

**BERTIE COUNTY, NORTH CAROLINA
2015-2016 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2015-2016.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2015-2016 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2015, and ending June 30, 2016, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND

Ad Valorem-Prior Years	\$	152,500
Motor Vehicle-Prior Years	\$	110,100
Penalties and Interest	\$	95,000
Sales Tax -1% Pt of Collection	\$	325,000
1/2 Cent Sales Tax Article 40	\$	825,000
1/2 Cent Sales Tax Article 42	\$	350,000
Payment in Lieu of Taxes-Federal Land	\$	28,000
Other Taxes	\$	55,300
Unrestricted Intergovernmental	\$	101,500
Restricted Intergovernmental	\$	696,114
Permits & Fees	\$	288,541
Medical Service Fees	\$	1,092,000
Non-Emergency Transport Fees	\$	372,000
Landfill Fees	\$	1,645,000
Sales & Service	\$	74,801
Hospital Lease	\$	826,651
Miscellaneous	\$	197,600
Interest Earned	\$	15,000
Indirect Cost Water Systems	\$	178,500
Transfers from Lottery	\$	0.00
Transfers from School Capital Reserve	\$	2,045,251
FUND BALANCE APPROPRIATED	\$	1,582,606
AD VALOREM TAXES	\$	9,439,105
MOTOR VEHICLE TAXES	\$	997,920
GENERAL FUND REVENUES	\$	<u>21,493,489</u>

SOCIAL SERVICES FUND		
State and Federal Assistance	\$	3,577,120
Transfer from General Fund	\$	1,426,609
SOCIAL SERVICES FUND REVENUES		<u>\$ 5,003,729</u>
911 WIRE/WIRELESS FUND		
Interest Earned	\$	500
User Charges and Fees	\$	122,800
FUND BALANCE APPROPRIATED	\$	0.00
911 WIRE/WIRELESS FUND REVENUES		<u>\$ 123,300</u>
LOTTERY FUND		
Lottery Proceeds	\$	0.00
LOTTERY FUND REVENUES		<u>\$ 0.00</u>
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$	2,045,251
CAPITAL SCHOOL RESERVE FUND REVENUES		<u>\$ 2,045,251</u>
REVALUATION FUND		
Transfer from General Fund	\$	50,000
REVALUATION FUND REVENUES		<u>\$ 50,000</u>
DEBT SERVICE FUND		
Transfer From General Fund-QZAB-School	\$	212,181
Transfer From Gen Fund-QZAB-Brit High	\$	109,461
Transfer From Gen Fund-Middle School	\$	471,175
Transfer From Gen Fund-Health Building	\$	74,325
Transfer From General Fund-DSS-Building	\$	256,806
Transfer From General Fund-BHS-2012A	\$	841,461
Transfer From General Fund-BHS-2012B	\$	353,475
Transfer From General Fund Hospital	\$	826,651
DEBT SERVICE FUND REVENUES		<u>\$ 3,145,535</u>
COUNTY WATER UTILITY FUND		
Sale of Water & Fees	\$	2,711,600
COUNTY WATER UTILITY FUND REVENUES		<u>\$ 2,711,600</u>
BERTIE TELEPHONE SYSTEM FUND		
User and Miscellaneous Charges	\$	70,000
Transfer from Gen. Fund-Phone Reserve	\$	23,500
BERTIE TELEPHONE SYSTEM FUND REVENUES		<u>\$ 93,500</u>
TOTAL REVENUES – ALL FUNDS		<u>\$ 34,666,404</u>

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2015, and ending June 30, 2016. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2015, shall be reclassified as "continuing contracts." As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND

