ___ / ___ /2021				

BUDGET AMENDMENT

# 21-05				
	INCREASE			INCREASE
10-0025-4583-01	\$ 8,700	CHILDREN MATTER	10-6100-5695-62	\$ 4,700
		TEEN COURT	10-6100-5695-50	\$ 4,000
TO INCREASE JCPC FUNDING TO MATCH DISCRETIONARY (EXPANSION) FUNDING AWARD				



North Carolina Department of Public Safety

Adult Correction and Juvenile Justice-Juvenile Community Programs

Roy Cooper, Governor
Erik A. Hooks, Secretary

Timothy D. Moose, Chief Deputy Secretary
William L. Lassiter, Deputy Secretary
Cindy Porterfield, Director

May 4, 2021

Dear Marcia S Watford,

Congratulations! The Juvenile Community Programs Section is pleased to announce that Children Matters – Bertie has been awarded discretionary funding in the amount of \$4,700 for FY 2020-2021! This award is to fund the following: **Summer Camp**

As a reminder, discretionary awards for the 2020-2021 are treated as additional JCPC dollars and equipment or capital outlay, valued at \$500 or more with a useful life in excess of one year, must have a cash match. In order to complete the award process, please access NCALLIES, complete a Program Agreement Revision, and prompt your Area Consultant via email once the revision is completed. If you have any questions or need technical assistance to complete the revision process, please contact your consultant.

We are providing this notification of discretionary fund award to your agency to ensure that all local approvals by the JCPC and local county commission boards may be accomplished. However, there may be some modifications to this process locally, given the effects of COVID-19 and direct impacts on public meetings. Please check with your local county government officials to ensure that all local actions taken to complete this process are in accordance with locally approved/adjusted protocols.

Please note the following timeline to ensure timely disbursement of discretionary fund awards:

- **May 7, 2021-** Programs/JCPCs awarded discretionary funds **must submit a Program Agreement Revisions in NCALLIES** for Consultant review.
- **May 28, 2021** – All JCPC approval actions must be finalized. *County approval is required before the expenditure of discretionary funds. Consult with your county officials about any variations in the approval practice due to the coronavirus pandemic. Note: Administrative Code 14B NCAC 11B.0106 states that prior county approval is required for discretionary funds. It does not indicate the specific protocols of the approval. Our DPS policy sets forth local JCPC approval processes. However, the Department is allowing local discretion as to how counties approve requests. We will accept county approvals as the county determines appropriate at this time.*
- **June 4, 2021- All Program Agreement Revisions must be locally approved and signed (not just submitted in NCALLIES) via DocuSign.**

MAILING ADDRESS:
4212 Mail Service Center
Raleigh, NC 27699-4212
www.ncdps.gov



An Equal Opportunity Employer

OFFICE LOCATION:
3010 Hammond Business Place
Raleigh, NC 27603
Telephone: (919) 733-3388

Note: Failure to meet the June 4th signature deadline may result in termination of the award of discretionary funds.

Thank you for your continued investment in the youth and families of North Carolina through the valuable services that you offer, particularly during this time of significant challenges for our state and for the youth and families that we serve. It is our hope that this discretionary fund award will further enhance and offer the needed support for your agency to provide continuity of services for our juveniles and their families.

Kind regards,



Cindy Porterfield, Director
Juvenile Community Programs

Cc: JCPC Chairperson
County Finance Officer



North Carolina Department of Public Safety

Adult Correction and Juvenile Justice-Juvenile Community Programs

Roy Cooper, Governor
Erik A. Hooks, Secretary

Timothy D. Moose, Chief Deputy Secretary
William L. Lassiter, Deputy Secretary
Cindy Porterfield, Director

May 4, 2021

Dear Bonnie Powell,

Congratulations! The Juvenile Community Programs Section is pleased to announce that Teen Court and Conflict Resolutions has been awarded discretionary funding in the amount of \$4,000 for FY 2020-2021! This award is to fund the following: Funds will be used to support the social justice program during the summer.

As a reminder, discretionary awards for the 2020-2021 are treated as additional JCPC dollars and equipment or capital outlay, valued at \$500 or more with a useful life in excess of one year, must have a cash match. In order to complete the award process, please access NCALLIES, complete a Program Agreement Revision, and prompt your Area Consultant via email once the revision is completed. If you have any questions or need technical assistance to complete the revision process, please contact your consultant.

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Kind regards,



Cindy Porterfield, Director
Juvenile Community Programs

Cc: JCPC Chairperson
County Finance Officer

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-05		
	INCREASE			INCREASE
10-0018-4240-01	\$ 14,000		10-4180-5399-14	\$ 14,000
INCREASE REGISTER OF DEEDS-EXCISE TAX (REVENUE AND EXPENSE)				



Account

Fund: 10 GENERAL FU
 Org: 100018 OTHER TAXE
 Object: 424001 EXCISE TAX
 Project:

Acct: 10 -0018-424001
 Acct name: REG OF DEEDS-EXCISE TAX
 Type: Revenue
 Rollup:

Status: Active
 Rollup:

Account Notes

MultYr Fund

4 Year Comparison History

Yr/Per	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2022
Original Budget	-87,000.00	-70,000.00	-65,000.00	.00
Transfers In	.00	-16,000.00	.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	-87,000.00	-86,000.00	-65,000.00	.00
Actual (Memo)	-91,764.00	-87,624.00	-65,925.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	4,764.00	-3,376.00	925.00	.00
Percent used	105.48	96.07	101.42	.00

Display detail information for current account.



Account

- Detail
- Months
- Seg Find
- Totals
- User Defined Fields

Fund 10 GENERAL FU
 Org 104180 REG DEEDS
 Object 539914 CONVEN TAX
 Project

Acct 10 -4180-539914
 Acct name DEED EXCISE TAX TO STATE
 Type Expense Status Active
 Rollup
 Sub-Rollup

Account Notes

MultYr Fund

4 Year Comparison Current Year History

Yr/Per 2021/01	Fiscal Year 2021	Fiscal Year 2020	Fiscal Year 2019	Fiscal Year 2022
Original Budget	40,000.00	30,000.00	30,000.00	.00
Transfers In	.00	16,000.00	2,303.00	.00
Transfers Out	.00	.00	.00	.00
Revised Budget	40,000.00	46,000.00	32,303.00	.00
Actual (Memo)	44,964.00	40,474.00	32,303.00	.00
Encumbrances	.00	.00	.00	.00
Requisitions	.00	.00	.00	.00
Available	-4,964.00	5,526.00	.00	.00
Percent used	112.41	87.99	100.00	.00

Attachments (0)

BUDGET AMENDMENT

		# 21-05		
		INCREASE		INCREASE
12-0025-4586-18	\$	42,619	12-5380-5411-50	\$ 42,619
ADDITIONAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIEAP)				



DIVISION OF SOCIAL SERVICES

Low-Income Home Energy Assistance (LIEAP)

