

Bertie County Board of Commissioners



August 16, 2021
6:00 PM

	Ronald "Ron" Wesson	District I
	Greg Atkins	District II
Chair	Tammy A. Lee	District III
Vice Chair	John Trent	District IV
	Ron Roberson	District V



Bertie County is now utilizing Zoom during the COVID-19 pandemic.

Zoom is available to the public to participate during this meeting.

To call in to our meeting on the phone, use the following information:

Phone #: 1-301-715-8592

Meeting ID: 723 391 6141

To listen to our meeting online, click or copy and paste this link into your browser:

<https://us02web.zoom.us/j/7233916141>

Questions? Call the County Manager's Office at 794-5300.

BERTIE COUNTY BOARD OF COMMISSIONERS

August 16, 2021

Meeting Agenda

This agenda is only a tentative schedule of matters the Commissioners may address at their meeting and all items found on it may be deleted, amended, or deferred. The Commissioners may also, in their absolute discretion, consider matters not shown on this agenda.

06:00 PM Call to Order & Roll Call by Board Chair Tammy Lee, Commissioners Room, Windsor

Invocation and Pledge of Allegiance by Commissioner Ron Wesson

Public Comments (*3-minute limit per speaker*)

(A)

***** REPORTS & APPOINTMENTS *****

- (1) Presentation of Resolution to Tar Heel League State Champions & Runner Ups: Cashie 15U, 8U & 10U All-Stars
- (2) Deobligation of Bertie County CDBG Broadband Grant by Kevin Richards, Mid-East Commission and Cathy Davidson, Roanoke Electric Cooperative
- (3) State of COVID-19 in Bertie County by Ashley Stoop, Director of Policy, Planning & Preparedness, ARHS
- (4) Presentation of 2020 Audit by Greg Adams, Thompson, Price, Scott, Adams & Co.

Board Appointments (B)

No appointments.

Consent Agenda (C)

1. Register of Deeds Fee Report – July 2021
2. Approve Resolution Declaring August 22, 2021 Mrs. Sallie Surface Day
3. Approve Interlocal Agreement with Tyrrell County to Provide Building Inspection Services
4. Approve Preaudit Policy for Electronic Payments
5. Approve Project Ordinance for TGOW

*****OTHER ITEMS*****

Discussion Agenda (D)

1. Consideration of Proposals for New Construction Appraisal Services by Tax Administrator Jodi Rhea
2. Request for Use of Tornado Relief Funds & Update on Citizens Occupying Trailer Campers
3. Request for Trailer Campers by NC State of Emergency Management
4. Discussion of Upcoming Events:
 - a. Blue Jay Recreation Center Ribbon Cutting
 - b. 2021 Bertie River Fest

Commissioners' Reports (E)

County Manager's Reports (F)

County Attorney's Reports (G)

Public Comments

(3 minutes per speaker)

Closed Session

Pursuant to NCGS § 143-318.11(a)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Pursuant to NCGS § 143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Pursuant to NCGS § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

Adjourn



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: August 16, 2021

SECTION: Appointments & Reports (A-1 to A-4)

DEPARTMENT: Governing Body

TOPICS:

- (1) Presentation of Resolution to Tar Heel League State Champions & Runner Ups: Cashie 15U, 8U & 10U All-Stars
- (2) Deobligation of Bertie County CDBG Broadband Grant by Kevin Richards, Mid-East Commission and Cathy Davidson, Roanoke Electric Cooperative
- (3) State of COVID-19 in Bertie County by Ashley Stoop, Director of Policy, Planning & Preparedness, ARHS
- (4) Presentation of 2020 Audit by Greg Adams, Thompson, Price, Scott, Adams & Co.

COUNTY MANAGER RECOMMENDATION OR COMMENTS:

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SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S):

--

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



A-1



BERTIE COUNTY
106 DUNDEE STREET
POST OFFICE BOX 530
WINDSOR, NORTH CAROLINA 27983
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FAX: (252) 794-5327
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BOARD OF COMMISSIONERS
TAMMY LEE, Chair
JOHN TRENT, Vice Chair
GREG ATKINS
RON ROBERSON
RON WESSON

**RESOLUTION RECONIZING THE
CASHIE 8U ALL-STARS SOFTBALL TEAM FOR WINNING
THE TAR HEEL STATE CHAMPIONSHIP**

WHEREAS, the Cashie 8U All-Stars Softball Team is a sports team comprised of youth in Bertie County including Hadley Colson, Ella Godwin, Caylin Hoggard, Chloe Hoggard, Saylor Hoggard, Logan Jernigan, Heidi Matthews, Kayla Mizelle, Paisley Ray, Kaley Thomas, Ella Warren and Lilli Wells; and

WHEREAS, the dedicated coaches of the Cashie 8U All-Stars Softball Team include Allison Hoggard, Amanda Hoggard and Adam Colson; and

WHEREAS, team sports play a vital role in teaching and developing character and teamwork skills; and

WHEREAS, the Cashie 8U Softball Team has won the 2021 Tar Heel League State Softball Championship; and

WHEREAS, The Bertie County Board of Commissioners wishes to recognize this outstanding accomplishment; and

NOW THEREFORE, IT IS RESOLVED that the Bertie County Commissioners does hereby congratulate the 2021 Cashie 8U All-Stars Softball Team for winning the Tar Heel State Softball Championship.

BE IT FURTHER RESOLVED that the Bertie County Board of Commissioners does further congratulate the team members, coaches, parents, volunteers, and supporters of the Cashie 8U All-Star Softball Team.

This resolution is passed this _____ day of _____ 2021, by Bertie County Board of Commissioners in a meeting duly assembled.

Tammy Lee, Chairman

LaShonda Cartwright, Clerk to The Board



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**BOARD OF
COMMISSIONERS**
TAMMY LEE, Chair
JOHN TRENT, Vice Chair
GREG ATKINS
RON ROBERSON
RON WESSON

**RESOLUTION RECONIZING THE
CASHIE 15U ALL-STARS SOFTBALL TEAM FOR WINNING
THE TAR HEEL STATE CHAMPIONSHIP**

WHEREAS, the Cashie 15U All-Stars Softball Team is a sports team comprised of youth in Bertie County including Coleen Askew, Morgan Baccus, Lynsey Bazemore, Alexia Dickerson, Marley, Harrell, Courtney Hoggard, Bailey Hughes, Riley Phelps, Emma Smith, Claire Smith, Lauren Taylor; and

WHEREAS, the dedicated coaches of the Cashie 15U All-Stars Softball Team include Steve Askew, Jennifer Askew, Wes Hughes and Ernie Hoggard

WHEREAS, team sports play a vital role in teaching and developing character and teamwork skills; and

WHEREAS, the Cashie 15U Softball Team has won the 2021 Tar Heel League State Softball Championship; and

WHEREAS, The Bertie County Board of Commissioners wishes to recognize this outstanding accomplishment; and

NOW THEREFORE, IT IS RESOLVED that the Bertie County Commissioners does hereby congratulate the 2021 Cashie 15U All-Stars Softball Team for winning the Tar Heel State Softball Championship.

BE IT FURTHER RESOLVED that the Bertie County Board of Commissioners does further congratulate the team members, coaches, parents, volunteers, and supporters of the Cashie 15U All-Star Softball Team.

This resolution is passed this _____ day of _____ 2021, by Bertie County Board of Commissioners in a meeting duly assembled.

Tammy Lee, Chairman

LaShonda Cartwright, Clerk to The Board



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**BOARD OF
COMMISSIONERS**
TAMMY LEE, Chair
JOHN TRENT, Vice Chair
GREG ATKINS
RON ROBERSON
RON WESSON

**RESOLUTION RECONIZING THE
CASHIE 10U ALL-STARS SOFTBALL TEAM FOR
OUTSTANDING PERFORMANCE**

WHEREAS, the Cashie 10U All-Stars Softball Team is a sports team comprised of youth in Bertie County including Hallie Mizelle, Sydney Phelps, Marli Wiggins, Alyssa Powell, Mallory Evens, Kiley Sanders, Summer Brown, Kinsley Dunlow, Olivia Bazemore, Millie Johnson, Lizzie Conner ; and

WHEREAS, the dedicated coaches of the Cashie 10U All-Stars Softball Team include Martin Phelps and Rod Wiggins; and

WHEREAS, team sports play a vital role in teaching and developing character and teamwork skills; and

WHEREAS, the Cashie 10U Softball Team achieved the status of Runner Up at the 2021 Tar Heel League State Softball Championship; and

WHEREAS, The Bertie County Board of Commissioners wishes to recognize this outstanding accomplishment; and

NOW THEREFORE, IT IS RESOLVED that the Bertie County Commissioners does hereby congratulate the 2021 Cashie 10U All-Stars Softball Team for achieving the status of Runner Up at the Tar Heel State Softball Championship.

BE IT FURTHER RESOLVED that the Bertie County Board of Commissioners does further congratulate the team members, coaches, parents, volunteers, and supporters of the Cashie 10U All-Star Softball Team.

This resolution is passed this _____ day of _____ 2021, by Bertie County Board of Commissioners in a meeting duly assembled.

