

**BERTIE COUNTY, NORTH CAROLINA
2021-2022 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2021-2022.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2021-2022 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2021, and ending June 30, 2022, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND

Ad Valorem-Prior Years	\$610,350	
Motor Vehicle-Prior Years	\$820	
Penalties and Interest	\$115,000	
Sales Tax -1% Pt of Collection	\$390,000	
1/2 Cent Sales Tax Article 40	\$1,245,368	
1/2 Cent Sales Tax Article 42	\$500,000	
Sales Tax Law Change Article 44*524	\$873,225	
1/4 Cent Sales Tax Article 46	\$210,000	
Payment in Lieu of Taxes-Federal Land	\$50,000	
Other Taxes	\$30	
Unrestricted Intergovernmental	\$101,000	
Restricted Intergovernmental	\$604,167	
Permits & Fees	\$274,775	
Medical Service Fees	\$1,011,555	
Non-Emergency Transport Fees	\$815,318	
Landfill Fees	\$2,000,000	
Sales & Service	\$50,622	
Hospital Lease	\$482,213	
Miscellaneous	\$187,500	
Interest Earned	\$30,000	
Indirect Cost Water Systems	\$231,416	
Transfers from Lottery	\$-	
Transfers from School Capital Reserve	\$2,484,715	
FUND BALANCE APPROPRIATED	\$-	
AD VALOREM TAXES	\$10,321,856	
MOTOR VEHICLE TAXES	\$1,557,000	
GENERAL FUND REVENUES		\$24,146,930

SOCIAL SERVICES FUND		
State and Federal Assistance	\$3,246,105	
Health Choice	\$750	
Transfer from General Fund	\$1,344,034	
SOCIAL SERVICES FUND REVENUES		\$4,590,889
 911 WIRE/WIRELESS FUND		
Interest Earned	\$500	
User Charges and Fees	\$144,177	
911 WIRE/WIRELESS FUND REVENUE		\$144,677
 LOTTERY		
Lottery Proceeds	\$150,000	
LOTTERY FUND REVENUE		\$150,000
 Capital School Reserve		
CAPITAL SCHOOL RESERVE FUND	\$2,485,715	\$2,485,715
 REVALUATION FUND		
Transfer from General Fund	\$80,000	
REVALUATION FUND REVENUES		\$80,000
 DEBT SERVICE		
Transfer From General Fund-QZAB-Brt High	\$109,461	
Transfer From General Fund-DSS-Building	\$225,258	
Transfer From General Fund-Hospital	\$482,214	
Transfer From General Fund-BHS-2012A	\$1,381,018	
Transfer From General Fund-BHS-2012B	\$424,463	
Transfer From General Fund-USDA Amb.	\$93,366	
DEBT SERVICE FUND REVENUES		\$2,715,780
 COUNTY WATER DISTRICTS FUND		
Sale of Water & Fees	\$2,630,750	
COUNTY WATER DISTRICTS REVENUES		\$2,630,750
 BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$62,000	
BERTIE TELEPHONE SYSTEM REVENUES		\$62,000
	 REVENUES:	 <u>\$37,006,741</u>

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2021, and ending June 30, 2022. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2021, shall be reclassified as “continuing contracts.” As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND

Governing Body	\$181,894	
Administration	\$370,576	
HR & Risk Management	\$81,788	
Finance	\$289,259	
Tax	\$621,893	
Legal	\$120,000	
Court Facilities	\$96,580	
Elections	\$227,936	
Register of Deeds	\$361,957	
Public Buildings & Grounds	\$887,902	
Data Center	\$285,457	
Sheriff	\$2,884,484	
Communications	\$621,869	
Emergency Management	\$528,237	
Emergency Medical Service	\$2,697,208	
Non-Emergency Transport	\$851,376	
Planning/Building Inspections	\$352,807	
Medical Examiner	\$19,000	
Animal Control	\$202,827	
Solid Waste	\$516,392	
Economic Development	\$179,058	
Cooperative Extension	\$294,138	
Soil Conservation	\$80,437	
Health	\$108,966	
Veterans Service Office	\$56,644	
Council on Aging/Nutrition	\$481,212	
Parks & Recreation	\$298,921	
Transfers-Social Services	\$1,344,034	
Transfers-Revaluation	\$80,000	
Transfers-Debt-DSS	\$225,258	
Transfers-Debt-QZAB-Bertie High	\$109,461	
Transfers-Debt-Hospital	\$482,213	
Transfers-Debt-Bertie High School (2012 A/B)	\$1,805,481	
Transfers-USDA Amb.	\$93,366	
Appropriations-Other Agencies	\$6,308,299	
GENERAL FUND APPROPRIATIONS		\$24,146,930