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds

EFFECTIVE DATE: 12/01/2020

AUTHORIZATION NUMBER: 8

ALLOCATION PERIOD

FROM DECEMBER 2020 THRU MAY 2021 SERVICE MONTHS

FROM JANUARY 2021 THRU JUNE 2021 PAYMENT MONTHS

Co. No.	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
01	ALAMANCE	640,979.00	640,979.00	23,620.67	23,620.67	664,599.67	664,599.67
02	ALEXANDER	123,944.54	123,944.54	22,255.28	22,255.28	146,199.82	146,199.82
03	ALLEGHANY	56,776.00	56,776.00	12,683.18	12,683.18	69,459.18	69,459.18
04	ANSON	260,581.00	260,581.00	55,359.10	55,359.10	315,940.10	315,940.10
05	ASHE	156,815.00	156,815.00	34,607.60	34,607.60	191,422.60	191,422.60
06	AVERY	64,871.00	64,871.00	17,529.73	17,529.73	82,400.73	82,400.73
07	BEAUFORT	269,801.00	269,801.00	64,854.97	64,854.97	334,655.97	334,655.97
08	BERTIE	164,292.00	164,292.00	42,619.02	42,619.02	206,911.02	206,911.02
09	BLADEN	247,662.00	247,662.00	10,259.13	10,259.13	257,921.13	257,921.13
10	BRUNSWICK	449,450.00	449,450.00	91,629.31	91,629.31	541,079.31	541,079.31
11	BUNCOMBE	861,528.00	861,528.00	78,326.33	78,326.33	939,854.33	939,854.33
12	BURKE	349,377.16	349,377.16	71,532.31	71,532.31	420,909.47	420,909.47
13	CABARRUS	482,053.00	482,053.00	(80,740.10)	-80,740.10	401,312.90	401,312.90
14	CALDWELL	389,956.00	389,956.00	72,982.10	72,982.10	462,938.10	462,938.10
15	CAMDEN	24,153.00	24,153.00	(4,334.68)	-4,334.68	19,818.32	19,818.32
16	CARTERET	203,817.00	203,817.00	8,100.88	8,100.88	211,917.88	211,917.88
17	CASWELL	121,954.00	121,954.00	29,944.84	29,944.84	151,898.84	151,898.84
18	CATAWBA	493,653.00	493,653.00	(154,668.98)	-154,668.98	338,984.02	338,984.02
19	CHATHAM	172,019.00	172,019.00	37,622.95	37,622.95	209,641.95	209,641.95
20	CHEROKEE	112,122.00	112,122.00	16,684.36	16,684.36	128,806.36	128,806.36
21	CHOWAN	76,677.00	76,677.00	20,579.60	20,579.60	97,256.60	97,256.60
22	CLAY	46,666.00	46,666.00	12,663.80	12,663.80	59,329.80	59,329.80
23	CLEVELAND	525,129.00	525,129.00	90,157.64	90,157.64	615,286.64	615,286.64
24	COLUMBUS	354,776.82	354,776.82	59,308.51	59,308.51	414,085.33	414,085.33
25	Craven	403,814.00	403,814.00	(96,411.35)	-96,411.35	307,402.65	307,402.65
26	CUMBERLAND	1,744,849.07	1,744,849.07	(230,002.21)	-230,002.21	1,514,846.86	1,514,846.86
27	CURRITUCK	60,123.36	60,123.36	1,799.35	1,799.35	61,922.71	61,922.71
28	DARE	79,988.00	79,988.00	6,212.54	6,212.54	86,200.54	86,200.54
29	DAVIDSON	669,053.00	669,053.00	(198,052.83)	-198,052.83	471,000.17	471,000.17
30	DAVIE	126,730.00	126,730.00	(8,392.70)	-8,392.70	118,337.30	118,337.30
31	DUPLIN	290,841.00	290,841.00	8,812.76	8,812.76	299,653.76	299,653.76
32	DURHAM	1,116,990.51	1,116,990.51	(266,706.16)	-266,706.16	850,284.35	850,284.35
33	EDGECOMBE	411,301.20	411,301.20	90,560.71	90,560.71	501,861.91	501,861.91
34	FORSYTH	1,601,308.00	1,601,308.00	229,929.51	229,929.51	1,831,237.51	1,831,237.51
35	FRANKLIN	245,764.00	245,764.00	36,415.77	36,415.77	282,179.77	282,179.77
36	GASTON	912,035.00	912,035.00	(112,449.04)	-112,449.04	799,585.96	799,585.96
37	GATES	49,177.40	49,177.40	11,682.52	11,682.52	60,859.92	60,859.92
38	GRAHAM	41,352.00	41,352.00	9,931.61	9,931.61	51,283.61	51,283.61
39	GRANVILLE	207,572.29	207,572.29	(8,883.67)	-8,883.67	198,688.62	198,688.62
40	GREENE	119,662.00	119,662.00	23,439.24	23,439.24	143,101.24	143,101.24
41	GUILFORD	2,376,185.00	2,376,185.00	(351,871.63)	-351,871.63	2,024,313.37	2,024,313.37
42	HALIFAX	483,613.00	483,613.00	122,243.99	122,243.99	605,856.99	605,856.99
43	HARNETT	505,949.00	505,949.00	(24,602.74)	-24,602.74	481,346.26	481,346.26
44	HAYWOOD	238,010.00	238,010.00	7,325.49	7,325.49	245,335.49	245,335.49
45	HENDERSON	303,467.00	303,467.00	(22,616.73)	-22,616.73	280,850.27	280,850.27
46	HERTFORD	222,326.00	222,326.00	41,749.52	41,749.52	264,075.52	264,075.52
47	Hoke	272,095.00	272,095.00	(48,713.35)	-48,713.35	223,381.65	223,381.65

Low-Income Home Energy Assistance (LIEAP)

AUTHORIZATION NUMBER: 8

	COUNTY	Initial (or Previous) Allocation Funding Authorization		Additional Allocation		Grand Total Allocation	
		Federal	Total	Federal	Total	Federal	Total
		48	HYDE	42,415.00	42,415.00	9,962.39	9,962.39
49	JREDELL	409,155.00	409,155.00	-16,289.46	-16,289.46	392,865.54	392,865.54
50	JACKSON	156,359.00	156,359.00	-55,541.26	-55,541.26	100,817.74	100,817.74
51	JOHNSTON	686,453.00	686,453.00	-40,794.39	-40,794.39	645,658.61	645,658.61
52	JONES	56,402.00	56,402.00	16,189.01	16,189.01	72,591.01	72,591.01
53	LFE	206,655.00	206,655.00	-33,177.85	-33,177.85	173,477.15	173,477.15
54	LENOIR	378,958.00	378,958.00	15,808.46	15,808.46	394,766.46	394,766.46
55	LINCOLN	257,634.00	257,634.00	25,524.93	25,524.93	283,158.93	283,158.93
56	MACON	145,356.00	145,356.00	20,050.62	20,050.62	165,406.62	165,406.62
57	MADISON	92,874.00	92,874.00	11,134.45	11,134.45	104,008.45	104,008.45
58	MARTIN	140,946.00	140,946.00	28,371.71	28,371.71	169,317.71	169,317.71
59	MCDOWELL	219,415.00	219,415.00	47,983.36	47,983.36	267,398.36	267,398.36
60	MECKLENBURG	3,480,270.93	3,480,270.93	-473,548.68	-473,548.68	3,006,722.25	3,006,722.25
61	MITCHELL	66,207.00	66,207.00	15,915.28	15,915.28	82,122.28	82,122.28
62	MONTGOMERY	120,203.00	120,203.00	24,977.72	24,977.72	145,180.72	145,180.72
63	MOORE	289,235.00	289,235.00	34,930.55	34,930.55	324,165.55	324,165.55
64	NASH	413,882.00	413,882.00	91,585.94	91,585.94	505,467.94	505,467.94
65	NEW HANOVER	794,811.00	794,811.00	151,771.19	151,771.19	946,582.19	946,582.19
66	NORTHAMPTON	213,101.00	213,101.00	-36,328.16	-36,328.16	176,772.84	176,772.84
67	ONSLow	668,981.00	668,981.00	-15,030.60	-15,030.60	653,950.40	653,950.40
68	ORANGE	399,046.00	399,046.00	-30,093.02	-30,093.02	369,042.98	369,042.98
69	PAMLICO	54,497.00	54,497.00	6,012.58	6,012.58	60,509.58	60,509.58
70	PASQUOTANK	207,957.00	207,957.00	42,320.83	42,320.83	250,277.83	250,277.83
71	PENDER	249,830.00	249,830.00	50,535.69	50,535.69	300,365.69	300,365.69
72	PERQUIMANS	62,579.00	62,579.00	16,372.66	16,372.66	78,951.66	78,951.66
73	PERSON	182,794.00	182,794.00	39,060.38	39,060.38	221,854.38	221,854.38
74	PITT	1,015,678.00	1,015,678.00	111,011.28	111,011.28	1,126,689.28	1,126,689.28
75	POLK	62,944.00	62,944.00	13,736.40	13,736.40	76,680.40	76,680.40
76	RANDOLPH	569,083.00	569,083.00	2,279.75	2,279.75	571,362.75	571,362.75
77	RICHMOND	321,891.00	321,891.00	72,648.71	72,648.71	394,539.71	394,539.71
78	ROBESON	1,000,594.00	1,000,594.00	-204,987.53	-204,987.53	796,006.47	796,006.47
79	ROCKINGHAM	453,424.00	453,424.00	94,652.16	94,652.16	548,076.16	548,076.16
80	ROWAN	613,769.00	613,769.00	-46,717.91	-46,717.91	567,051.09	567,051.09
81	RUTHERFORD	343,891.00	343,891.00	68,748.96	68,748.96	412,639.96	412,639.96
82	SAMPSON	552,449.72	552,449.72	-58,988.35	-58,988.35	493,461.37	493,461.37
83	SCOTLAND	270,038.00	270,038.00	52,709.94	52,709.94	322,747.94	322,747.94
84	STANLY	245,832.00	245,832.00	34,781.73	34,781.73	280,613.73	280,613.73
85	STOKES	158,059.00	158,059.00	34,732.99	34,732.99	192,791.99	192,791.99
86	SURRY	335,893.00	335,893.00	69,976.88	69,976.88	405,869.88	405,869.88
87	SWAIN	58,381.00	58,381.00	-3,485.68	-3,485.68	54,895.32	54,895.32
88	TRANSYLVANIA	118,166.00	118,166.00	17,661.98	17,661.98	135,827.98	135,827.98
89	TYRRELL	24,326.00	24,326.00	6,543.63	6,543.63	30,869.63	30,869.63
90	UNION	415,231.42	415,231.42	-68,717.69	-68,717.69	346,513.73	346,513.73
91	VANCE	348,266.00	348,266.00	79,445.79	79,445.79	427,711.79	427,711.79
92	WAKE	2,063,589.14	2,063,589.14	-219,986.13	-219,986.13	1,843,603.01	1,843,603.01
93	WARREN	134,868.20	134,868.20	33,760.72	33,760.72	168,628.92	168,628.92
94	WASHINGTON	151,581.00	151,581.00	-15,871.85	-15,871.85	135,709.15	135,709.15
95	WATAUGA	142,422.00	142,422.00	-8,530.31	-8,530.31	133,891.69	133,891.69
96	WAYNE	688,121.08	688,121.08	-21,077.44	-21,077.44	667,043.64	667,043.64
97	WILKES	349,151.00	349,151.00	69,373.02	69,373.02	418,524.02	418,524.02
98	WILSON	423,542.00	423,542.00	99,526.56	99,526.56	523,068.56	523,068.56
99	YADKIN	131,684.00	131,684.00	-41,397.35	-41,397.35	90,286.65	90,286.65
100	YANCEY	97,249.00	97,249.00	24,941.86	24,941.86	122,190.86	122,190.86
150	Jackson Indian	0.00	0.00	0.00	0.00	0.00	0.00
187	Swain Indian	0.00	0.00	0.00	0.00	0.00	0.00
	Total	\$ 40,217,397.84	\$ 40,217,397.84	\$ 0.00	\$ 0.00	\$ 40,217,397.84	\$ 40,217,397.84