Tammy Lee, Chairman

LaShonda Cartwright, Clerk to The Board



A-2

Bertie County CDBG Smart-Grid/Broadband Project Project Description

Applicant: Bertie County

Subrecipient: Roanoke Electric Cooperative

Funding Request: \$250,000, Match: \$0

Project Description:

Roanoke Electric Cooperative (REC) is a not-for-profit member-owned electric cooperative which provides power to designated rural areas of Halifax, Northampton, Bertie, Hertford, and Gates counties. In 2017, REC completed a middle-mile fiber network built to connect the cooperative's 12 substations and its headquarters, allowing for data transfer at the speed of light. This region-wide fiber backbone now allows for deployment of a smart-grid network, which will utilize high-speed Internet technology to allow the coop to better manage electric load and deploy technology that will improve the reliability of its power systems. The last-mile connectivity required for the smart-grid network will allow for broadband service to be offered to member-owners as a service through Roanoke Connect, a subsidiary of REC.

With this CDBG grant funding, REC will build a Wireless Backhaul Ring which extends through, or touches, 5 of the Low-to-Moderate Income (LMI) census block groups in Bertie County. The Ring will connect to the current REC fiber backbone which extends into a portion of Bertie County, and will also utilize REC assets at the Lewiston-Woodville and Merry Hill substations. From the Lewiston-Woodville substation, the Ring will connect back to the broader REC fiber network and to the Internet. (see map)



REC has conducted the planning and design of the Wireless Backhaul Ring, in partnership with ECC Technologies, Inc., and will be responsible for implementation of the project (equipment and installation). With this funding, REC will replace 3 existing wooden REC utility poles along the path of the Ring, with tall metal poles (approximately 130 feet in height). The poles must be certified to support electrical

service. REC will install wireless backhaul equipment on the 3 poles, and on the targeted Bertie County water tower. REC will also install last-mile wireless antennas on the 3 poles and on the water tower. REC residential member-owners, within range of these wireless antennas and with line-of-sight to the equipment, will be able to participate in REC's smart-grid programs and be able to purchase broadband service from Roanoke Connect.

This project is primarily a middle-mile backhaul project. The backhaul is necessary to be able to facilitate last-mile connectivity within these LMI block groups. With last-mile equipment on the 3 poles and water tower, those access points will be able to serve the initial residences that are able to be accessed from these 4 locations. The grant funds allow for this backhaul to reach further into unserved and underserved residential areas of these LMI block groups, and set the stage for these first homes to be able to participate in smart-grid and broadband services. With the Wireless Backhaul Ring in place, and the first set of residential customers served from the equipment funded through the grant, REC will then be able to continue to develop and build within this area of Bertie County to reach more and more residents as the network grows.

The grant project will include purchase of the poles and equipment, and installation of the poles. Specifically, CDBG funds will support:

Purchase of equipment:

- 3 monopoles (estimated at 130 feet in height)
- backhaul equipment for Point-to-Point (P2P) connections between the 3 poles plus the Bertie County water tower and to the substations
- dishes, radios and electronics; miscellaneous cabling and connectors; and alley arms for installation
- a switch at each of the four sites
- last-mile Point-to-Multi-Point (P2MP) equipment to be installed at the 3 poles plus the water tower

Installation of poles:

- Auger and crane work for pole installation will be bid out and provided by a licensed contractor

Outside the scope of the CDBG grant, REC will be responsible for coordination of the pole replacements, moving all electric lines to facilitate replacement, and will install the wireless equipment (P2P and P2MP) on the poles and water tower.

Technical Details – Wireless Backhaul Ring

Point-to-Point (P2P) Wireless Backhaul. In areas not reached by REC's current fiber backbone, REC is using a "low level" point-to-point network to extend backhaul to facilitate last-mile connectivity. The P2P network follows the power distribution lines using the line of sight (LOS) provided by those routes, to extend network availability.

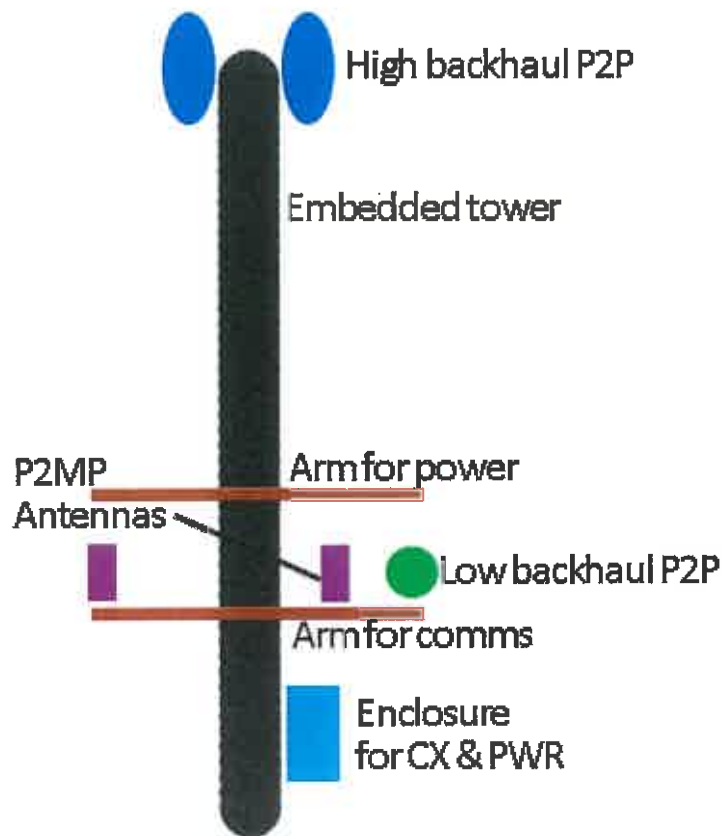
Point-to-Multi-Point (P2MP). This project includes installation of 3 monopoles and use of 1 county water tower. Point-to-Multi-Point radios (P2MP) will be installed on these four vertical assets. These access points will allow for last-mile connectivity to the initial residences able to be accessed from these 4 locations, and which choose to subscribe. P2MP radios will be placed along with a switch, and the components connected via the switch to provide last-mile availability to subscribers.

From the top to the bottom, the pole configuration will include the following:

- Point-to-Point (P2P) Dishes at the top of the pole for the backhaul signal – rated at 1 GB service
- Provisions for the electrical service attached to the pole

- Provisions for low level communications – low level backhaul (P2P) and last-mile Point-to-Multi-Point (P2MP)
- Enclosure for switch

The top of pole backhaul will be powered either directly via a power transformer or via POE (Power over Ethernet). The two dishes will be physically interconnected at the pole top and/or may be physically connected at the switch as well. The top of pole backhaul provides connectivity from the fiber at Lewiston-Woodville and Merry Hill substations. Because these components are fully powered, there is no loss of signal when moving traffic from any given pole, or hop, back to the origin. The top-of-pole components communicate to the low level via Ethernet cabling through the switch in the enclosure. The switch allows for connection to two components required for Internet delivery. See general pole design below.



The CDBG project will be considered complete, and considered a success, when the Wireless Backhaul Ring is built, with poles installed and equipment on the poles, per the grant plans. This grant will provide a wireless backbone in a currently unserved/underserved portion of Bertie County

Roanoke Electric Cooperative and Roanoke Connect:

Roanoke Electric Cooperative (REC) is a not-for-profit member-owned electric cooperative with more than 14,500 metered accounts serving approximately 13,500 member-owners. The organization was chartered in 1938 and provides power to the rural areas of Halifax, Northampton, Bertie, Hertford, and Gates counties. *(All counties within the REC territory are Tier One counties, per the NC Dept of Commerce 2017 Tier Designations.)*

REC completed a middle-mile fiber network in 2017, built to connect the cooperative’s 12 substations and its headquarters, allowing for data transfer at the speed of light. The region-wide fiber backbone, consists of over 117 miles of new fiber, and is connected to the MCNC network which completes the rest of the ring. This fiber backbone is allowing for deployment of a smart-grid network - utilizing high-speed Internet technology to better manage electric load and deploy technology that will improve system reliability. The last-mile connectivity required for the smart-grid network will allow for broadband service to be offered to member-owners as a service through Roanoke Connect, a subsidiary of REC.

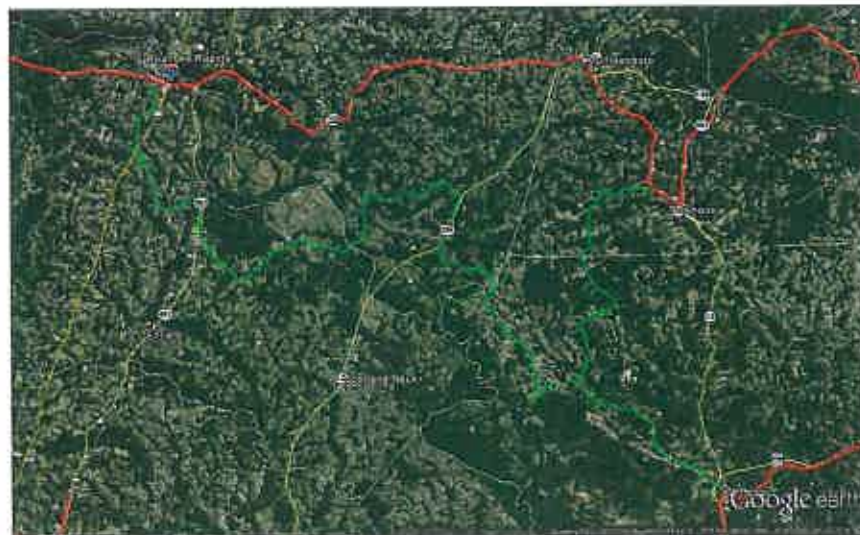
Combined with the MCNC portion of the fiber, the backbone network runs through the five counties listed below.