Governing Body	\$	196,134
Administration	\$	246,904
Finance	\$	254,311
Human Resources & Risk Management	\$	109,547
Tax	\$	611,572
Legal	\$	135,000
Court Facilities	\$	89,372
Elections	\$	197,045
Register of Deeds	\$	308,557
Public Buildings & Maintenance	\$	823,775
Information Technology	\$	236,844
Sheriff	\$	2,539,499
Communications	\$	422,538
Emergency Management	\$	389,441
Emergency Medical Service	\$	2,178,490
Non-Emergency Transport	\$	361,000
Planning/Building Inspections	\$	301,291
Medical Examiner	\$	5,000
Animal Control	\$	124,400
Solid Waste	\$	472,308
Economic Development	\$	149,326
Cooperative Extension	\$	201,459
Soil Conservation	\$	86,059
Health Department	\$	97,700
Veterans Service Office	\$	27,255
Council on Aging/Nutrition	\$	487,111
Parks & Recreation	\$	280,105
Transfers-Social Services	\$	1,426,609
Transfers-Revaluation	\$	50,000
Transfers-Debt-QZAB	\$	212,181
Transfers-Debt-Middle School	\$	471,175
Transfers-Debt-DSS	\$	256,806
Transfers-Debt-QZAB-Bertie High	\$	109,461
Transfers-Debt-Health	\$	74,325
Transfers-Debt-Bertie High (New)	\$	1,194,936
Transfers-Capital School Reserve	\$	285,000
Transfers-Debt-Hospital	\$	826,651
Appropriations-Other Agencies	\$	5,254,302

GENERAL FUND APPROPRIATIONS

\$ 21,493,489

SOCIAL SERVICES FUND		
Social Services	\$	5,003,729
SOCIAL SERVICES FUND APPROPRIATIONS		<u>\$ 5,003,729</u>
911 WIRE/WIRELESS FUND		
911 Wire/Wireless Fees	\$	123,300
911 WIRE/WIRELESS FUND APPROPRIATIONS		<u>\$ 123,300</u>
LOTTERY FUND		
Lottery Proceeds	\$	0.00
LOTTERY FUND APPROPRIATIONS		<u>\$ 0.00</u>
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$	2,045,251
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS		<u>\$ 2,045,251</u>
REVALUATION FUND		
Revaluation	\$	50,000
REVALUATION FUND APPROPRIATIONS		<u>\$ 50,000</u>
DEBT SERVICE FUND		
Debt Service Payments	\$	3,145,535
DEBT SERVICE FUND APPROPRIATIONS		<u>\$ 3,145,535</u>
COUNTY WATER DISTRICT FUND		
System Operations	\$	2,711,600
COUNTY WATER DISTRICT FUND APPROPRIATIONS		<u>\$ 2,711,600</u>
BERTIE TELEPHONE SYSTEM FUND		
User and Miscellaneous Charges	\$	93,500
BERTIE TELEPHONE SYSTEM FUND APPROPRIATIONS		<u>\$ 93,500</u>
TOTAL APPROPRIATIONS – ALL FUNDS		<u>\$ 34,666,404</u>

SECTION 3. School Funding

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,003,000.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$265,000.00 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. All unused funds shall transfer to the School Capital Reserve Fund.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2015-2016 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2015 at a rate of eighty four (84) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,276,548,934.00 (\$1,156,548,934.00 for real and personal property and public utilities, and \$120,000,000.00 for motor vehicles) and an estimated collection rate equal to the audited FY 2013-2014 collection rates of 97.16% for real/personal property and public utilities and 91.95% for motor vehicles.

SECTION 5. SCHEDULE OF FEES -- The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS: Effective July 1, 2015, the Board of Commissioners is implementing a working wage for custodial, maintenance and water system employees; and salary adjustments targeted for mission critical positions as recommended by the County Manager, and a three percent (3%) market based salary adjustment for all other non-public safety employees. These salary increases are not a cost-of-living-adjustment (COLA) and will not impact the salary pay plan, and hiring rates will not be adjusted.

The County Manager is hereby directed to make adjustments necessary to the staffing assignment and classification for all affected positions for FY 2015-2016.

The Board of Commissioners has authorized eight (8) new positions for FY 2015-2016 as outlined in the County Manager's proposed budget.

- 401k - 2% contribution for supplemental retirement for non-law enforcement employees
- Employee Assistance program
- \$200 health savings account contribution for all employees

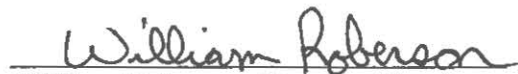
SECTION 9. EFFECTIVE DATE

That this ordinance shall be in full force and effect on July 1, 2015.

Adopted this the 18th day of June, 2015:


Ronald D. Wesson, Chairman


Sarah S. Tinkham, Clerk to the Board


William Roberson, Finance Director

COUNTY DEPARTMENT FEE SCHEDULES

ALL DEPARTMENTS impose a \$25.00 returned check fee.