Low-Income Home Energy Assistance (LIEAP) AUTHORIZATION NUMBER: 8

FUNDING SOURCE: Federal Low Income Home Energy Assistance Funds Block Grant
CFDA Number: 93.568
CFDA Name: Low-Income Home Energy Assistance
Award Name: Low-Income Home Energy Assistance
Award Number: G20B1NCLIEA & G21B1NCLIEA
Award Date: FFY 2020 & 2021
Federal Agency: DHHS/ACF

GRANT INFORMATION: This represents 100% federal dollars.

This allocation represents the entire amount as designated in Session Law.

These funds cannot be spent until after December 1, 2020.

XS411 Heading: LIHEAP
Tracked on XS411: Federal Share 100%

OBLIGATIONS INCURRED AND EXPENDITURES MADE UNDER THIS ADVICE WILL BE SUBJECT TO LIMITATIONS PUBLISHED BY FEDERAL AND STATE AGENCIES AS TO THE AVAILABILITY OF FUNDS

AUTHORIZED SIGNATURE



DATE:

May 11, 2021

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-05		
		INCREASE		
10-0050-4852-13	\$	9,026	Overtime	10-6360-5126-02
				\$
				9,026
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 160				
(OVERTIME 7/05/20 - 7/11/20)				



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 F.I.N. 30 - 0712287
 4220 MSC
 RALEIGH, NORTH CAROLINA 27699-4220

66-1059
531

NO.

966176

Payable at Par Through Federal Reserve System
 State Treasurer, Raleigh, NC

Void After One Year

PAY ENTITY
19PR

Date
05/13/21

AMOUNT
\$*****9,025.83

PAY Nine thousand twenty five and 83/100 dollars

TO THE ORDER OF

COUNTY OF BERTIE
 P O BOX 530
 WINDSOR NC 27983

Ina Williams-Brown

AUTHORIZED SIGNATURE

⑈000966176⑈ ⑆053110594⑆ 700000073⑈

19PR

STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO.

966176

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/06/21	12715		050621-9497	\$9,025.83		\$9,025.83
B1972	COVID-19 -- PW/PROJECT: #160					
TOTALS				\$9,025.83	\$0.00	\$9,025.83

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Project #	152131 PW # 160	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures	Applicant	Bertie County (015-99015-00)
Project Title	Covid over time for ems 7/5/2020 to 7/11/2020	Event	4487DR-NC (4487DR)
Project Size	Small	Declaration Date	3/25/2020
Activity Completion Date	9/25/2020	Incident Start Date	1/20/2020
Process Step	Pending DIU EMMIE Final Record Upload	Incident End Date	Ongoing

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between *01/20/2020* and *Ongoing*, caused:

Damage # 403120; Emergency Protective Measures (Damage for Project [152131] Covid over time for ems 7/5/2020 to 7/11/2020)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided emergency protective measures for Bertie County by providing overtime for EMS staff in order to decontaminate the vehicles and provide adequate medic and EMT services due to staff shortages from COVID-19 exposure at county wide from 7/5/2020 to 7/11/2020.

Final Scope

403120 Damage for Project [152131] Covid over time for ems 7/5/2020 to 7/11/2020

Work Completed – Streamlined COVID-19 Application

In response to the COVID-19 Public Health Emergency, the applicant utilized force account labor in taking the Emergency Protective Measures for Bertie County.

All work and costs in this project fall between 07/05/2020 and 07/11/2020.

COVID-19 Streamlined Application Disclosures:

FEMA will not approve PA funding that duplicates funding or assistance provided by another Federal agency, including the U.S.

Bertle County:

- A. Provided overtime for EMS staff in order to decontaminate the vehicles and provide adequate medic and EMT services due to staff shortages from COVID-19 exposure.

Completed Work:

1. Force Account Labor Overtime: 24 Laborers & 326.72 OT hours: \$9,025.83

Work Completed Total: \$9,025.83

Project Notes:

1. Scope and cost were developed based on applicant cost summaries and certification included in the Schedule EZ – Small Project Estimate.
2. This project is limited to cost claimed in the Schedule EZ of the Applicant's Streamlined Project Application. Additional activities listed in Section II, that do not have associated cost claimed, may be submitted in a future project or version.
3. Force Account Labor for OT while performing eligible emergency work is eligible. See file named: 152131 *Eligibility Email from Region.msg*.

Cost

Code	Quantity	Unit	Total Cost	Section
9007 (Labor (Overtime))	1.00	Lump Sum	\$9,025.83	Completed

CRC Gross Cost	\$9,025.83
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$9,025.83
Federal Share (100.00%)	\$9,025.83
Non-Federal Share (0.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Pending	In Review		\$0.00	75 %	\$0.00	

Drawdown History

EMMIE Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

# 21-05				
	INCREASE			INCREASE
10-0050-4852-13	\$	12,103	Overtime	10-6360-5126-02
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 163				
(OVERTIME 7/12/20 - 7/18/20)				
				\$ 12,103



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 F.I.N. 30 - 0712287
 4220 MSC
 RALEIGH, NORTH CAROLINA 27699-4220

66-1059 NO. 966175
 531

Payable at Par Through Federal Reserve System
 State Treasurer, Raleigh, NC

Void After One Year

PAY ENTITY
 19PR

Date
 05/13/21

AMOUNT
 \$*****12,103.02

PAY Twelve thousand one hundred and three and 02/100 dollars

TO THE ORDER OF

COUNTY OF BERTIE
 P O BOX 530
 WINDSOR NC 27983

Ina Williams Brown

AUTHORIZED SIGNATURE

⑈000966175⑈ ⑆053110594⑆ 7⑈000⑈073⑈

19PR

STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO. 966175

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/06/21	12714		050621-9497	\$12,103.02		\$12,103.02
B1971 ---	COVID-19 ---	PW/PROJECT: #163				
			TOTALS	\$12,103.02	\$0.00	\$12,103.02

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	154085	PW #	163	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures			Applicant	Bertie County (015-99015-00)
Project Title	Covid cost 7-12 to 7-18			Event	4487DR-NC (4487DR)
Project Size	Small			Declaration Date	3/25/2020
Activity Completion Date	9/25/2020			Incident Start Date	1/20/2020
Process Step	Pending DIU EMMIE Final Record Upload			Incident End Date	Ongoing

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between *01/20/2020* and *Ongoing*, caused:

Damage # 405503; Emergency Protective Measures (Damage for Project [154085] Covid cost 7-12 to 7-18)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided emergency protective measures for Bertie County by providing overtime for EMS staff in order to decontaminate the vehicles and provide adequate medic and EMT services due to staff shortages from COVID-19 exposure at county wide from 7/12/2020 to 7/18/2020.