	Total Population (2010)	Median Household Income (2014)	Tier Designation (2017)	Economic Distress Ranking (2017)
Halifax County	54,691	\$31,674	One	4
Northampton County	22,099	\$32,063	One	12
Bertie County	21,282	\$31,217	One	3
Hertford County	24,669	\$30,056	One	10
Gates County	12,197	\$48,413	One	39

(#1=most distressed)

In addition to the economic distress within these counties, these counties have some of the highest levels of unserved and underserved households in North Carolina, in terms of broadband connectivity.

Map of Roanoke Connect Fiber Backbone



Green = new Roanoke Connect fiber build
Red = MCNC fiber

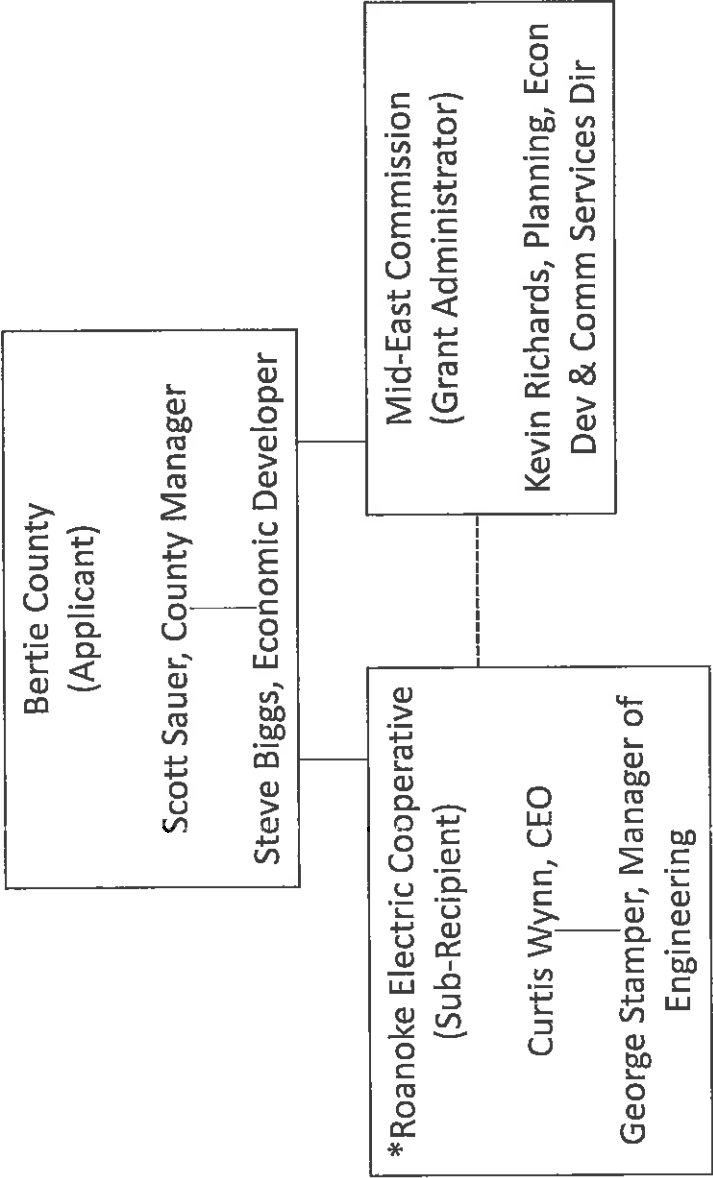
A. Capacity: Community's capacity and organizational structure that will be responsible for Broadband project. For example, someone will need to coordinate the various components. Someone will need to see that all financing is firmly committed and matching funds spent, that contracts are properly secured, that benefit is measured, etc. In addition, someone will need to administer the grant. That is, someone will need to see that environmental reviews are conducted, financial systems set-up, reports filed with the local board and REDD, etc. There may be a different coordinator of each of the components of the project or the same person may coordinate all of them. While a coordinator and administrator are necessary for leadership and management, a successful project needs an experienced competent team. Team members could include local government staff, Housing Authorities, day care providers, public service providers, CDCs, and other non-profit agencies.

- The applicant for the project is Bertie County. County Manager Scott Sauer and his office will oversee the grant, with Steve Biggs, the economic developer for Bertie County as the project lead for the county.
- The Sub-Recipient for the project is Roanoke Electric Cooperative (REC), REC has conducted the planning and design of the Wireless Backhaul Ring, and will be responsible for implementation of the project (equipment and installation). Curtis Wynn is the CEO of REC and will oversee the project at a high-level for REC, with George Stamper, Manager of Engineering, responsible for day-to-day implementation. The grant project will include purchase of the poles and equipment, and installation of the poles. Auger and crane work for pole installation will be bid out and provided by a licensed contractor. Outside the scope of the CDBG grant, REC will be responsible for coordination of the pole replacements, moving all electric lines to facilitate replacement, and will install the wireless equipment on the poles and water tower.
- The grant administrator is the Mid-East Commission, a council-of-government which covers Bertie County. Kevin Richards, Director of Planning, Economic Development & Community Services for the Mid-East Commission will oversee the grant administration.

B. Submit an organizational chart that outlines the team members responsible for implementation of the project. Create a bullet list of the team members/providers and what activities/duties for which they are responsible. Also describe the capacity and experience of each project team member for their component of the project. Attach resumes of project team members in an appendix or indicate that you have already done so in the pre-application. Include information on the type(s) of organizations involved, whether they be non-profit, private, government, cooperative, or partnership. (Please note that for CDBG funded new construction of housing, an eligible non-profit organization must be involved.)

Please see the organizational chart attached and the description above in item A. Bertie County is a unit of local government and is one of North Carolina's 100 counties. REC is a non-profit electric cooperative serving parts of Bertie County. REC was chartered in 1938. Curtis Wynn has been CEO of REC since 1997.

**Bertie County CDBG Broadband Grant
Organizational Chart**



The Mid-East Commission is one of the sixteen regional councils of government in North Carolina. Kevin Richards has extensive experience in administering CDBG grant funds in the region for the Mid-East Commission.

C. Local Commitment and History: This section shows the local government's prior commitment to community development, particularly in the target neighborhood. Obviously, the problems of these neighborhoods are not new and have festered over many years. Discussions about the target neighborhoods and solutions should have been begun long before communities were aware that CDBG funds might be available.

These broadband funds are new funds and this is a pilot project. CDBG funds in North Carolina have not otherwise been utilized for broadband deployment efforts.

In addition to the LMI criteria addressed elsewhere in the application, Bertie County ranks third among North Carolina's 100 counties in terms of Economic Distress Ranking for 2017 (NC Department of Commerce). Data from the former broadband division of the NC Department of Commerce ranked Bertie County in the 6 lowest counties in the state for percent of households served with broadband at speeds of just 3 MB download, 768 kbps upload. In addition, the North Carolina State Broadband Plan (2015), which shows adoption rates by county, shows four of the five counties within the Roanoke Electric Cooperative service territory (including Bertie County), with the lowest broadband adoption rates in the state.

The electric membership cooperatives (EMCs) are traditionally economic development engines for their rural communities. In addition, these EMCs are well-positioned to be key players in broadband. Owning poles, utility trucks and crews, customer service and billing systems, and fiber assets, means they can leverage their assets to reduce the cost of deployment and help create the business case for deployment in their rural territories. The rural broadband challenge is always financial, how to create a business case that works in sparsely populated areas. Grant dollars utilized to off-set initial capital costs are extremely helpful in making a project viable. In terms of funding for North Carolina, having CDBG funds dedicated to broadband presents a new opportunity to create models for HUD and the country on how these federal funds can be utilized around broadband.

D. Leverage: The most competitive projects will establish partnerships with local government, community groups, non-profits, and other agencies for funding and administration that goes beyond CDBG funding. Local funds, no matter how small, give an indication of the local government's commitment to the project. With that being said, we also realize that many local governments have constrained budgets, and must look elsewhere for other funding. Concerted efforts to elicit funds from sources other than CDBG will be looked upon favorably, since one of the ultimate goals of this project is for communities to search for as many avenues of funding necessary to bring about the ultimate revitalization of their target neighborhood.

