

**BERTIE COUNTY BOARD OF
COMMISSIONERS
August 15, 2022 Commissioner's Meeting**

The Bertie County Board of Commissioners held its regular meeting on Monday, August 15, 2022 inside the Commissioners Room, 106 Dundee Street, Windsor, NC. Because of the COVID-19 pandemic, this meeting was hosted partially in person, and partially via Zoom (conference call). The following members were present or absent:

Present:	Ronald "Ron" Wesson, District I Greg Atkins, District II John Trent, District IV Ronald "Ron" Roberson, District V
Absent:	Tammy A. Lee, District III
Staff Present:	County Manager Juan Vaughan, II Assistant County Manager David Scarborough County Attorney Lloyd Smith Finance Director William Roberson
Staff Present (Zoom):	Clerk to the Board LaShonda Cartwright

Call to Order

Chairman Trent called meeting to order at 6:00 p.m.

Invocation, Pledge of Allegiance

Invocation and Pledge of Allegiance was led by Commissioner Roberson.

Public Comments (3-minute limit per speaker)

Commissioner Lee's husband Vernon Lee provided an update on Commissioner Lee's health and progress..

Reports & Appointments

- (1) Citizen's Variance Request by Planning & Inspections Director Traci White
Ms. Swain has requested a variance to the elevation required for her doublewide mobile home that has been denied by the Planning & Inspections Department. The Director does not recommend this variance.
The Inspector has identified an area on her property that is not in the flood zone, and has recommended moving the home to this section of the property. Ms. Swain was present and agreed to research this further before moving forward with her request for a variance.

- (2) Kim Schwartz, CEO of Roanoke Chowan Community Health Center announced a new Dental Care Practice, and introduced her staff and board members.
- (3) President Brian Harvill provided an update of ECU Health Bertie Hospital and the merger with Vidant Health. It was confirmed that the indigent care funding from Bertie County ended when the lease ended January 1, 2022, but indigent care would continue to be provided.
- (4) 2022 NC GREAT – Bertie County Project Presentation by Eric Collins, Director of Government Affairs, Spectrum. Mr. Collins identified that Charter Communications has been selected for GREAT Grant funding for Broadband in the amount of \$1,813,102.90. He identified the areas to which this grant would apply should funding move forward.
- (5) Project Consultant Robin Payne provided update on TGOW and Capacity Building.
- (6) Financial Summary was provided by Finance Director William Roberson for the first month of FY23.

Board Appointments

- (1) Commissioner Roberson made a **MOTION** to reappoint Jim Wiggins to the Planning Board. Commissioner Wesson **SECONDED**. The **MOTION** was **APPROVED** with a 4-0 vote.

Consent Agenda

Commissioner Wesson made the **MOTION** to approve items in the Register of Deeds Fees Report – July 2022 and May 2022. Commissioner Roberson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote.

Commissioner Wesson made the **MOTION** to approve the Minutes for Regular Session 4-4-2022. Commissioner Roberson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote.

Commissioner Roberson made the **MOTION** to approve **Budget Amendment 23-01**. Commissioner Wesson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote.

Commissioner Roberson made the **MOTION** to approve **Project Amendment 22-04** to establish the Opioid Settlement Fund. Commissioner Wesson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote.

Other Items

1. Human Resources Director Courtney Ward identified the need for the addition of Communications Director and Emergency Services Billing Coordinator Positions to Salary Schedule as Communications has become a separate Department. Commissioner Wesson made the **MOTION** to approve recommendation by HR Director to add the Communications Director to the Salary Schedule, at a salary and pay grade of 75. Commissioner Roberson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote. Commissioner Roberson made the **MOTION** to approve recommendations by HR Director to add the Emergency Services Billing Coordinator to the Salary Schedule, at a salary and pay grade of 71. Commissioner Wesson **SECONDED** the **MOTION**. The **MOTION PASSED** with a 4-0 vote.

2. The Emergency Management Director requested unfreezing 2 positions, a Transport Coordinator and an EMT position, based on call volume increases. Funding to support these two positions would come from revenue generated by additional transports. Commissioner Roberson made the **MOTION** to accept the request to unfreeze the two positions requested by the Emergency Management Director. Commissioner Wesson **SECONDED the MOTION**. The **MOTION PASSED** with a 4-0 vote. The Emergency Management Director then provided an update on Emergency Services as required by grant awards.

3. County Manager Vaughan shared updated plans for Bertie County's 300th Anniversary Celebration.

Chairman Trent requested a Motion to amend the agenda to reflect a Closed Session after Commissioner Reports. Commissioner Roberson made **MOTION** to amend the agenda to have Closed Session, Commissioner Wesson **SECONDED the MOTION**. The **MOTION PASSED** with a 4-0 vote.

Commissioners' Reports

County Manager's Report

County Manager Vaughan reported the award of the \$4.3 million in grants recently, but will provide more information when possible. He also recommended amending the meeting calendar to reflect a work session on Monday, September 19th, at 10:00 a.m. in the Community Room. Commissioner Roberson made **MOTION**, it was **SECONDED** by Commissioner Wesson, and the **MOTION PASSED** with a 4-0 vote.

County Attorney's Reports

None.

Public Comments Reports

None.

Closed Session

Chairman Trent requested a Motion to move into Closed Session for G.S.143-318.11(a)6 after Commissioner Reports. Commissioner Roberson made **MOTION**, Commissioner Wesson **SECONDED the MOTION**, the **MOTION PASSED** with a 4-0 vote.

Adjourn

Commissioner Roberson made the **MOTION** to Adjourn. Commissioner Wesson **SECONDED the MOTION**. The **MOTION** was **APPROVED** by a 4-0 vote