Final Scope

405503 Damage for Project [154085] Covid cost 7-12 to 7-18

Work Completed – Streamlined COVID-19 Application

In response to the COVID-19 Public Health Emergency, the applicant utilized force account labor in taking the Emergency Protective Measures for Bertie County.

All work and costs in this project fall between 07/12/2020 and 07/18/2020.

COVID-19 Streamlined Application Disclosures:

FEMA will not approve PA funding that duplicates funding or assistance provided by another Federal agency, including the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, CARES Act, and the United States Department of Agriculture.

Bertie County:

A. Provided overtime for EMS staff in order to decontaminate the vehicles and provide adequate medic and EMT services due to staff shortages from COVID-19 exposure.

Completed Work:

1. Force Account Labor Overtime: 26 Laborers & 409.61 OT hours: \$12,103.02

Work Completed Total: \$12,103.02

Project Notes:

1. Scope and cost were developed based on applicant cost summaries and certification included in the Schedule EZ – Small Project Estimate.

2. This project is limited to cost claimed in the Schedule EZ of the Applicant's Streamlined Project Application. Additional activities listed in Section II, that do not have associated cost claimed, may be submitted in a future project or version.

3. Force Account Labor for OT while performing eligible emergency work is eligible. See file named: *154085 Eligibility Email from Region.msg*.

Cost

Code	Quantity	Unit	Total Cost	Section
9007 (Labor)	1.00	Lump Sum	\$12,103.02	Completed

CRC Gross Cost	\$12,103.02
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$12,103.02
Federal Share (100.00%)	\$12,103.02
Non-Federal Share (0.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Pending	In Review		\$0.00	75 %	\$0.00	

Drawdown History

EMME Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-05		
	INCREASE			INCREASE
10-0050-4852-13	\$	12,504	Dept Supplies	10-6360-5290-02
			\$	12,504
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 167				



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 F.I.N. 30 - 0712287
 4220 MSC
 RALEIGH, NORTH CAROLINA 27699-4220

66-1059
531

NO.

966174

Payable at Par Through Federal Reserve System
 State Treasurer, Raleigh, NC

Void After One Year

PAY ENTITY
19PR

Date
05/13/21

AMOUNT
\$*****12,504.20

PAY Twelve thousand five hundred and four and 20/100 dollars

TO THE ORDER OF

COUNTY OF BERTIE
 P O BOX 530
 WINDSOR NC 27983

Jana Williams-Brown

AUTHORIZED SIGNATURE

⑈000966174⑈ ⑆053110594⑆ 7⑈000⑈073⑈

19PR

STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO.

966174

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/06/21	12713		050621-9497	\$12,504.20		\$12,504.20
B1970	COVID-19 -- PW/PROJECT: #167					
			TOTALS	\$12,504.20	\$0.00	\$12,504.20

**Department of Homeland Security
Federal Emergency Management Agency**

General Info

Project #	164765	P/W #	167	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures		Applicant	Bertie County (015-99015-00)	
Project Title	PPE supplies		Event	4487DR-NC (4487DR)	
Project Size	Small		Declaration Date	3/25/2020	
Activity Completion Date	9/25/2020		Incident Start Date	1/20/2020	
Process Step	Pending DIU EMMIE Final Record Upload		Incident End Date	Ongoing	

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between 01/20/2020 and Ongoing, caused:

Damage # 424537; Emergency Protective Measures (Damage for Project [164765] PPE supplies)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided emergency protective services for Bertie County by purchasing PPE and materials, such as, gowns, PPE kits, coveralls, N95 masks, safety glasses, and gloves for Emergency Medical Services (EMS) staff to use during Emergency 911 COVID-19 calls at county-wide from 10/22/2020 to 12/10/2020.

Final Scope

424537 Damage for Project [164765] PPE supplies

Work Completed – Streamlined COVID-19 Application

In response to the COVID-19 Public Health Emergency, the applicant utilized force account labor in taking the Emergency Protective Measures for Bertie County.

All work and costs in this project fall between 10/22/2020 and 12/10/2020.

COVID-19 Streamlined Application Disclosures:

FEMA will not approve PA funding that duplicates funding or assistance provided by another Federal agency, including the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, CARES Act, and the United States Department of Agriculture.

Bertie County:

A. Purchased PPE and materials, such as, gowns, PPE kits, coveralls, N95 masks, safety glasses, and gloves for Emergency Medical Services (EMS) staff to use during Emergency 911 COVID calls.

Completed Work:

1. Force Account Materials: \$12,504.20

Work Completed Total: \$12,504.20

Project Notes:

1. Scope and cost were developed based on applicant cost summaries and certification included in the Schedule EZ – Small Project Estimate.

2. This project is limited to cost claimed in the Schedule EZ of the Applicant's Streamlined Project Application. Additional activities listed in Section II, that do not have associated cost claimed, may be submitted in a future project or version.

Cost

Code	Quantity	Unit	Total Cost	Section
9009 (Material)	1.00	Lump Sum	\$12,504.20	Completed

CRC Gross Cost	\$12,504.20
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$12,504.20
Federal Share (100.00%)	\$12,504.20
Non-Federal Share (0.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Pending	In Review		\$0.00	75 %	\$0.00	

Drawdown History

EMMIE Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-05		
	INCREASE			INCREASE
10-0050-4852-13	\$	10,053	Dept Supplies	10-6360-5290-02
			\$	10,053
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 169				



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 F.I.N. 30 - 0712287
 4220 MSC
 RALEIGH, NORTH CAROLINA 27699-4220

66-1059
531

NO. 966173

Payable at Par Through Federal Reserve System
 State Treasurer, Raleigh, NC

Void After One Year

PAY ENTITY
19PR

Date
05/13/21

AMOUNT
\$*****10,053.20

PAY Ten thousand fifty three and 20/100 dollars

TO THE ORDER OF

COUNTY OF BERTIE
 P O BOX 530
 WINDSOR NC 27983

Ina Williams-Brown
 AUTHORIZED SIGNATURE

⑈000966173⑈ ⑆053110594⑆ 7⑈000⑈073⑈

19PR

STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO. 966173

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/06/21	12712		050621-9497	\$10,053.20		\$10,053.20
B1969 --	COVID-19 --	PW/PROJECT: #169				
TOTALS				\$10,053.20	\$0.00	\$10,053.20

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	172321	PW #	169	Project Type	Work Completed / Fully Documented
Project Category	B - Emergency Protective Measures			Applicant	Bertie County (015-99015-00)
Project Title	PPE supplies for EMS,SO			Event	4487DR-NC (4487DR)
Project Size	Small			Declaration Date	3/25/2020
Activity Completion Date	9/25/2020			Incident Start Date	1/20/2020
Process Step	Pending DIU EMMIE Final Record Upload			Incident End Date	Ongoing

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between *01/20/2020* and *Ongoing*, caused:

Damage # 439745; Emergency Protective Measures (Damage for Project [172321] PPE supplies for EMS,SO)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided Provision of Supplies and Commodities for EMS and Sheriff's Office employees going out on field calls to have appropriate PPE to reduce or eliminate the threat of contracting COVID-19 at Bertie County jurisdiction-wide (GPS: 35.997073, -76.946437) from 10/22/2020 to 2/9/2021.

Final Scope

439745 Damage for Project [172321] PPE supplies for EMS,SO

Work Completed – Streamlined COVID-19 Application

In response to the COVID-19 Public Health Emergency, the applicant utilized force account materials (FAM) in taking the Emergency Protective Measures of reducing or eliminating the immediate threat of EMS and Sheriff's Office employees who are going out on field calls from contracting COVID-19 by providing Personal Protective Equipment (PPE).

Cost share for this version is 100%. All work and costs in this project fall between 10-22-2020 and 2-9-2021.