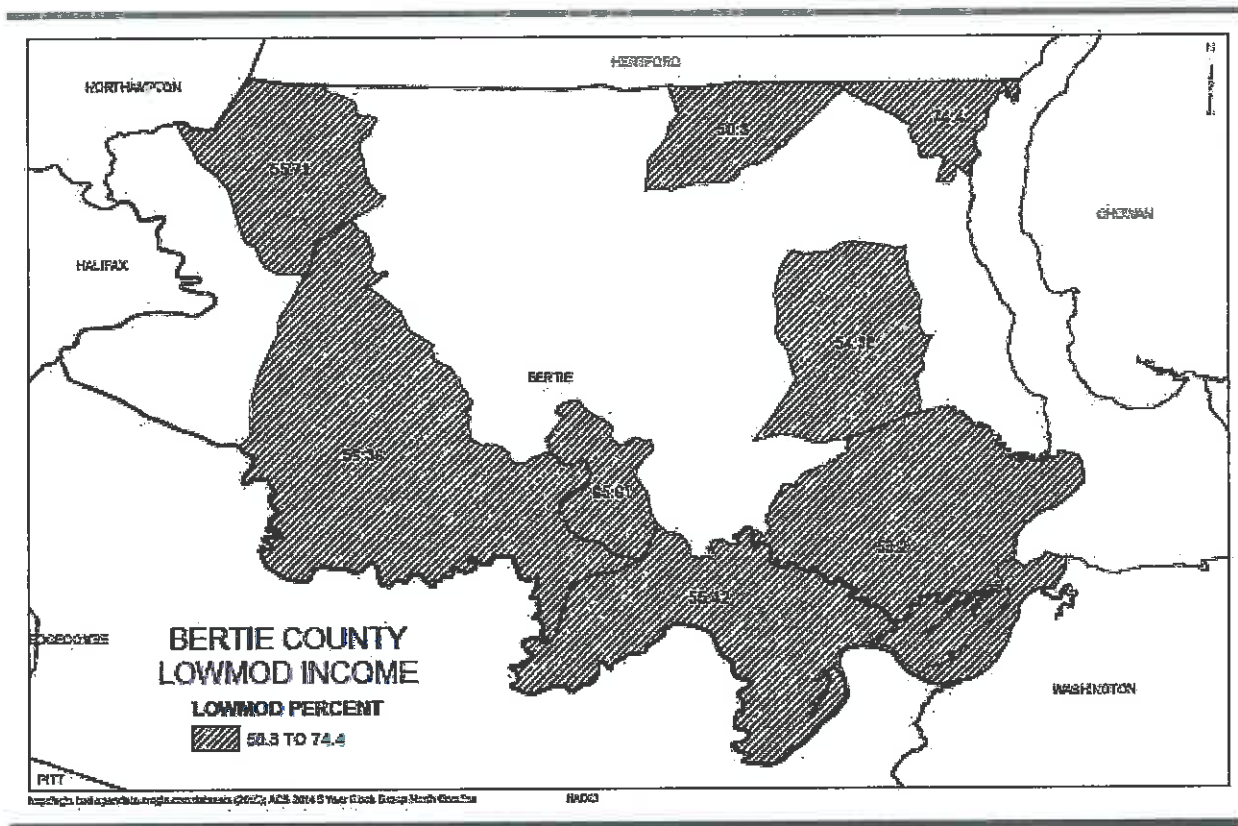
Although no match is listed within the grant, Bertie County is providing access to a county-owned water tower to serve as a vertical asset and access point for the Wireless Backhaul Ring. In addition, this project is a compliment to the larger Roanoke Electric Cooperative Smart Grid

Project. Roanoke Electric Cooperative has invested approximately \$4 million into building its REC fiber backbone in Bertie and four neighboring counties. Prior to the Bertie County Smart-Grid/Broadband Project, REC will be investing in upgrades at its Lewiston-Woodville and Merry Hill substations within the county, allowing for implementation of the Wireless Backhaul Ring. Outside the scope of the CDBG grant, REC will be responsible for coordination of the pole replacements, moving all electric lines to facilitate replacement, and will install the wireless equipment on the poles and water tower. In addition, as part of its larger smart grid effort, REC will also be working towards eventual build-out of additional last-mile connectivity within this targeted portion of the county, even after completion of the grant project.

E. Benefit: All project activities must meet a national objective in order to be eligible for CDBG funds. There are three national objectives in the CDBG program. The one national objectives applicable to Broadband is benefit to low and moderate income (LMI) people. Benefit to LMI people may be either area-wide or direct (actual people served).

This project complies with the following national objective under the US Department of Housing and Urban Development (HUD):

24 CFR 570.483(b)(1) – Low- and moderate-income area benefit: Activities demonstrating compliance with this national objective must serve a defined area where at least 51 percent of the residents are low- and moderate-income (LMI) persons and the area must be primarily residential. The Bertie County CDBG Smart-Grid/Broadband Project falls only within county census block groups with over 51% LMI designation. See map below of the Bertie County LowMod income percentages. There are 7 census block groups in Bertie County with over 51% LMI designation (and one at 50.3%). See map below. This project will provide area-wide benefit.



With this grant funding, REC will build a Wireless Backhaul Ring which extends through, or touches, the 5 southern-most LMI census block groups in Bertie County. (In addition, the broader Roanoke Electric project has fiber backbone running through the northwestern-most census block group.)

F. Budget: Should show the main uses and sources of funds over the entire life of the grant. The sources are consolidated between CDBG and the other leveraged funds described in the leverage section only.

The grant of \$250,000 includes:
 \$225,000 – Equipment/installation
 \$ 25,000 – Administration

The \$225,000 will support equipment and installation to build the Wireless Backhaul Ring in the designated area. The items include:

Purchase of equipment:

- 3 monopoles (estimated at 130 feet in height)
- backhaul equipment for Point-to-Point (P2P) connections between the 3 poles plus the Bertie County water tower and to the substations
- dishes, radios and electronics; miscellaneous cabling and connectors; and alley arms for installation
- a switch at each of the four sites

- last-mile Point-to-Multi-Point (P2MP) equipment to be installed at the 3 poles plus the water tower.

Installation of poles:

- Auger and crane work for pole installation will be bid out and provided by a licensed contractor.

Outside the scope of the CDBG grant, REC will be responsible for coordination of the pole replacements, moving all electric lines to facilitate replacement, and will install the wireless equipment (P2P and P2MP) on the poles and water tower.

The \$25,000 for grant administration will fund the administration work by Mid-East Commission.

G. Evaluation: The applicant needs to identify how they will measure their performance. In this section, REDD wants to know what communities are going to evaluate. Provide a list of the measurable outcomes you expect from the project activities. The goals must be specific, measurable, attainable, focused, and can be tracked. Be specific by using a quantifiable number. Communities are setting their own criteria on the performance of project, but will be held accountable for the outcomes that are listed.

- Has the applicant identified all the major tasks or components that will be required in carrying out the activity? Are there any potential issues or concerns?

All major tasks and components have been identified. There does not appear to be any potential issues or concerns.

- Has the applicant provided a reasonable estimate of the resources necessary for each component of the project, and has it developed a realistic budget that reflects these resources? Are other sources of funds (leveraging) committed to this project?

Bertie County has provided a reasonable estimate of the resources necessary for each component of the project and has developed a realistic budget that reflects these resources. Although there are no other sources of funds committed to the CDBG scope of work, the Wireless Backhaul Ring is one build within a larger 5-county smart grid deployment by Roanoke Electric Cooperative. REC has already invested approximately \$4 million on the initial fiber backbone that runs through Halifax, Northampton, Bertie, Hertford and Gates counties. The Wireless Backhaul Ring within this grant will help extend the backbone further into Bertie County. REC is projected to invest in excess of \$20 million on this smart grid network in the coming years, to serve their approximately 13,500 member-owners that reside within these five counties.

The CDBG project will be considered complete, and considered a success, when the Wireless Backhaul Ring is built, with poles installed and equipment on the poles, per the grant plans. This grant will provide a wireless backbone in a currently unserved/underserved portion of Bertie County. In addition, with last-mile equipment on the 3 poles and water tower, those access points will be able to serve the initial residences able to be accessed from these 4 locations. This project

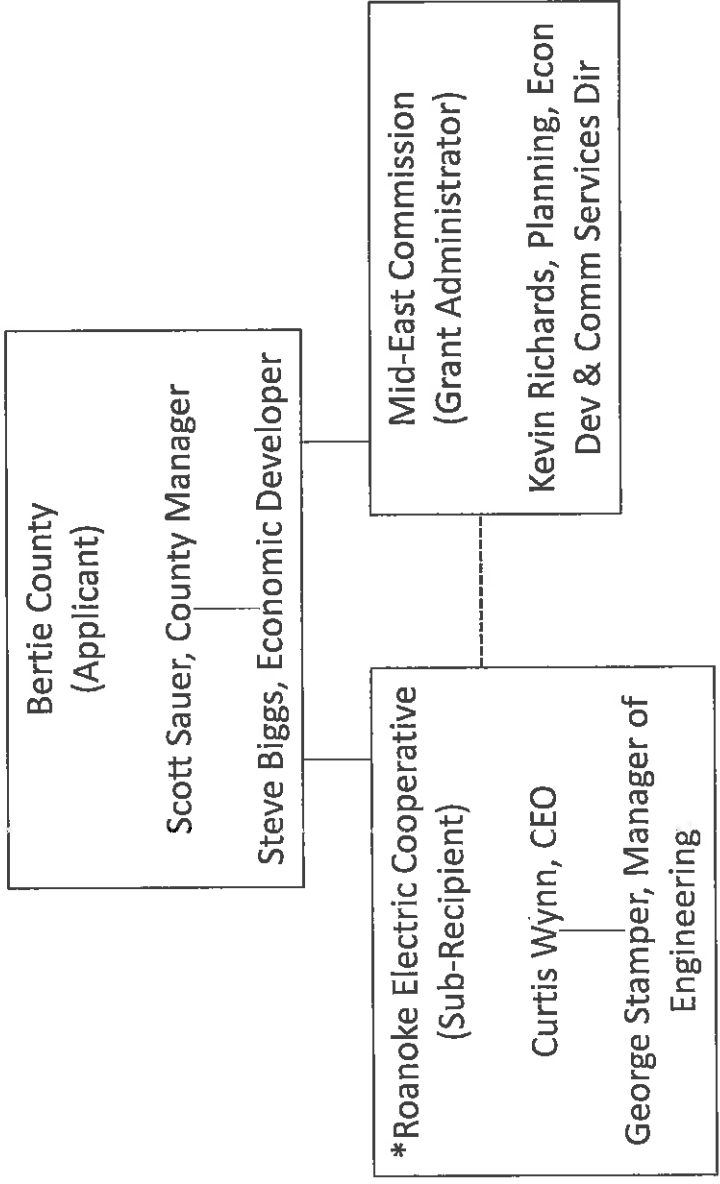
will provide the capacity for REC to then continue to build further into these distressed areas of Bertie County.