SOCIAL SERVICES FUND		
Social Services	\$4,590,889	
SOCIAL SERVICES FUND APPROPRIATIONS		\$4,590,889
911 WIRE/WIRELESS FUND		
911 Wire/Wireless Fees	\$144,677	
911 WIRE/WIRELESS APPROPRIATIONS		\$144,677
LOTTERY		
Lottery Proceeds	\$150,000	
LOTTERY FUND REVENUE		\$150,000
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$2,485,715	
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS		\$2,485,715
REVALUATION FUND		
Revaluation	\$80,000	
REVALUATION FUND APPROPRIATIONS		\$80,000
DEBT SERVICE FUND		
Debt Service Payments	\$2,715,780	
DEBT SERVICE FUND APPROPRIATIONS		\$2,715,780
COUNTY WATER DISTRICTS FUND		
System Operations	\$2,630,750	
COUNTY WATER DISTRICTS APPROPRIATIONS		\$2,630,750
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$62,000	
BERTIE TELEPHONE SYSTEM APPROPRIATIONS		\$62,000
EXPENSES:		<u>\$37,006,741</u>

SECTION 3. School Funding

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,027,671.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$375,000 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. All unused funds shall transfer to the School Capital Reserve Fund.

The quarter-cent sales tax estimated appropriation of \$210,000 is contained within the General Fund and shall be paid to the Bertie County Schools as received monthly.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2021-2022 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2021 at a rate of eighty-six and half (86.5) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,399,746,603 (\$1,219,746,603 for real and personal property and public utilities, and \$180,000,000 for motor vehicles) and an estimated collection rate equal to the audited FY2019-2020 collection rates of 97.83% for real/personal property and public utilities and 100% for motor vehicles.

SECTION 5. SCHEDULE OF FEES – The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS:

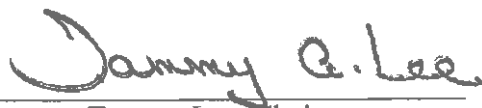
The Board of Commissioners has also approved the following:

- 401K – 3.0% contribution for supplemental retirement for non-law enforcement employees
- \$200 health savings account
- The County Manager and Finance Officer are hereby instructed to provide for the establishment of an irrevocable trust fund for OPEB obligations, both current and future. Beginning July 1, 2016, a monthly allocation of \$100 per position was established to be included in the budget ordinance for that year and that same total amount for all future years, which shall be deposited in the OPEB trust.
- Employees hired after July 1, 2016 will no longer be eligible for retiree health insurance benefits.

SECTION 9. EFFECTIVE DATE

That this ordinance shall be in full force and effect on July 1, 2021.

Adopted this the 16th day of June, 2021:



Tammy Lee, Chairman



LaShonda Cartwright, Clerk to the Board



William Roberson, Finance Director

BERTIE COUNTY DEPARTMENTAL FEE SCHEDULE

ALL DEPARTMENTS Impose a \$25.00 returned check fee

BERTIE COUNTY PLANNING & INSPECTIONS FEES EFFECTIVE - JULY 1, 2020

Residential Permits

	\$ per sq foot/Other	Minimum			
Construction	\$0.20	\$ 50.00			
Construction (Other*)	\$0.10	\$ 40.00			* Unheated area or accessory structure
Minor Repair/Remodel (Level I,II)	n/a	\$ 50.00			
Major Repair/Remodel (Level III)	\$0.10	\$ 50.00			
			SW	DW	TW
Manufactured Home	\$50/MH (Recycling AMH)	\$ 100.00		\$125	\$150
					(Includes setup, elec., plumb, mech)
Modular (On-frame & Off-frame)	\$0.25	\$ 50.00			(Includes trades)
Electrical - New Construction	\$0.05	\$ 50.00			
Electrical - <i>Repair/Replace/Restore Power</i>	n/a	\$ 50.00			
Elec (Temp Service)	n/a	\$ 50.00			
Plumbing	\$0.05	\$ 50.00			
Plumbing - Repair/Replace	n/a	\$ 50.00			
Mechanical - New Construction	\$0.05	\$ 50.00			
Mechanical - Repair/Replace	n/a	\$ 50.00			
Insulation	\$0.05	\$ 50.00			
Gas Installation	n/a	\$ 50.00			
Reinspection	Per Trip	\$ 50.00			
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00			Plus electrical permit

Commercial Permits

	\$ per sq foot	Minimum
Construction	\$0.25	\$ 75.00
Minor Repair/Remodel (Level I,II)	n/a	\$ 75.00
Major Repair/Remodel (Level III)	\$0.15	\$ 75.00
Electrical - New Construction or Rewire of existing building	\$0.10	\$ 75.00
Electrical - Repair/Replace/Restore Power	n/a	\$ 75.00
Elec (Temp Service)	n/a	\$ 50.00
Plumbing - New Construction	\$0.10	\$ 75.00
Plumbing - Repair/Replace	n/a	\$ 75.00
Mechanical - New Construction	\$0.10	\$ 75.00
Mechanical - Repair/Replace	n/a	\$ 75.00
Insulation	\$0.05	\$ 75.00
Gas Installation	n/a	\$ 75.00
Reinspection	Per Trip	\$ 50.00