Bertie County

- A. Provided Provision of Supplies and Commodities (FAM) for EMS and Sheriff's Office employees going out on field calls to

have appropriate PPE to reduce or eliminate the threat of contracting COVID-19 at Bertie County jurisdiction-wide (GPS: 35.997073, -76.946437) from 10/22/2020 to 2/9/2021.

1. Force Account Materials - \$10,053.20

Work Completed Total: **\$10,053.20**

Project Notes:

1. Scope and cost were developed based on applicant cost summaries and certification included in the Schedule EZ – Small Project Estimate.
2. Applicant Address: Bertie County EMS, 106 Dundee St # 220, Windsor, NC 27983 (GPS: 35.997073, -76.946437).
3. FEMA will not approve PA funding that duplicates funding by another federal agency, including the U.S. Department of Health and Human Services or Centers for Disease Control and Prevention.

Cost

Code	Quantity	Unit	Total Cost	Section
9009 (Material)	1.00	Lump Sum	\$10,053.20	Completed

CRC Gross Cost	\$10,053.20
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$10,053.20
Federal Share (100.00%)	\$10,053.20
Non-Federal Share (0.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Pending	In Review		\$0.00	75 %	\$0.00	

Drawdown History

EMMIE Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

		# 21-05	
	INCREASE		INCREASE
10-0050-4852-13	\$ 3,944	Dept Supplies	10-6360-5290-02 \$ 3,944
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 174			



STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 F.I.N. 30 - 0742287
 4220 MSC
 RALEIGH, NORTH CAROLINA 27699-4220

66-1059
531

NO. 968482

Payable at Par Through Federal Reserve System
 State Treasurer, Raleigh, NC

Void After One Year

PAY ENTITY
19PR

Date
05/18/21

AMOUNT
\$*****3,944.41

PAY Three thousand nine hundred and forty four and 41/100 dollars

TO THE ORDER OF

COUNTY OF BERTIE
 P O BOX 530
 WINDSOR NC 27983

Ira Williams-Fraser

AUTHORIZED SIGNATURE

⑈000968482⑈ ⑆053110594⑆ 7⑈000⑈073⑈

19PR

STATE OF NORTH CAROLINA
 DEPARTMENT OF PUBLIC SAFETY
 4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO. 968482

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/20/21	12827		051821-9488	\$3,944.41		\$3,944.41
B2038 ---	COVID-19 ---	PW/PROJECT: #174				
			TOTALS	\$3,944.41	\$0.00	\$3,944.41

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	174789	P/W# 174	Project Type	Standard
Project Category	B - Emergency Protective Measures		Applicant	Bertie County (015-99015-00)
Project Title	Traffic Cones and tents for Vaccine Clinics		Event	4487DR-NC (4487DR)
Project Size	Small		Declaration Date	3/25/2020
Activity Completion Date	9/25/2020		Incident Start Date	1/20/2020
Process Step	Obligated		Incident End Date	Ongoing

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between *01/20/2020* and *Ongoing*, caused:

Damage # 443760; Emergency Protective Measures (Damage for Project [174789] Traffic Cones and tents for Vaccine Clinics)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided Purchase of materials to provide Drive Through Vaccination for the COVID-19 vaccination at Bertie County High school - Jurisdiction-wide from 1/25/2021 to 1/26/2021.

Final Scope

443760 Damage for Project [174789] Traffic Cones and tents for Vaccine Clinics

Work Completed

In response to the COVID-19 public health emergency, the applicant utilized force account materials to do mass vaccination at Bertie County High school.

The federal cost share for this project is 100% for all work that falls between the dates of 01/25/2021 to 01/26/2021.

Force Account

Eligible costs under this project may include, but are not limited to:

- A. Purchase of materials to provide Drive Through Vaccination to include:
 - a. Traffic Cones
 - b. Tents

Work Completed Totals

1. Materials - \$3,944.41

Work Completed Total: **\$3,944.41**

Project Notes:

1. Scope and Cost have been developed using the Streamlined Project Application. The supplied cost information was reviewed per applicant supplied documentation and is represented within attachment: *174789 – DR4487NC - Cost Summary.xlsx*.
2. Applicant must follow FEMA's Procurement Under Grants Conducted Under Exigent or Emergency Circumstances guidance and include a termination for convenience clause in its contracts.
3. The Applicant has provided invoices of the items. See attachment: *material summery.pdf*
4. Per Streamlined Application project brief, tents will be used at Bertie County High school (GPS: 36.050756, -76.969035).
5. Tents placed on pre-existing paved surface with no ground disturbance.

Cost

Code	Quantity	Unit	Total Cost	Section
9009 (Material)	1.00	Lump Sum	\$3,944.41	Completed

CRC Gross Cost \$3,944.41

Total Insurance Reductions \$0.00

CRC Net Cost \$3,944.41

Federal Share (100.00%) \$3,944.41

Non-Federal Share (0.00%) \$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Eligible	Awarded	PA-04-NC-4487-PW-00174(192)	\$3,944.41	100 %	\$3,944.41	4/8/2021

Drawdown History

EMMIE Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

		# 21-05				
		INCREASE		INCREASE		
10-0050-4852-13	\$	3,613	Dept Supplies	10-6360-5290-02	\$	3,613
FEMA REIMBURSEMENT FOR CORONAVIRUS RESPONSE - PW 175						



STATE OF NORTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY

F.N. 36 0712287
4220 MSC
RALEIGH, NORTH CAROLINA 27699-4220

66-1059
531

NO

969576

Payable at Par Through Federal Reserve System
State Treasury, Raleigh, NC

Valid After One Year

PAY ENTITY
19PR

Date
05/20/21

AMOUNT
\$*****3,612.50

PAY Three thousand six hundred and twelve and 50/100 dollars
TO THE ORDER OF

COUNTY OF BERTIE
P O BOX 530
WINDSOR NC 27983

Ina Williams-Brown

AUTHORIZED SIGNATURE

⑈000969576⑈ ⑆053110594⑆ ⑆000⑈073⑈

19PR

STATE OF NORTH CAROLINA
DEPARTMENT OF PUBLIC SAFETY
4220 MSC RALEIGH, NORTH CAROLINA 27699-4220

NO.

969576

DATE	INVOICE/CREDIT MEMO	TYPE	DESCRIPTION	INVOICE AMOUNT	DEDUCTIONS OR DISCOUNT	NET AMOUNT
04/28/21	12910		052021-9491	\$3,612.50		\$3,612.50
B2074 --	COVID-19 --	PW/PROJECT: #175				
TOTALS				\$3,612.50	\$0.00	\$3,612.50

Department of Homeland Security Federal Emergency Management Agency

General Info

Project #	172346	P/W #	175	Project Type	Standard
Project Category	B - Emergency Protective Measures			Applicant	Bertie County (015-99015-00)
Project Title	Cleaning Covid expo , supplies , quarantine room for em ,food for vax clinics			Event	4487DR-NC (4487DR)
Project Size	Small			Declaration Date	3/25/2020
Activity Completion Date	9/25/2020			Incident Start Date	1/20/2020
Process Step	Obligated			Incident End Date	Ongoing

Damage Description and Dimensions

The Disaster # 4487DR, which occurred between *01/20/2020* and *Ongoing*, caused:

Damage # 439761; Emergency Protective Measures (Damage for Project [172346] Cleaning Covid expo , supplies , quarantine room for em ,food for vax clinics)

During the incident period of 1/20/2020 through Ongoing, COVID-19 created an immediate threat to the health and safety of the general public requiring emergency response and protective measures.

- Provided Provision of Supplies and Commodities for COVID-19 response at Jurisdiction-wide from 10/5/2020 to 2/16/2021.
- Provided Evacuation and Sheltering for quarantine due to possible exposure at Holiday Inn Express - Williamston from 11/18/2020 to 3/19/2021.
- Provided Facility Disinfection for response to COVID-19 at Jurisdiction wide on 11/30/2020.