H. Forms: Must be completed and signed by the Certifying Officer. All applications must have the appropriate certifications and supporting documentation where needed.

I. Feasibility and Sustainability: Applicants must be able to document the long term viability of any public facility and the ability to link services if the type of facility requires specific services for their clientele. They must provide documentation to support housing activities related to sales or leasing activity.

The Wireless Backhaul Ring will not be a public facility. The ring, network and its equipment will be owned by Roanoke Electric Cooperative. REC will be responsible for the long-term maintenance of the network, with Roanoke Connect (a subsidiary of REC), providing connectivity service off of the network. As one of North Carolina's 26 rural electric cooperatives, REC is owned by its members in the local community. Roanoke Electric Cooperative (REC) is a not-for-profit member-owned electric cooperative with more than 14,500 metered accounts serving approximately 13,500 member-owners. The organization was chartered in 1938 and provides power to designated rural areas within Halifax, Northampton, Bertie, Hertford, and Gates counties. REC's smart-grid network will utilize high-speed Internet technology to allow the coop to better manage electric load and deploy technology that will improve the reliability of its power systems. REC anticipates that its Smart Grid project will provide long-term connectivity services to the region, just as the coop has with electric power for almost 80 years.

**Bertie County CDBG Broadband Grant
Organizational Chart**



**Grant project – including construction/labor, purchase & install of equipment, to be completed by REC or any contractors bid under REC*



A-3



ALBEMARLE REGIONAL HEALTH SERVICES
Partners in Public Health

711 Roanoke Ave. Elizabeth City, NC 27909

NEWS RELEASE #193

August 13, 2021

FOR IMMEDIATE RELEASE

Contact Information:

Amy Underhill, Public Information Officer

Phone: 252-338-4448

Email: aunderhill@arhs-nc.org

ALBEMARLE REGIONAL HEALTH SERVICES PROVIDES UPDATE ON REGIONAL VACCINE CLINICS

Updated COVID-19 vaccine counts, cases, and outbreaks

Elizabeth City, NC – Albemarle Regional Health Services (ARHS) is providing updated information on COVID-19 vaccines, lab confirmed positive COVID-19 cases, and facility outbreaks as of 1 p.m. Friday, August 13, 2021 in addition to the weekly surveillance report (attached).

“Once again cases have increased across the region and 98 of 100 counties in North Carolina have high or substantial levels of transmission according to the CDC,” states R. Battle Betts, Jr., MPA, ARHS Health Director. “In our communities with low vaccination rates, the highly contagious Delta variant will continue to cause bigger increases in COVID-19 cases. Vaccination is the best protection against the virus and we have seen within our eight counties that 96.5% of our new cases are in individuals who have not been fully vaccinated. The risk of getting COVID-19—including the very contagious Delta variant—is much greater than the extremely low risk of severe adverse effects from vaccination. Now is the time, make your vaccine appointment or seek out one of the many community events where the vaccine will be offered.”

ARHS is continuing to accept vaccine appointments for first and second dose Moderna and Pfizer, along with Johnson and Johnson, at each of our local health departments. Appointments will be available to residents of the eight county region who are 12 and older.

Pasquotank County Health Department 252-338-4400	Perquimans County Health Department 252-426-2100	Camden County Health Department 252-338-4460	Chowan County Health Department 252-482-6003
Currituck County Health Department 252-232-2271	Bertie County Health Department 252-794-5322	Gates County Health Department 252-357-1380	Hertford County Health Department 252-862-4054

-more-

Total First Doses of ARHS Vaccine Administered – 46,104

County	Vaccine Administered	County	Vaccine Administered
Pasquotank	11,363	Currituck	8,352
Perquimans	4,524	Bertie	5,558
Camden	3,411	Gates	3,357
Chowan	4,716	Hertford	4,823

Total Second Doses of ARHS Vaccine Administered – 43,273

County	Vaccine Administered	County	Vaccine Administered
Pasquotank	10,108	Currituck	8,004
Perquimans	4,033	Bertie	5,260
Camden	3,321	Gates	3,550
Chowan	4,305	Hertford	4,692

ARHS COVID-19 Cases

County	# Lab Confirmed Cases	# Active Cases	# Recovered Cases	Total # of Deaths
Pasquotank	3,630	80	3,462	88
Perquimans	1,097	21	1,064	12
Camden	724	17	701	6
Chowan	1,602	38	1,526	38
Currituck	1,744	55	1,672	17
Bertie	1,868	38	1,783	47
Gates	787	14	760	13
Hertford	2,193	46	2,082	65
Totals	13,645	309	13,050	286

-more-

The facility outbreak at Elizabeth City Health and Rehabilitation has resolved.

ARHS is reporting four deaths related to COVID-19. In Bertie and Currituck the individuals were in the 50-64 year age range. In Hertford County, the individual was in the 25-49 year age range and the Pasquotank resident was over the age 65. The Pasquotank death was related to the facility outbreak at Elizabeth City Health and Rehab.

COVID-19 testing is still available by appointments at the local health departments across the region. Tests will be completed through a curbside screening clinic. To schedule an appointment call your local health department directly.

ARHS is collaborating with OptumServe to provide additional, no-cost COVID-19 testing sites in Bertie and Hertford counties. Typically testing is available Monday, Wednesday, Thursday, and Saturday from 10 a.m. to 2 p.m. and Tuesday and Friday from 1 – 5 p.m.; however, times and days may change so please call or check the website prior to going to a site. You may check availability and register to make an appointment for testing by visiting <https://lhi.care/covidtesting> or by calling (877) 562-4850.

For more information about COVID-19, visit these sites:

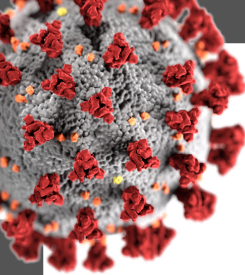
Albemarle Regional Health Services - <http://www.arhs-nc.org/> or call **252-338-WELL** or **1-833-640-SHOT**

North Carolina Department of Health and Human Services - <https://www.ncdhhs.gov/>

Center for Disease Control - <https://www.cdc.gov/>

For more information, please contact Amy Underhill, ARHS Public Information Officer at 252-338-4448 or aunderhill@arhs-nc.org. Albemarle Regional Health Services is dedicated to disease prevention and the promotion of a healthy environment to reduce morbidity, mortality, and disability through quality service, education, and advocacy.

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ALBEMARLE REGIONAL HEALTH SERVICES

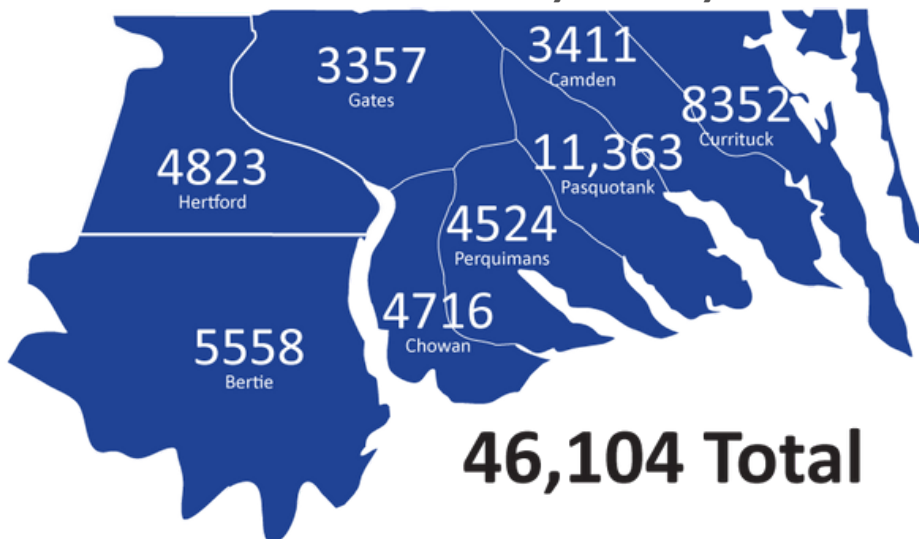
Partners in Public Health: Inspiring people to lead healthy lives.