Fire Inspections

Opening/reopening a business, change of use/occupancy, change of name/ownership, or ABC permit	n/a	\$ 150.00
New Construction (NC Fire Code 105.7)	\$0.10	\$ 75.00
Pyrotechnic	n/a	\$ 250.00
Festivals, Fairs, Carnivals, etc.	n/a	\$ 150.00

Communication Towers

	Costs	Minimum	
Tower, Building & Electrical	n/a	\$ 1,200	
Replacing or Adding Antenna	\$100 each	\$ 100.00	
<u>Solar Farms</u>	\$0.50 per panel	\$1,000.00	Electrical permit included
<u>Demolition (Res & Com)</u>	n/a	\$ 50.00	
<u>Planning Fees</u>			
Minor Subdivisions	\$50 per lot		
Major Preliminary	\$200 + \$5 per lot		
Major Final <i>(No Change)</i>	\$25 per lot		
PUD Master Plans	\$1,200 (up to 1,000 units)		(Add \$5 per unit over 1,000)
PUD Preliminary	\$200 + \$5 per lot		
PUD Final	\$5 per unit & \$25 per SF lot		

BERTIE COUNTY EMERGENCY SERVICES – EFFECTIVE JULY 1, 2014

Level of Service	HCPCS Code	Price
ALS 1 Emergency	A0427	\$600.00
ALS Non-Emergency	A0426	\$400.00
ALS Level 2 Emergency	A0433	\$800.00
BLS Emergency	A0429	\$500.00
BLS Non-Emergency	A0428	\$400.00
Specialty Care Transport	A0434	\$900.00
Mileage	A0425	\$13.00

BERTIE COUNTY BOARD OF ELECTIONS FEES – EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List <i>(Complete or Partial)</i>	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION FEES – EFFECTIVE JULY 1, 2014

Ball fields (as is)	\$25.00 deposit
Lights (additional charge)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

<i>1 hour</i>	
Resident	\$10.00
Non-resident	\$18.00
<i>6 hours</i>	
Resident	\$50.00
Non-Resident	\$58.00
<i>12 hours</i>	
Resident	\$80.00
Non-Resident	\$100.00
<i>Weekend</i>	
Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35.00 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 per page
Uniform purchases	\$12.00-\$15.00
Shin Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES – EFFECTIVE JULY 1, 2014

GIS Maps

8 ½ x 11 (Letter size)	\$2.00
8 ½ x 14 (Legal size)	\$3.00
11 x 17	\$5.00
13 x 19	\$8.00
34 x 44	\$15.00
Specialty Maps start at	\$25.00

Scanned Plot or Blueprints

22 x 34	\$5.00
34 x 44	\$8.00

Others Fees:

911 County Map	\$2.00
Print Picture of House	\$0.50
Print Screen	\$0.10
Property Record Card	\$1.00
911 Road Book Copy	\$4.00

BERTIE COUNTY REGISTER OF DEEDS FEES – EFFECTIVE JULY 1, 2014

Uncertified Copies

Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20
<i>(attorneys, surveyors, tax, DSS)</i>	

Other Fees:

Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Bertie County Senior Center Use Policies

The Bertie County Senior Center was developed for the use of Bertie County Senior Citizens.

The Senior Center Gym can be used by the following organizations (by priority) after arrangements have been made with the Council on Aging Staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non Profit Organizations and Businesses may rent the Senior Center for \$200.00 a day plus a \$50.00 incidental fee. The incidental fee is refundable if there is no damage or if proper clean up is done.

NO parties (birthday/graduation/wedding receptions/etc.) will be allowed unless it is a Senior Citizens party.

Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.

Events are limited to four (4) hours.

When paying to use facility, an admission at the door will be allowed only to cover the direct cost of programs. If using the facility for free, only a basket can be passed around to ask for a donation.

Anyone requesting the use of the Senior Center must sign and abide by the "Agreement for use of the Senior Center Gym."

Failure to abide by the "Agreement for use of the Senior Center Guidelines" can result in loss of organization's privilege to rent the Senior Center.

Agreement for Use of Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center staff regarding set up times.
2. Maximum occupancy of the gym is 150 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire codes.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. DO NOT drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc), please report these to maintenance at (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table truck and return to the closet. DO NOT BLOCK CIRCUIT BOX IN CLOSET AT THE BACK OF CLOSET. Please note exceptions in agreement # 15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building, be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 am on the following working day, unless prior arrangements have been made with the Senior Center Director. If the gym is not clean there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible and will be charged for any damages done to building or furnishings.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following order of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown framed chairs on dolly with brown framed chairs and all gold framed chairs with gold framed chairs. Place gold framed chairs in closet and brown framed chairs on the same side wall as the water cooler. Please DO NOT cover air vents.
16. DO NOT put hot items directly on tables. Use hot pads, towels, etc. for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for the damages. Failure to abide by these rules not only can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

The above rates were revised and shall become effective on July 1, 2021

Adopted this 26th day of April, 2021.



Tammy A. Lee Chair
County Water District I II III IV
Operate as One Entity

(Seal)



Clerk to the Board