BERTIE COUNTY PLANNING & INSPECTIONS FEE SCHEDULE EFFECTIVE JULY 1, 2014

Residential Permits

	\$ per sq foot/Other	Minimum			
Construction	\$0.20	\$ 40.00			
Construction (Other*)	\$0.10	\$ 30.00	* Unheated area or accessory structure		
			SW	DW	TW
	\$50/MH Recycling				
Manufactured Home	AMH	\$ 100.00		\$125	\$150
Modular (On-frame)	\$0.20	\$ 40.00			
Modular (Off-frame)	\$0.20	\$ 40.00			
Electrical (0-200 AMP)	n/a	\$ 50.00			
(Each additional 200 AMP)	n/a	\$ 10.00			
Elec (Temp Service)	n/a	\$ 50.00			
	\$5 per additional				
Plumbing	fixture **	\$ 40.00	**Minimum rate includes 1 full kitchen & 1 full bath		
Mechanical	n/a	\$ 40.00			
Insulation	n/a	\$ 40.00			
Reinspection	n/a	\$ 40.00	Must be paid before reinspection		
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00	Elec. Permit required for amperage		

Commercial Permits

	\$ per sq foot	Minimum			
Construction	\$0.25	\$ 50.00			
Electrical	\$0.15	\$ 50.00			
(Each additional 200 AMP)	n/a	\$ 10.00			
Elec (Temp Service)	n/a	\$ 50.00			
	\$5 per additional				
Plumbing	fixture **	\$ 50.00	**Minimum rate includes 1 full kitchen & 1 full bath		
Mechanical	n/a	\$ 50.00			
Insulation	n/a	\$ 50.00			
Reinspection	n/a	\$ 40.00	Must be paid before reinspection		

Communication Towers

Tower	n/a	\$1,000
Tower Building	\$0.25	\$50.00
Colocations	n/a	\$250.00

Solar Farms \$0.35 per panel \$1,000.00 Electrical permits also required

Flat Rate Fees

Open Sheds, Piers, Gazebos	\$40.00
Moving (Structures, Houses)	\$40.00
Demolition (No Change)	\$25.00
Structural Inspection for CO	\$50.00

(Bldg & Fire for reopenings of businesses & home daycares)

Fire Inspections	\$50.00
Gas Installation	\$40.00

Planning Fees

Minor Subdivisions	\$50 per lot	
Major Preliminary	\$200 + \$5 per lot	
Major Final (<i>No Change</i>)	\$25 per lot	
		(Add \$5 per unit over 1,000)
PUD Master Plans	\$1,200 (up to 1,000 units)	
PUD Preliminary	\$200 + \$5 per lot	
PUD Final (<i>No Change</i>)	\$5 per unit & \$25 per SF lot	

BERTIE COUNTY EMERGENCY SERVICES EFFECTIVE JULY 1, 2014

Level of Service	HCPCS Code	Price
ALS 1 Emergency	A0427	\$600.00
ALS Non-Emergency	A0426	\$400.00
ALS Level 2 Emergency	A0433	\$800.00
BLS Emergency	A0429	\$500.00
BLS Non-Emergency	A0428	\$400.00
Specialty Care Transport	A0434	\$900.00
Mileage	A0425	\$13.00

BERTIE COUNTY BOARD OF ELECTIONS FEES EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List (<i>Complete or Partial</i>)	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION DEPARTMENT FEES EFFECTIVE JULY 1, 2014

Ball Fields (as is)	\$25.00 deposit
Lights (<i>additional charge</i>)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

1 Hour

Resident	\$10.00
Non-Resident	\$18.00

6 Hours

Resident	\$50.00
Non-Resident	\$58.00

12 Hours

Resident	\$80.00
Non-Resident	\$100.00

Weekend

Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 a page
Uniform purchases	\$12.00-\$15.00
Shin Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES EFFECTIVE JULY 1, 2014

GIS maps

8 1/2 X 11 (Letter Size)	\$2.00
8 1/2 X 14 (Legal Size)	\$3.00
11 X 17	\$5.00
13 X 19	\$8.00
34 X 44	\$15.00
Specialty Maps start at	\$25.00