Pasquotank • Perquimans • Camden • Chowan • Currituck • Bertie • Gates • Hertford

COVID-19 Vaccine Report

August 13, 2021

ARHS: COVID-19 First Dose Administrations by County

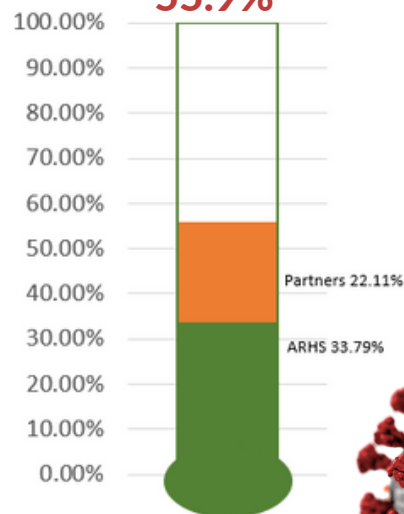


Partners administered 30,164 for a grand total of 76,268

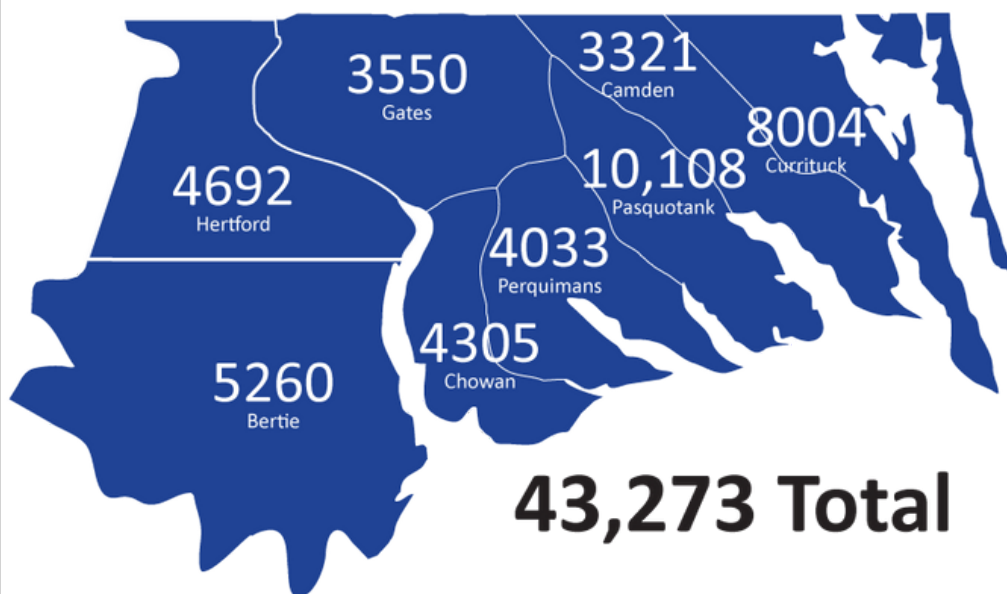
Please note: Friday and weekend events will be included in next week's totals

Percentage of Population 12 and older Partially Vaccinated:

55.9%



ARHS: COVID-19 Second Dose & One Dose Administrations by County

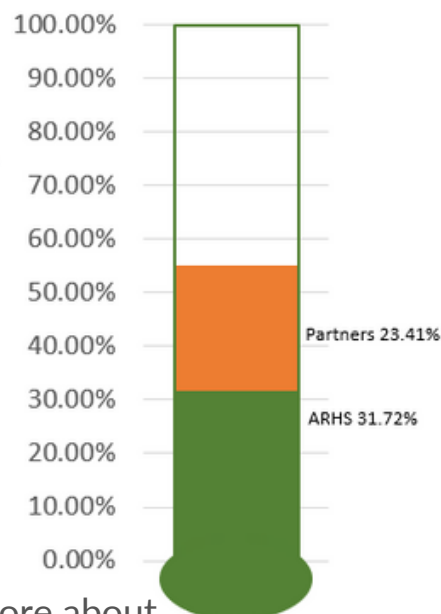


Partners administered 31,939 for a grand total of 75,212

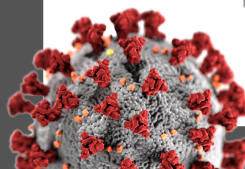
Please note: Friday and weekend events will be included in next week's totals

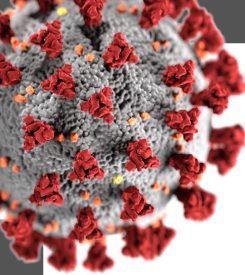
Percentage of Population 12 and older Fully Vaccinated:

55.12%



Please visit www.arhs-nc.org to learn more about vaccine clinics in the ARHS region.





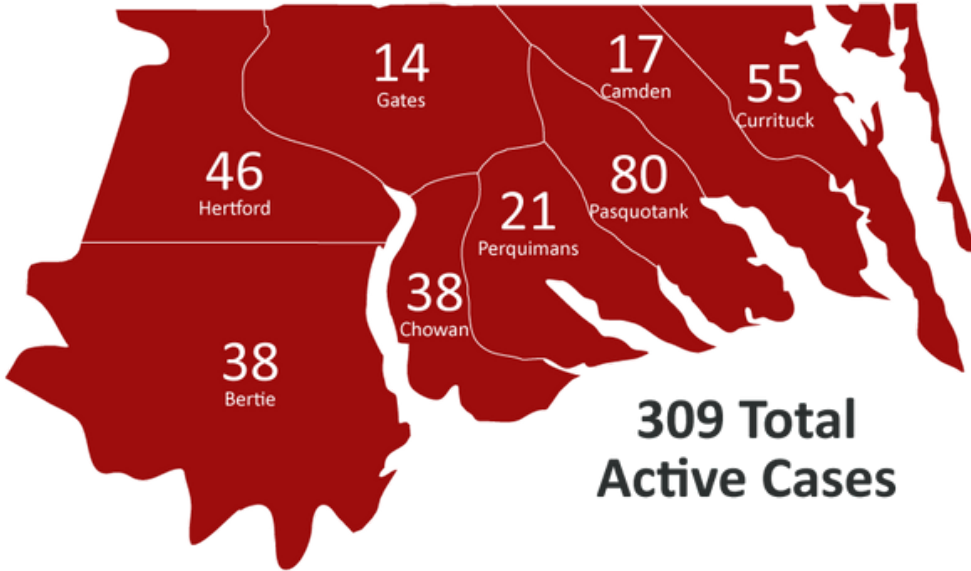
ALBEMARLE REGIONAL HEALTH SERVICES

Partners in Public Health: Inspiring people to lead healthy lives.

Pasquotank • Perquimans • Camden • Chowan • Currituck • Bertie • Gates • Hertford

COVID-19 Surveillance Report

August 13, 2021



Total State Reported Lab Tests Week Ending 8/7/21

2157

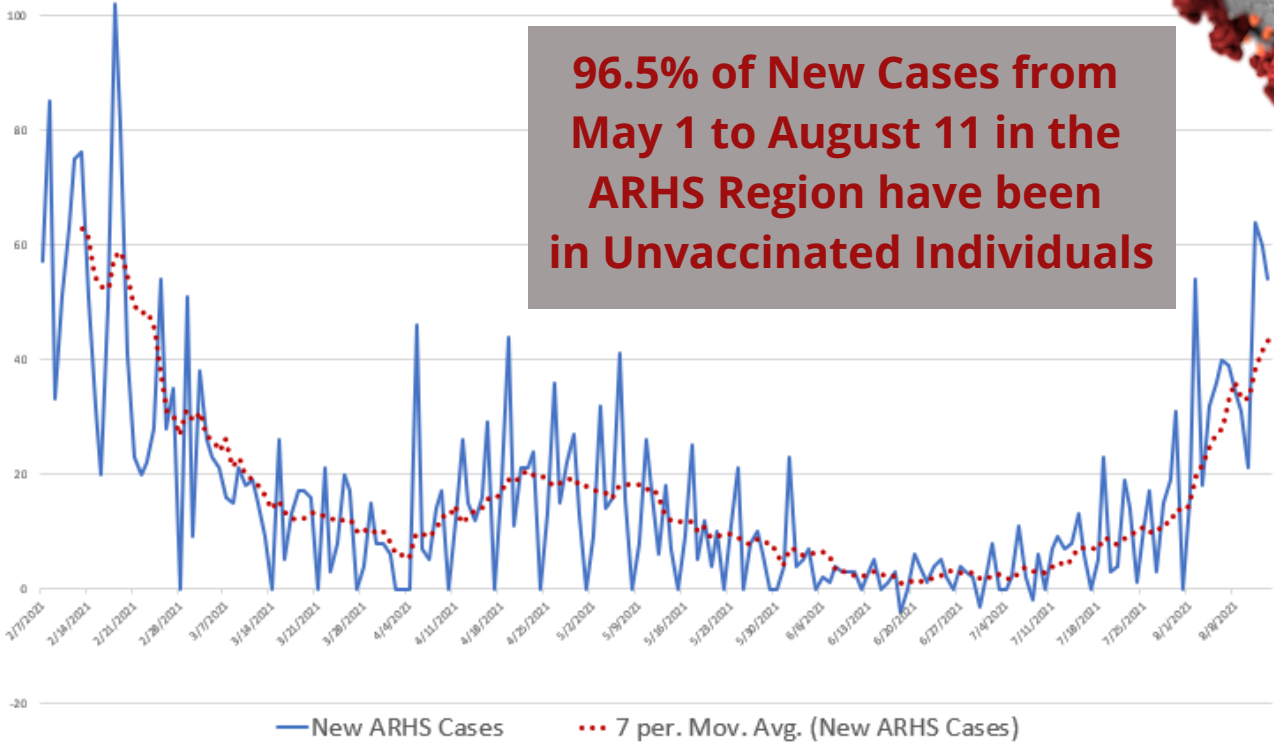
Percent Positive

8.76%

Up by 1.29% from Previous Week

There have been 13,645 total cases, with 286 total deaths. New deaths were reported in Bertie (1), Currituck (1), Hertford (1) and Pasquotank (1).

New Daily Cases with Trendline



Six-Month Look Back of New Cases and Rolling Average of New Cases

Total lab confirmed cases (PCR and Antigen) since March 2020 as of the date of this report. The actual number of cases may be higher.