Final Scope

439761

Damage for Project [172346] Cleaning Covid expo , supplies , quarantine room for em ,food for vax c

Work Completed

The applicant utilized force account materials and contracts to perform emergency protective measures in the way of:

- A. Provided Facility Disinfection
- B. Provided the Provision, Prepositioning, Movement and distribution of Supplies and Commodities. To include:
 - a. Cleaning and disinfecting supplies to include
 - i. Lysol cleaner and wipes, and hand sanitizer

C. Provided Temporary Medical Facilities and Sheltering to include:

a. Temporary Lodging for Isolation and Quarantine

Work Completed Totals

1. Materials - \$612.50
2. Contracts - \$3,000.00

Work Completed Total: **\$3,612.50**

Project Notes:

1. On March 25, 2020, a Major Disaster Declaration DR-4487 for the State of North Carolina. This authorized FEMA funding for emergency protective measures under Stafford Act 403 necessary to respond to the urgent COVID-19 crisis.
2. The supplied cost information was reviewed per applicant supplied documentation and is represented within attachment: *172346 - DR4487NC - Cost Summary.xlsx*
3. FEMA will only reimburse for PPE/medical supplies, equipment and protective measures that is necessary to prevent the spread of infection as directed by public health officials not to exceed the duration of the HHS public health emergency declaration for COVID-19.
4. The application includes \$1,734.13 for food which was removed by the applicant due to it being used for a vaccination site and therefore not eligible for this application. See attachment: *FW_ [External] 4487DR-NC (4487DR) Bertie County (015-99015-00) [172346] Cleaning Covid expo , supplies , quarantine room for em , food for vax clinics.pdf*

Cost

Code	Quantity	Unit	Total Cost	Section
9009 (Material)	1.00	Lump Sum	\$612.50	Completed
9001 (Contract)	1.00	Lump Sum	\$3,000.00	Completed

CRC Gross Cost	\$3,612.50
Total Insurance Reductions	\$0.00
<hr/>	
CRC Net Cost	\$3,612.50
Federal Share (100.00%)	\$3,612.50
Non-Federal Share (0.00%)	\$0.00

Award Information

Version Information

Version #	Eligibility Status	Current Location	Bundle Number	Project Amount	Cost Share	Federal Share Obligated	Date Obligated
0	Eligible	Awarded	PA-04-NC-4487-PW-00175(202)	\$3,612.50	100 %	\$3,612.50	4/22/2021

Drawdown History

EMMIE Drawdown Status As of Date	Obligation Number	Expenditure Number	Expended Date	Expended Amount
No Records				

BUDGET AMENDMENT

BUDGET AMENDMENT				
		# 21-05		
		INCREASE		INCREASE
10-0025-4431-01	\$	35,000	10-4310-5499-91	\$ 35,000
TO SETUP BUDGET FOR SCHOOL SAFETY GRANT (NCDPS)				



North Carolina Department of Public Safety

Governor's Crime Commission

Roy Cooper, Governor
Erik A. Hooks, Secretary

Robert Evans, Chairman
Caroline C. Valand, Executive Director

Re: Grant Manager Introduction/Contact

Dear CJI Byrne/JAG Grant Project Director:

Congratulations on receipt of your agency's new Governor's Crime Commission Criminal Justice Improvement grant. I will provide technical assistance, receive required reports, conduct on-site announced and possibly unannounced monitoring visits and perform ongoing desk monitoring of the grant project's progress during the life of this project.

GCC has transitioned to an internet-based reporting system called the Grant Enterprise Management System (GEMS). The GEMS website is available for subrecipients to enter programmatic and financial reports for organizations with new grant awards. The system provides many benefits for subrecipients and staff. GEMS may be accessed via the following website: <https://gems.ncdps.gov>. If initial or refresher information regarding how to navigate the GEMS system is needed, please contact me.

Additionally, upon logging into GEMS, on the upper right side of the webpage, next to the user's name, there is an updated version of the GEMS Project Management Training Guide available for quick reference. Subrecipients are also encouraged to click the white question mark in the circle on each page in order to access a video that will show the steps to complete specific actions. If after referring to these tutorials additional guidance is needed, please feel free to contact me.

Enclosed is a list of programmatic reports required by this project's funding source. Please keep this list nearby as a reminder of due dates. While costs are being incurred, reimbursement requests accompanied by supporting documentation should be submitted along with match documentation (if your grant has a match requirement). Reimbursement requests will not be approved when a programmatic report is past due. Failure to comply with either programmatic or financial reporting requirements will result in a reversion of funds. All in-state conference travel and out-of-state travel must be pre-approved by GCC. **All contracts must be approved *prior* to any work or service being started in order to be eligible for reimbursement of expenses incurred.**

During the Program Development Workshops, attendees were made aware of several documents required to make the agency's grant file (virtual or paper) complete. **Please use the following list to ensure compliance and upload all applicable documents to the "Project Attachments" section in GEMS. Once you have completed this step, please notify me via e-mail.**

- Inventory lists for 800 MHz communication devices and Mobile Data Computers
- Procurement or Purchasing Policy
- Provide three quotes or an approved sole source provider request for purchases in excess of \$10,000.

MAILING ADDRESS:
4234 Mail Service Center
Raleigh, NC 27699-4234
www.ncgccd.org
www.ncdps.gov



OFFICE LOCATION:
1201 Front St.
Raleigh, NC 27609
Telephone: (919) 733-4564
Fax: (919) 733-4625

An Equal Opportunity Employer

Rev: 2021-03-31

- Whistleblower Policy (all subrecipients)
- Documentation verifying the debarment/suspension status of vendors with whom business is conducted (contractual services, supply and equipment purchases) from www.sam.gov and www.pandc.nc.gov/PnCInformation.htm (upload to GEMS in Project Attachments)
- Policy/Procedures for responding to complaints of unlawful discrimination
- Use of Force Policies
- Wear Policies for body armor/similar gear – must state wear is mandatory
- Upload photos copies of all quantifiable items purchased (radios, computers, Tasers, cameras, dog supplies, dogs, cars).
- Vehicles of any type (motor vehicle, all-terrain vehicle, Gators, and Trailers) that require North Carolina Department of Motor Vehicle Registration in order to operate in a legal manner are required to receive a waiver via the North Carolina Governor's Crime Commission from the U.S. Department of Justice, Bureau of Justice Assistance Division. This waiver can only be granted by the Director of BJA directly. Applicants will be required to submit their waiver request in writing to the North Carolina Governor's Crime Commission who will then in turn make this request from the Bureau of Justice Assistance. A written request does not automatically ensure that a waiver will be granted from the Bureau of Justice Assistance.
- Contractual prior approval is needed for all contracts for services or personnel.

The Office for Civil Rights in the United States Department of Justice works to ensure that recipients of federal grant funds follow their civil rights obligations. One such responsibility involves the adoption of grievance procedures for recipients who have fifty or more employees and who receive \$25,000 or more in funding. The Governor's Crime Commission asks that subrecipients meeting both criteria of this threshold (that is, subrecipients with fifty or more employees that receive \$25,000 or more in funding) have a policy and procedures for responding to complaints of unlawful discrimination and that such subrecipients submit a copy of the policy and procedures to the GCC staff member assigned to manage your grant.

Organizations that meet both criteria of the threshold and do not have a policy or procedures in place, must first draft and submit these documents to your board for approval. A copy of the approved policy and procedures document should then be uploaded in GEMS or mailed to GCC. Organizations meeting only one point of the threshold are not required to adopt and submit a discrimination complaint policy and procedures, though having such a document would be advisable for other reasons. We appreciate your efforts to ensure that all civil rights are observed and that complaints of unlawful discrimination are responded to in a consistent and systematic manner.

In addition, organizations that expend \$750,000 or more of federal funds (from all sources including pass-through sub-awards) in a fiscal year (12-month reporting period) are required to arrange for a single organization-wide audit to be conducted in accordance with the provisions of The Office of Management and Budget's 2CFR200 – Uniform Administrative Requirements, Cost Principles and Audit. Organizations that expend less than \$750,000 a year in federal awards are exempt from this new requirement. Please note that maximum rate per hour for contractual services are \$81.25, or \$650.00 per day, i.e., applicable specifically to IT or higher income medical executives. More detailed information can be found at the following link to the Code of Federal Regulations: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2tab_02.tpl

We, at the Governor's Crime Commission, want each grant project to be successful. Please feel free to contact me if you have questions about anything concerning your grant and I will be happy to assist.

Sincerely,



F. KEITH BUGNER

Grant Administrator

keith.bugner@ncdps.gov

919-899-9221

Project Overview

Project ID
PROJ013828

Start Date
01/01/2021

Grant Manager

keith.bugner@ncdps.gov

Financial Officer
William Roberson
william.roberson@bertie.nc.gov
252-794-6121

Project Name
2019-Bertie County School Safety Project

End Date
12/31/2021

Project Director
Kenneth Perry
kenneth.perry@bertie.nc.gov
252-794-5330

Authorizing Official
Juan Vaughan
juan.vaughan@bertie.nc.gov
252-794-6109

Project Summary

The Bertie County Sheriff's Office is seeking grant funding to purchase law enforcement equipment, metal detectors and training which will enable Bertie County School Resource Officers to deter, potentially predict, train for and respond to-acts of violence in our schools.

