

PART-TIME ANIMAL SHELTER ATTENDANT

General Statement of Duties

Performs responsible specialized work in the care of animals being held at the County animal shelter.

Distinguishing Features of the Class

Employees in this class perform responsible specialized work including caring for any and all animals being held at the County animal shelter. This work includes ensuring all of the animals have adequate food and water; maintaining the cleanliness of both the individual kennels and shelter as a whole. Work is performed under the regular supervision of the Lead Animal Control Officer and is evaluated by observation, reports, effectiveness of work performed and public feedback in animal control activities.

Duties and Responsibilities

Essential Duties and Tasks

Cleans, maintains and provides customer service for the animal shelter; ensures animal confinement areas are cleaned and maintained in a sanitary manner; feeds and waters confined animals; makes routine inspections of animals and their cages to monitor health, safety, and cleanliness.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledges Skills and Abilities

Considerable knowledge of breeds of animals to aid in identification of lost pets, and to know the aggressiveness of both domestic and wild animals.

Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, talking, hearing and repetitive motions.

Must be able to perform light work exerting up to 50 pounds of force occasionally; and/or up to 10 pounds of force constantly to move objects.

Must possess the visual acuity to determine the accuracy, neatness, and thoroughness of the work assigned.

Desirable Education and Experience

Ability to read and write, high school graduation preferred, and some experience working with animals.

Special Requirements

Possession of a valid North Carolina driver's license.