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: August 16, 2021

SECTION: Consent (C-1 to C-5)

DEPARTMENT: Governing Body

TOPICS:

1. Register of Deeds Fee Report - July 2021
2. Approve Resolution Declaring August 22, 2021 Mrs. Sallie Surface Day
3. Approve Interlocal Agreement with Tyrrell County to Provide Building Inspection Services
4. Approve Preaudit Policy for Electronic Payments
5. Approve Project Ordinance for TGOW

COUNTY MANAGER RECOMMENDATION OR COMMENTS:

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S):

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



C-1



Bertie County Register of Deeds

Annie F. Wilson
Register of Deeds

P.O. Box 340
Windsor, NC 27983
252-794-5309
www.bertie-live.inttek.net

NORTH CAROLINA
BERTIE COUNTY

TO: THE BOARD OF COUNTY COMMISSIONERS:

Agreeable to and in compliance with Chapter 590 of the Public Local Laws of North Carolina, Sessions 1913, I beg leave to submit the following statement of all fees, commissions, etc. of any kind collected by me as Register of Deeds for the month of JULY 2021 and for an itemized statement thereof, I respectfully refer you to the following books in my office.

AMOUNT SUBJECT TO GS 161-50.2

10-0030-4344-01	REAL ESTATE REGISTRATION-----		\$4,944.80
10-0030-4344-03	VITAL STATISTICS-----		\$1,550.00
10-0050-4839-02	MISCELLANEOUS(NOTARY OATHS/PHOTO COPIES, ETC)-----		\$218.05
10-0030-4344-04	NO. MARRIAGE LICENSE-----	<u>2 @60.00</u>	\$120.00
			<u>\$6,832.85</u>
10-0018-4240-01	N. C. STATE EXCISE STAMP TAX-----		\$6,909.00
10-0030-4344-10	STATE TREASURER FEE-----	<u>131 @\$6.20</u>	\$812.20
	STATE VITAL RECORDS-----	<u>8 @14.00</u> \$112+\$5	\$117.00
		1 Extra Cert.	<u>\$14,671.05</u>
10-0000-1251-00	A/R IN/OUT(REFUND)-----		<u>\$14,671.05</u>

Annie F. Wilson

REGISTER OF DEEDS - BERTIE COUNTY

By: Shabedra L. Williams, Act.

FOR INFORMATIONAL PURPOSES

D/T /MORTGAGES-----	<u>36 @\$6.20=</u>	<u>\$223.20</u>
ADDITIONAL PAGES-----	<u>@\$0.40=</u>	
DEEDS & OTHER INSTRUMENTS-----	<u>103 @\$1.94=</u>	<u>\$199.82</u>

EBRS \$14 PER SEARCH & \$5 PER EACH ADDITIONAL SEARCH



C-2



BERTIE COUNTY
106 DUNDEE STREET
POST OFFICE BOX 530
WINDSOR, NORTH CAROLINA 27983
(252) 794-5300
FAX: (252) 794-5327
WWW.CO.BERTIE.NC.US

**BOARD OF
COMMISSIONERS**
TAMMY LEE, Chair
JOHN TRENT, Vice Chair
GREG ATKINS
RON ROBERSON
RON WESSON

Resolution Declaring August 22, 2021 Sallie Surface Day

Whereas, since 1991, Sallie P. Surface has served as Executive Director of Choanoke Area Development Association of North Carolina, Inc. (CADA); and

Whereas, Mrs. Surface's outstanding leadership contributed to the invaluable resources and programs that foster the agency's mission of assisting families and communities to build assets and a better quality of life; and

Whereas, CADA expanded its economic development role to include single and multi-family housing developments and disaster recover; and

Whereas, Mrs. Surface retired effective June 30, 2021 with over 38 years of service to CADA and communities it serves; and

Whereas, Mrs. Surface's commitment and dedication to Northeastern North Carolina has garnered the support and appreciation of local, state, and national leaders, including the Bertie County Board of Commissioners; and

Now, Therefore, Be It Resolved that the Bertie County Commissioners does hereby express its deepest appreciation to Sallie P. Surface for the outstanding contributions and service to Bertie County and its citizens.

Be It Further Resolved that the Bertie County Board of Commissioners does hereby proclaim August 22, 2021 as Sallie Surface Day in Bertie County, and a copy of this resolution be entered permanently into the minutes of the Bertie County Commissioners on this ___ day of August, 2021.

Tammy Lee, Chairman

LaShonda Cartwright, Clerk to the Board



C-3

NORTH CAROLINA
TYRRELL COUNTY

INTERLOCAL
AGREEMENT

THIS AGREEMENT, TO PROVIDE BUILDING INSPECTION SERVICES, made and entered into effective the 1st day of August, 2021, by and between TYRRELL County, a political subdivision of the State of North Carolina, Party of the First Part (and hereinafter referred to as TYRRELL) and Bertie County, a political subdivision of the State of North Carolina, Party of the Second Part (and hereinafter referred to as BERTIE);

WITNESSETH:

WHEREAS, TYRRELL and BERTIE have agreed to cooperate with each other in order to provide building inspection services within the territorial jurisdiction of Bertie County; and

WHEREAS, North Carolina General Statute 160D-1102 authorizes TYRRELL and BERTIE to enter into an agreement relating to a county providing inspection services to another county; and

WHEREAS, Part 1 of Article 20 of Chapter 160A of the North Carolina General Statutes empowers TYRRELL and BERTIE to enter into an inter-local agreement in order to execute an undertaking whereby a unit of local government exercises any power, function, public enterprise, right, privilege, or immunity either jointly with or on behalf of another unit of local government;

NOW, THEREFORE, for and in consideration of the mutual benefits, covenants, and promises contained herein, the parties hereto agree as follows:

1. In accordance with the terms and conditions of this Agreement, TYRRELL will provide to BERTIE the services of an experienced building inspector in order to provide inspection services within the territorial jurisdiction of Bertie County, said building inspector being hereinafter referred to as the Assisting Officer. The Assisting Officer shall

be certified in the State of North Carolina at least as a Level I Inspector in the trades of Building, Plumbing, Mechanical, Electrical, and Fire unless otherwise waived in writing by BERTIE. The inspection services will be provided upon request from BERTIE during the term of this Agreement on a schedule mutually agreed upon by TYRRELL and BERTIE.

2. BERTIE will pay TYRRELL for the provision of inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer at the rate of FORTY DOLLARS & NO CENTS (\$40.00) for every hour that the Assisting Officer is providing inspection services for BERTIE, and for any time required for conducting or participating in code or statutory enforcement proceedings or court proceedings arising from the inspection services provided under this Agreement, and for commuting time in traveling to and from the worksite designated by BERTIE and the regular office of the Assisting Officer located in Columbia, North Carolina. The payment of said hourly rate is the full compensation which BERTIE will pay TYRRELL for the provision of inspection services hereunder. Payment will be made within thirty (30) days after the receipt by BERTIE of an invoice from TYRRELL for the inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer provided during the previous month. The total annual compensation to be paid hereunder during the initial term, or any renewal term hereunder shall not exceed \$40,000 per any single term without the express written consent of the County Manager of BERTIE.

3. While providing inspection services within the territorial jurisdiction of Bertie County, the Assisting Officer will have the same authority as building inspectors employed by BERTIE and shall be subject to the supervision of the Director of Planning & Inspections of BERTIE or the designated agent thereof.

4. It is understood and agreed that at all times, the Assisting Officer is an employee of TYRRELL and is not an employee of BERTIE. The Assisting Officer shall not receive any employee benefits from BERTIE. TYRRELL shall provide the Assisting Officer employee benefits which are regularly provided to its employees pursuant to its

policies.

5. TYRRELL shall ensure that the Assisting Officer is covered, during the time the Assisting Officer is providing inspection services within the territorial jurisdiction of Bertie County, by the Workers Compensation insurance which TYRRELL regularly provides to its employees pursuant to its policies.

6. TYRRELL has requested, and BERTIE has agreed to also pay TYRRELL in addition to any hourly compensation described herein, FIFTY-SIX CENTS (\$00.56) per mile travelled by the Assisting Officer in any TYRRELL owned or authorized vehicle during the performance of this Agreement.

7. BERTIE will hold harmless and indemnify TYRRELL for any claims or damages, other than workers compensation related claims, resulting from the provision of inspection services within the territorial jurisdiction of Bertie County by the Assisting Officer which are within the scope of the authority of the Assisting Officer as a building inspector to the fullest extent allowed by law.

8. The term of this Agreement shall be for an initial period of approximately TWELVE (12) months commencing on August 1, 2021, and terminating on August 1, 2022, unless sooner terminated pursuant to the provisions of paragraph 9. This Agreement may be extended for additional successive terms of twelve (12) months each upon mutual written agreement of the County Managers of TYRRELL and BERTIE.

9. This Agreement may be terminated by mutual agreement of the parties or by either party, at any time, by the provision of at least fifteen (15) days written notice to the other party. BERTIE will pay TYRRELL for all services rendered prior to the effective date of termination.

10. All notices, approvals, consents, requests or demands required or permitted

to be given under this Agreement shall be in writing and shall be deemed sufficiently given when deposited in the mail, first-class postage prepaid, and addressed to the respective parties as follows:

BERTIE COUNTY: County Manager Bertie County POBox530 Windsor, NC 27983 252-794-5300	TYRRELL COUNTY: County Manager TYRRELL County PO Box 449 Columbia, NC 27925 252-796-1371
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Or to such other addresses as either party shall subsequently designate by notice given in accordance with this section.