! The 'Remaining' columns in the below budget table reflects all reimbursements that have been paid or currently in process.

BUDGET FILTER

Name	Quantity		Unit Cost	Fed Share		Match Share	
	Budgeted	Remaining		Budgeted	Remaining	Budgeted	Remaining
SURPLUS							
Surplus	0.00	0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES							
Hand Held metal detector	10.00	10.00	\$200.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00
Walk through metal detector	4.00	4.00	\$5,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
TRAVEL							
In-State:Registration Fees:Juvenile Officers Training	4.00	4.00	\$130.00	\$520.00	\$520.00	\$0.00	\$0.00
Out-Of-State:Air Fare:1000 roundtrip x 4 officers for National Conference	4.00	4.00	\$1,050.00	\$4,200.00	\$4,200.00	\$0.00	\$0.00
Out-Of-State:Registration Fees:National School Resource Officers Conference Registration 4 officers x \$250/ea	4.00	4.00	\$250.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00
Subsistence For All Travel:Lodging:Hotel accomodations 5 nights x 4 officers x 120.00 per night	4.00	4.00	\$600.00	\$2,400.00	\$2,400.00	\$0.00	\$0.00
Subsistence For All Travel:Lodging:Hotel accomodations x 4 officers x 5 nights x \$180 each (hotel/fees/taxes/etc)	4.00	4.00	\$900.00	\$3,600.00	\$3,600.00	\$0.00	\$0.00
Subsistence For All Travel:Per Diem:\$32 per day x 5 days x 4 officers	4.00	4.00	\$160.00	\$640.00	\$640.00	\$0.00	\$0.00
Subsistence For All Travel:Per Diem:\$32.00 per diem rate per day x 4 officers x 5 days	4.00	4.00	\$160.00	\$640.00	\$640.00	\$0.00	\$0.00

Budget Summary

This project requires a match of 0%. This can be either cash match or in-kind match. Matching funds may include local, state or private funds, but not other federal funds.

Category	Year 1	Total
SURPLUS	\$0.00	\$0.00
SUPPLIES	\$22,000.00	\$22,000.00
TRAVEL	\$13,000.00	\$13,000.00
Total Budget	\$35,000.00	\$35,000.00
(-)Match Funds	\$0.00	\$0.00
TOTAL FEDERAL REQUEST	\$35,000.00	\$35,000.00

Describe amount & source of matching funds.

Matching funds may include local, state or private funds, but not other federal funds.

BUDGET AMENDMENT

# 21-05				
INCREASE			INCREASE	
24-0025-4490-14	\$ 10,000		24-8100-5399-19	\$ 10,000
PURDUE GRANT TO ASSIST IN APPLIANCES FOR THE NEW TEACHING KITCHEN				

**BERTIE COUNTY COOPERATIVE EXTENSION
DAILY CASH COLLECTIONS/TURNOVER REPORT**

William

F.Y.I.

Date: May 21, 2021

After filling in the date at the top of the report, enter a summary of all cash collections/turnover for the day in the column below. Adding machine tapes should be attached to the report to indicate amounts for checks and money orders.

SUMMARY

Checks/Money Orders (Attach Tape)	\$ <u>10,000.00</u>
Currency	\$ _____
Change	\$ _____
TOTAL	\$ _____

10-0000-2110-05 _____ IPM Pest Management _____

10-0000-2110-09 _____ 4H Activities _____

10-0050-4839-82 _____ Program Revenues _____

24-0025-4490-14 = \$10,000.00

REC-4 065213 _____ *Count Kitchen supplies*

Sheik Powell
Signature of Preparer

Distribution: Original-Finance Office Duplicate-Retain
Rev/09

Franklin P. and Arthur W. Perdue Foundation, Inc.

Foundation Source, Administrator 290845

Reference No.	Description	Date	Amount
7164	Grant Purpose: NC Cooperative Extension, Bertie Center - appliances for the teaching kitchen		10,000.00

Check Date	Check No.	Payee	Check Amount
/11/2021	290845	BERTIE COUNTY	\$10,000.00

Franklin P. and Arthur W. Perdue Foundation, Inc.
 Foundation Source, Administrator
 501 Silverside Road, Suite 123
 Wilmington, DE 19809
 (800) 839-1754

STERLING NATIONAL BANK
 360 HAMILTON AVENUE
 WHITE PLAINS, NY 10601
 50-7044/2219

290845
 05/11/2021

AY *****Ten Thousand Dollars And 00 Cents*****

\$10,000.00

VOID AFTER 180 DAYS

The BERTIE COUNTY
 Order Of: Attn: MR. WILLIAM BARROW, NC COOPERATIVE EXT.
 PO BOX 280
 WINDSOR, NC 27983

Sunil Garga
 Sunil Garga

Security Features Included. Details on back.

⑈ 290845⑈ ⑆ 221970443⑆ 3310001201⑈

FRANKLIN P. AND ARTHUR W. PERDUE FOUNDATION, INC.

May 11, 2021

Mr. William Barrow, NC Cooperative Extension
Bertie Center
P.O. Box 280
Windsor, NC 27983

Re: NC Cooperative Extension, Bertie Center - appliances for the teaching kitchen

Dear Mr. Barrow:

Franklin P. and Arthur W. Perdue Foundation, Inc. is pleased to enclose a check in the amount of \$10,000 as a grant to your organization for the above purpose. This grant is subject to the terms set forth in the attached Grant Terms and, by cashing the grant check, you are indicating that you agree to its terms.

Please send receipts, grant confirmations, or other correspondence regarding this contribution to the address listed below.

Franklin P. and Arthur W. Perdue Foundation, Inc. wishes you and your organization every success in your important work. If you have any questions concerning this grant agreement, please contact Foundation Source, the administrator for Franklin P. and Arthur W. Perdue Foundation, Inc., at 1-800-839-1821.

Sincerely,

Foundation Source
Administrator, Franklin P. and Arthur W. Perdue Foundation, Inc.

Address for Grant Acknowledgements
Kim R. Nechay c/o Franklin P. and Arthur W. Perdue Foundation, Inc. PO Box 1537 Salisbury, MD 21802

GRANT TERMS

Grantor: Franklin P. and Arthur W. Perdue Foundation, Inc. (the "Grantor")

Grant Recipient: BERTIE COUNTY (the "Grantee")

Grant Amount: \$10,000

Grant Purpose: NC Cooperative Extension, Bertie Center - appliances for the teaching kitchen (the "Purpose")

- a. **Tax Status:** The Grantee represents and warrants that it is exempt under Internal Revenue Code Section 501(c)(3) and classified under Code Section 509(a)(1), (2), or (3), or exempt under Code Section 4940(d)(2).
- b. **Expenditure of Funds:** The grant funds must be used exclusively for the Purpose unless the Grantee obtains the Grantor's prior approval in writing. If applying the funds towards the Purpose would require the Grantee to distribute the grant funds without the Grantee's discretion to another entity or individual, this grant will be deemed general and unrestricted with a non-binding recommendation that the grant funds be used for the Purpose. The Grantee further agrees to use the grant funds only for educational, scientific, literary, religious, or other charitable purposes consistent with the Grantee's tax-exempt status described above. The Grantee will not use any of the grant funds to influence any legislation or the outcome of any election, to conduct a voter registration drive, or to pay the overhead expenses for any such activities. The Grantee may not use any of the grant funds to satisfy a charitable pledge or obligation of any person or organization other than the Grantor, or to provide any tangible economic benefit to any of the Grantor's officers, directors, trustees, substantial contributors, or the family members of the foregoing individuals (collectively, the "Insiders"). If the grant funds will be used to fund a Grantee event, only the Grantor's trustees, directors, officers, or employees may accept tickets and attend as a show of support for the Grantee in their official capacities as representatives of the Grantor.
- c. **Return of Grant Funds:** The Grantee agrees to return the enclosed grant if the Grantee is no longer recognized by the IRS as having the above tax-exempt status or if the grant funds are not expended for the purposes described above. If required, grant funds should be returned to the Grantor c/o Foundation Source at 55 Walls Drive, 3rd Floor, Fairfield, CT 06824-5163.
- d. **Control:** If the Grantor or its Insiders, acting separately or together, "controls" the Grantee (or any of its supported organizations), additional terms apply. Here, "control" means the ability to require the Grantee (or any of its supported organizations) to make or refrain from making an expenditure, or to perform or prevent it from performing any act which significantly affects its operations. If the Grantee believes that such control exists, the Grantee agrees to notify the Grantor immediately and may need to return the grant funds unless mutually agreed upon terms are reached. Any notification required under this paragraph shall be sent to the Grantor at the address listed in Paragraph c.
- e. **Other Terms:** These Grant Terms encompass the entire agreement between the parties and supersede all previous understandings and agreements between the parties, whether oral or written. This grant is subject to these Grant Terms; by cashing the grant check, the Grantee indicates its agreement to these terms. If check is not cashed within 180 days, it will be voided.