Scanned Plot or Blueprints

22 X 34	\$5.00
34 x 44	\$8.00

Other Fees:

911 County Map	\$2.00
Print Picture of House	\$0.50
Print Screen	\$0.10
Property Record Card	\$1.00
911 Road Book Copy	\$4.00

BERTIE COUNTY REGISTER OF DEEDS FEES EFFECTIVE JULY 1, 2014

Uncertified copies

Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20

(attorneys, surveyors, tax, DSS)

Other Fees:

Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Agreement for Use of Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center staff regarding set up times.
2. Maximum occupancy of the gym is 370 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire codes.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. **DO NOT** drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc), please report these to maintenance At (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table truck and return to the closet. Please note exceptions in agreement # 15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are not allowed and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building , be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 am on the following working day, unless prior arrangements have been made with the Senior Center Director. If the gym is not clean there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible **and** will be charged for any damages done to building or furnishings.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following order of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown chairs on dolly with brown chairs and all gold chairs with gold chairs. Place gold chairs in closet and brown chairs on the same side wall as the water cooler. Please **DO NOT** cover air vents.
16. **DO NOT** put hot items directly on tables. Use hot pads, towels, etc. for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for the damages. Failure to abide by these rules not only can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

Bertie County Senior Center Use Policies

The Bertie County Senior Center was developed for the use of Bertie County Senior Citizens.

The Senior Center Gym can be used by the following organizations (by priority) after arrangements have been made with the Council on Aging Staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non Profit Organizations and Businesses may rent the Senior Center for \$100.00 a day

Religious services are not allowed as this property is governmental property.

Alcoholic beverages and smoking are not allowed and are strictly prohibited.

Admission will only be allowed to cover the direct cost of programs.

Anyone requesting the use of the Senior Center must sign and abide by the "Agreement for use of the Senior Center Gym."

Failure to abide by the "Agreement for use of the Senior Center Guidelines" can result in loss of organization's privilege to rent the Senior Center.

RESOLUTION
AMENDING ADOPTED RATE STRUCTURE
FOR
BERTIE COUNTY REGIONAL WATER SYSTEM
COUNTY WATER DISTRICT I II III IV

WHEREAS, the Rules & Regulations for the Districts were previously adopted on June 21, 2010, amended on June 26, 2014.

WHEREAS, monthly rates need to be amended in order to generate sufficient revenues to meet budgeted expenses,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF COUNTY WATER DISTRICT I II III IV WILL MERGE TOGETHER AND OPERATE AS ONE ENTITY.

That the rate schedule is amended as follows:

<u>Residential</u>	
Flat Rate	\$ 15.50
	\$ 4.50/1,000 gallons
<u>Commercial</u>	
Flat Rate	\$ 27.00
	\$ 4.75/1,000 gallons
2" Meter	
Flat Rate	\$ 117.35
	\$ 4.75/1,000 gallons
<u>Municipal</u>	
Flat Rate	\$ 15.50
	\$ 4.50/1,000 gallons
<u>Industrial</u>	
Flat Rate	\$ 469.40
	\$ 4.75/1,000 gallons
<u>Institution/Prison</u>	
Flat Rate	\$5,301.66
	\$ 6.55/1,000 gallons

That section II.B (2) of the rules and regulations regarding charges for regulator tap-on fee for meters to be amended as follows:

<u>Meter Size</u>	<u>Tap-On Fees</u>
¾"	\$ 1,000.00
1"	\$ 1,200.00
2"	\$ 2,500.00
4"	\$ 4,000.00
6"	\$ 6,000.00
8"	\$ 8,000.00
10"	\$12,000.00
12"	\$15,000.00

That section IV.C Application for service shall be accompanied by a cash deposit of as shown below and the appropriate tape-on fee if required.

<u>Meter Field</u> <u>Nomenclature</u>	<u>Meter</u>	<u>Deposit</u>
¾"	5/8" X 3/4"	\$100.00
1"	1" x 1"	\$125.00
2"	2" X 2"	\$150.00

The above rates and charges were revised and shall become effective on July 1, 2015

Adopted this 18th day of June, 2015.



Ronald Wesson Chairman
County Water District I II III IV
Operate as One Entity

(Seal)



Clerk to the Board