11. This Agreement constitutes the entire understanding of the parties.
12. This Agreement shall be binding upon the successors and assigns of the parties.
13. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Agreement.
14. This Agreement shall not be modified or otherwise amended except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, in duplicate originals, as of the day and year first above written, all pursuant to authority duly granted.

TYRRELL COUNTY

By: 

David L. Clegg, County Manager/Attorney

BERTIE COUNTY

By: _____

Juan Vaughan, II, County Manager

PRE-AUDIT CERTIFICATION:

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

William Roberson, Finance Director

Date

Account Number



C-4

BERTIE COUNTY
ELECTRONIC PAYMENTS POLICY

In accordance with the resolution authorizing Bertie County to engage in electronic payments as defined by G.S. 159-28 and adopted June 4, 2018, the following guidelines relate to electronic purchases and payments to ensure proper preaudit certification of such transactions in accordance with NC Administrative Codes 20 NCAC 03 .0409 and 20 NCAC 03 .0410.

The finance officer ensures there is a budget appropriation authorizing the transaction. The finance officer also ensures sufficient funds remain in the appropriation to pay out any amounts that are expected to come due this fiscal year. If a contract or agreement is in writing (even electronically), it contains a preaudit certificate signed by the finance officer. The certificate language is: "This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

1. All Credit card purchases require prior approval via Purchase Order or Pre-Approved Travel form. Receipts for purchases shall be immediately submitted to the Administrative Department for reconciliation upon receipt of the monthly statement, then submitted to Finance Department for review and payment.
2. Each department utilizing WEX (Fuel) Fleet cards will be issued a Purchase Order for the budgeted annual cost of fuel in July. Both the Finance Department and the department using the cards will review charges to the account monthly when the invoice is received.
3. Payments processed using electronic methods (including but not limited to wire transfers, ACH transactions, bank transfers, etc.) require dual signatures (both signers must be authorized by current bank resolution) and preaudit certification prior to initiation of payment.

This policy adopted this ____ day of _____, 2021.

Tammy Lee, Chairperson

20 NCAC 03 .0409

EXEMPTION FROM PREAUDIT CERTIFICATE REQUIREMENT FOR ELECTRONIC PAYMENTS

(a) To qualify for an exemption from the preaudit certificate requirement in G.S. 159-28(a1) or G.S. 115C-441(a1) for electronic payments, a local government, public authority, or local school administrative unit, herein referred to as "the unit," shall do the following:

- (1) The unit's governing board shall adopt a resolution authorizing the unit to engage in electronic payments as defined by G.S. 159-28 or G.S. 115C-441;
- (2) The unit shall have an "encumbrance system." As used in this Rule, an "encumbrance system" means a system of written policies and procedures for tracking obligations. The system may be manual, maintained as part of the unit's accounting system, or a combination of the two;
- (3) The unit's governing board, or finance officer if authorized by the unit's governing board, shall adopt a written policy outlining procedures for preauditing obligations that will be incurred by electronic payments. The written policy and the procedures shall provide internal controls that shall ensure the following:
 - (A) there is a budget, project, or grant ordinance appropriation authorizing the expenditure;
 - (B) that sufficient budgeted monies remain within the appropriation to cover the amount that is expected to be paid out during the current fiscal year if accounted for in the budget ordinance, or to cover the entire amount if accounted for in a project or grant ordinance; and
 - (C) that the amount of the transaction is recorded in the unit's encumbrance system;
- (4) The unit shall provide training to all personnel about the written policy and the procedures that shall be followed before undertaking an electronic payment; and
- (5) Each quarter, the unit shall provide its governing board a budget-to-actual statement that includes the following:
 - (A) budgeted accounts;
 - (B) actual payments made;
 - (C) amounts encumbered, including electronic obligations; and
 - (D) the amount of the budget that is unobligated for all major funds.

(b) Units that comply with Subparagraphs (a)(1) through (5) of this Rule shall not be required to affix the preaudit language required in G.S. 159-28 (a1) or G.S. 115C-441 (a1) to electronic payments transacted with:

- (1) charge cards;
- (2) credit cards;
- (3) debit cards;
- (4) gas cards;
- (5) procurement cards; or
- (6) electronic funds transfers.

*History Note: Authority G.S. 159-28(f)(3); 115C-441(f)(3);
Eff. November 1, 2017.*



C-5

Bertie County
Project Ordinance – 21-04
Bertie County TGOW Project

August 16, 2021

BE IT ORDAINED by the Governing Board of the County of Bertie, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section I. The Governing Board of the County of Bertie, unanimously accepted and approved the following Grants: NC Parks and Recreation Trust Fund Project Agreement, USDA FY 2020 Rural Business Development Grant, CAMA Grant, and 2020 Environmental Enhancement Grant.

Section II. The project will be supporting the planning and development of the county's beach front property currently referred to as Tall Glass of Water (TGOW).

Section III. The following revenues are anticipated to be available to begin this project, and are hereby appropriated:

NC PARTF	\$ 500,000
USDA Rural Business Development Grant	150,000
CAMA Grant	146,772
Environment Enhancement Grant	125,000
County Funds (Strategic Initiative Fund)	52,500

Total Project Funding	\$ 974,272
-----------------------	------------

Section IV. The following amounts are available for expenditures for this project:

Planning	\$ 164,735
Professional Services	111,185
Public Beach Structures	312,935
Outdoor Recreation	66,561
Site Improvements	58,319
Environmental Enhancements	130,083
Infrastructure	88,369
Contingency	42,085

Total Project Cost	\$ 974,272
--------------------	------------

The County Manager and Finance Officer are directed to include a detailed analysis of past and future costs and revenues on this project annually.

Copies of this capital project ordinance shall be furnished to the Clerk to the Governing Body, and to the County Manager and to the Finance Officer for direction in carrying out this project.

Adopted this day 16th day of August, 2021.

Tammy Lee, Chairperson
Board of Commissioners

Lashonda Cartwright, Clerk to the Board

PROJECT ORDINANCE

		# PROJ 21-04			
	INCREASE			INCREASE	
32-8300-5191-00	\$ 164,735		32-0025-4490-10	\$ 500,000	
32-8300-5193-00	\$ 111,185		32-0025-4521-00	\$ 150,000	
32-8300-5472-00	\$ 312,935		32-0025-4522-00	\$ 146,772	
32-8300-5473-00	\$ 66,561		32-0025-4523-00	\$ 125,000	
32-8300-5475-00	\$ 58,319		32-0070-3981-10	\$ 52,500	
32-8300-5475-50	\$ 130,083				
32-8300-5476-00	\$ 88,369				
32-8300-5991-00	\$ 42,085				
TO SETUP BUDGET FOR TGOW PROJECT					
APPROVED ___ / ___ /2021					



Bertie County

Board of Commissioners

ITEM ABSTRACT

MEETING DATE: August 16, 2021

SECTION: Discussion (D-1) to (D-4)

DEPARTMENT: Governing Body

TOPIC(S):

1. Consideration of Proposals for New Construction Appraisal Services by Tax Administrator Jodie Rhea
2. Request for Use of Tornado Relief Funds & Update on Citizens Occupying Trailer Campers
3. Request for Trailer Campers by NC State of Emergency Management
4. Discussion of Upcoming Events:
 - a. Blue Jay Recreation Center Ribbon Cutting
 - b. 2021 Bertie River Fest

COUNTY MANAGER RECOMMENDATION OR COMMENTS:

SUMMARY OF AGENDA ITEM AND/OR NEEDED ACTION(S): --

ATTACHMENTS: Yes

LEGAL REVIEW PENDING: N/A

ITEM HISTORY: ---



D-1



Jodie Rhea, Tax Administrator
Bertie County Tax Department
PO Box 527
106 Dundee St.
Windsor, NC 27983
Phone: (252) 794-5310
Fax: (252) 794-5357

August 16, 2021

Re: Proposal for appraisal services

Bertie County does not have an on-staff appraiser. Since 2001, we have contracted our appraisal work for new construction to Gary Piner.

Mr. Piner charges \$375 per day. Over the last 5 years, we have paid Mr. Piner, an average, of \$6,937 per year or approximately 18 days per year.

I have attached a proposal from Vincent Valuations offering their services for providing our appraisal work along with additional services such as data entry of field work and appeal assistance.

Vincent Valuations charges \$400 per day/per person for field appraisers. 1 appraiser is all we need.

Owner, Mr. Ryan Vincent, is a resident of Bertie County and has worked with the County in the past providing his personal services of clearing and cleaning up the Bertie Beach.

7/14/2021



VINCENT
VALUATIONS

Mr. Jodie Rhea
Bertie County Tax Administrator

I would like to introduce myself and my company Vincent Valuations. We have grown to be a well-respected reappraisal company within the State of North Carolina. We service some of the smallest counties in the state such as Chowan County along with some of the largest counties such as Wake. Vincent Valuations is proud to call Bertie County home. Myself and my staff are experienced in eastern North Carolina properties and values.

We currently provide annual new construction services for multiple counties throughout the state on an as needed basis. We can also provide services such as land valuation for splits and transfers, data entry of field work, printing and routing of field work, appeal assistance and any other clerical, appraisal or supervisory needs the county should request within the tax office.

Our rates are as follows:

Data Entry and Clerical: \$350 per person per day

Field Appraisers: \$400 per day

Supervisory Staff (myself): \$750 per day

We have ample staff to service the needs of the Bertie County Tax office and would appreciate the opportunity to earn your business.

If you have any questions, please reach out to me directly.

Ryan Vincent