C-3

Bertie County
Project Ordinance – 21-02
Coronavirus State and Local Fiscal Recovery Funds

June 1, 2021

BE IT ORDAINED by the Governing Board of the County of Bertie, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section I. The Governing Board of the County of Bertie, unanimously approves the acceptance of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to establish a budget to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers.

Section II. The project funds will be used to support the investment in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet; public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff; address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector; and replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic. Eligible expenditures must be incurred between March 3, 2021 and December 31, 2024.

Section III. The following revenues are anticipated to be available to begin this project, and are hereby appropriated:

American Rescue Plan Allocation	\$1,840,116
---------------------------------	-------------

Total Project Funding	\$1,840,116
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Section IV. The following amounts are available for expenditures for this project:

ARP Grant Expenditures	\$1,840,116
------------------------	-------------

Total Project Cost	\$1,840.116
--------------------	-------------

The County Manager and Finance Officer are directed to include a detailed analysis of past and future costs and revenues on this project annually.

Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Body, and to the County Manager and to the Finance Officer for direction in carrying out this project.

Adopted this 1st day of **June, 2021**.

Tammy A. Lee, Chairman
Board of Commissioners

LaShonda Cartwright, Clerk to the Board

PROJECT ORDINANCE

# PROJ 21-02			
	INCREASE		INCREASE
35-3535-5485-00	\$ 1,840,116	35-0025-4587-51	\$ 1,840,116
TO SETUP BUDGET FOR CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUND			
SLFRF (OR) ARP [AMERICAN RESCUE PLAN]			
APPROVED ___ / ___ /2021			



C-4

**NORTH CAROLINA
WASHINGTON COUNTY**

**INTERLOCAL
AGREEMENT**

THIS AGREEMENT, TO PROVIDE BUILDING INSPECTION SERVICES, made and entered into effective the 5th day of June, 2021, by and between Washington County, a political subdivision of the State of North Carolina, Party of the First Part (and hereinafter referred to as WASHINGTON) and Bertie County, a political subdivision of the State of North Carolina, Party of the Second Part (and hereinafter referred to as BERTIE);

WITNESSETH:

WHEREAS, WASHINGTON and BERTIE have agreed to cooperate with each other in order to provide building inspection services within the territorial jurisdiction of Bertie County; and

WHEREAS, North Carolina General Statute 153A-353 authorizes WASHINGTON and BERTIE to enter into an agreement relating to a county providing inspection services to another county; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers WASHINGTON and BERTIE to enter into an interlocal agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. In accordance with the terms and conditions of this Agreement, WASHINGTON will provide to BERTIE the services of an experienced building inspector in order to provide inspection services within the territorial jurisdiction of Bertie County, said building inspector being hereinafter referred to as the Assisting Officer. The Assisting Officer shall be certified in the State of North

Carolina at least as a Level I Inspector in the trades of Building, Plumbing, Mechanical, Electrical, and Fire unless otherwise waived in writing by BERTIE. The inspection services will be provided upon request from BERTIE during the term of this Agreement on a schedule mutually agreed upon by WASHINGTON and BERTIE.

2. BERTIE will pay WASHINGTON for the provision of inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer at the rate of FORTY DOLLARS & NO CENTS (\$40.00) for every hour that the Assisting Officer is providing inspection services for BERTIE, and for any time required for conducting or participating in code or statutory enforcement proceedings or court proceedings arising from the inspection services provided under this Agreement, and for commuting time in traveling to and from the worksite designated by BERTIE and the regular office of the Assisting Officer located in Plymouth, North Carolina. The payment of said hourly rate is the full compensation which BERTIE will pay WASHINGTON for the provision of inspection services hereunder. Payment will be made within thirty (30) days after the receipt by BERTIE of an invoice from WASHINGTON for the inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer provided during the previous month. The total annual compensation to be paid hereunder during the initial term, or any renewal term hereunder shall not exceed \$43,784 per any single term without the express written consent of the County Manager of BERTIE.

3. While providing inspection services within the territorial jurisdiction of Bertie County, the Assisting Officer will have the same authority as building inspectors employed by BERTIE and shall be subject to the supervision of the Director of Planning & Inspections of BERTIE or the designated agent thereof.

4. It is understood and agreed that at all times, the Assisting Officer is an employee of WASHINGTON and is not an employee of BERTIE. The Assisting Officer shall not receive any employee benefits from BERTIE. WASHINGTON shall provide the Assisting Officer employee benefits which are regularly provided to its employees pursuant to its policies.

5. WASHINGTON shall ensure that the Assisting Officer is covered, during the time the Assisting Officer is providing inspection services within the territorial jurisdiction of Bertie County, by the Workers Compensation insurance which WASHINGTON regularly provides to its employees pursuant to its policies.

6. Upon request, BERTIE will also pay WASHINGTON in addition to any hourly compensation described herein, FIFTY CENTS (\$00.50) per mile travelled by the Assisting Officer in any WASHINGTON owned vehicle during the performance of this Agreement.

7. BERTIE will hold harmless and indemnify WASHINGTON for any claims or damages, other than workers compensation related claims, resulting from the provision of inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer which are within the scope of the authority of the Assisting Officer as a building inspector to the fullest extent allowed by law.

8. The term of this Agreement shall be for an initial period of approximately TWELVE (12) months commencing on June, 5th, 2021, and terminating on June 30, 2022, unless sooner terminated pursuant to the provisions of paragraph 9. This Agreement may be extended for additional successive terms of twelve (12) months each upon mutual written agreement of the County Managers of WASHINGTON and BERTIE.

9. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, by the provision of at least fifteen (15) days written notice to the other party. BERTIE will pay WASHINGTON for all services rendered prior to the effective date of termination.

10. All notices, approvals, consents, requests or demands required or permitted to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

<p>BERTIE COUNTY: County Manager Bertie County PO Box 530 Windsor, NC 27983 252-794-5300</p>	<p>WASHINGTON COUNTY: County Manager Washington County PO Box 1007 Plymouth, NC 27962 252-793-5823</p>
------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------

Or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

- 11. This Agreement constitutes the entire understanding of the parties.
- 12. This Agreement shall be binding upon the successors and assigns of the parties.
- 13. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.
- 14. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

WASHINGTON COUNTY

By: _____
Curtis S. Potter, County Manager

BERTIE COUNTY

By: _____
Juan Vaughan, County Manager

PRE-AUDIT CERTIFICATION:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Date _____

William Roberson, Finance Director

Account Number _____



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: June 1, 2020

SECTION: Discussion (D-1 to D-5)

DEPARTMENT: Governing Body

TOPIC(S):

1. Designation of Voting Delegate for NCACC Annual Conference
2. Discussion of Pandemic Leave Assistance Program and Mask Requirements for Bertie Facilities
3. Update on Ribbon Cutting Planning
 - a. Library & NC Cooperative Extension Facility
 - b. Blue Jays Recreation Center
4. Discussion of 2021 Bertie River Fest
5. Confirmation of Budget Work Session – June 3rd – COA Gym

COUNTY MANAGER RECOMMENDATION OR COMMENTS: Discussion requested.

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



D-1



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 114th Annual Conference of the North Carolina Association of County Commissioners to be held during the Annual Business Session on August 14, 2021, at 12:45 p.m. in New Hanover County.

Voting Delegate Name: _____

Title: _____

In the event the designated voting delegate is unable to attend, _____ has been selected as _____ County's alternate voting delegate.

Alternate Voting Delegate Name: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 9, 2021** close of business:

Email: alisa.cobb@ncacc.org